

January 21, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy and Sharon Folcey. Absent: Mary Cook

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and members of the public.

Possible Corrections and Approval from December 17, 2018 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the minutes from the December 17, 2018 meeting. Motion carried, 4-0.

Public Comment (3 minutes each): None

Public Hearings:

Application of David & Marlyn Hansen/Cloud1 for a **conditional use permit** to construct a communication tower for wireless internet on property located at 4984 County Hwy J, Rockland, WI in part of the SW 1/4, SW 1/4, Section 30, T16N, R4W, Town of Leon, parcel number 022-00651-0000, 45.17 acre parcel. The adjoining land use is agriculture.

Chris Henshue was at the meeting to represent Cloud1 and Bug Tussel. He stated what the tower would be used for and said that up to four other companies can collocate on the tower. They will be using an existing driveway.

A concern was raised that the proposed wireless internet functioned as a line of sight only and that residences located in valleys would be unable to get the service due to this issue. LeRoy & Laurie Raddatz live nearby the proposed tower and they wanted to know if fibers could be ran to other areas to remedy this problem. Chris stated that it is possible to locate a receiver on a nearby ridge to provide service to home in lower elevations.

Ron Lueth from the Town of Ridgeville was present and brought up a concern about a tower that has already been constructed in the Town of Ridgeville. This tower was permitted under the proposed use of providing wireless internet service. However he was informed that the tower does not provide that service at this time and it is unknown as to when wireless internet will be operational.

Chris Henshue stated that it is doable to have the internet up and running within 6 months after the completion of this tower and that he would look into the other towers not having internet yet.

A **Motion** was made by Alan McCoy, seconded by Sharon Folcey to approve the conditional use permit to construct a communication tower for wireless internet on property located at 4984 County Hwy J, Rockland, WI in part of the SW 1/4, SW 1/4, Section 30, T16N, R4W, Town of Leon with the condition that within 6 months of the tower completed the wireless internet shall be operational. Motion carried: 3-1. (Paul Steele)

Proposed Ch 47 Zoning Ordinance amendments

Alison Elliott explained the two proposed amendments to Ch 47.

Change #1: Increase minimum size of a structure requiring a zoning permit from 100sqft to 200sqft.

Change #2: A mobile home newer than 20 years old would only require a regular zoning permit and a mobile home older than 20 years would need a Conditional Use Permit.

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A **Motion** was made by Paul Steele, seconded by Alan McCoy to approve the amendments for Ch 47 Zoning Ordinance and forward to the full County Board for approval. Motion Carried: 4-0.

Dog Control:

Faith Reed, shelter fees:

Faith Reed was present and stated her concerns about how there is no financial help for someone to help pay the redemption fees to get their dog out of the shelter. She asked for some reimbursement money and for the county to come up with options for people who need a little extra help with the fees.

Amber Dvorak, County Humane Officer, went through her documents on Faith Reed's situation and explained to the Committee the fees for each time Ms. Reed had to redeem her dog on two separate occasions.

A **Motion** was made by Sharon Folcey and seconded by Doug Path to reimburse her the three days of boarding and the vet exam fee. Motion failed: 2-2. (Alan McCoy & Paul Steele).

Pets for Patriots Program:

Alison and Amber discussed what the program was about to the committee. They would like more information from Tony who runs the program. Alison is going to see if he can come to a meeting to discuss it further.

Sanitation & Zoning:

Floodplain Mitigation Grant

Alison explained that due to last year's flooding, Monroe County was part of a Federally declared disaster. This makes available a Hazard Mitigation Grant that can be utilized to acquire properties in the floodplain or that sustain repetitive damage and remove the structures. Discussion held about how the grant works including that there is a local 12.5% match required. Alison stated that there are 11 properties in the county that would qualify and have expressed interest in this buyout. Three of which already have the 12.5% match. Part of the grant application requirement is a letter of commitment from the County to provide the 12.5% match. Discussion held.

A **Motion** was made by Paul Steele and seconded by Sharon Folcey to approve a resolution to provide a commitment letter. This resolution will go to the full County Board for approval in February. Motion Carried: 4-0.

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Resolution adopting Wind Energy System Siting Ordinance Chapter 45

Alison Elliott explained that several years ago the state pulled the authority to regulate wind energy systems out of zoning and tasked the State Public Service Commission (PSC) with creating regulations that a local government could adopt. Alison explained that if a local government does not adopt an ordinance the regulations developed by the PSC do not apply in that municipality. She also explained that the regulations are a maximum standard that can be made less restrictive but cannot be more restrictive.

Discussion held.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the adoption of the Wind Energy System Siting Ordinance which would become Chapter 45 of the Monroe County Code of Ordinances. Motion Carried 3-1. (Doug Path).

Resolution establishing fees for Ch45

A resolution was presented establishing fees as follows for Ch 45:

Application review fee for Small Energy Wind System:	\$100
Application review fee for Large Energy Wind System:	\$200
Zoning Permit for Small Energy Wind System:	\$500
Zoning Permit for Large Energy Wind System:	\$1,000

Discussion held.

A **Motion** was made by Paul Steele and seconded by Sharon Folcey to approve the resolution as presented.

A **Motion** was made by Paul Steel to amend the resolution to add \$500 for each additional large energy wind tower. Motion died due to lack of a second.

Original Motion Carried: 3-1 (Paul Steele).

Proposed Non Metallic Mining Ordinance Amendments:

Ned Gatzke, Rachel Muehlenkamp, Caroline Kelin, and Ron Luethe were members from the public that spoke about their concerns and what they would like to see written in the ordinance. They all agreed with having different types of applications and possibly getting a group together to write them all up and get more ideas.

Tony Tomashek from Mathy Construction was also a member from the public that stated his concerns. He would like the county to really look at the application process and possibly have different application options. Would the regulations be for construction aggregate or industrial sand? He also suggested taking a look at some of the other counties ordinances to gather more ideas.

The committee decided to look at ordinances from other counties to get ideas. Some of the counties may be Buffalo, Jackson, Trempealeau, and Dunn. Once that is done, the committee will decide the next steps to take in creating regulations.

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FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1017.35	Sanitation		Sanitation	384.00
Zoning		Zoning		Zoning	223.46
Dog Control	1355.04	Dog Control		Dog Control	872.58
BOA	26.55			Land Rec.	
Total	2,398.94	0			1480.04

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held February 18, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the February meeting include: Sanitation fee schedule and septic maintenance reports, proposed nonmetallic mining regulations.

A **motion** to adjourn was made by Paul Steele and seconded by Sharon Folcey.
Motion carried: 4-0.

Meeting adjourned at 9:43p.m.

Recorded by Cassie Cunitz.

March 18, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:01 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy and Sharon Folcey and Mary Cook

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Dvorak, Human Officer, David Rynes, Human Officer and members of the public.

Possible Corrections and Approval from January 21, 2019 Meeting Minutes.

A **Motion** was made by Alan McCoy and seconded by Sharon Folcey to approve the minutes from the January 21, 2019 meeting. Motion carried, 5-0.

Public Comment (3 minutes each): None.

Public Hearings:

Application of Levi Miller and Lizzie Schrock for a **conditional use permit** for a sawmill on property located on 27311 County Hwy A, in part of the SW1/4, SW1/4 and SE 1/4, SW 1/4, Section 36, T17N, R1W, Town of Tomah, parcel number 042-00891-1000, 5.55 acre parcel. The adjoining land use is agriculture.

Lizzie Schrock and Daniel were present to explain what they proposed for the sawmill. The current owner, Levi Miller is selling the property to the Schrocks and they would like to build and operate a sawmill.

Howard Hansen (Chairman from the Town of Tomah) was present. The Town recommended approval of the CUP for a sawmill with the following (3) conditions.

1. The CUP application would be non-transferable upon sale of the property.
2. No loading or unloading of any material to occur on King Rd, Juneberry Ave and Co Hwy A.
3. No storage of any material to occur on road/highway right of way.

Discussion was held:

A **Motion** was made by Mary Cook, seconded by Sharon Folcey to approve the conditional use permit for a sawmill on property located at 27311 Cty Hwy A with the 3 conditions listed above. Motion carried: 5-0.

A petition for a **change of zoning** district from R3-Rural Residential to GA-General Agriculture by Tanner and Kelly Hubert for a parcel of land located at 14128 Griffin Rd, Tomah, WI., in the NW¹/₄ -NW¹/₄ of Section 7, T17N, R1E, Town of Oakdale, Monroe County, Wisconsin, 5 acres. Reason for change of zoning is to allow usage of the property for horses and donkeys on the property as family pets/recreational purposes.

Seth and Jackie Schmann (current renters) of the property who will be purchasing the property from Tanner and Kelly Hubert, were present. Jackie explained that the reason for the change of zoning was for purposes of being able to have horses and donkeys for recreational purposes.

Written testimony was received from a concerned neighbor against the change.

Town of Oakdale sent an email to the Zoning Department stating that the Town had no objection to the petition for change of zoning from R3-Rural Residential to GA-General Agriculture.

One of the committee members brought up a concern regarding spot zoning. Alison brought up the property on the overhead to share with the Committee and public to view the surrounding zoning to this parcel.

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Discussion was held:

A **Motion** was made by Mary Cook, and seconded by Alan McCoy to approve the Change of Zoning from R3-Rural Residential to GA-General Agriculture for a parcel of land located at 14128 Griffin Rd, Tomah, WI. Motion Carried: 4-1 (Paul Steele). This resolution will be forwarded to the County Board on March 27, 2019.

Dog Control:

Pets for Patriots Program

Anthony Boltik addressed the committee and public with a brief outline of what the “Pets for Patriots program” is about. Anthony handed out a brochure with some information as well. This is a wonderful opportunity for the Monroe County to reach out to our Veteran’s and community (Fort McCoy/Volk Field, etc) in assisting those that would benefit from adopting a dog for their personal needs. This program assisting veterans and their families with finding the perfect dog to fit their needs. The organization does follow-up home visits with the veterans and their adopted dog. Anthony and his wife Melissa would like to help Monroe County start this program and have graciously offered to donate money to offset the reduced fee for the first two adoptions.

Amber Dvorak also stated that the Pets for Patriots Program basically does all the paperwork to help find a dog to fit each individual’s needs.

Discussion was held:

The Committee felt this was a great opportunity for our County to provide a benefit to veterans in our community.

A motion was made by Mary Cook, seconded by Alan McCoy to approve setting the adoption fee for dogs adopted through the Pets for Patriots program at \$100. Motion carried: 5-0.

Carport:

Alison discussed briefly with the Committee that due to the hard winter they would like to look into purchasing a carport for the Shelter vehicle. When they receive calls during off hours they spend a lot of time cleaning off the vehicle.

Discussion was held:

The committee would like to have Alison get quotes for building a storage/garage instead of a carport. There is a huge need for storage as well and the Committee suggested this would be a better solution for both. This will be addressed again at the next Committee meeting.

Due to the amount of people present for the (Proposed non-metallic mining ordinance Amendments) Doug Path moved this item on the agenda.

Proposed non-metallic mining ordinance Amendments

Alison opened the discussion with an explanation of the Zoning Ordinance amendment process.

It will take numerous meetings to gather information and get input from the various municipalities/public and businesses. Once the draft is agreed upon it will be sent to the Zoned Town Boards for comment. Once the Towns comments and changes are made a public hearing will be held at the Zoning Committee. The amendments would then need approval by the full County Board. If the County Board approves then the zoned

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Towns would have 40 days to respond. If the majority of Zoned Towns approve the amendments would then take affect.

At the last meeting (January), Alison was asked to provide links to several other county's that have already have a non-metallic mining ordinance in place. The links four counties including; Trempealeau, Buffalo, Jackson and Dunn County were posted to the county's website.

Doug Path, SZD chairman explained the process he would to use to develop the draft amendments. He would like to have an open discussion for the public at each Zoning Committee meeting for people to comment on the amendments.

The following people from the community and mining companies that were present to address the Committee with the following questions, issues and concerns: Ned Gatzke-resident of the Town of Wells, Grey Lusty-Smart Sand, Rachel Muehlenkamp- resident of the Town of Oakdale, Carolyn Klein- resident of the Town of Sparta.

1. Will the public have a say in creating this ordinance?
2. Will all input be considered?
3. Would it be possible to have the draft put on the Monroe Co website and be updated after each meeting?
4. Will the ordinance include the gravel pits/quarry mining as well as the sand mines?
5. Can the public receive feedback or give input via email if unable to attend SZD committee meetings?
6. Will location be taken into consideration where sand mines can be placed?

Doug Path responded back to these questions as well as input from Alison Elliott. Doug stated again that all public's input will be considered regarding this ordinance. Drafts will be put on the website by Alison Elliott for public review and comments taken via email to Alison Elliott or at the regular monthly Zoning Committee meetings.

Doug Path asked the Committee to review the other county's ordinances and would like to discuss the following at the April Zoning Committee meeting.

1. What do you want on the application?
2. Time line for operations including start time after permit has been given to be operational.
3. What other county's ordinance would be best to use as a template to create draft to build upon.

Discussion was held:

Bob Servais with Milestone, Grey Lusty with Smart Sand and Ron with HiCrush, were all present and stated that they or other members of their staff would be willing participate if the committee decides to proceed with having a subcommittee develop the draft amendments.

Sanitation & Zoning:

Floodplain Mitigation Grant

Alison presented the final estimated numbers to the Committee on the grant. Alison has finished compiling the information and was sent to the state today. After this is reviewed by the state it will be forwarded to FEMA. The process will take approximately a year. Alison explained to the Committee that the county will act as a pass through for the grant funds so we will need to put this in the budget for 2020. Alison also discussed how the properties could be utilized in the future after the clean-up process but all final say needs to go through FEMA.

Alison will put together an estimated timeline for completion of the work and provide it at next month's meeting.

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Floodplain Enforcement

Alison updated the Committee regarding the floodplain violation on Co X.

Sanitation Department funding (fees)/ Septic Maintenance Program

Discussion was held. Alison explained that we just finished our last year of retro maintenance notices as required by the State. She would like to wait at least another year before proceeding with any changes in the fees at this time. The Committee agreed to wait and review possible changes for next year. Alison explained briefly what options are available for funding the maintenance program.

2018 annual department reports

Handouts were given to all the Committee members with the final 2018 annual reports. If anyone has any questions please feel free to contact Alison.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	100.66	Sanitation		Sanitation	
Zoning	317.33	Zoning		Zoning	17.40
Dog Control BOA	1586.35 (2019) 659.00 (2018)	Dog Control	300.00	Dog Control Land Rec.	19.60
Total	2663.34	0	300.00		37.00

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held April 15, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the April meeting include: (1) CUP-Kennel

A **motion** to adjourn was made by Paul Steele and seconded by Mary Cook.
Motion carried: 5-0.

Meeting adjourned at 8:30 p.m.

Recorded by Gretchen Jilek.

April 15, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:02 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy and Sharon Folcey and Mary Cook

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Dvorak, Human Officer, and members of the public.

Possible Corrections and Approval from March 18, 2019 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the minutes from the March 18, 2019 meeting. Motion carried, 5-0.

Public Comment (3 minutes each): None

Public Hearings:

Application of Brandee and Jeffrey Week for a **conditional use permit** for a Dog Kennel, at 6459 Canyon Ave, in part of the SE 1/4, SW 1/4, Section 28 T19N, R4W, Town of Little Falls, parcel number 026-00573-2000, 9 acre parcel. The adjoining land use is woodlands and agriculture.

Present was Brandee Week. She stated how she has over the 5 dog limit for her zoning district in the Town of Little Falls. Because of being over the limit, she was told she needed to get a CUP. Her dogs are pets and are all spayed or neutered so there is no breeding.

A **Motion** was made by Paul Steele, seconded by Sharon Folcey to approve the conditional use permit for a Dog Kennel on property located at 6459 Canyon Ave, Town of Little Falls. Motion carried: 5-0.

Dog Control:

License Fees

Discussion held regarding how the fee for multiple dogs went up to \$225. The Committee debated on changing the fees to a tiered fee schedule. One tier would be for rescues, the next would be for recreational use, and last would be for breeders.

A motion was made by Paul Steele, seconded by Alan McCoy to leave the fees as they are, at the \$225 fee. Motion carried 4 yes -1 no (Doug Path).

Shelter Parking

Discussion held about how the new parking lot will look once it is complete.

Garage

Discussion held. The proposed new garage will be put in 2020 budget.

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Sanitation & Zoning:

Floodplain Mitigation Grant

Alison explained the timeline of work to be done once the FEMA approves the grant. This will most likely be in 2020. Discussion was held. Cost of this work will be put in the 2020 budget.

Proposed Non Metallic Mining Ordinance Amendments

Alison stated how there has not been many people that emailed ideas since last month's meeting because they are waiting on a rough draft to comment on.

Doug Path, Chairman, stated how he wanted "The Purpose of the Ordinance" to read and opened it up for comments. His idea would be labeled Draft A.

Andrea Hanson, member of the public, stated how she would like to purpose to include the protection of people, air, and water. Her idea would be labeled Draft B.

Other members of the public agreed that they would like a draft to go off of and make changes along the way. Some also stated they would like to just ban anymore applications for mining.

The committee would like a draft to go off of for May's meeting. They would like to use Trempealeau County's as a template. The committee would add the purpose of the ordinance and agreed that definitions should be next.

Doug will put together his ideas as well as an outline of topics for discussion and send a draft out to the committee for next meeting.

The outline and the first few pages of the draft will be posted on the website for public comment prior to the next meeting.

Wind Facility Siting permit fees

In January the Zoning Committee had presented the County Board with proposed fees. The county board had send it back to the Zoning Committee to revisit the fees.

Discussion held.

Paul Steele made a motion, seconded by Sharon Folcey, to charge \$300 for small towers and \$500 for large towers for both the application review fee and zoning permit fee combined.

Doug Path made a motion to amend the fees so they are both \$300. Motion died for lack of second.

Motion carried 4 yes -1 no(Doug Path).

April 15, 2019

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	389.81	Sanitation		Sanitation Land Recor	0 180.00
Zoning	143.70	Zoning		Zoning	116.95
Dog Control BOA	1374.09	Dog Control		Dog Control Land Rec.	300.00
Total	1907.60	0			596.95

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held May 20, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the May meeting include: (1) CUP-Small business.

A **motion** to adjourn was made by Paul Steele and seconded by Alan McCoy.
Motion carried: 5-0.

Meeting adjourned at 8:30 p.m.

Recorded by Cassie Cunitz.

May 20, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:01 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy, Sharon Folcey and Mary Cook

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and members of the public.

Possible Corrections and Approval of April 15, 2019 Meeting Minutes.

A **Motion** was made by Mary Cook and seconded by Alan McCoy to approve the minutes from the April 15, 2019 meeting. Motion carried, 5-0.

Public Comment (3 minutes each):

Sandra Humphrey, Betty Beck, Sara Hansen, Bill Nussdorfen, Curtis Mullen, Nancy Frazee, Marg Cuman, John Frazee, Julia, Mary, Nancy Vandulzen, Walter Beck, Susan Vos, Connie Weedman and several other public members from various municipalities spoke to the committee and public on behalf of banning all new sand mining. Topics/concerns that were discussed:

1. They do not want any more non-metallic mining in our community/county.
2. An ordinance from a county in Iowa banning non-metallic mines was submitted at the April meeting and was posted on the Zoning Committee web page under *information submitted by the public*.
3. Wants support from our zoning committee, consider banning any more frac mining.
4. Health studies that show silica dust is hazardous, breathing in the dust that is invisible to us. What kind of testing is being done to check for this? 75 people have died from 1996-2005. DNR denied.
5. 200 areas, 12 counties support the banning ordinance to protect their people, why can't we develop an ordinance to do the same?
6. Everyone deserves equal rights and deserves to be heard. What are we doing for our community to help stop these sand mining companies?
7. Concerns about what it is doing to our soils, water and air.
8. We need to preserve our nature/water and property.
9. Many sand mines are already closing, 75 % could be closing and one is close to filing bankruptcy. What will this mean for our community if our existing mines shut down/file bankruptcy, what will happen to our land and surroundings, who will pay to correct it?
10. Look at all consequences of mining. A letter to the editor by Connie Weedman was recently published in the paper regarding these issues and concerns of frac mining.

A petition of 45 signatures was submitted to the Committee supporting the adoption of an ordinance banning sand mining in Monroe County.

Grey Lusty-Smart Sand: Made a comment that he felt he stood alone tonight. A lot of residents that are in support of the mining are not here to support the process because this was not on the agenda but they would be if the topic was to discuss banning sand mines. He has heard everyone's concerns and comments and supports them. However, the mining has brought a lot to their community as well. He has worked with the community and will continue to support and work with the community in answering any questions or concerns they have. There is a lot more to the whole process of running a mining business that is regulated by the State and DNR that they need to follow for a lot of these concerns. Thank you.

Public Hearings:

May 20, 2019

Application of David K. Schwartz for a **conditional use permit** to operate a small business-bulk food sales on property located at 4494 Jackpot Ave, in part of the SW 1/4, SE 1/4, Section 31, T17N, R4W, Town of Sparta, parcel number 040-01036-5000, 28.39 acre parcel. The adjoining land use is agriculture.

David Schwartz was present on his behalf to explain his application to operate a small dry food business. He stated the building was already built for something else and is currently empty. There will be no refrigeration strictly dry food sales.

Clarence Justin, Town of Sparta Supervisor was present and explained the Town of Sparta recommended approval of the application with two conditions listed below. A copy of the Town's minutes had been received.

1. Move driveway for store entrance 100 feet to the west from existing location and close off existing driveway due to traffic hazard.
2. Conditional Use Permit shall not be transferable to a new owner.

Discussion was held:

A **Motion** was made by Mary Cook, seconded by Alan McCoy to approve with conditions listed above the conditional use permit of David Schwartz for a small business-bulk food sales on property located at 4494 Jackpot Ave, Town of Sparta. Motion carried: 5-0.

Dog Control:

No updates or discussion.

Sanitation & Zoning:

Floodplain Mitigation Grant

No further updates.

Request by the Town of Adrian to waive Board of Adjustment Fee for proposed Town building

Alison explained that the Town of Adrian is looking to build another storage shed for sand. They currently do not have enough room to be within the required minimum setbacks. They are asking for the Committee to waive the Petition for Variance fee for this building project. The regular process would still be followed for a variance request. This includes notifying neighbors and holding a public hearing on the site.

A **motion** was made by Paul Steele, seconded by Sharon Folcey, to waive the Petition for Variance fee to the Board of Adjustment for the purpose of a new Town building in Adrian. Motion carried: 5-0.

Proposed Non Metallic Mining Ordinance Amendments

Doug Path opened the discussion by explaining what they would like to cover in the meeting tonight regarding the non-metallic mining ordinance.

A comment was made, "why would the committee want to proceed with the development of the mining ordinance after their comments vs. develop an ordinance for banning?"

Doug explained that these were comments they will take into consideration but that our agenda for the evening was to work on updating the outlined mining ordinance for the county. The banning was not on our agenda but could be put on the agenda at another time. A public member asked what it would take to make a referendum or do a moratorium. Alison stated she would contact corporate council to answer that question and report back to the Committee.

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Doug Path explained the amendment process to those present. First the Committee would draft proposed ordinance changes, then send it to zoned Towns for review. Next a public hearing would be held then it would be forwarded to the full County Board for approval. It would then go back to the zoned Towns for final approval.

47-642 Purpose: Discussion was held and committee agreed it was acceptable.

47-643-What is Non-Metallic Mining: Two definitions: (Industrial Sand-mining) and (Construction Aggregate-gravel pits). Doug asked the committee if they wanted to make these two separate ordinances. If it is kept as one ordinance a separate permit for each type of non-metallic mining would still be required.

Discussion was held and will be put on hold for now and discussed in further meetings after more updates to the ordinance are done.

47-645-Non-Metallic Mining. In discussion it was stated by Alison that the last section talking about the legislative purpose could either be removed or worked into 47-643 with the definition. This will be discussed at the next meeting.

47-645 Conditional Use Permit Application Requirements: Topic's that were discussed and that the committee and public would like to see added to the application.

(g) What type of chemicals are being used?

(h) High capacity-wells?

(j) Remove "County approved"

add-(n) map of wells within 1 mile of the boundaries of the proposed mine.

A draft of the proposed amendments along with revisions indicating both before and after changes can be found on the County website under the Sanitation & Zoning Committee page.

Next meeting discussion will cover section **47-646 Standard Conditional Use Permit Requirements.**

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1827.27	Sanitation		Sanitation Land Recor	53.16
Zoning	208.63	Zoning		Zoning	11.45
Dog Control BOA	2142.03 80.87	Dog Control		Dog Control Land Rec.	278.59
Total	4,258.80	0			343.20

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held June 17, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the May meeting include: (2) CUPs for cell towers.

A **motion** to adjourn was made by Mary Cook and seconded by Sharon Folcey.

Motion carried: 5-0.

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Meeting adjourned at 8:39 p.m..

Recorded by Gretchen Jilek.

June 17, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:01 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy, and Mary Cook. Absent: Sharon Folcey

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Dvorak- Humane Officer, David Rynes-Humane Officer, and members of the public.

Possible Corrections and Approval of May 20, 2019 Meeting Minutes.

A **Motion** was made by Mary Cook and seconded by Alan McCoy to approve the minutes from the May 20, 2019 meeting. Motion carried, 4-0.

Public Comment (3 minutes each):

Dave Rynes: (Humane Officer for Monroe County and Police Chief for the Village of Ontario) He would like to be put on the agenda for July's meeting to discuss an agreement between the county and Village of Ontario for where to take the stray dogs.

Mary Rezin, Brenda Rezin, Bonnie Dana, Dave Erickson, Curtis Miller, Mary VonRuden, Ned Gatzke, Deb Severson, Sandra Humphrey, Jill McMullen, Andrea Hansen, Nancy Frazee, Mike Pace, John Frazee, Connie Weedman, Luann Scholtz, and Silvia Goede spoke to the committee about the major health factors that sand mining can cause and they would like to see sand mining banned. Kyle Gibbons spoke representing the Town of LaGrange requesting that the Zoned Towns be included in the drafting process. Grey Lusty, Ron Rogness, Mark Massicotte and Jessica Waltemath stated how sand mining brings jobs to the county and allows people to be able to support their families.

Public Hearings:

Application of Scott A. Herrman/Jerod Hanaman-Bug Tussel for a **conditional use permit** to construct a cellular tower on property located on County Hwy I, Sparta, WI in part of the SW 1/4, SE 1/4, Section 30, T19N, R3W, Town of New Lyme, parcel number 028-00349-0000. The adjoining land use is agriculture, woodlands and residential.

Jerod Hanaman was present. He stated how there are no other towers within two miles to collocate on.

James Hubbard wanted to know if the site was a set location because it is so close to a military base.

Jerod Hanaman stated that the very first permit step they have to take is through the county. It could still get shut down by other permitting agencies, like the FAA due to the proximity of the military base, which then they would have to move the site location.

Discussion was held:

A **Motion** was made by Mary Cook, seconded by Alan McCoy to approve the application of Scott A. Herrman/Jerod Hanaman-Bug Tussel for a **conditional use permit** to construct a cellular tower on property located on County Hwy I, Sparta, WI Town of New Lyme. Motion carried: 3-1 (Paul Steele).

June 17, 2019

Application of Josh Konze/Jerod Hanaman-Bug Tussel for a **conditional use permit** to construct a cellular tower on property located on St Hwy 71 near the intersection of Canary Ave, in part of the SW 1/4, SE 1/4, Section 26, T19N, R5W, Town of Little Falls, parcel number 026-01292-0000, 38.25 acres. The adjoining land use is agriculture and woodlands.

Jerod Hanaman was present. He stated how there are no other towers within two miles to collocate on.

Discussion was held:

A **Motion** was made by Alan McCoy, seconded by Mary Cook to approve the application of Josh Konze/Jerod Hanaman-Bug Tussel for a **conditional use permit** to construct a cellular tower on property located on St Hwy 71 near the intersection of Canary Ave, in part of the SW 1/4, SE 1/4, Section 26, T19N, R5W, Town of Little Falls. Motion carried: 3-1 (Paul Steele).

Dog Control:

Humane Officer Position

This position is currently an on-call position. Dave Rynes would like the county to make it a part time position to include benefits. Alison is going to find out from Ed Smudde what the difference it costs would be per year. If this committee approves it, it will then have to go to the Personnel, Finance, and the full County Board for approval.

A Motion was made by Paul Steele, seconded by Mary Cook to approve the request to change the Humane Officer Position from on-call to part time. Motion carried: 3-1 (Doug Path).

Discussion was held how the garage for the shelter will be put in the 2020 budget.

Sanitation & Zoning:

Floodplain Mitigation Grant

Nothing to report this month.

Proposed Non Metallic Mining Ordinance Amendments

Discussion held.

The board agreed to strike the last paragraph of section 47-644 Non-metallic Mining in the draft version dated 5-20-19. Alison will be sending the 11 zoned towns information on the ordinance and inviting them to participate in the drafting process. No further changes were made.

Sanitation Department Funding

Discussion held on how to cover the costs of the maintenance reports being sent every year for septic tanks. Alison will bring comparable permit fees from surrounding counties to July's meeting.

June 17, 2019

Committee Duties

Discussion held.

A **Motion** was made by Paul Steele, seconded by Alan McCoy to approve the committee duties as written. See attached. Motion carried: 3-1 (Doug Path).

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	2,438.36	Sanitation		Sanitation Land Recor	
Zoning	61.92	Zoning		Zoning	17.25
Dog Control BOA	1,060.49 52.00	Dog Control		Dog Control Land Rec.	304.75
Total	\$3,612.77	0			\$ 322.00

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held July 15, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the July meeting include: Discuss agreement between the county and Village of Ontario for stray dogs, and 2 CUPs.

A **motion** to adjourn was made by Alan McCoy and seconded by Mary Cook.

Motion carried: 4-0

Meeting adjourned at 9:00 p.m..

Recorded by Cassie Cunitz.

SANITATION AND ZONING COMMITTEE COMPOSITION AND DUTIES

- A. COMPOSITION. The Sanitation and Zoning Committee shall consist of five (5) County Board Supervisors.
- B. DUTIES. The duties of the Committee shall be to:
- (1) Serve as Committee of Jurisdiction for the following departments: Animal Shelter, Animal Control, Sanitation and Zoning.
 - (2) The Committee addresses land use, plan and zoning policy for the County.
 - (3) Act as the official Committee of the County per County Zoning Ordinances and Chapters 59.69 and 87.30.
 - (4) Administer the County Sanitary Ordinance, County Dog Control Ordinance, County Floodplain and Shoreland Zoning Ordinances, and County Subdivision Ordinance.
 - (5) Perform and/or execute other additional work or duties as may from time to time be required or authorized by state law, County Board Ordinance or Resolution or as delegated by the Chairman of the Monroe County Board of Supervisors and County Administrator.

July 15, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy, and Sharon Folcey. Absent: Mary Cook. Monroe County Chairman: Pete Peterson was fill-in for Mary Cook per Doug Path-chairman-SZD.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator and David Rynes-Humane Officer-Dog Control and members of the public.

Possible Corrections and Approval of June 17, 2019 Meeting Minutes.

A **Motion** was made by Alan McCoy and seconded by Sharon Folcey to approve the minutes from the June 17, 2019 meeting. Motion carried, 5-0.

Public Hearings:

Application of Atlee A. Yoder for a conditional use permit for a saw-mill at property located at 27454 Kiln Ave, Wilton, in part of the NE ¼ of NW ¼, Section 13, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00262-0000, 40 acres. The adjoining land use is agricultural and one residence.

Atlee Yoder was present and stated he would like to start a small business to include sawmill and resale of the lumbar.

A letter was received from the Town of Wilton and was in favor of the application.

Discussion was held:

A **Motion** was made by Sharon Folcey, seconded by Alan McCoy to approve the application of Atlee A. Yoder for a conditional use permit for a saw-mill at property located at 27454 Kiln Ave, Wilton. Motion carried: 5-0.

Application of Edith McCoy for a **conditional use permit** for a small business-crafts & hobby shop, at 9408 County Hwy B Sparta, WI, in part of the SE 1/4, NW 1/4, Section 13 T18N, R4W, Town of Little Falls, parcel number 026-01006-0001, 27.88 acre parcel. The adjoining land use is woodlands and agriculture.

Edith McCoy was present to explain her request for the application for a small business to include: jewelry and various crafts including painting projects, metal, etc. She plans to operate her business 2 days a week, one day a week and Saturdays. Business will only operate during the summer/fall season.

A letter was received by Town of Little Falls approving the application.

Discussion was held:

A **Motion** was made by Sharon Foley, seconded by Paul Steele to approve the application of Edith McCoy for a **conditional use permit** for a small business-crafts & hobby shop, at 9408 County Hwy B Sparta. Motion carried: 4-0. (Alan McCoy abstained)

Dog Control:

Memorandum of Understanding with Village of Ontario to house stray dogs

Dave Rynes-Humane Officer spoke to the Committee regarding the situation with stray dogs in the Village of Ontario. Vernon County does not have a dog shelter. Dave is asking the Committee if they would consider having Amber and himself draft a proposal for a contract with the Village of Ontario for the Monroe County Shelter to house their stray dogs. They predict approximately 6 dogs per year. Dave also stated that the Village of Ontario would be willing to work with Monroe County regarding expenses when medical decisions are necessary.

A motion was made by Pete Peterson, seconded by Alan McCoy to draft a memorandum that will be brought back at next month's meeting for consideration. Motion carried: 5-0.

July 15, 2019

Humane Officer Position

Last month's meeting there was discussion regarding Humane Officer Dave Rynes going from an on-call position to a part-time position with benefits.

Alison attended the Admin and Personnel Committee meeting regarding this request. The request was denied due to the lack of flexibility in hours with a part-time position. Currently with the on-call position there are no set hours and hours vary. If the position goes to a Part-time position set hours would need to be established.

Public Comment (3 minutes each):

Doug Path explained to the audience and members how the public comments were going to be handled. Doug asked Andy Kaftan to speak to the audience regarding how a moratorium works and also on the topic of banning sand mines. After Andy speaks there will be a time for public comments and questions.

Sanitation & Zoning:

Moratorium on sand mines

Andy Kaftan explained what a moratorium is and how it works. Basically a moratorium would suspend the issuing of any Conditional Use Permits for expansion of an existing non-metallic mine or establishment of a new non-metallic mine. This is done so that time can be taken to study and research the situation and develop regulations which would become an amendment to the current general zoning ordinance.

If a moratorium would pass it would mean no conditional use permits would be issued until the amendments are adopted or the moratorium expires. This would not affect the operations of the current sand mines under previously issued permits.

Andy also explained that currently the State has no definition separating industrial sand mines from construction aggregate mines.

Proposed Non Metallic Mining Ordinance Amendments/Ban on sand mines

Andy also briefly discussed banning of sand mines. There are two ways to go about this.

- 1) Police powers-which would cover all the towns, zoned and unzoned.
- 2) Zoning-County General Zoning Ordinance in which case only zoned towns would be affected.

Any banning would need very detailed reasons why. The courts are looking for very detailed information such as safety and health issues. Andy stated that a ban would most likely not survive if challenged in court since the State of Wisconsin has already established laws regulating non-metallic mining and therefore has acknowledged that is an accepted land use.

A committee member inquired of Andy Kaftan about a referendum for the entire county to vote. Andy stated this is not an option due to our state laws.

Public comments were open to the floor at this time.

Steve Larry, Jesse Rinehart, Tony Tomashek and Dave Pierce: spoke with positive comments regarding the sand mines. Wanting people to understand the positive sides of sand mines and how they are regulated by the State, the process of reclamation permitting and working with the State Department of Natural Resources (DNR), etc. How these companies go above and beyond to ensure they aren't harmful because they also live here. Soil testing and water/air are monitored daily. Another comment was made that people need to research their information before making false statements.

Grey Lusty asked the Committee what the response of the zoned Towns was to the development of standard regulations.

July 15, 2019

Curtis Miller, Joey Esterline, Andrea Hansen, Nancy VanDalsem spoke with Curtis Miller being their spokesperson. A hand out of an example moratorium was given to the committee members and it was explained why they would like to see a moratorium for sand mines. They felt as a group that the committee needs to take this time to research and study this situation more carefully. They would like to see the ordinance for Sand mines and Quarry's be separate. They would the moratorium just for the sand mines not the Quarry's and also not for the existing sand mines.

Jill McMullen-physician for the community for 14 years spoke regarding silicosis. How silicosis sometimes does not show up for 30 years. She explained some of the other health costs. She would like to see a moratorium to have more research done. She would like to see an advisory group to work on this.

A letter was sent to the Towns regarding the amendment to the ordinance to include non-metallic mining regulations and asked for them to attend tonight's meeting if possible. Towns present were: LaGrange, Oakdale, Adrian, Leon, Sparta, Wells, Ridgeville, and Little Falls. A letter was received from the Town of Tomah who was unable to attend.

Several of the Towns were upset that they had not been notified prior to this letter regarding the drafting of the proposed amendments. Some of the towns are happy with the current zoning ordinance already in place and others have not had a chance to meet with their Towns to discuss it. Others felt it was ok to update the current ordinance but not in such great detail so that they are able to continue putting their own conditions as a Town. Each Town has different specifications that are needed depending on if it is a sand mines or a quarry.

Gary Dechant-Town of Oakdale. Made the comment that they have had a sand mine in their area for years. Smart Sand has been up front from the start. As far as an updated ordinance he felt it should only be based on safety and health issues. He was not in favor of a moratorium or for banning sand minds.

Connie Weedman: Question was addressed to attorney Andrew Kaftan. Question was asked if the County develops the amendment to the ordinance could value of property-homes be put in that ordinance. Andy did not feel this could be done.

Kevin Raymer: Town of Sparta. Asked if only the Zoned Towns have the say in if they want to amend the current ordinance for sand mines or can all towns vote? Andy Kaftan replied that only Zoned Towns have the say since the proposed amendments would become part of the existing Zoning Ordinance. Unzoned Towns would have to enforce their own sand mine/gravel pit ordinances if they choose to. Kevin also felt the moratorium should be put on hold until further feedback from all zoned towns.

John Guthrie-Town of LaGrange chair-would like to see a simple ordinance.

Bob Amundson-Town of Adrian-feels CUP information should be per application since each is totally different. Conditions should be put on each individual CUP. Every situation is different.

Discussion was held:

Alison will be notifying all zoned towns asking for feedback from each town on whether they would like to proceed with amending the ordinance for sand mines/quarry or leaving it the way it is.

A **motion** was made by Paul Steele, seconded by Pete Peterson to have Andy Kaftan draft a moratorium on non-metallic mining for 12 months and bring it back to next month's meeting. Motion carried: 3-2 (Doug Path and Sharon Foley)

Discussion was held regarding banning sand mines.

A **motion** was made by Douglas Path, seconded by Sharon Folcey **not** to pursue a ban on non-metallic mining. Motion carried: 4-1 (Paul Steele)

Gravel Quarry vs Industrial Sand Ordinance-Together or Separate

Discussion was held:

July 15, 2019

No decision will be made on this topic until input from Zoned Towns regarding amending the ordinance of sand mines can be considered.

Sanitation Department Funding

Discussion held on how to cover the costs of the maintenance reports being sent every year for septic tanks. Alison brought hand-outs comparing the current sanitation fees of Monroe County with neighboring counties. Sanitation fees have not been updated since 2008.

Discussion was held:

A **motion** was made by Douglas Path, seconded by Alan McCoy to increase the \$100 onsite fee to \$125 and the sanitary permit fee from \$425 to \$450 to take effect Jan 1, 2020. Motion carried: 4-1 (Paul Steele)

Floodplain Mitigation Grant

Nothing to report.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	360.87	Sanitation		Sanitation Land Recor	
Zoning	122.45	Zoning		Zoning	31.15
Dog Control	1079.00	Dog Control		Dog Control Land Rec.	373.30
BOA	29.00				
Total	1591.32	0			404.45

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held August 19, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the August meeting include: (1) CUP and (2) Change of zoning, Towns input on amending ordinance for sand mines/quarry.

A **motion** to adjourn was made by Paul Steele and seconded by Sharon Foley.

Motion carried: 5-0.

Meeting adjourned at 9:10 p.m.

Recorded by Gretchen Jilek.

August 19, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:02 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy, Sharon Folcey, and Mary Cook.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, Amber Dvorak-Humane Officer and members of the public.

Possible Corrections and Approval of July 15, 2019 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the minutes from the July 15, 2019 meeting. Motion carried, 5-0.

Public Comments: (3 minutes each, one time only)

Curtis Miller, Andrea Hansen, Christina Amberson, Nancy VanDalsem, Ned Gatzke, Grey Lusty, and Tom Path were members of the public that spoke during public comments.

-Curtis Miller wanted to know why the definition language provided last meeting was not included in the proposed moratorium on nonmetallic mining.

-Andrea Hanson is concerned for the public's health, says the industry for mining is on shaky grounds, and doesn't think the Towns were offered the proper information to go off of for developing a new ordinance.

- Christina Amberson is worried for people's health, air and water quality, and how these companies are destroying bluffs in our area that cannot be replaced.

-Nancy VanDalsem stated that the separation of sand mines vs aggregate mines should have been discussed more in depth before the Towns got to vote on them.

-Ned Gatzke said the Towns should have had a rough draft to go off of before voting.

-Grey Lusty - Smart Sand said it is wise for the County not to develop a new ordinance if the Towns do not want it.

-Tom Path – Hi-Crush, informed everyone that each and every mining industry is highly regulated by the DNR who does monthly air and water quality testing.

Public Hearings:

Application of Richard Axelsen for a **conditional use permit** to operate a small business-upholstery on property located at 18840 Idaho Rd, in part of the SW 1/4, SW 1/4, Section 35, T17N, R4W, Town of Sparta, parcel number 040-01194-2500, 2.60 acre parcel. The adjoining land use is residential and agriculture.

Richard Axelsen stated how this was a hobby for him on nights and weekends. He said he will not have a bunch of vehicles sitting around. Whichever one he is working on will be in the garage.

Discussion was held.

A **Motion** was made by Mary Cook, seconded by Sharon Folcey to approve the application of Richard Axelsen for a **conditional use permit** to operate a small business-upholstery on property located at 18840 Idaho Rd, Town of Sparta with the condition that the permit cannot be transferred to a new owner. Motion carried: 5-0.

Petition by Patrick Kobernick for a **change of zoning** district from General Agriculture-GA to Rural Residential-R3 for a parcel of land located at 13540 Co Hwy B, Sparta, WI., in the NE¼ -SE¼ of Section 2, T17N, R4W, tax parcel # 040-00066-0000, Town of Sparta, Monroe County, 0.908 acres.

Patrick Kobernick would like to put up a pole shed but he has a pie shaped lot so the setbacks are preventing him from building it. He would like his zoning changed from GA to R3 to reduce minimum setbacks. The shed will roughly be 36' wide and 48' to 60' long (depending on new setbacks) on the east side, back of his lot.

August 19, 2019

Discussion was held.

A **Motion** was made by Sharon Folcey seconded by Alan McCoy to approve the Petition by Patrick Kobernick for a **change of zoning** district from General Agriculture-GA to Rural Residential-R3 for a parcel of land located at 13540 Co Hwy B, Sparta, WI, Town of Sparta. Motion carried: 5-0. Resolution will be forwarded to the full County Board for approval on August 28, 2019.

Petition by James Herricks, for a **change of zoning** district from Business to Rural Residential-R3 for a parcel of land located at 24693 State Hwy 27 Cashton, WI., in the NW¼ -SW¼ of Section 32, T16N, R3W, tax parcel # 046-00700-0003, Town of Wells, Monroe County, 6.45 acres.

Discussion was held.

A **Motion** was made by Mary Cook, seconded by Sharon Folcey to approve the Petition by James Herricks, for a **change of zoning** district from Business to Rural Residential-R3 for a parcel of land located at 24693 State Hwy 27 Cashton, WI, Town of Wells. Motion carried: 5-0. Resolution will be forwarded to the full County Board for approval on August 28, 2019.

Dog Control:

Old Dog Truck

Alison told the Committee that the 2001 Chev S10 old dog control truck has been having some brake issues and would be too costly to repair. Alison is seeking approval to dispose of the truck per county policy. It was explained that any money received from the sale of the truck would then go into the County's general fund.

Discussion was held.

A **motion** was made by Mary Cook, seconded by Sharon Folcey to approve disposal of the 2001 Chev S10 dog control truck per County policy. Motion carried: 5-0.

Sanitation & Zoning:

Zoned Towns Response to developing Non Metallic Mining Ordinance Amendments

Nine out of the eleven zoned Towns indicated they did not want the County to develop zoning ordinance amendments regulating nonmetallic mining.

A **motion** was made by Sharon Folcey, seconded by Alan McCoy to accept the information received from the Towns. Motion carried: 5-0.

Moratorium on Sand Mines

All of the eleven zoned Towns indicated they did not want the County to adopt a moratorium on nonmetallic mining.

A **motion** was made by Sharon Folcey, seconded by Alan McCoy, to accept the information given by the Towns to not move forward with a moratorium on nonmetallic mining. Motion carried: 3-2 (Mary Cook, Paul Steele).

A **motion** was made by Paul Steele, seconded by Mary Cook, to approve the resolution adopting a moratorium on nonmetallic mining. Motion failed. 2-3 (Doug Path, Sharon Folcey, Alan McCoy).

August 19, 2019

Proposed Non Metallic Mining Ordinance Amendments

Discussion was held.

Doug Path stated that due to lack of Town support the County would no longer be looking at developing nonmetallic mining regulations.

Floodplain mitigation Grant

Discussion was held.

Floodplain Ordinance Amendments

Alison stated that FEMA made a revision to the floodplain maps for Monroe County. These changes are required to be adopted into the County Ordinance. A Public Hearing on these changes will be held at the meeting next month. Alison stated that the wording for the change has been posted on the website and that the revised maps are available for viewing in the Zoning Department.

Discussion was held.

Holding Tank Sanitary Permit Fee

It was suggested to raise the fee by \$25 similar to the raise in the fees that were approved last month. This would bring the sanitary permit for a holding tank up to \$300. This new fee would take effect Jan. 1, 2020.

Discussion held.

A **motion** was made by Paul Steele, seconded by Mary Cook to approve raising the fee for a holding tank by \$25 to take effect Jan. 1, 2020. Motion carried: 5-0.

2020 Department Budgets

Discussion held.

A **motion** was made by Paul Steele, seconded by Alan McCoy to approve the 2020 department budgets. Motion carried 5-0.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Budget adjustment for 2019 Sanitation Department

Alison explained that the money applicants will be receiving in 2019 from the State of Wisconsin Fund Grant Program will be more than anticipated. This grant comes from the state and is disbursed by the county to individual property owners for the replacement of failing septic systems. Alison explained that the money is a wash and the county just acts as a pass through for the State program.

A **motion** was made by Paul Steele, seconded by Alan McCoy to approve the 2019 budget adjustment for the Sanitation Department. Revenue account and the matching expense account will both be increased by \$3,176.57. Motion carried 5-0.

August 19, 2019

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	3346.04	Sanitation		Sanitation Land Rec.	82.00
Zoning	121.06	Zoning		Zoning	35.10
Dog Control BOA	2160.46	Dog Control	400.00	Dog Control Land Rec.	1044.29
Total	5627.57	0	400.00		1,161.39

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held September 16, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the August meeting include: (1) CUP,

A **motion** to adjourn was made by Paul Steel and seconded by Alan McCoy.
Motion carried: 5-0.

Meeting adjourned at 7:35pm.

Recorded by Cassie Cunitz.

September 16, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order 6:01 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy, and Sharon Folcey, absent, Mary Cook.

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, and the public.

Possible Corrections and Approval of August 19, 2019 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the minutes from the August 19, 2019 meeting. Motion carried, 4-0.

Public Comments: (3 minutes each, one time only)

Public Hearings:

Application of Abraham E. Miller for a **Conditional Use Permit** for a two-family dwelling at property located at 24935 Lincoln Ave, Wilton, in part of the SE ¼ of NE ¼, Section 28, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00589-0000, 40 acres. The adjoining land use is agricultural.

Abraham Miller was not present for the public hearing. Alison explained to the Committee Mr. Miller's intent was to add a second dwelling to an existing dwelling with the two attaching to the shared laundry room. Mr. Miller has already obtained a zoning permit so that he could start building the dwelling but was not attaching the two until his conditional use permit was approved.

The Town of Wilton approved the application and had no concerns.

Discussion was held.

A **Motion** was made by Paul Steele seconded by Alan McCoy to approve the application of Abraham E. Miller for a Conditional Use Permit for a two-family dwelling at property located at 24935 Lincoln Ave, Wilton, in part of the SE ¼ of NE ¼, Section 28, T16N, R1W, in the Town of Wilton of Motion carried: 4-0.

Abraham Miller arrived at 6:15, transportation issues. The committee allowed Mr. Miller to speak to the Committee. Doug Path explained that since they were not present Alison had explained the intent for the conditional use permit and that the Committee had approved it.

Ch 50 Flood plain Zoning Code amendments:

Alison explained that Ft. McCoy had done a flood study for several structures located on the Fort. A Letter of Map Change which resulted in new maps of sections of the floodplain in the County was then issued by the Federal Emergency Management Agency (FEMA). These new maps were based on the flood insurance study (FIS) number 55081CV001B & 55081CV002B dated December 6, 2019. In order to continue to participate in the National Flood Insurance Program FEMA requires that the County Ordinance be amended to include the new maps and study. Alison will be attending the County Board meeting to address any questions if needed.

Discussion was held:

A **motion** was made by Paul Steele, seconded by Sharon Folcey to approve the amendments to Ch 50 Floodplain Zoning and forward to the full County Board for approval. Motion carried: 4-0

September 16, 2019

Dog Control:

Memorandum of Understanding with Village of Ontario to house stray dogs.

Alison explained that Amber Dvorak-Humane Office and Dave Rynes-Humane Officer, are currently drafting a Memorandum of Understanding and would like to postpone until next month.

Sanitation & Zoning:

Floodplain mitigation Grant

Alison explained that the grant review process is almost complete at the State level and will be submitted this month to FEMA for approval. Alison did mention however that FEMA will only approve grants in municipalities with current Hazard Mitigation Plans. Monroe County's is expired. The Mississippi River Regional Planning Commission and the Emergency Management Department have been working on revising this plan but the process has not yet been completed. Sharon Folcey stated she would check into this and get back to the Committee and Alison.

Alison also mention that we just sent out the last septic maintenance reports for the year.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Line item transfers:

Sanitation and Zoning – Both departments had an overage in telephone due to changing cell phone provider. Money was transferred from the building rent line item to cover.

A **Motion** was made by Paul Steele, seconded by Alan McCoy to approve these line item transfers. Motion carried 4-0.

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	240.66	Sanitation		Sanitation Land Rec.	55.00
Zoning	197.41	Zoning		Zoning	66.30
Dog Control	2,508.27	Dog Control		Dog Control Land Rec.	430.00
BOA	51.76				
Total	2998.10	0			551.30

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held October 21, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the August meeting include: (2) Change of Zoning, (1) Conditional Use Permit.

A **motion** to adjourn was made by Douglas Path and seconded by Paul Steele. Motion carried 4-0.

Meeting adjourned at 6:29pm.

Recorded by Gretchen Jilek.

November 18, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order 6:00 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy and Mary Cook and Sharon Folcey

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, and the public.

Possible Corrections and Approval of October 21, 2019 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Mary Cook to approve the minutes from the October 21, 2019 meeting. Motion carried, 5-0.

Public Comments: (3 minutes each, one time only) NONE

Public Hearings:

An application of George/Diana and Marcus Gilbertson for a **Conditional Use Permit** to operate a Campground/RV Park on property located at 17694 Icarus, in part of the NW 1/4, SW 1/4, Section 29, T17N, R4W, Town of Sparta, parcel number 040-00977-0000, 38.5 acres. The adjoining land use is agriculture.

Doug Path addressed the committee and the public that we would continue with the Gilbertson CUP application for operating a Campground/RV Park. He wanted to know if the Town of Sparta had met again and any other information that they would like to present to the committee at this time.

Clarence Justin, Supervisor from the Town of Sparta was present and informed the Committee that they did meet again to discuss further issues and concerns. The Town made two recommendations:

- 1) They would like to see a 6 foot privacy fence (wood) placed on the North & East Side around the Yoder property. (Clarence addressed the committee and showed them on a map where they would like to see the fencing). Clemens Yoder, owner of the neighboring residential property also addressed the Committee regarding the fence.
- 2) Driveway access to the campground is currently in floodplain. The Town would like the county's input to address this issue.

Discussion was held:

Mr. Yoder stated that he was willing to move his existing electric fence 3 feet from the lot line onto his property so that a privacy fence could be placed on the lot line and also so that his horses would not damage the wood fencing.

Alison gave feedback regarding the driveway. The Gilbertson's hired a surveyor to do an elevation survey on the driveway and found that it was only about 6 inches below the Base Flood Elevation of a 1% Chance (100yr) Flood. It would be considered flood fringe, not floodway and fill could be brought in to bring the driveway elevation up to the Base Flood Elevation.

Alison was given a flash drive from the Mason's showing video of the flooding that occurred in 2017 and 2018 on Icarus Rd, (where they live). It was shown on screen for the Committee and public. The Masons had concerns for the safety of everyone in the proposed campground to be able to evacuate the area in the event of another flood.

Roxie Anderson-Monroe County Land Use Planner addressed the committee and public on behalf of Bob Micheel Monroe County Land Conservation Department's Director as well as herself to give feedback from reviewing the CUP application submitted by the Gilbertson's for the proposed Campground/RV Park. The Land Conservation Dept. submitted the following comments and conditions for review and consideration.

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- 1) Campground Access: The campground currently only has one access road off of Icarus Rd which is within the flood plain of the Little LaCrosse River. Evidence has been presented that shows the driveway under water after flooding events. We strongly recommend a condition is placed on the permit to realign the access road so that it is completely outside of the floodplain and/or a second access road is provided.
- 2) Little LaCrosse River Recreational Access: Due to the proposed campground being less than 300 feet from the river which crosses through the northeaster portion of the applicant's property and may offer a recreation opportunities for fishing, tubing, canoeing, etc. We recommend that the applicant submit a recreation management plan with detailing access routes to the river from the campground, structures or launching areas for canoes, rowboats, etc. Issues regarding trash, litter, and safety should also be considered and addressed. These plans should be reviewed by the county to ensure shoreland zoning requirements are met and that best management practices for streambank and water quality protection are implemented.
- 3) Stormwater Run-off and Soil Erosion: Issues could be addressed with the DNR regarding any clearing or grading planned to prepare the campground site (greater than 1 acre) to obtain a stormwater runoff permit. The Land conservation department would also like to provide recommendations regarding surface and slope of the campsites; surface and alignment of internal access roads and driveways; and landscaping of surrounding open spaces to ensure implementation of best management practices to reduce soil erosion from the campground. We are willing to work with Gilbertson's in any way they can.

Doug Path stated that Chad Ziegler (Director of Monroe County Forestry and Parks) was present and asked him to speak regarding the county's McMullen Park-Warrens, WI.

Chad Ziegler stated that he was here tonight to help answer any questions if needed regarding the county's Campground and the way it is operated.

The floor was open for discussion regarding any issues or concerns regarding the application for the campground.

The following people spoke with positive input on behalf of the Campground application:

Marcus Gilbertson, John Hendricks (Sparta Chamber of Commerce), Nate Abbott (owner of land adjacent to the Leon Valley Campground), Carol Helgerson, Bob Hess (Ambulance Service) and Calvin Schwartz.

1. Campgrounds are regulated by the State, DNR and government programs. They have yearly permits and inspections that are required.
2. Will bring more tourist business to our community. Utilize our bike trails, stores, downtown businesses, grocery stores, recreational activities, canoeing, etc. Great asset for the community.
3. Leon campground has been positive for our community. More houses have been built in this surrounding area as well. Campgrounds are family orientated and good for our communities.
4. Several neighbors spoke that live in the area of the proposed campground and were supportive of the campground and had no issues.
5. Campgrounds have rules that they need to abide by and follow. If problems arise campers are asked to leave the campground area.

Bob Hess (Ambulance Service) was present and informed the public and committee that they have not had any issues or problems with getting service to Icarus road in the past. He stated that the ambulances are capable of driving through 2 feet of water so 6 inches would be no problem.

The following people spoke with issues and concerns regarding the Campground application:

Carole and Steve Mason, Brent Freidl.

1. Feels the acreage is too small of an area for a campground.
2. Farmland preservation, goals and objectives for preserving our farmland.
3. Privacy for the surround neighbors, noise, trespassing, hunting.
4. If issues arise and occur repeatedly over a period of time will more privacy fences be constructed? This was discussed at the Town board meeting. (neighbor wanted added to permit)

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5. Can't control what goes on off campground property.
6. Generators, campers bring with them and they can be very noisy.

Doug Path stated that fencing and trespassing seem to be a concern and asked if Chad Ziegler could give some feedback regarding the County's McMullen Park Campground.

Chad stated that McMullen Park has Cranberry Marsh and county forestry next to their campground. The cranberry marsh owners actually allow the campers to fish, hike, etc. Chad explains to the campers that this is a privilege and to respect it. There is also signage to that affect. Chad has asked the owners to contact him if issues arise with any problems or concerns. Trespassing is not really an issue for the park because they have more acreage than most. Therefore there is no fencing for McMullen Park.

A comment was made that Leon Valley Campground, McMullen or Jelly Stone have no fencing. Jelly Stone actually has privately owned condo's mixed-in with their campground and is all open.

Mark Gilbertson wanted to speak regarding the hunting issues. There are rules and regulations regardless if a campground is there or not to respect others property as well. Mark also presented photos to the committee to show their property boundaries, the layout of the trees and the privacy surrounding the area of the proposed campground.

Diana Gilbertson addressed the committee and public.

1. She stated that fencing is a very vague topic in the regulations.
2. They are willing to work with getting the elevation issue resolved with the driveway taken care of and also work with the Land Conservation Department and DNR.
3. They love the outdoors and the peace and quiet too that is what Camping is all about.
4. As far as generators why would campers bring their generators when we are going to have full hook-ups, water, electric and sewer? There would be no reason for campers to bring a generator.

A **motion** was made by Sharon Folcey, seconded by Mary Cook to approve the application of George/Diana and Marcus Gilbertson for a Conditional Use Permit to operate a Campground/RV Park on property located at 17694 Icarus, in part of the NW 1/4, SW 1/4, Section 29, T17N, R4W, Town of Sparta, parcel number 040-00977-0000, 38.5 acres.

A **motion** was made by Paul Steele, seconded by Mary Cook to amend the original motion to include the following conditions:

- 1) A six foot wooden privacy fence will be installed on the north and east side of the adjoining parcel. Parcel ID number 040-00977-2000 currently owned by Clemens A & Suzanna M Yoder.
- 2) Driveway shall have a culvert installed and be brought up to the Base Flood Elevation (1% Chance of Flood). Elevation 743.00 feet per FIRM Map Panel 55081C0317D effective 1/20/2010

Motion on amendment carried: 5-0.

Original motion as amended carried: 5-0.

Dog Control:

Alison wanted to mention to the committee that the current stackable washer and dryer at the dog shelter has been breaking down frequently and will eventually need to be replaced. It was given as a donation for the shelter that also had an extra 5 year warranty on it so this has helped with the repairs but will be running out soon.

Alison stated that they do approximately 6 loads of wash a day and that it might be in the best interest to look at getting industrial machines in the future. We will continue to use the machines but when they break down and the warranty has expired would like to replace them.

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Alison will research the cost of replacing them. We could take the money from donations or it will be budgeted for 2021 if we make it through the next year.

Discussion was held.

Alison informed the committee that we no longer have our main on-call Humane Officer and that we are currently looking at long-term solution to handle those duties.

Questions about certification and training courses were explained.

Sanitation & Zoning:

Floodplain mitigation Grant

Alison had nothing further to report at this time.

School Woods 1948 Agreement

As directed last meeting Alison consulted with Andy Kaftan, Monroe County Corporation Counsel to determine if it was possible to have a joint resolution with both the Zoning Committee and Natural Resource and Extension Committee regarding nullifying the 1948 School Woods agreement.

Alison explained the process and asked if the committee wanted to proceed?

Discussion was held:

A **motion** was made by Alan McCoy and Seconded by Sharon Folcey to have Andy Kaftan draft a joint resolution to nullify the exiting 1948 School Woods Agreement between Monroe County & the Sparta School District. Motion carried: 4-1 (Paul Steele).

The Zoning Committee and the Natural Resource and Extension Committee will review the resolution at their next meetings. It will be presented to full County Board if passed.

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Line item transfers:

Sanitation department had an overage in motor vehicle due to fuel and need for new tires. Money is to be transferred from the building rent line item to cover.

Zoning Department had an overage in Conference/Seminar due to increase in fees for annual fall conference. Money is to be transferred from the building rent line item to cover.

A **motion** was made by Paul Steele and seconded by Mary Cook to approve the line item transfers for sanitation and zoning. Motion carried: 5-0.

A suggestion was made to do a line-item transfer for dog control for the washer and dryer from the building rent line item into Building and maintenance line item to cover the cost of replacement. Alison will put on the agenda for next month's meeting.

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Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1518.00	Sanitation		Sanitation Land Rec.	0
Zoning	91.83	Zoning		Zoning	113.16
Dog Control BOA	683.90 24.34	Dog Control		Dog Control Land Rec.	494.74
Total	2318.07	0			607.90

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held December 16, 2019 and will start at 6:00 pm in the County Board meeting room in the Justice Center. Items on the agenda for the December meeting include: Preliminary Plot Plan-Laughlin, Sketch Plan-Brooks.

A **motion** to adjourn was made by Alan McCoy and seconded by Mary Cook.
Motion carried 5-0.

Meeting adjourned at 8:00 p.m..

Recorded by Gretchen Jilek.

December 16, 2019

Sanitation/Planning & Zoning/Dog Control

Meeting called to order 6:00 p.m. by Chairman, Doug Path.

Present: Doug Path, Paul Steele, Alan McCoy and Mary Cook and Sharon Folcey

Also Present: Alison Elliott-Sanitation, Zoning, Dog Control Administrator, and the public.

Possible Corrections and Approval of November 18, 2019 Meeting Minutes.

A **Motion** was made by Paul Steele and seconded by Alan McCoy to approve the minutes from the November 18, 2019 meeting. Motion carried: 5-0.

Public Comments: (3 minutes each, one time only) None.

Public Hearings:

Application by Travis Brooks (Farmers Valley Estates) for a **Sketch Plan** to develop a proposed thirteen lot subdivision on approximately 42.57 acre parcel of land located at State Hwy 71 and Imperial Rd, in part of the NW 1/4 of NE ¼ Section 30 and SW ¼ of SE ¼, Section 19, T17N-R3W, Town of Angelo, Monroe County, Wisconsin.

Travis Brooks was not present at the time of the meeting. Alison informed the committee and public that Mr. Brooks submitted a sketch plan to develop a proposed thirteen lot subdivision located on Imperial Rd and would border State Hwy 71.

The Monroe County Land Conservation Department Director, Bob Micheel and Land Use Planner Roxie Anderson were present to discuss their concerns after reviewing the Sketch Plan.

A handout was given to the zoning committee listing the Land Conservation Department's comments and concerns:

- *Land Suitability
- *Groundwater Depth
- *Groundwater Quality
- *Floodplain and Shoreland Zoning
- *Storm water management
- *Erosion Control Plan
- *Adjacent Land Uses
- *Private Road

The Town of Angelo sent a letter of recommendation. The Town did have some concerns and questions about the proposed road lay out.

A **motion** was made by Paul Steele, to postpone the application until next month to gather further information needed from Mr. Brooks and address the concerns of the Town.

Jon Schmitz, surveyor, arrived at 6:08 on behalf of Mr. Brooks. Jon stated that they currently do not have a lot of this information available since they are only in the first stages due to the cost. Once the concept of the subdivision is approved he will be working with the Land Conservation department, DNR and Zoning department to address the concerns mentioned. Mr. Brooks does not want to pursue anything further until he knows that the Sketch Plan would be approved by the zoning committee.

December 16, 2019

Chairman Douglas Path stated that a motion to postpone the application was made by Paul Steele and needed a second and asked if anyone was willing to make the second motion. Alan McCoy second the motion.

Further discussion was held:

Jody Anderson-neighbor/Bridgette Krantz addressed the committee in regards to the land behind the development. She questioned if the easement to access their property to the west will remain. Jon Schmitz stated that yes the easement would remain and be incorporated into the proposed road layout.

Discussion was held:

The motion to postpone the application until next month to obtain more information for the Sketch Plan failed: 0 yes -5 no.

A **motion** was made by Paul Steele, seconded by Mary Cook to approve the application of Travis Brooks (Farmers Valley Estates) for a Sketch Plan to develop a proposed thirteen lot subdivision on approximately 42.57 acre parcel of land located at State Hwy 71 and Imperial Rd, in part of the NW 1/4 of NE 1/4 Section 30 and SW 1/4 of SE 1/4, Section 19, T17N-R3W, Town of Angelo. Motion carried: 5-0.

Preliminary Plat Review

Committee review of the Preliminary Plat of "Sunset Trace" on property owned by Pat Laughlin located on the corner of Ellsworth Rd and Derby, in part of the SW1/4, of the NE1/4, Section 8, T18N, R1W, in the Town of La Grange, Tax Parcel ID# 020-00183-000.

A handout was given to the Zoning Committee and Cory Horton, Engineer representing Pat Laughlin, by Land Conservation Department.

Cory Horton was present representing the development of "Sunset Trace" owned by Pat Laughlin to discuss the Preliminary Plat review of "Sunset Trace" a proposed subdivision consisting of 10 lots on the corner of Ellsworth Rd and Derby in the Town of LaGrange.

After briefly reading over the handout given by the Land Conservation Department Cory stated he would like to respond to their questions and concerns as best he can without postponing the preliminary Plat for Pat Laughlin. Since he has been through the Sketch Plan almost a year ago they were planning on working on getting bids over the winter months to pursue development in the spring.

Alison explained to Mr. Horton that at the time of Sketch Plan approval last year, 2018, that Monroe County did not have a Land Use Planner on staff so this was the first time they were able to review this proposed subdivision.

Cory addressed the Zoning Committee and answered the following concerns regarding the Land Conservation Department recommendations and conditions:

*Land suitability:

- ***soil suitability for development.
- ***Groundwater depth
- ***Current groundwater quality.

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***Surrounding Land uses and Compatibility:**

- ***Current agriculture land use.
- ***Odor management.
- ***Runoff impacts.
- ***Drainage area-road crossing through wetland, culvert design.

***Impacts:**

- ***Wetland impacts pre & post construction.
- ***Storm Water Management plan
- ***Traffic study for Derby Ave.

John Guthrie-Chairman for the Town of LaGrange stated that they have had many meetings regarding this development with very little attendance from the public. The Town's main concern was the access road to the lots. This will be a private road and will be maintained by the owners. A written road agreement will be filed with the plat and attached to the individual lot's deed.

Discussion was held:

Bob and Roxie's greatest concerns are Lot 1, 8 and 9 in regards to ground water elevations and building site placement as it may affect basements for proposed residences.

Alison explained that all proposed building sites need to have a soil test done prior to the sanitary permit in order to build. This is a State requirement and is needed for all residences regardless if they are in a zoned or un-zoned Town.

Cory will send written comments reiterating his response to the questions he gave at the meeting. A copy will be emailed to Bob and Alison.

A **motion** was made by Paul Steele, seconded by Sharon Folcey to approve the Preliminary Plat of "Sunset Trace" on property owned by Pat Laughlin located on the corner of Ellsworth Rd and Derby, in part of the SW1/4, of the NE1/4, Section 8, T18N, R1W, in the Town of La Grange. Motion carried: 5-0.

Dog Control:

Kevin Huff Wolf Hybrid Foster Facility Resolution:

Kevin addressed the Committee and public. He explained his fostering facility and brought pictures with him to show the committee.

Discussion was held.

A **motion** was made by Paul Steele, seconded by Alan McCoy to approve the resolution renewing Kevin Huff's facility to be utilized as a wolf-hybrid foster facility for 2020. Motion carried: 5-0.

Kevin Huff-Restricted animal permit:

A **motion** was made by Paul Steele, seconded by Mary Cook to approve the restricted animal permit for Kevin Huff for the keeping of a Wolf-hybrid. Motion Carried: 5-0.

Purchase of vehicle:

The dog shelter vehicle is up for replacement. Alison explained that the shelter is looking to replace the truck for a van. The van would accommodate them better than a truck. They would be able to put kennels in the back and would be able to have either air or heat for the dogs.

Ally Rudie the Monroe County Purchasing & Procurement Coordinator has send out request for bids based off the States specs for Transit Vans. The sealed bids are due by the end of the year.

Alison stated that currently the truck is in need of repair and was wondering if they would like to hold off on repairs (it might be expensive) since we will be purchasing a new vehicle?

Alison asked if the Committee wanted to review the bids at the January 20, 2020 meeting or if they would like her make a determination prior to that since the current truck may not make it that long.

A motion was made by Paul Steele, seconded by Sharon Folcey to have Alison decide on the new vehicle. Motion failed 2 yes -3 no (Paul Steele, Mary Cook, and Douglas Path).

The Committee will review bids at the January 2020 meeting.

Sanitation & Zoning:

Floodplain mitigation Grant

Alison was just recently made aware that the Grant has been sitting at the State level and cannot be forwarded onto FEMA until the Monroe County Hazard Mitigation Plan update has been approved by the full County Board. The resolution is on the December 18, 2019 County Board agenda. If the plan is approved the Grant application will be forwarded to FEMA for review.

School Woods 1948 Agreement

Bob Micheel has been working with the group "Friends of the Sparta Woods" specifically Joe Cook from the Sparta School District. Back in 1948 Monroe County approved an agreement that gave 88 acres to the Sparta School District. In exchange for the land 75% of any timber harvest proceeds would go to the school and 25% back to the County. The last harvest was in 2011 and previously had not been harvested for many years. Bob Micheel would like to see the County approve a resolution to amend the agreement to give the full 100% of proceeds to the School District. Specifying the 25% would be used specifically for the School Woods program. These proceeds could be used for busing the children for field trips, new trees, etc. If approved at the Committee levels the next step would be getting approval from the Sparta School District to amend the agreement then it would be taken to full County Board for approval.

A **motion** was made by Alan McCoy, and Seconded by Sharon Folcey to approve the resolution and attached amended agreement, allowing the Sparta School District to keep 100% of any future timber harvest proceeds, 25% of which would be used for the School Woods only. Motion carried: 3-2 (Paul Steele, Douglas Path).

December 16, 2019

Financial Report

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Line item transfers:

Dog Control department is in need of a new washer and dryer. The Committee directed Alison to bring forward a line item transfer from the building rent line item to the building maintenance line item to cover this expense. Line item transfer form included in the packet indicated \$3,000 was to be transferred but actual costs were \$1,353.50.

A **motion** was made by Paul Steele and seconded by Mary Cook to approve the Dog Control 2019 line item transfer of \$1,400 from building rent to building maintenance. Motion carried: 5-0.

Department Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	49.99	Sanitation		Sanitation Land Rec.	200.00
Zoning	36.92	Zoning		Zoning	265.80
Dog Control BOA	1006.78	Dog Control		Dog Control Land Rec.	718.24
Total	1093.69	0			1184.04

Discussion was held:

Set Date for Next Meeting and Possible Agenda Items.

The next meeting will be held January 20, 2020 and will start at 6:00 pm in the County Board meeting room in the Justice Center.

A **motion** to adjourn was made by Mary Cook and seconded by Sharon Folcey. Motion carried: 5-0.

Meeting adjourned at 7: 54 p.m.

Recorded by Gretchen Jilek.