



MONROE COUNTY BOARD OF SUPERVISORS

NOTICE OF MEETING

COMMITTEE: SPECIAL ADMINISTRATION &
PERSONNEL COMMITTEE

TIME: 5:40 p.m.

PLACE: Monroe County Justice Center
Monroe County Board Assembly Room
South Side/Oak Street Entrance
1st Floor – Room #1200
112 South Court Street
Sparta, WI 54656

DATE: Thursday, March 19, 2020

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SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Resolution 03-20-01 Declaring State of Emergency in Monroe County due to the COVID-19 Pandemic - Discussion/Action
3. Adjournment

Pete Peterson, Committee Chair

Date notices mailed: March 18, 2020

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

RESOLUTION NO. 03-20-01

RESOLUTION DECLARING STATE OF EMERGENCY IN MONROE COUNTY
DUE TO THE COVID-19 PANDEMIC

1 WHEREAS, in December of 2019, a novel strain of coronavirus known as COVID-19 was detected,
2 and COVID-19 has continued to spread throughout the world, including to the United States and the
3 State of Wisconsin; and
4

5 WHEREAS, on January 31, 2020 the United States Department of Health and Human Services declared
6 a Public Health Emergency, on March 11, 2020, the World Health Organization declared COVID-19 a
7 pandemic, and on March 12, 2020, the Governor of the State of Wisconsin declared a Health Emergency
8 in the State; and
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10 WHEREAS, the federal government, state governments, and local governments are working together to
11 contain the further spread of the disease and to ensure resources for treatment of existing cases; and
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13 WHEREAS, Chapter 252 of the Wisconsin Statutes sets out authority to address Communicable
14 Diseases and Chapter 323 addresses Emergency Management planning under a disaster or an imminent
15 threat of disaster; and
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17 WHEREAS, Monroe County has been working to protect the health and well-being of its residents and
18 to prepare for the impacts the disease is likely to have on the County; and
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20 WHEREAS, the Monroe County Board of Supervisors determines that it is necessary to make all
21 possible resources available to the County in order to protect the health, safety, and welfare of its
22 residents from the threat posed by the continuing spread of COVID-19; and
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24 WHEREAS, declaring a state of emergency will facilitate timely use of resources to protect individuals
25 from the impacts of the spread of COVID-19 while maintaining continuity of operation in Monroe
26 County; and
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28 WHEREAS, Monroe County desires to maintain the highest level of services related to the general
29 public, such as Public Safety, Health and Human Services, Emergency Management and those
30 departments directly related to the general welfare of all residents; and
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32 WHEREAS, the ongoing evolution of federal and state mandates requires administrative flexibility at
33 the local level to manage current policies in the face of measures being mandated throughout this
34 pandemic; and
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36 WHEREAS, the County Administrator may need to close or limit access to Monroe County government
37 facilities; implement strategic staffing changes to ensure adequate number of healthy staff are in place to
38 carry out necessary and critical services; waive administrative policies regarding health insurance and
39 assist in personnel expenses as a result of implementing staffing changes; and make temporary changes
40 and exceptions to the Monroe County Personnel Policy Manual; and
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42 WHEREAS, the County Administrator, after implementing necessary actions to meet the mandates,
43 shall inform the Monroe County Board of Supervisors of actions taken and request ratification of the
44 actions; and

45
46 NOW, THEREFORE, BE IT RESOLVED that pursuant to §323.11 of the Wisconsin Statutes the
47 Monroe County Board of Supervisors declares a State of Emergency in Monroe County, Wisconsin.

48
49 FURTHER BE IT RESOLVED that the Monroe County Board of Supervisors directs the County
50 Administrator to implement federal and state mandates to ensure the safety and health of the Monroe
51 County staff, residents and those traveling throughout the community.

52
53 FURTHER BE IT RESOLVED that the Monroe County Board of Supervisors authorizes the County
54 Administrator the authority to make necessary temporary changes and exceptions to the existing Monroe
55 County policy.

56
57 FURTHER BE IT RESOLVED that the County Supervisors are hereby authorized to attend meetings of
58 the Board remotely, and the Board shall take all actions necessary to effectuate the same in compliance
59 with all other applicable laws.

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61 FURTHER BE IT RESOLVED that this Resolution remains in effect for six months unless rescinded or
62 extended by further Monroe County Board action.

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Offered this 19th day of March, 2020 by the Administration and Personnel Committee.

Fiscal note: This resolution authorizes all possible resources necessary and means available in a responsible manner to the County in order to protect the health, safety, and welfare of its residents from the threat posed by the continued spread of COVID-19.

Statement of purpose: Declare State of Emergency in Monroe County to facilitate and expedite the use of resources, direct the County Administrator to strategically implement necessary plans and make necessary temporary changes and exceptions to County policy to protect health, safety, and welfare of its residents from the threat posed by the continued spread of COVID-19, and to allow County Supervisors authorization to attend meetings of the Board remotely.

<p>Finance Vote (If required): ____ Yes ____ No ____ Absent Approved as to form: _____ Andrew C. Kaftan, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: <u>March 19, 2020</u> VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>