

# Harassment Complaint



Today's Date:

<b>Employee Name:</b>	<b>Department:</b>
<b>Employee Title:</b>	<b>Supervisor Name:</b>

**Who was responsible for the harassment?**

**Date, time, and location of harassment:**

**Witness(es):**

**Description of the incident:**

*For Administration Use Only*

<b>Received by:</b>	<b>Date:</b>
<b>Date of Investigation:</b>	<b>Date of Final Report:</b>
<b>Date of follow-up conference with employee:</b>	
<b>Results:</b>	