

January 19, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:04 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth. Absent: Cedric Schnitzler.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Sharlee Middelstaedt, Humane Society Liaison, Members of the Public

Possible Corrections and Approval of December 15, 2014 Meeting Minutes.

Motion was made by Paul Steele, seconded by Teddy Duckworth to approve the minutes from the December 15, 2014 meetings. Motion carried 4-0.

PUBLIC HEARINGS

Application for a **conditional use permit** for Perry Miller for a small business-sandblasting & painting farm and other equipment, on property located at 18183 Iceberg Rd, in part of the NW ¼ of NE ¼, Section 32, T17N, R4W, in the Town of Sparta, 11.295 acres. The adjoining land use is primarily wooded residential lots.

Alison received an email from Howard Garves, Town of Sparta Chairman, regarding Perry Miller's application. Perry Miller was unable to attend Town board meeting scheduled for January. Therefore he would like to reschedule and be on the agenda for February 16, 2015.

A **Motion** was made by Teddy Duckworth, seconded by Doug Path, to postpone Perry Miller's application for conditional use permit for small business-sandblasting & Painting farm and other equipment until February 16, 2015 meeting. Motion carried 4-0.

Application for a **conditional use permit** for Daniel Vian for a Dog Kennel, on property located at 5636 Canary Ave Sparta, WI 54656, in part of the SW1/4, SE1/4, of Section 29, T19N, R4W, in the Town of Little Falls, parcel number 026-00597-0000.

A letter was received from the Town of Little Falls recommending approval with the condition that the number of adult dogs be limited to 20 and if the applicant desires to exceed that limit they would need to get permission from the Town Board.

Daniel Vian and Skylar Vian were present. Ms. Vian explained that she currently has 8 adult Bull Dogs which are breeding dogs. She does not feel at this time that she will exceed the limit of 20 dogs. She currently has her State License which is reviewed yearly. Bekah Weitz, Monroe County Humane Officer, has also been out to inspect her site. Daniel Vian reported that the dogs are currently in a heated garage but they are looking at building a new insulated/sound proof building in the spring.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the conditional use permit for Daniel Vian for a Dog Kennel with the condition setting a limit of 20 adult dogs (five months or older). If owner/operator wishes to exceed the 20 adult dog limit must obtain permission from the Town of Little Falls Board.

Sharlee Middelstaedt mentioned that Ms. Vian has had numerous complaints from her customers in the past with uncleanliness and health issues with the puppies and dogs. Paulette Hanson, the former Humane Officer wanted to testify tonight but was unable to attend due to personal issues. Ms. Middelstaedt asked the committee to consider postponing their decision until the February meeting at which time Paulette Hanson could speak.

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A **Motion** was made by Teddy Duckworth seconded by Gail Chapman to amend initial motion to include a condition that should 5 or more complaints from different people regarding the health and well-being of the dogs be received within a 12 month period and verified to be legitimate by the humane officer the conditional use permit will be void. Discussion was held.

Amendment carried 4-0.

Motion with amendment carried 4-0.

Petition for Jack L. Allen, for a **change of zoning** district, from GA General Agriculture to R3 Rural Residential on a parcel of land located at 20035 Junco Rd. in part of the NE1/4 of the NE1/4, Section 11, T16N, R2W, in the Town Ridgeville, described as Lot 2 of 20CSM070 Document # 564366 for the purpose to reflect actual use of property & bring structures into setback compliance.

Letter was received from the Town of Ridgeville approving the application. Mr. Allen informed us that he was notified that he was too close to his property line with a newly built structure and requests the zoning change in order to comply with setbacks. Discussion was held.

A **Motion** was made by Doug Path, seconded by Teddy Duckworth for change of zoning district from GA General Agriculture to R3 Rural Residential. Motion carried 4-0.

Dog Control

Building Expansion Project

Alison reported that Margaret O'Hare-Newton had donated a washer and dryer to the Animal Shelter and was installed today. The animal shelter employees have already done three loads today and are loving it, thank you Margaret. What a blessing it is to be able to wash all the animal blankets and other items at any given time.

The committee members are continuously amazed at how much Margaret O'Hare-Newton has done for our Animal shelter and wanted to express their genuine thankfulness and that they have appreciated everything she has done and for her continued support.

Fencing was discussed. Alison asked for bids for solid panels to be installed between the outdoor kennels and for some kind of climbing deterrent for the play yards. Bids were requested from B&B Fencing as well as Phillips Fencing out of LaCrosse. We heard nothing from B&B Fencing. Phillips Fencing gave a quote which was felt to be too expensive. Discussion was held. Several of the board members talked about various other options and were going to check out costs and would report at next month's meeting.

Public Sewer and Water Hook Up

Alison reported that the public sewer and water hook-up has been completed.

Discussion was held regarding having an Open House at the Animal Shelter. Further discussion will be held at the upcoming meetings.

Turf

Paul Steele mention that he still has not had a chance to check out the old turf in Tomah by the bus garage.

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Alison will give the information to Amber Cordes to make a trip to Tomah to check out this type of turf to see if it is useable for the dog shelter.

Sharlee Middelstaedt made a statement expressing her concerns about using turf for the shelter. Paul Steel mention that this is still a discussion phase. However, it was mention that our community members have been donating money specifically for the turf.

Sanitation & Zoning

Monroe Economic Development Conference attendance.

Alison made an announcement about the conference which will be held Thursday, February 26th at the Cranberry Lodge in Tomah, 7 a.m.-4:30 p.m. Committee members will inform Alison if they are able to attend and if they need arrangements made for registration.

Alison also informed the members that we have a new tracking data base for the Sanitation System/permits and it is going very well.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Line item transfers –

Discussion was held regarding line item changes. The members were informed that we do not have current data information due to our new software program. Various departments are backed up entering information into the system. Therefore the committee would like to put a hold on approving the line items at this time.

2014 & 2015 Vouchers, Prepaid Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1154.19	Sanitation		Sanitation	50.49	Sanitation	416.50
Zoning	6096.83	Zoning		Zoning		Zoning	20.10
Dog Control	21495.24	Dog Control		Dog Control		Dog Control	105.14
Total	28746.26	Total	0	Total	50.49	Total	541.74

Questions were answered and discussion was held.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman, to approve line item adjustments. Motion failed 0-4.

A Motion was made by Doug Path, seconded by Gail Chapman to postpone the approval of the line item adjustments until next month. Motion carried 4-0.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting is on Monday, February 16th, 2015 at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn at 7:33p.m. was made by Doug Path, seconded by Gail Chapman. Motion carried 4-0.

Recorded by Gretchen Jilek

February 16, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Amber Cordes, Human Officer, Bekah Weitz, Human Officer, Sharlee Middelstaedt, Humane Society Liaison, Members of the Public

Possible Corrections and Approval of January 19, 2015 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler, seconded by Doug Path to approve the minutes from the January 19, 2015 meeting. Motion carried, 5-0.

PUBLIC HEARINGS

Application for a **conditional use permit** for Perry Miller for a small business-sandblasting & painting farm and other equipment, on property located at 18183 Iceberg Rd, in part of the NW ¼ of NE ¼, Section 32, T17N, R4W, in the Town of Sparta, 11.295 acres. The adjoining land use is primarily wooded residential lots.

Perry Miller was present and explained to the committee his business plans. Howard Garves, Town Chairman, was present he informed the Committee that the Town recommends approval with conditions. Perry Miller agreed to the conditions and has also applied for the Department of Natural Resources permit needed.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the conditional use permit for Perry Miller for a small business-sandblasting & painting farm with the following conditions; 1) Hours of operation will be between 7am and 7pm Monday-Saturday; 2) Hazardous waste will be properly disposed of according to state/federal regulations; 3) This permit is for Perry Miller only and will not run with the land. Motion carried, 5-0.

Amendment to the Monroe County Floodplain Ordinance Chapter 50 for Section 29, Town of Sparta, 17-4W, Letter of Map Revision –Floodway (LOMR-FW) dated March 6, 2014, Case No: 14-05-3679A. The floodplain designation has been removed from the residence at 17312 Icarus Rd.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to amend the Monroe County Floodplain Ordinance Chapter 50 and forward to the full County Board on February 25, 2015. Motion carried, 5-0.

Dog Control

Fencing:

New fencing discussed to fix fencing issues with dog climbing and avoid fence fighting between yards. Alison had a price listing for the fence project which included manger plastic, semi-trailer lining, and thick plastic. Doug Path provided a piece of trailer lining from Badger Utility for viewing. Pricing was discussed and Doug would like further investigation and asked that it be postponed until an actual quote can be received.

A **Motion** was made by Doug Path, seconded by Teddy Duckworth to postpone until next month so that quotes could be received and assessed. Motion carried, 5-0.

Draft Policies:

Policies were gone over and discussed. Amber Cordes discussed the Adoption Agreement, micro-chips and scanning. Doug would like to see the Adoption Agreement to verify a few items. Discussion was held.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to table the Policies until next month. Motion carried, 5-0.

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Stray Cats:

Amber Cordes addressed the stray cat issue. Coulee Region may still be available to help with stray cat intake but at a cost to Monroe County. Amber will keep statistics and calls of strays, lost and found, etc. for a possible addition to the 2016 budget. Bekah Weitz is also seeing a need for an emergency holding facility for neglect and cruelty cases and will look into finding an option but stated that there are state statutes that mandate every county have a stray cat intake facility available. Sharlee Middelstaedt mentioned that the Humane Society may be able to help the Shelter in 2015.

Dog Catchers:

Amber Cordes addressed the need for extra Dog Catchers. The shelter currently has only 2 on-call at the moment and would like to expand the call-list by offering \$8 per day to be on call in an effort to recruit more on-call Dog Catchers. The funds could come from the money saved in salaries due to Bekah’s position going to ½ time instead of ¾ time and also from Amber cutting her overtime hours.

A **Motion** was made by Teddy Duckworth to approve the \$8 per day for on-call dog catchers. Motion died due to lack of second.

Sanitation & Zoning: No business.

Yearend Reports

Alison presented the department annual reports for 2014. Discussion was held.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	165.13	Sanitation		Sanitation		Sanitation	1.99
Zoning	111.06	Zoning		Zoning		Zoning	5.14
Dog Control	1502.15	Dog Control		Dog Control		Dog Control	1028.73
Total	1744.12	Total		Total		Total	1035.86

Line item transfers –

Money was transferred in the Dog Control department 2014 budget from Motor Vehicles and Overtime to Mileage, Gas Utilities, Workman’s Comp and Electricity. Money was transferred in the Zoning department 2014 budget from Salaries to Printing.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman, to approve line item transfers. Motion carried, 5-0.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting is on Monday, March 16, 2015 at 6:00 pm at the Rolling Hills Auditorium. Some items discussed were: Conditional Use Permit for Milestone Materials/Mathy Construction and the addition of a 3-minute Public Comment section to begin in April.

A **motion** to adjourn at 8:37 p.m. was made by Cedric Schnitzler, seconded by Doug Path. Motion carried 5-0.

Recorded by Leslie Schreier.

March 16, 2015

1Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Members of the Public

Possible Corrections and Approval of February 16, 2015 Meeting Minutes.

A **Motion** was made by Gail Chapman, seconded by Teddy Duckworth to approve the minutes from the February 16, 2015 meeting. Motion carried, 5-0.

Public Hearings:

Application for a **conditional use permit** Milestone Materials, Mathy Construction Company to operate a limestone quarry on property located on Logan Rd, in part of Section 35, T16N. R1W. Town of Wilton. Parcel contains 285 acres more or less. The adjoining land use is agricultural, woodlands and rural homesteads.

Paul Steele made an announcement that everyone that signed up to speak would have a 3 minute window to speak. Milestone Materials, Mathy Construction Company would speak first and the public was asked to hold on asking questions at this time. Attorney Glen Stoddard spoke on behalf on several of the property owners and asked the zoning and planning committee if he could have 10 minutes to speak immediately after Mathy Construction. The committee had a discussion and agreed to give him 10 minutes.

Anthony Tomashek spoke on behalf of Milestone Materials, Mathy Construction Company. He introduced himself and his staff, Scott Mathy, Andrew Peters, Bob Servais, and Brandon Lende. They have been in business for 44 years and based out of Onalaska, WI. Anthony showed a slide presentation explaining their business and the proposed quarry location and what would be happening within the next several years. The members of Mathy Construction attended two meetings with the Town of Wilton. Mr. Tomashek went over various phases of the operation to include hours of operation, (5 days a week 24 hours a day, volume, depth, water regulation, dust control, erosion, noise, crushing process, hauling (Monday –Friday- 6 a.m. to 8 p.m., Saturdays 6 a.m. to 4 p.m.), water usage, etc. Arial maps were shown on the phases of the operation as well. He mention that they would be starting on the SW quarter and move East and North. Of the 285 acres that was purchased approximately 135 acres would be mined. There are 57 residences within one mile of the site. They will be making a new entrance on Logan Rd and plan to rebuild Logan Rd. from their entrance to State Highway 71. He informed the public that they plan to maintain the road. Milestone will test private well water within ½ mile of the quarry to provide a baseline. Crushing & blasting will be utilized to mine limestone only and blasting will follow government guidelines.

Attorney Glenn Stoddard, Bayfield, WI spoke on behalf of several of his clients who reside on property nearby the proposed quarry. He feels there has been a “big mistake” and that the Town of Wilton has been misinformed and misrepresented. On Oct. 21, 2014 the town of Wilton hired Attorney Mubarak who is currently working with them. Mr. Stoddard informed the Committee that a lawsuit has been filed at the Clerk of Courts against the Town of Wilton. He is begging for the Planning and Zoning Committee to reconsider in making a decision tonight to give it more time to reassess and evaluate the situation and the communities’ rights. Mr. Stoddard feels this is a disaster ready to happen. Zoning has the right to stop issues. People have the rights to their property. He is asking to at least put a hold on the project, listen to the public, hear what they have to say and kept in mind their rights. He asked that the Committee think about what this proposed quarry will do to those 57 homes within a mile radius, tourism, restaurant’s, the camping ground, the bike trail, etc .

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These people spoke in opposition of the quarry.

James Mitchel, Jr., Illinois; Larry Woudliff, Kendall; Vicky Ross, Wilton; Dale & Joan Ripp, Wellington; Kathy Hefner, Member of Wilton; James Godshalk, Kendall-Elroy-Sparta Bike Trail Board; Fred Flasher, Village of Wilton; Rebecca Kennedy, Wilton; Inese Struzdins, Epstein, Ridgeville; Pat Conway, Sheldo; Ron Finstad, Wilton; Beverly Walter, Glendale; Dan Nelson, Wellington; Dwayne Hefner, Wilton; Scott Hoffmann, LaCrosse; Scott Grenon, Tunnel Trails; Dena Eakles, Ontario; Dave Cieslewicz, Madison; Doug Burkhardt, Wellington; Forest Yankee, Crawford Cty and Kathy Rondanell.

Issues and concerns that were addressed were:

- *Water: The possible contamination of groundwater and the environment and drying up of private wells.
- *Fuel Spill: Concern of fuel spills and if it will be handled properly.
- *Noise levels: The blasting and crushing, the trucks running back and forth.
- *Wells: Concern about the surrounding wells and the possibility of drying up or becoming contaminated.
- *Property: Decrease in property value due to their proximity if proposed quarry is approved.
- *Health: Issues for everyone. Also those with current health issues how this will impact them, additional stress from the noise, dust exposure, etc.
- *Safety: Bike trail, due to the high volume of traffic going back and forth on Logan Rd, the poor visibility at the intersection of Logan Rd. and the bike trail. Also Logan is a very steep road (13% grade) and dangerous. Concerns of an accident just waiting to happen. It was stated that the quarry can relocate, the bike trail cannot.
- *Camp ground, jeopardizing their business and community. The noise, dust control, bike trail & safety.
- *Bike Trail. People come from all over the country to use this trail. The nature, the beauty, and peace and quiet. How will this affect the economy of the community and local businesses that rely on the Bike Trail?
- *Community: Concerns on how this could have negative effects on the environment. Residents asked why should we give up what is ours, our properties, the beauty of our properties and the nature surrounding us. There are plenty of other locations for quarries, why this location. It is a poor location and dangerous.
- *Structures: Concerns on how the blasting will affect home structures.

These people spoke in favor of the quarry:

Ed Wilde, Village of Wilton; Eric Zingler, Mark Pitel; Mike Erickson, and Doug Burkhardt.

- *Feels Mathy Construction is a safe company.
- *We need more gravel/materials, roads and this is a business that is just doing their job and we need to support them. Wilton does not have control of the bike trail.
- *Nobody on the road stops at the stop signs at the intersections. Individuals need to be responsible as well. The sand & Gravel pits have never been hazardous.
- *There is quarry nearby the Bike Trail already between Norwalk and Wilton that is very busy at Hwy 71 and Hwy 131. Horse and buggies pull out onto these highways all the time and have been safe and responsible in the past. The campground already is located on a busy Hwy 71 and has had noise levels for years with continuous business.

Recess was taken at 7:20 p.m. Meeting resumed at 7:25 p.m.

Paul Steele asked if anyone else wanted to speak that had not signed the sheet. Additional testimony was taken (included above)

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Chairman Steele closed the public hearing portion and started discussion within the Committee. Paul mentioned that the Planning and Zoning Committee received approximately 65 written testimonies and 239 emails were received today 3-16-15 from 2pm until 5:04pm in opposition of the quarry.

The Committee asked about the reclamation plan for the mine. Bryce Richardson from the Monroe County Land Conservation Department Spoke regarding the plan. He stated that the reclamation plan was approved by the Monroe County Land Conservation Committee in 2014 however it has not been issued yet pending several conditions that need to be met. Mr. Tomashek stated that they were currently working on getting those conditions met and are planning to complete that process in the near future. Bryce Richardson then explained what a reclamation plan involves and about the bonding required by the county to ensure completion.

Paul Steele read a letter from the Town of Wilton which recommended approval of the Conditional Use Permit (CUP) and stated that two agreements entitled "Highway Agreement" and "Agreement". Had been approved by the Town of Wilton and Mathy Construction Company.

Committee members discussed various topics with Mathy Construction. Topics of concern were as followed:

- *The restrictions from the Town of Wilton agreements vs. restrictions that will be placed on the CUP by the Zoning and Planning Committee. Mr Tomashek responded that the restrictions are separate for each agreement/permit, each one stands alone.
- *Hours of operations and hauling, what impact the noise level would have as well as the traffic for the safety of the community. The committee discussed having the hours of operations and hauling Monday-Friday 6 a.m. to 8 p.m. and no Saturdays, Sundays and holidays.
- *The effects that may arise after 40-50 years from now and what impact it may have on the community.
- *Safety & DNR, proper fuel containers.
- *Regulations in the Town Agreements were vague.
- *Water, use of the well, washing, and dust control and washing materials.
- *Explosives. Mr. Tomashek stated that no explosives will be on the property. The blasting is done by a blasting company and the property owners will be notified ahead of time.
- *Phase I of the proposed mining area. The Committee asked Mathy if they could start at a different phase level.
- *Walls, how high would the walls be and how safe would they be if someone tried to trespass and might fall into the pit. Will there be any fencing or berms to keep people out?
- *Noise: Blasting/crushing hours. Mr. Tomashek stated that blasting hours usually occur right before 12 pm or 1 pm. State law is daylight hours only and property owners will be given a 24 hours notification prior to the blasting.
- *Road replacement, having to leave the road in good condition, who determines the condition? Mr. Tomashek stated that the Town of Wilton will determine if road needs to be replaced.
- *New Entrance. Where is the new entrance going to be located? Mr. Tomashek stated that it will be at the top of the hill.
- *Bike Trail and Logan Rd. Crossing. If culverts could be put in across Logan Rd or possible tunnel over the bike trail? Mr. Tomashek responded that the Department of Natural Resources (DNR) would have to approve of that and that it was not suggested by the DNR.
- *Flashing lights on the Stop signs for the bike trail. The DNR would also have to approve this.
- *Discussion regarding the ½ mile radius of testing the private wells and what is tested for. The DNR regulates the testing of the monitoring wells.
- *Paving, what is going to be done to keep the pavement clean? Mr. Tomashek said they plan on watering them down, using brooms, etc.
- *How often has the quarry had to run as an emergency day, and what determines an emergency.
Mr. Tomashek said basically in the past 5 years they have only had to operate on an emergency maybe once, due to the flood issues washing out roads several years ago near LaCrosse, WI.

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The Committee considered two conditions:

One: The Committee asked Mathy if Phase 1 as indicated on the Operations Plan could be divided into two portions. The first beginning 100 feet south of the existing old quarry and extending north. Mathy was in agreement to this.

Second: Hours of operation and hauling would be from 6 a.m. to 8 p.m. Monday through Friday. No operations or hauling will be done on Saturday, Sunday or Holidays. This did not include maintenance. After the mine has been in operation for a period of two years the Planning and Zoning Committee will review these conditions and may extend the hours of operations and hauling to Saturday. Mathy was also in agreement with this.

A motion was made by Cedric Schnitzler, seconded by Gail Chapman to approve the Conditional Use Permit (CUP) for Milestone Material, Mathy Construction to operate a limestone quarry on property located on Logan Rd, with the following conditions:

- 1) The proposed Phase 1 as indicated on the Operations Plan Map submitted in the application will be divided into two portions. The first will begin 100 feet south of the existing old quarry and extend north. The southern part of the proposed Phase 1 will become Phase 11 and be the last Phase mined.
- 2) Hours of operations and hauling will be from 6am to 8pm Monday through Friday. No operations or hauling will be done on Saturday, Sunday or Holidays. This does not include maintenance. After the mine has been in operation for two years the Planning & Zoning Committee will review this condition and may extend the hours of operations and hauling to Saturday.

A motion was made by Teddy Duckworth to call the question, seconded by Cedric Schnitzler. Motion carried 4-1. (Douglas Path).

Motion to approve the CUP with conditions carried 5-0.

Recess was taken at 9:21 p.m.

Meeting resumed at 9:35 p.m.

Dog Control

Fencing:

Alison discussed a new idea that was brought up about the fencing. A 6 inch draitile piping was donated to the Animal Shelter to try and use for the top of the fences to prevent the dogs from climbing over. The committee was in agreement with this and willing to see if this works.

Alison also discussed the cost of various material to use for dividing the outdoor runs on the east side to prevent fence fighting. The cheapest route was to go with the solid plastic HDPE material which the total cost for the panels would be \$481.00.

The company would be willing to come and assess the situation for installing the materials. At that time we would also purchase materials for installing (bolts or zip ties) but not to exceed the amount of \$600.00.

Discussion was held.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the purchase of HDPE panels for the animal shelter but not to exceed the amount of \$600. Motion carried, 5-0.

March 16, 2015

Draft Policies:

Doug mentioned a section of the adoption agreement that stated “all dogs will be house pets, part of the family”. Doug felt this was misleading and felt it meant all dogs needed to be in-house dogs, not allowing them to be outside dogs. After further discussion with the committee it was a matter of not understanding the statement. The statement is meant that all dogs are for the purpose of being a family dog, not a service dog, police dog, etc. This will be brought up at our next committee meeting for further discussion.

Cedric raised the question of the recent Fundraiser that was recently held (March 12, 2015) for the Animal Shelter at (Papa Murphy’s). Committee asked who did the fundraiser and it was clarified that the fundraiser was done by the volunteers of the Animal Shelter, not staff of Monroe County.

Sanitation & Zoning:

No Topics to discuss.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	742.23	Sanitation	0	Sanitation		Sanitation	42.00
Zoning	56.80	Zoning	0	Zoning		Zoning	43.94
Dog Control	9895.08	Dog Control	0	Dog Control		Dog Control	141.50
Total	10694.11	Total	0	Total		Total	227.44

Line item transfers –

Discussion regarding the line item transfers for the end of the 2014 fiscal year. Money was transferred in the Zoning Board of Adjustment Budget from Salaries, Per Diem, Fringes, Workman’s Comp, Printing, Books, Seminars and Mileage to Contracted Services.

A resolution was presented by Alison to transfer \$2,830.74 from the 2014 Monroe County Contingency Fund to line item number 16983000-468800 521340 (Contracted Services) in the 2014 Zoning Board of Adjustment Budget.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth, to approve line item transfers and the resolution. Motion carried, 5-0.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting is on Monday, April 20, 2015 at 6:00 pm at the Rolling Hills Auditorium.

One CUP for Christopher Cullen (Dog Kennel) is on the agenda.

A **motion** to adjourn at 9:58 p.m. was made by Gail Chapman, seconded by Douglas Path. Motion carried 5-0.

Recorded by Gretchen Jilek.

April 20, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:04 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of March 16, 2015 Meeting Minutes.

A **Motion** was made by Doug Path, seconded by Teddy Duckworth to approve the minutes from the March 16, 2015 meeting. Motion carried 4-0.

PUBLIC HEARINGS

Application for a **conditional use permit** for Christopher Cullen for a Dog Kennel on property located at 22781 Kale Rd, in part of the NW1/4, of the SW1/4, Section 20, T16N. R4W, in the Town of Leon, Tax Parcel ID # 022-00436-2001.

Christopher Cullen spoke on his conditional use permit stating he currently has 5 dogs and would like to add 2-3 more for coyote hunting. Paul asked about current licensing for his dogs and Alison stated he was up to date. Greg Selbrede, Town of Leon Chairman was present and spoke on behalf of the Town. He commended Mr. Cullen for going through all the proper channels and stated that the Town of Leon has no issues regarding his conditional use permit.

A **Motion** was made by Doug Path, seconded by Teddy Duckworth to approve the conditional use permit for Christopher Cullen for a Dog Kennel located at 22781 Kale Rd, Town of Leon. Motion carried 4-0.

Dog Control

Draft Policies: Doug Path spoke about the wording on the Adoption Agreement. He doesn't agree with the wording of "house pets" in application stating that some dogs are meant to be outside. Alison will bring back a re-worded version next month to include indoor/outdoor dogs.

Sanitation & Zoning:

Revisions to Shoreland Ordinance Ch. 53 – Alison explained to the Committee the changes required in the county ordinance are to meet the regulations in NR 115 Wisconsin Administrative Code. The changes are mostly with regards to impervious surface calculations. Teddy asked about the cost of these revisions to the county and Alison stated that there would be none. Informational only as the Public Hearing will be scheduled for next month.

Revisions to Utilities Ordinance Ch.41 – discussion revolved around bringing the Amish gray-water systems into compliance. The ordinance amendment would allow a holding tank to be installed for a structure that does not have electricity. This is hoped to help the Amish to be able to comply with the ordinance. This will be scheduled for Public Hearing next month.

April 20, 2015

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1207.78	Sanitation		Sanitation		Sanitation	88.60
Zoning	34.86	Zoning		Zoning		Zoning	31.79
Dog Control	3,046.70	Dog Control		Dog Control		Dog Control	125.14
Total	4,372.62	Total	0		0	Total	245.53

Dog Control line item transfers. The hook up to sewer and water expenses were more than originally budgeted and the committee discussed bringing it to the Finance Committee meeting in May. Discussion also revolved around the expenses coming from cat boarding expenses and Paul brought up that fact that these expenses were never seen before because they now have a Humane Officer that is following through with citations and neglect cases and that there will be more expenses that may come up regarding boarding of animals other than dogs. It was discussed that the Committee should consider this and possibly add line items to the budget to cover these costs associated with legal confiscations.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman, to send a resolution to County Board requesting funds from the 2015 contingency fund to be transferred to cover shortages of \$1,100 in capital outlay and \$175 in Rabies Quarantine of the 2015 Dog Control Budget. Motion carried 4-0.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting is on Monday, May 18, 2015 at 6:00 pm at the Rolling Hills Auditorium. Some items discussed were: Currently we have (4) Conditional Use Permits, and (1) Change of Zoning.

A **motion** to adjourn was made by Doug Path, seconded by Gail Chapman. Motion carried 4-0.

Meeting adjourned at 7:15 p.m.

Recorded by Leslie Schreier

May 18, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth and Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of April 20, 2015 Meeting Minutes.

A **Motion** was made by Gail Chapman, seconded by Teddy Duckworth to approve the minutes from the April 20, 2015 meeting. Motion carried 5-0.

Paul Steele addressed the public in regards to Public speaking. Anyone who would like to discuss anything would have three minutes to speak. There were no issues for discussion.

PUBLIC HEARINGS

Application for a **conditional use permit** for Eli D. Schwartz for a Small Business-Buggy Shop, on property located at 4743 County Hwy BC, in part of the SE ¼ of SE ¼, Section 18, T17N, R4W, in the Town of Sparta, Tax parcel Id number 040-00529-1000, 5 acres. The adjoining land use is primarily agriculture.

Bob Treu, Town Supervisor from the Town of Sparta, informed the Committee and public that Eli Schwartz did not attend the Town Board meeting, he sent someone to represent him. The board members informed them that they would like to speak with Eli Schwartz in person and he was put on the agenda for next month's meeting.

A **Motion** was made by Teddy Duckworth, seconded by Douglas Path to postpone the application for conditional use permit for Eli D. Schwartz for a Small Business-Buggy Shop, Town of Sparta and rescheduled for next month's meeting, June 15, 2015.

Motion carried 5-0.

Application for a **conditional use permit** for Dominic Schmidt for a shed, on property located at the corner of Dakota Ave. and Dalton Rd, in part of the NE 1/4, SW 1/4, Section 06, T18N, R4W, in the Town of Little Falls, parcel number 026-00875-0000.

Mike Guy spoke on behalf of Dominic Schmidt who was unable to attend the meeting. Mr. Guy informed the committee that Mr. Schmidt owns 40 acres at this property and has had problems with people stealing his equipment from the site. There is no residence on this property. Mr. Dominic would like to build a shed for storage for his tractor and other equipment. Don Herr, Town Chairman of Little Falls, spoke on behalf of Little Falls and informed the Committee that the Town voted in favor of the conditional use permit. A letter of recommendation for approval was also received from the Town Clerk for the file. Discussion was held.

A **Motion** was made by Cedric Schnitzler seconded by Teddy Duckworth to approve the conditional use permit for Dominic Schmidt to build a shed in the Town of Little Falls.

Motion carried 5-0.

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Petition for Brock Craig, for a **change of zoning** district, from General Agriculture to Industrial for the operation of a slaughter house at 4507 State Hwy 27 on a portion of land located in the SW ¼ of the NE ¼ of Section 22, T19N, R4W, in the Town of Little Falls.

Paul Steele read the letter from the town of Little Falls approving the change of zoning for Mr. Craig.

Mr. Craig was present and explained to the Committee that he currently processes cattle and pigs on the property, which he currently has a conditional use permit. He would like to rezone a portion of his property to Industrial to expand his business and allow for a slaughter house on site. He currently has the appropriate permits from the state. He currently has processing room for 8 beef and approximately 20 pigs so his slaughter house would be sized similarly. He also has a DNR permitted holding tank for the wastewater disposal. He has someone that picks-up the current waste/bones, etc twice a week. Alison informed the Committee that this is a two-part process, next month the application for the conditional use permit would be addressed. Alison also informed the committee that there were concerns brought up by the Transportation Department about the signage on the property. Mr. Craig informed the Committee that he is aware of this issue and is currently working with the Department of Transportation.

A **Motion** was made by Douglas Path, seconded by Cedric Schnitzler to approve the change of zoning district for Craig Brock, from General Agriculture to Industrial for the operation of a slaughter house and forward to the full county board. Motion carried 5-0. This will be addressed at the next County Board Meeting scheduled for May 27, 2015.

Application for a **Conditional use permit** for Lawrence Malinowski for a small business-Greenhouse & Nursery on property located at 6046 State Hwy 16, in part of the NW ¼ of SW ¼, Section 21, T17N, R4W, in the Town of Sparta, parcel number 040-00628-0000, 2.5 acres. The adjoining land use is primarily business, residential and agriculture.

Mr. Malinowski explained that he currently has a permit for a Greenhouse but would like to expand his business from plants to product. Mr. Treu informed the Committee that the Town Board approved Mr. Malinowski's application. Discussion was held.

A **Motion** was made by Cedric Schnitzler seconded by Douglas Path to approve the conditional use permit for, Lawrence Malinowski for a small business-Greenhouse & Nursery, in the Town of Sparta. Motion carried 5-0.

Application for a **Conditional use permit** for Levi & Emma Miller to operate a sawmill, on property located at 27022 Co Hwy A, in part of the SW 1/4, SW 1/4, Section 36, T17N, R1W, in the Town of Tomah, 14.59 acres. The adjoining land use is primarily agriculture.

Mr. Miller informed the Committee and public that he currently owns the property and would like to start a business-sawmill for himself to make a living. He currently has no residence there but would like to build a house there in the future. Howard Hanson, Town of Tomah Chairman, was present and stated that the Town of Tomah approved. This is where an old quarry was and is not suitable for crops. (old Mathy site).

Joe and Barbara Hendricks spoke regarding the sawmill, as well as their daughter Sarah Hendricks who currently lives next door to the property. Joe and Barb are planning to build their retirement home there some day. They are not against the sawmill but have some questions and concerns. They were interested in how the

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noise and pollution would be regulated. Alison informed them that this is not regulated by the county. Alison explained what a conditional use permit requires and that the committee could put on restriction if they felt it was necessary. They asked what hours he would be operating and Mr. Miller informed them that it would be 8-10 hours a day and probably Monday through Saturday but would not necessarily be every day during the week of all those hours. Discussion was held regarding types of saws being used for the sawmill as well, and has updated saws that are much quieter. It was also discussed that if the property were to be sold the conditional use permit would transfer to the new owners. Discussion was held in regards to this. There was also concerns about the saw dust. Levi stated that he is going to contain the saw dust in another building and that it would not be outside. He also mention that the farmers come over on a regular basis and uses the saw dust for bedding, etc. so there would not be any piles outside to blow away.

A **Motion** was made by Teddy Duckworth, seconded by Douglas Path to approve the conditional use permit for Levi & Emma Miller to operate a sawmill, Town of Tomah.

Motion carried 5-0.

Revisions to Monroe County Code of Ordinances Chapter 53-Shoreland Zoning

Alison handed out the proposed revisions to the Shoreland Zoning Code and explained that these changes had been review by the Department of Natural Resources and would bring the County Code into compliance with the recently amended NR 115. Discussion was held. Alison also mention that this will go to the County Board next week which she will attend and explain to the board.

A **Motion** was made by Teddy Duckworth, seconded by Cedric to adopt the changes and forward to the full County Board for approval. Motion carried 5-0.

Revisions to Monroe County Code of Ordinances Chapter 41-Utilities

Alison explained the proposed revision would allow the owner of a dwelling that did not have electrical service to have a holding tank installed for containment of the wastewater from the structure. Andy Kaftan, Monroe County Corporation Counsel, suggested this revision to help Amish comply with the State and County Sanitary regulations. Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth to adopt the changes and forwarded to County Board for approval. Motion carried 4-1. (Douglas Path Apposed).

Dog Control

Alison updated the committee that the fencing panels in the outdoor kennels to prevent fence fighting have been installed. Drain tile piping has also been installed on top of the play yard fencing to prevent dogs from climbing out.

Sanitation & Zoning:

Nothing to discuss.

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FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1591.27	Sanitation		Sanitation	143.91	Sanitation	70.00
Zoning	389.15	Zoning		Zoning		Zoning	116.69
Dog Control	975.93	Dog Control		Dog Control		Dog Control	1033.08
Total	2956.35	Total	0		143.91	Total	1219.77

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, June 15, 2015 at 6:00 pm at the Rolling Hills Auditorium. Some items for this agenda are: (4) Conditional Use Permits, and (2) Change of Zoning requests.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Teddy Duckworth. Motion carried 5-0.

Meeting adjourned at 7:30 p.m.

Recorded by Gretchen Jilek

May 18, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:04 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth. Absent, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Amber Cordes, Humane Officer, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of May 18, 2015 Meeting Minutes.

A **Motion** was made by Gail Chapman, seconded by Teddy Duckworth to approve the minutes from the May 18, 2015 meeting. Motion carried, 4-0.

PUBLIC HEARINGS

Application for a **conditional use permit** for Brock Craig to operate a slaughter house on property located at 4507 State Hwy 27, in part of the SW 1/4, NE 1/4, Section 22, T19N, R4W, in the Town of Little Falls, parcel number 026-00440-0000, 2.26 acres. The adjoining land use is primarily woodlands.

Brock Craig spoke that animals could now be brought to his location instead of traveling out to farms to process. A letter was presented from the Town of Little Falls in support of the slaughter house. Don Herr, Town Chairman was also present and spoke in support of approval.

A **Motion** was made by Doug Path, seconded by Gail Chapman to approve the conditional use permit for Brock Craig to operate a slaughter house. Motion carried, 4-0.

Petition for B and B Lydon, LLC for **change of zoning** district, from GA General Agriculture to R3 Rural Residential on a parcel of land located at 6594 Hamlet Ave, Sparta WI, in part of the SW1/4 of the NE1/4, Section 21, T17N, R4W, in the Town of Sparta.

Kevin Raymer, Town of Sparta Supervisor, was present and told the Committee the Town recommended approval. Discussion centered on setbacks being more lenient for residential and that the change would be appropriate since it is a 1 acre property.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman, for the change of zoning use from GA General Agriculture to R3 Rural Residential on a parcel of land located at 6594 Hamlet Ave, Sparta, WI, and forward to the Full County Board meeting on June 24, 2015. Motion carried, 4-0.

Application for a **conditional use permit** for Ron Betcher and Hiawatha Golf Course to construct ten twin unit condominiums and for a **Sketch Plan** to develop the site as a "Planned Unit Development", on property located on Ellsworth Rd, in part of the NW1/4, of the NE1/4, Section 20, T18N, R1W, 30.75 acres in the Town of LaGrange, Tax Parcel ID # 020-00598-0000. The adjoining land use is agriculture, Golf Course and residential. John Guthrie, Town Chairman, Kyle Gibbons, Town Supervisor and Georgeanne Murray, Town Planning Commission Chairman were all present. John stated that the Town recommended approval with the following three conditions:

1. The Range LLC will provide and install standard DOT stop signs abutting Ellsworth Rd at locations to be determined by the Town of La Grange.

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2. The driveway for the development will be located at the distance required for a 45mph road from the hill crest just North on Ellsworth Rd. The measuring location (crest) will be determined by the Town of La Grange.
3. This Conditional Use Permit is only applicable to The Range LLC and is not transferrable to any other entity. Additionally, it is only for the development as proposed and currently on file.

A **Motion** was made by Teddy Duckworth to approve the Sketch Plan and Conditional Use permit with conditions listed above, failed due to lack of second. More discussion followed and a second **Motion** was made by Teddy Duckworth, seconded by Doug Path to approve with the 3 conditions listed above, for Ron Betcher and Hiawatha Golf Course to construct ten twin unit condominiums and for a **Sketch Plan** to develop the site as a "Planned Unit Development", on property located on Ellsworth Rd, Town of LaGrange. Motion carried, 4-0.

Petition for Kenyon Properties and Travis Brooks for a **change of zoning** district, from R2 Suburban Residential & GA General Agriculture to R3 Rural Residential on a parcel of land located on Fernwood Rd, Sparta, WI, in part of the NE ¼ of the NE ¼, Section 35, T18N. R4W, in the Town of Sparta, for the purpose of comply with Town of Sparta Ordinances.

Kevin Raymer spoke and stated that they approve the change of zoning. Discussion centered on the 2 lots and that they were already zoned residential and that 1 strip is zoned General Ag. Lynette Schmitz, spoke representing Kenyon Properties and said that the lots were perk tested and can only have one septic so they were planning a duplex with 4 total bedrooms on the site but the Town has denied their request to build a duplex so they may plan a single dwelling instead.

Motion was made by Gail Chapman, seconded by Teddy Duckworth to approve the change of zoning for Kenyon Properties and Travis Brooks from R2 Suburban Residential & GA General Agriculture to R3 Rural Residential on a parcel of land located on Fernwood Rd, Sparta, WI 54656 and forward to the Full County Board on June 24, 2015. Motion carried, 4-0.

Application for a **conditional use permit** for Mehlon J. Miller for a sawmill/machine shed on property located at 19491 County Hwy M, Norwalk, WI, in part of the SW 1/4 , of the NW ¼, Section 06,T16N, R1W, in the Town of Wilton, Tax Parcel ID # 048-00117-2000. The adjoining land use is agricultural.

Paul Steel read a letter that was received from the Town of Wilton recommending approval of the Conditional Use Permit as long as he is in full compliance of all County zoning codes and regulations. Doug Path asked about the waste and Mehlon Miller responded that he gives the sawdust away for free and sells the slabs for firewood so it is never an issue.

A **Motion** was made by Gail Chapman, seconded by Teddy Duckworth to approve the conditional use permit for Mehlon J. Miller for a Conditional Use Permit for the operation of a sawmill/machine shed on property located at 19491 County Hwy M, Norwalk, WI. Motion carried, 4-0.

Application for a **conditional use permit** for Eli D. Schwartz for a Small Business-Buggy Shop, on property located at 4743 County Hwy BC, in part of the SE ¼ of SE 1/4,Section 18, T17N, R4W, in the Town of Sparta, Tax parcel ID# 048-00117-2000. The adjoining land use is agricultural.

Kevin Raymer spoke and stated that the Town approved with the condition that there will be no outside stockpiling of parts. Eli Schwartz spoke that he has 32x60 shop area and also a barn for storage so there shouldn't be an issue.

A **Motion** was made by Gail Chapman, seconded by Doug Path to approve the conditional use permit for Eli D. Schwartz for a Small Business-Buggy Shop, on property located at 4743 County Hwy BC, Town of Sparta with

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the condition that there will be no outside storage of buggy parts or partially disassembled buggies. Motion carried, 4-0.

Dog Control

Draft Policies – little discussion on the policies. Amber Cordes stated that they have taken other policies from larger facilities and used them as guidelines for the shelter policies.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the Shelter Policies. Motion carried, 4-0.

Stray Cats – Amber Cordes spoke on the stray cat issue and that Coulee Region has backed out of contracting to take in Monroe County stray cats. Doug Path would like Amber to see how other counties are handling the stray cat issue and if there are other counties that would be interested in contracting with Monroe County. Amber will look at other options and bring something to the Committee so it can possibly be put in the 2016 budget.

Turf – Sparta Dog Shelter Volunteers have raised over \$5300 in donations for turf at the shelter. Amber has gotten a price for used turf at \$2257.09. Paul Steele asked about the durability of this cheaper turf and discussion was centered on checking on durability and possibly going with a better quality turf.

A **Motion** was made by Doug Path, seconded by Gail Chapman, to approve the turf purchase, not to exceed \$5300 from donations. Motion carried, 4-0.

Expansion Dedication – discussion centered on having a plaque made for Margaret and other donors to be dedicated at the shelter. Once wording is decided, a plaque will be made and presented before a Committee meeting.

2016 Budget items

Salary shifts, bats- rabies testing sample shipping, non-dog boarding line item, shelter entry way.

Sanitation & Zoning:

2016 Budget Items

Truck having issues. Discussed the possibility of buying the Dog Shelter truck and then the shelter would be able to buy a climate controlled vehicle.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1447.11	Sanitation		Sanitation		Sanitation	
Zoning	428.28	Zoning		Zoning		Zoning	66.37
Dog Control	1568.68			Dog Control		Dog Control	935.60
Total	3444.07	Total				Total	1001.97

Vouchers were reviewed by committee.

May 18, 2015

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, July 20, 2015 at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Teddy Duckworth, seconded by Gail Chapman. Motion carried, 4-0.

Meeting adjourned at 8:25 p.m.

Recorded by Leslie Schreier

July 20, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth and Cedric Schnitzler.
Also Present: Alison Elliott-Sanitation, Zoning and Dog Control and Members of the Public

Possible Corrections and Approval of June 15, 2015 Meeting Minutes.

A **Motion** was made by Teddy Duckworth, seconded by Cedric Schnitzler to approve the minutes from the June 15, 2015 meeting. Motion carried, 5-0.

PUBLIC HEARINGS

Application for a **conditional use permit** for Kenyon Properties and Travis Brooks for a duplex on property located at Fernwood Ave Sparta, in part of the NE ¼ of NE ¼, Section 35, T18N, R4W, in the Town of Sparta, on 3 acres. The adjoining land use is primarily residential and agriculture.

Lynette Schmitz spoke on behalf of Chad Kenyon who was unable to attend. Lynette stated that the Town Board had recommended denial of the conditional use permit however Mr. Kenyon has invested a lot of time and money into this project and asked that the Planning & Zoning Committee consider approval to go ahead with the plans. The reason the Town of Sparta had denied the proposal was due to being a multi-family unit vs. single family dwelling. Prior to that the Town of Sparta Planning Commission had voted 3 to 3 to recommend denial to the Town Board however the motion failed due to the tie vote so no action was taken.

Randy Uschold, a neighbor who lives next to the property spoke stating he was against the multi-family duplex because they would like to keep the neighborhood as a single family dwellings. Mr. Uschold felt that a single family dwelling would be better kept than having rental property.

Kevin Raymer, Supervisor for the Town of Sparta spoke. He stated that four other families had attended the Town meeting and were opposed to the duplex as well. They are ok with a 4 bedroom single family dwelling but do not want multi-family duplex. The Town also felt that with the multi-family units there would be younger families with more children and had concerns with the septic.

A **Motion** was made by Teddy Duckworth to deny the application for the conditional use permit. Motion failed due to a lack of a second.

Discussion was held. Doug Path stated he would like to see both parties work together to make the situation work. It was suggested that they split the parcel back to 1.5 acres and construct two-single family dwellings with a shared a septic system. Alison informed the members and public that this is possible and has been done before. Lynette Schmitz was not aware of this option and would be in favor of this, however she would still like to proceed with the duplex.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to approve the conditional use permit for a duplex on property located at Fernwood Ave, Sparta. Motion carried, 3-2, opposed Teddy Duckworth and Gail Chapman.

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Petition for Jana Knapp for a **change of zoning** district, from GF General Forestry to R3 Rural Residential on a parcel of land located at 27628 Entity Ave, Tomah WI, in part of the NW1/4 of the SE1/4, Section 13, T18N, R1W, in the Town of LaGrange.

Jana Knapp was present to speak. Jana explained that she had built 10 years ago and was not aware that she could not have a two family dwelling in General Forestry and would like to make it right and change the property to Rural Residential. Jana also mention that she attended the Town board meeting and it had been approved. Town of LaGrange Planning Commission Chairman Georgeanne Murray was present to speak on behalf of the Town of LaGrange. She also informed the Committee the Town approved it. Alison received a phone call from a neighbor, John Kramer stating he was in favor of this. Discussion was held.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the change of zoning from GF General Forestry to R-3 Rural Residential on a parcel of land located at 27628 Entity Ave, Tomah. Motion carried, 5-0. Due to the timing this will not be presented to the County Board until August 26, 2015.

Application for a **conditional use permit** for William Schamens, Neil & Tracy Schaitel for a retail store on property located at 20671 State Hwy 27, in part of the NW, of the SW1/4, Section 11, T16N, R4W, in the Town of Leon, Tax Parcel ID# 022-00793-2000 and 022-00795-0000. The adjoining land use is residential, business and agriculture.

William Schamens, current owner was present, as well as Neil & Tracy Schaitel, who are looking to purchase the property. Neil Schaitel explained to the Committee their plans. They would like to open a wine/beer tasting shop along with a gift shop. They would not be selling food for consumption on site. He has checked with the state regarding licenses due to the wine/beer and would need a Class B & C from the Town of Leon. Their proposed hours of operation are 11 a.m. to 9 p.m., 7 days a week. However they would like to leave their options open incase business would be good to have the potential of staying open longer, mostly on the weekends and summers. The also mention however that it would never be open until bar time, this is not a bar. They realize hours might change during the winter months as well.

Karen Mullenberg, a neighbor next door to the property, currently runs a Day Care and has concerns and issues with this potential new business. She had concerns about the safety of her children with so many people coming and going. She currently has a bus stop twice a day for preschoolers and after school children.

Greg Selbrede, Town of Leon Chairman, was present and stated that the Town Board listen to the Schaitel's proposal and they had no objection. Discussion was held regarding the access to the property Jameson Rd vs. Hwy 27. Schaitel's would be willing to work with whatever worked best for everyone and the community, he didn't want to make neighbors upset. A committee member asked if her property was fenced in. Karen stated it was not. Members thought that there were things that could be done to make it work for both parties. Discussion was held.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the conditional use permit for a retail store/gift shop on property located at 20671 State Hwy 27, Town of Leon. Motion carried, 5-0.

Dog Control

Stray Cats:

Alison spoke of on behalf of Amber Cordes. Amber called the Coulee Region again to discuss the possibility of contracting with them however they are not interested at this time. Gina Mason, from Chasing Daylights is looking to start a joint taskforce with various entities in Monroe County to work on the stray cat situation. The Committee decided not to budget any money at this time for stray cats but will keep working on the situation. Amber will represent the County in this process and report back to the Committee in the future.

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Turf –

The turf has been ordered and will be delivered this Wednesday, July 22nd. The total cost for the turf was around \$2,257.00. The Committee discussed what to do with the remainder of the donation money raised. A need for repairing gates and fencing in the play yards was mentioned. Alison also mentioned replacing the office window with one that opens. The current window cannot be opened.

Expansion Dedication –

Discussion was held. Further discussion will be held next month.

2016 Budget items

Alison continues to work on the budget for 2016. She discussed several issues:

Shelter- It was discussed earlier, possible stray cat fund for future, which is put on hold at this time.

Gates and fencing for the old part of the shelter.

Some issues were discussed regarding hours/salaries at the shelter. Alison will bring back numbers for the next meeting.

Sanitation & Zoning:

2016 Budget Items-new vehicle

Vehicles: Need for a different vehicle for the zoning department. Currently have a 1996 Ford Ranger, 2001 Chevy S10. The Dog Control Department has a Dodge Dakota. Members asked Alison to bring back total mileage and year of all the vehicles to have further discussion at next months meeting.

Alison discussed back scanning of all our sanitation records. She received a quote from a company. At this time the committee would like Alison to check with other county departments to see what they are doing and if we could share a part-time person to achieve this task. She will look into this and get back to them.

The committee asked if Alison could bring some figures on paper to the next meeting to discuss the budget issues, which Alison will do.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	2591.31	Sanitation		Sanitation	42.72	Sanitation	58.13
Zoning	239.50	Zoning		Zoning		Zoning	105.46
Dog Control	4594.52			Dog Control		Dog Control	578.75
Total	7425.33	Total	0		42.72	Total	742.34

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, August 17, 2015 at 6:00 pm at the Rolling Hills Auditorium. Currently there are four public hearings, all conditional use permits.

A **motion** to adjourn was made by Teddy Duckworth, seconded by Gail Chapman. Motion carried, 5-0.

Meeting adjourned at 8:15 p.m.

Recorded by Gretchen Jilek

August 17, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:02 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of July 20, 2015 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the minutes from the July 20, 2015 meeting with an amendment adding that the Town of Sparta Planning Commission discussed the Kenyon Properties Duplex and voted, but vote failed due to a tie. Motion carried, 4-0.

Public Hearings

Application for a **conditional use permit** for Steven Mittelstaedt and Cheryl Mittelstaedt for a small business-nail salon on property located on 26332 County Hwy ET, in part of the SE ¼, of the SW ¼, Section 26, T18N, R1W, 0.690 acres in the Town of LaGrange, Tax Parcel ID# 020-00845-0000. The adjoining land use is residential and agriculture.

The applicant was not present. The Town of LaGrange was represented by Town Chairman John Guthrie and Planning Commission Chairman Georganne Murray spoke on behalf of the applicant. Both the Planning Commission and Town Board recommended approval with the condition that the permit would be non-transferable. Paul Steele read and summarized a letter of opposition from a neighbor. The concern was due to traffic and parking concerns. Georganne Murray spoke that Cheryl was at their meeting and said that she wants to work out of her house due to medical issues and only plans on having 4-5 clients per day with only 1-2 there at the same time so parking will not be an issue.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the conditional use permit for Steven Mittelstaedt and Cheryl Mittelstaedt, to operate a nail salon at 26332 County Hwy ET, Town of LaGrange, with the condition that the C.U.P. stays with the current owner only. Motion carried, 5-0.

Application for a **conditional use permit** for David H. Kauffman for a small business/wholesale produce on property located at Kiev Ave, Wilton, WI, in part of the SW ¼, of the SE ¼, Section 15, T16N, R1W, in the Town of Wilton, Tax Parcel ID# 048-00325-0000. The adjoining land use is agricultural, woodlands, and some residential.

David Kauffman was present and explained to the committee what he intended to do. Discussion was held. The Town of Wilton provided a letter approving the C.U.P. as long as they follow county regulations and zoning codes. Alison Elliott stated that the Town also has 21 days to veto if needed.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth, to approve the C.U.P. for David H. Kauffman at the property located on Kiev Ave. Motion carried, 5-0.

August 17, 2015

Application for a **conditional use permit** for RPM Group/SBA – Verizon Wireless for a mobile broadcast service facility (cell tower) on property located at 14670 State Hwy 131, in part of the NW ¼, SE ¼, Section 9, T17N, R1W, in the Town of Tomah, Tax Parcel ID# 042-00186-0000.

Shane Begley was present representing Verizon to present the proposal to the Committee. He stated that the original plan was to locate the tower within the City of Tomah but the City of Tomah is no longer interested in having it within city limits. Howard Hansen, Town of Tomah Chairman, was present representing the Town of Tomah and stated that the Town Board recommends approval. Environmental studies have been done and are all clear. The plan is to install a 125' tower expandable to 150' in the future and to re-open an old access road that currently exists.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman, to approve the C.U.P. for RPM Group/SBA-Verizon Wireless at the property located 14670 State Hwy 131. Motion carried, 5-0.

Application for a **conditional use permit** for Jody L. Wagner and Marty Maassen for a small business-welding shop on property located on 11054 Emerson Rd, in part of the NW ¼, of the NW ¼, Section 28, T18N, R1W, 1.5 acres in the Town of LaGrange, Tax Parcel ID# 020-00909-2000. The adjoining land use is agriculture and woodlands.

John Guthrie spoke on behalf of the Town and stated that the Town had no objections but requests the following 3 conditions be placed on the C.U.P:

1. Permit is for current resident only. May only be transferred to a family member.
2. Must be able to meet required setbacks by the purchase of additional property prior to the start of construction.
3. This permit and conditions will extend to include up to an acre of additional land purchased on the east side of the existing parcel.

Questions were discussed on traffic which Marty said that he visits his customers and there would only be deliveries of raw materials 1-2 times per year. He also provided a letter from the neighbor, a family member, stating the agreement to sell 0.5 acres of land to meet required setback. Welding shop size is proposed to be 40x70.

A **Motion** was made by Cedric Schnitzler, seconded by Doug Path to approve the C.U.P. for Jody L. Wagner located at 11054 Emerson Rd for a welding shop, with the three conditions listed above. Motion carried, 5-0.

Preliminary plat review for The Range, NW ¼, NE ¼, Section 20, T18N, R1W, Town of LaGrange submitted by Ron Betcher and Hiawatha Golf Course.

The Committee reviewed the preliminary plat map and questions arose regarding septic, roadway, and driving range position. Ron Betcher and Ryan Betcher were present to answer questions. Ron stated that each dwelling will consist of two units and share one septic. There will be 10 structures with 10 septic systems and 2 wells. Drainage will be natural. The John Guthrie, Town Chairman stated the Town was concerned about the roadway and is requiring a bond or other security to ensure that the roadway is guaranteed until the installation is complete and the Town will assume responsibility once all roadway conditions are met. He also submitted two statements that the Town of LaGrange would like included on the Final Plat. Ryan Betcher stated that he is currently working with the bank to ensure security. The current driving range will stay in the same area but will be angled to the southeast and be longer than the current range.

August 17, 2015

Motion was made by Cedric Schnitzler, seconded by Teddy Duckworth to approve the preliminary plat map for The Range provided all conditions for the Town are met. Motion carried, 5-0.

Dog Control: no new items.

Sanitation & Zoning:

Ritter Floodplain Project – Alice Ritter was present representing a group of land owners in parts of Adrian and Tomah located in an unstudied flood plain of Chub Creek and the South Fork of the Lemonweir River. The group is looking for funding to have a hydrologic study of the floodplain done so they can request a Letter of Map Revision (LOMR) from the Federal Emergency Management Agency (FEMA). Floodplain maps were viewed by the Committee and found that FEMA had provided inaccurate mapping. Property owners and Dairyland Power have agreed to contributions up to \$5000 to assist with the study that needs to be submitted to FEMA. Patrick Noon provided pictures from the flooding in Tomah when the dam broke and also of his property that has never flooded. The Committee directed Alison to gather data from individual Letters of Map Amendment (LOMA), bridge elevation information from the Highway Dept., contours from the GIS Mapping System and LiDAR to submit to FEMA to have the area re-evaluated, and to put together a proposed cost for a hydraulic study. Alison will give an update at next month's meeting.

2016 Budget Items:

New GIS Land Information position was discussed. It has already gone through the Personnel, Administration and Finance Committees. Jeremy Erickson, Monroe County Real Property Lister, spoke on a grant he will be applying for in October that could potentially support the position for 3-5 years.

Dog Control would like to purchase a new window that opens to provide energy relief from running air conditioning throughout the spring and fall season. Also, new gates for the front of the outdoor kennels will need to be purchased.

Sanitation and Zoning would like to start a vehicle pool for a future purchase since they have a 1996 Ford Ranger with approximately 146,000 miles on it.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1183.57	Sanitation		Sanitation	39.57	Sanitation	49.00
Zoning	393.59	Zoning		Zoning		Zoning	94.06
Dog Control	1873.40			Dog Control		Dog Control	-24.09
Total	3450.56	Total			39.57	Total	118.97

Vouchers were reviewed by committee.

August 17, 2015

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, September 21, 2015 and will be at 4:30 pm at the shelter for an Open House with a special dedication at 5:00 pm and will continue at 6:30 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Doug Path. Motion carried, 5-0.

Meeting adjourned at 9:00 p.m.

Recorded by Leslie Schreier

September 21, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:30 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of August 17, 2015 Meeting Minutes.

A **Motion** was made by Gail Chapman, seconded by Teddy Duckworth to approve the minutes from the August 17, 2015 meeting. Motion carried, 5-0.

Town of Leon Application for Variance Fee.

Greg Selbrede, Chairman of the Town of Leon addressed the zoning committee requesting for them to waive the variance fee for a shed that the Town wants to build on the east side of their property for sand and salt storage. There is not sufficient room to meet the required building setbacks. The Town understands that a public hearing before the Board of Adjustments would still have to be held.

Discussion was held.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to waive the variance fee for the Town of Leon. Motion carried, 5-0.

Public Hearings

Application for a **conditional use permit** for Jana Knapp for a two family dwelling on property located on 27628 Entity Ave, in part of the NW ¼, of the SE ¼, Section 13, T18N, R1W, 5 acres in the Town of LaGrange, Tax Parcel ID # 020-00341-50000. The adjoining land use is residential.

Jana was present and explained her purpose for applying for the conditional use permit. She reminded the committee that she was present two months ago for a change of zoning (changing her current property from General Forestry to Residential). Tonight she is here to complete the process of having a conditional use permit for two family dwelling.

A letter was sent from the Town of LaGrange, John Guthrie-Chairman, recommending approval.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth to approve the conditional use permit for a two family dwelling on property located on 27628 Entity Ave, Town of LaGrange. Motion carried, 5.0.

September 21, 2015

Application for a **conditional use permit** for Bradley and Nan Olson/James Tripp permit for a Dog Kennel, on property located at 13286 County Hwy B, in part of the NW ¼ of NW ¼ of NW ¼, Sec 1 and the NE ¼ and NE ¼ Sec.2, T17N, R4W, in the Town of Sparta, 23.448 acres. The adjoining land use is primarily agriculture.

Bradley was present and explained that he is in the process of buying the property from James Tripp (13286 C0 Hwy B, Sparta). His current residence is in the Town of Angelo which is unzoned. The Town of Sparta has a 3 dog limit and he currently has 8. He explained that he would limit the amount of dogs to no more than 12. He is not planning on making this a business of breeding dogs. He only uses his dogs for hunting purposes.

The Town of Sparta sent a letter recommending denial of the Conditional Use Permit. The Town informed him that since he is not going to make this a business the Town has an ordinance limiting him to having 3 dogs. The other concern that was brought out by other public/neighbors was the noise issue.

Ray Mashburn, a neighboring property owner spoke stating that they were concerned about the noise. He also asked how safe are the dogs, and if there were issues regarding the noise could anything be done about it?

Charles Muenzenberger also a neighboring property owner commented on the same issues of noise and if the dogs got out the safety for their dogs, and animals as well.

Reena Kazianka, a neighbor to the property stated she has health issues and is concerned about the dogs barking during the night because it would jeopardize her issues greatly if she could not get sleep.

Kathy Brownell/Stan live on Gavel Ave and have concerns about the noise as well and also about the value of their property. They currently have been selling property and were informed from a realtor that when property has a “conditional use permit” that it would jeopardize the value of their property and resale of their homes, which has not been heard of by anyone else or the zoning department. They have lived there since 1978 and the reason they chose to live there was because of the quietness and do not wish to have dogs in the neighborhood. Ms. Brownell stated they had attended the Town board meeting it was also mention that if one of the dogs became an issue that Mr. Olson would not keep that dog but would replace it by breeding his dogs, which meant there would be more dogs and this was also a concern. Mr. Brownell stated they have nothing against the Olson’s, as a matter of fact he has been friends with Brad Olson for years. He mention the issue was not the people moving into the community but rather the dogs. It has been a very quiet area and they want to keep it that way.

Duane Fisher, commented that they are across the road from the Tripp property and they have no issues with approving the situation.

Carol Leis, also a property owner across the road commented that she had no concern with them having the dogs. She has gone out to the property where the dogs currently reside at various times of the day and had no issues. She also spoke with several of their neighbors, Shelly Benzing, Mary Brooks, Julie Hass, all stated there were no issues. They had some issues at first with barking but since collars were put on the dogs make very little noise.

Bradley heard the comments and concerns and address the committee and the public. He answered their questions and concerns regarding the noise issues, etc. He informed us that the dogs are not coon hounds but plot hounds which are quieter dogs. They are not vicious dogs and he also keeps bark collars on the dogs. He also mentioned that he wants to be a good neighbor and is not going to let the dogs be a burden or become an issue to anyone. He also mentioned that the dogs would be housed in the large shed on the property.

September 21, 2015

Discussion was held. Several of the Committee members were concerned that if they approved the conditional use permit without conditions that the Town board would veto it. Alison informed the Committee that they could put conditions on including one that would allow for the voiding of the permit should a condition be violated. The Committee mentioned a condition for re-evaluation in a year. Alison said if no conditions were placed on it nothing could be done if there were issues unless those issues were in violation of another ordinance or regulation. A question was asked if the noise issue became a problem and there was no condition addressing it if there would be anything that could be done. Alison stated that the county ordinances do not cover barking and there would not be much the humane officer could do. However, the Town of Sparta may have an ordinance regarding noise issues and that would need to be researched regarding that issue.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman, to postpone their decision until next month's meeting to give Mr. Olson time to meet again with the Town of Sparta asking them to state what they would like to see to resolve the issues and that they could put conditions on the application to work with Mr. Olson. Also that the committee will forward the minutes from this meeting which included concerns and issues and the discussions that were held. We will put Mr. Olson back on the agenda for next month and re-evaluate their decision. Motion carried, 4yes – 1 no (Cedric Schnitzler).

Application for a **conditional use permit** for Keith Stenback for a storage building-personal use, on property located on Cardinal Rd, in part of the NW ¼, NE ¼, Section 04, T18N, R4W, in the Town of Little Falls, parcel number 026-00809-2004, 5.7 acres. The adjoining property use is primarily woodlands.

Mr. Stenback stated the reason they are applying for the conditional use permit is that they would like to build a storage building to store supplies and equipment. They eventually will be building a home on the property.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth, to approve the conditional use permit for a storage building in the Town of Little Falls. Motion carried, 5-0.

Dog Control:

Volunteer appreciation: We held a volunteer appreciation prior to the meeting to thank all of our volunteers and community who made it possible to have the new addition for the animal shelter. Margaret O'Hare Newton was presented a plaque from the Monroe County Dog Control Committee Chairman, Paul Steele, to show our appreciation and support for all the things she has done for the Dog Shelter and to make this new addition possible. Alison stated that Margaret was very surprised and very appreciative. The plaque will be placed in the office of the Dog Shelter for everyone to see when they come to visit the shelter. Margaret also gave \$300 in Kwik Trip gift cards to be given to the all the volunteers at the dog shelter for their appreciation.

Discussion was held about giving volunteer staff some type of additional appreciation.

Sanitation & Zoning:

Ritter Floodplain Project

September 21, 2015

Alice Ritter was present at the last committee meeting in August and brought information back regarding the unstudied floodplain property. Alice researched the cost of having the hydrologic study done for the entire area and the cost would be around \$65,000.

Discussion was held. Everyone feels that the maps are highly inaccurate and that FEMA has made mistakes and no one wants to take the blame or can explain how this study was done. The Committee would like to have Alison draft a letter to FEMA asking them to send a representative to answer questions at the next meeting. They would like a representative explain the mapping process and how the unstudied area was decided upon.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	2327.40	Sanitation		Sanitation		Sanitation	63.97
Zoning	120.27	Zoning		Zoning		Zoning	117.44
Dog Control	1332.77			Dog Control		Dog Control	756.25
Total	3780.44	Total				Total	937.66

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, October 19, 2015 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Teddy Duckworth. Motion carried 5-0.

Meeting adjourned at 8:45 p.m.

Recorded by Gretchen Jilek

October 19, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:01 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of September 21, 2015 Meeting Minutes.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the minutes from the September 21, 2015 meeting. Motion carried, 5-0.

Public Comment (3 minutes each): No public comment

Public Hearings

Application for a **conditional use permit** for Jerry Pientok-Wildcat Bluff Cranberry to operate a non-metallic mine, processing plant and rail spur on property located at 14379 Funnel Rd, in parts of Sec. 1,2,11 & 12, T17N, R1E, approximately 600 acres, in the Town of Oakdale. This application is to replace a previously issued permit and alter some of the previous conditions. The adjoining land use agricultural, sparse residential and State Park. One paper neglected to publish as required resulting in the need to be rescheduled for December.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to reschedule the CUP Public Hearing for Jerry Pientok, Wildcat Bluff Cranberry located at 14379 Funnel Rd to December 21, 2015. Motion carried, 5-0.

Application for a **conditional use permit** for Bradley and Nan Olson/James Tripp permit for a Dog Kennel, on property located at 13286 County Hwy B, in part of the NW ¼ of NW ¼ of NW ¼, Sec 1 and the NE ¼ and NE ¼ Sec.2, T17N, R4W, in the Town of Sparta, 23.448 acres. The adjoining land use is primarily agriculture. The Town of Sparta did not have them on the agenda for October resulting in the need to reschedule in November.

A **Motion** was made by Cedric Schnitzler, seconded by Doug Path to reschedule the CUP Public Hearing for the Bradley and Nan Olson/James Tripp Dog Kennel located at 13286 County Hwy B to November, 16, 2015. Motion carried, 5-0.

Dog Control:

Appointment of Leslie Schreier as a Monroe County Humane Officer: Alison Elliott discussed the need to appoint Leslie Schreier as a back-up Humane Officer to cover illness and vacations. The appointment will be of no extra expense and she will be the only Humane Officer that resides within the county. She has completed the 40hr training course and will need to be appointed to be certified with the State of Wisconsin.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the appointment of Leslie Schreier to Humane Officer which will be forwarded to the County Board for approval at their next meeting October 28, 2015. Motion carried, 5-0.

Sanitation & Zoning:

Flood Study Project: Alison Elliott has contacted FEMA regarding a corrected flood study. At this time, FEMA has said that they have no funds in the budget for travel. She also stated that one response suggested that the county request a letter of map change using the current 2ft contour mapping. Alison has emailed a FEMA engineer and the FEMA county representative and has received no response to verify this suggestion. She is currently waiting for verification.

Collocations for the County Radio System: Alison Elliott has requested that the Committee waive the permit fees for the 8-10 permit applications regarding the County Radio System.

A **Motion** was made by Doug Path, seconded by Cedric Schnitzler to waive the permit fees for the 8-10 permit applications for the County Radio System. Motion carried, 5-0.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1861.02	Sanitation		Sanitation	70.30	Sanitation	9.97
Zoning	292.19	Zoning		Zoning		Zoning	27.18
Dog Control	1590.79			Dog Control		Dog Control	217.11
Total	3744.00	Total			70.30	Total	254.26

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, November 16th, 2015 and will be at 6:00 pm at the Rolling Hills Auditorium.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Teddy Duckworth. Motion carried 5-0.

Meeting adjourned at 6:40 p.m.

Recorded by Leslie Schreier

November 16, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05 p.m., by Chairman, Paul Steele

Present: Doug Path, Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of October 19, 2015 Meeting Minutes.

A **Motion** was made by Teddy Duckworth, seconded by Douglas Path to approve the minutes from the October 19, 2015 meeting. Motion carried, 5-0.

Public Comment (3 minutes each): No one had other business for discussion.

Public Hearings

Application for a **conditional use permit** for David Yutzy Jr. to operate a small business/farm equipment-metal shop, on property located at 29913 Ivanhoe Ave, in part of the NE ¼, NE ¼, Section 32, T17N, R1E, on 37.52 acres, in the Town of Oakdale. The adjoining land use is agricultural.

Mr. Yutzy was not present for meeting. However, the zoning department did receive a letter from Mr. Yutzy stating he would not be able to attend the meeting tonight due to this time being his chores time. We did receive a letter from the Town of Oakdale stating they approved Mr. Yutzy's proposal and had no concerns with his plans. Alison spoke on behalf of Mr. Yutzy stating that he has taken down an existing building and is replacing it with this new insulated building so it could be heated.

Gerald Betthausser, a neighbor who has a cabin across the road from Mr. Yutzy spoke to the Committee and public addressing his concerns. He is not necessarily against Mr. Yutzy's application but has concerns, which included the noise level, the appearance on the property, having machinery left lying around, parts, etc. He would like to see a privacy fence.

Discussion was held.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to approve the conditional use permit for David Yutzy to operate a small business/farm in the Town of Oakdale. Motion carried, 5-0.

Application for a **conditional use permit** for Bradley and Nan Olson/James Tripp permit for a Dog Kennel, on property located at 13286 County Hwy B, in part of the NW ¼ of NW ¼, Sec. 1 and the NE ¼ and NE ¼, Sec. 2, T17N, R4W, in the Town of Sparta, 23.448 acres. The adjoining land use is primarily agriculture.

Bradly Olson did not attend the meeting. Cedric Schnitzler spoke on behalf of the Town of Sparta. The Town of Sparta held another meeting for Mr. Olson and their decision to recommend denial remained unchanged due to the Town ordinance pertaining to dogs and noise issue.

A **Motion** was made by Cedric Schnitzler, seconded by Teddy Duckworth to deny the application for a conditional permit for Bradley and Nan Olson/James Tripp for a Dog Kennel in the Town of Sparta. Motion carried, 5-0.

November 16, 2015

Application for a **conditional use permit for** Mark & Renee Fritsche and Tavius Southard to operate a Resort, on property located at State Hwy 71 and Missouri Ave, in part of the SE ¼, NE ¼, and NE ¼, SW ¼, Section 5, T15N, R1E, on 63 acres, in the Town of Glendale. Tax Parcel Id 010-00107-2000 and 010-00110-0000. This property is in the General Purpose Shoreland Zoning District. The adjoining land use is the bike trail and woodlands.

Tavius Southard presented a power point presentation explaining his proposal and development to operate the Resort/Restaurant-Convention Center, in the Town of Glendale. He showed the design and layout of the “Eco” domes, location and where a proposed restaurant/convention center would be. He explained how this would be the first domes build in Wisconsin and would draw people from all over to the community to stay in them. He believes in keeping everything as is, nature and the environment.

There were numerous neighbors that spoke against the development project: Joe Cech, Tom Schneider, Susan Miller, Ron Miller, and Dean Tompkins. The concerns they addressed included:

- 1) Missouri Ave: The road is too narrow, only a one lane road. It is a low maintenance gravel road that is part of the snowmobile trails in the winter. It was also mentioned that this road is very soft in the spring and there were concerns about the damage that a high volume of traffic would do to it. Also it is a very dangerous intersection, blind corner entering onto St Hwy 71. This road is mainly used for residents, Amish and farm equipment.
- 2) Environmental impact on the Baraboo River and adjacent wetlands: Concerns were mentioned about the run off from the gravel parking lot. There was also concern that the existing crossing was too soft at times for vehicles be able to travel year round and this would cause erosion due to the use of four-wheelers to get back and forth across the wetlands and river from the parking area to the domes. There was also concern about the dust from these vehicles contaminating the river.
- 3) Noise: Currently it is a very quiet area. The noise from the high volume of people coming in and out with this development which would include up to a possibly up to 244 people with the domes and restaurant is a concern to the neighbors. This would be a year-round operation, more busy during the summer but also attract snowmobilers in the winter. The noise level from the use of four-wheelers to take people from the parking lots to their domes as well as the snowmobiles makes this a year round issue. There is a neighbor who lives just across St Hwy 71 from this site who has a husband in bad health and she is concerned about the stress level for him due to the noise and people coming and going.
- 4) Other Environmental issues: Property adjacent to the proposed site has two ponds which are used to raise trout that are later released into the Baraboo River, a class three trout stream. These are used by the Kendall Rod and Gun Club and also by Mauston Kids Club. These organizations have put a lot of funding into raising trout and stream improvement projects down stream of this proposed project. They have concerns that this will jeopardize these programs. They feel the development will cause contamination to the river and it would not be able to recover once the damage is done. Another issue was the damage to the wetlands and surrounding area by all the trucks and equipment that would be brought in to construct this facility.
- 5) Traffic: With this development there will a high volume of traffic coming and going. It was discussed if the entrance would be from Missouri Ave or from Hwy 71. Missouri Ave and this project site is at the bottom of a large hill that St Hwy 71 comes down. There was concern about that causing a safety issue on the State Highway with people stopping in the middle of the road to turn into the facility or onto Missouri Ave.

November 16, 2015

- 6) Unknowns: The concern of all the unknowns were mentioned such as wetlands impact, well requirements, sanitation issues as to where and if appropriate septic systems could be put in, driveway access, would it be from Missouri Ave or Hwy 71, concerns for both vehicles and bikers, parking, etc.

Raye Walz, Town of Glendale Chairman, spoke on behalf of the Town of Glendale. He stated that they understand the concerns of the community. They also have concerns about the traffic safety, septic issues, the impact it might have on the environment. However, they feel Mr. Southard has a good concept but not 100% in agreement to where they want to see this. There are too many unknowns that need to be looked into. There were questions if everything was compliant with the DNR. The issues with septic systems, if and where those would be located. The issues with a well. Raye also mention that he was informed that the access to the business would be from Missouri Ave.

Alison spoke and mention that Mr. Southard was aware that this might not be the potential site. The septic would probably have to be a mound system. This might limit the amount of domes permitted. There would have to be soil and site evaluation done to determine this.

Steve Peterson, the Monroe County Economic Development Director, spoke on behalf of the project. Mr. Peterson has been working closely with Mr. Southard to find a suitable site. He agrees that the concerns mentioned needed to be looked into. He stated that it is a good concept however knows it might not be the correct site. If this doesn't work he will help the developer look for another site.

Questions were asked by the Committee:

How many jobs this might generate for the community? The developer quoted anywhere from 30-50.

Would there be access to this development from the bike trail? The developer is hoping to have at least two accesses to the bike trail but there is more research that needs to be done.

The issue of the entrance being off Missouri Ave would be a big concern. Mr. Southard informed the Committee and the public that if he could not get access from Hwy 71 he would pull his plans and look for a new location.

The question was asked on how this project would be funded. Mr. Southard informed everyone that it would be grant funding but that he also had several investors that are also interested. The grant funding could cover as much as the entire project which is projected to be around 10 million. The concern was brought out that we already have another business "Three Bears Lodge" in Warrens that has failed and what would happen if this failed as well? It was mentioned that with the funding being from grants or investors it had a totally different concept than the Three Bears Lodge. The Three Bears Lodge was funded by tax payer's money as a TIFF. This is why the question was asked how it would be funded.

Discussion was held.

A motion was made by Cedric Schnitzler, seconded by Teddy Duckworth to postpone and to revisit this application at the next month meeting, December 21, 2015, to give Mr. Southard time to research the access question with the Department of Transportation if access would be permitted off of St Hwy 71. Motion carried, 5-0.

Mr. Southard informed the committee that once he had information from the DOT he would contact our office with updated information whether this project would move forward at this location.

November 16, 2015

Dog Control:

Alison informed the Committee that the turf has been installed in the play-yards. Thanks to Jim Gade from the maintenance department for all his hard work and effort. Alison invited anyone out to see the new turf. Teddy Duckworth stated he had been out there recently and saw the new turf and thought it was great. The dogs seem to really enjoy.

Sanitation & Zoning:

Flood Study Project:

Alison had an update in regards to FEMA’s response to the Committee’s inquiries regarding the need for a full flood study or use of the LiDar or 2’ contours to redo the floodmap in an area. She did some research and the district office is out of Chicago. FEMA stated that individual LOMA request could use the LiDar or 2’ contours but a full study would need to be done to revise a large area.

Shoreland Ordinance revision

Alison informed the Committee that there will another revision done in 2016 for the Shoreland Ordinance as required by the latest changes approved in the State Budget.

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1495.21	Sanitation	0	Sanitation	81.00	Sanitation	49.00
Zoning	63.44 29.50	Zoning	0	Zoning	0	Zoning	255.41
Dog Control	609.40		0	Dog Control	0	Dog Control	223.70
Total	2197.55	Total	0		81.00	Total	528.11

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, December 21, 2015 and will be at 6:00 pm at the Rolling Hills Auditorium.

Next month there will be 4 conditional use permits and 1 change of zoning as well as the revisit of the conditional use permit from tonight.

A **motion** to adjourn was made by Cedric Schnitzler, seconded by Teddy Duckworth. Motion carried 5-0.

Meeting adjourned at 8:26 p.m.

Recorded by Gretchen Jilek

December 21, 2015

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:04 p.m., by Chairman, Paul Steele

Present: Paul Steele, Gail Chapman, Teddy Duckworth, Cedric Schnitzler,

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Members of the Public

Possible Corrections and Approval of November 16, 2015 Meeting Minutes.

A **Motion** was made by Teddy Duckworth, seconded by Gail Chapman to approve the minutes from the November 16, 2015 meeting. Motion carried, 4-0.

Doug Path arrived at 6:05 pm.

Public Comment (3 minutes each): None.

Public Hearings

An application for a **conditional use permit** for Mark & Renee Fritsche and Tavius Southard to operate a Resort in the Town of Glendale had been postponed to this meeting from the November Committee meeting. The applicant has withdrawn this conditional use permit request.

Application for a **conditional use permit** for Jerry Pientok-Wildcat Bluff Cranberry to operate a non-metallic mine, processing plant and rail spur on property located at 14379 Funnel Rd, in parts of Sec. 1,2, 11 & 12, T17N, R1E, approximately 600 acres, in the Town of Oakdale. This application is to replace previously issued permits and alter some of the previous conditions. The adjoining land use is agricultural, sparse residential and State Park.

Jerry Pientok was not present. Several neighbors spoke in favor of approving the conditional use permit. A letter from the Town was read by Paul Steele. The Town recommended approval with the following changes in the conditions: Eliminate condition #3 which read "Plant may operate 24 hours a day unless an adjacent property owner with a full time residence has an issue, then the plant shall operate during daylight hours only." And replace it with a condition that would read "No wash or dry plant will be permitted within 600 feet of the westerly boundaries of the following properties: 14165, 14231, 14249, 14283 and 14323 Funnel Rd. " The Town also recommended to change condition #4 which read "No engine braking shall be allowed on town roads. Applicant shall provide proper signage to that effect." to allow engine braking for emergencies only. Ms. Elliott recommended using the parcel id numbers in addition to the addresses in case of changes in the future. Bryce Richardson from Monroe County Land Conservation Department spoke and said that he has had no communication with Jerry Pientok and that he would need an approved Reclamation Plan before construction.

A **Motion** was made by Cedric Schnitzler, seconded by Gail Chapman to table discussion until the end of the meeting to give Mr. Pietok time to arrive at meeting and discuss changes. Motion carried, 5-0.

Petition for Jared and Jessica Johnson for a **change of zoning** district, from GA General Agriculture to R3 Rural Residential on a parcel of land located at 11369 Emerson Rd, Tomah WI, in part of the SE1/4 of the NE1/4, Section 29, T18N, R1W, in the Town of LaGrange.

December 21, 2015

Jared Johnson was present and explained that he had thought he had all the permits and was doing everything correctly. They had previously obtained a permit for a garage which had expired. They changed the dimensions of the garage expanding it for the new permit but had thought they would still meet the minimum setbacks for the General Agriculture district. The zoning change request to Rural Residential will allow for a smaller minimum setback which would bring the partially constructed garage into compliance. It is currently 2feet too close to the property line.

John Guthrie, Chairman of the Town of LaGrange was present representing the Town. He said the Town voted 2-1 to allow the zoning change. Mr. Guthrie asked about grouping properties when rezoning requests are made. Alison Elliott said that the Town can do a group re-zoning which would re-zone all the properties at once to clean-up areas that may currently be zoned incorrectly because of land use changes since the mapping was first done.

A Motion was made by Doug Path, seconded by Cedric Schnitzler to approve the change of zoning from GA-General Agriculture to R3 Rural Residential and forward the resolution to the full County Board on January 27, 2016. Motion carried, 5-0.

Application for a **conditional use permit** for Nimby, INC for a pole shed- for machine storage, on property located on Iberia Ave, in part of the NE ¼ of NE ¼, Sec. 31, T17N, R4W, in the Town of Sparta, 58 acres. Tax Parcel ID: 040-01003-0000. The adjoining land use is primarily agriculture.

Bob Munger spoke on behalf of Nimby Inc. and said that he wants to add a pole shed for agricultural machine storage. Kevin Raymer, Town of Sparta Supervisor, spoke for the Town and said that the Town recommended approval.

A Motion was made by Doug Path, seconded by Cedric Schnitzler to approve the conditional use permit for Nimby, Inc. to construct a pole shed- for machine storage in the Town of Sparta. Motion carried, 5-0.

Application for a **conditional use permit for** Moses S. Borntreger to operate a small business-buggy shed, ice house & retail store, on property located at 18772 Island Rd, in part of NE ¼, SW ¼, Section 32, T17N, R1E, on 39.599 acres, in the Town of Oakdale. Tax ID # 030-00831-0000. The adjoining land use is wood lands and agricultural.

Alison Elliott spoke on behalf of Moses S. Borntreger who was unable to attend. Mr. Borntreger currently operates a retail store, buggy shop and icehouse at this property and he would like to expand the building. This business did not have an original conditional use permit and this permit will correct the issue. Paul Steele read a letter from the Town of Oakdale recommending approval.

A Motion was made by Cedric Schnitzler, seconded by Gail Chapman to approve the conditional use permit for Moses S. Borntreger to operate a small business-buggy shed, ice house & retail store in the Town of Oakdale. Motion carried, 5-0.

Application of Jacob Rice for a **Sketch Plan** to develop a ten lot subdivision on property located on Havenwood Ave, in parts of Section 22 and 27, T17N, R3W, approximately 33.82 acres in the Town of Angelo. The adjoining land use is agriculture, woodlands and residential.

Jacob Rice was present and spoke of plans to split the property into 10 lots. Angelo is not currently zoned Chapter 35 of the Monroe County Code of Ordinances entitled Subdivisions does apply. Paul Steele read a letter from the Town of Angelo recommending approval for the 10 lot subdivision. Bruce and Lynn Cobb

December 21, 2015

neighboring property owners to the proposed subdivision asked about the private road and who would maintain it.

Discussion was held centering on the issue of a parcel size and private road maintenance. Currently part of the road the proposed subdivision is located on is private. Ms. Elliott stated that a Sketch Plan is the beginning stage, the idea of a development and the Committee uses this request to look at soils for septics and slopes or anything else that might affect building. Road maintenance responsibilities are required to be listed on the Preliminary and Final Plat.

A Motion was made by Gail Chapman, seconded by Teddy Duckworth to approve the Sketch Plan for the development of a ten lot subdivision located on Havenwood Ave. in the Town of Angelo. Motion carried, 5-0.

Jerry Pientok arrived at 7:04 pm.

A Motion was made by Cedric Schnitzler, seconded by Teddy Duckworth to reopen discussion on the Conditional Use Permit for Jerry Pientok. Motion carried, 5-0.

Jerry Pientok addressed the Committee and explained that he is trying to get a new permit to combine the three permits he currently has and all reflect the same conditions. He is aware that he needs to obtain a Reclamation Plan and all State and Federal permits needed before construction but that the project isn't at that stage currently. He stated that he was aware of the changes in conditions recommended by the Town of Oakdale and had no problem with them.

A Motion was made by Cedric Schnitzler, seconded by Doug Path to approve the conditional use permit for Jerry Pientok with the following conditions:

- 1) Obtain necessary permits from Wisconsin Department of Natural Resources.
- 2) Comply with all State, County and Local Ordinances and regulations that apply.
- 3) Deleted
- 4) Engine braking shall be allowed on town roads for emergency use only. Applicant shall provide proper signage to that effect.
- 5) Bonding shall be obtained for the town roads.
- 6) No wash or dry plant will be permitted within 600 feet of the westerly boundaries of the following properties all located in Part of the NE1/4, Sec. 12, T17N-R1E, Town of Oakdale:
Parcel Id number 030-00351-5000 located at 14165 Funnel Rd.
Parcel Id number 030-00355-0000 located at 14231 Funnel Rd.
Parcel Id number 030-00352-0000 located at 14249 Funnel Rd.
Parcel Id number 030-00362-0000 located at 14283 Funnel Rd.
Parcel Id number 030-00357-0000 located at 14323 Funnel Rd.

Motion carried, 5-0.

Dog Control:

Renew restricted animal permit for Kevin Huff.
Resolution for wolf hybrid facility for 2016.

Kevin Huff was present and presented inspections, permits, and pictures of the current facility.

A Motion was made by Cedric Schnitzler, seconded by Gail Chapman to renew the restricted animal permit for Kevin Huff for the year of 2016. Motion Carried, 5-0.

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A Motion was made by Cedric Schnitzler, seconded by Gail Chapman to approve the Resolution designating Kevin Huff's facility as a wolf-hybrid fostering facility for 2016. Motion carried, 5-0.

Sanitation & Zoning:

FINANCIAL REPORT - VOUCHERS - INTER-DEPARTMENTAL TRANSFERS – CREDIT CARD EXPENDITURES – LINE ITEM TRANSFERS – BUDGET ADJUSTMENTS

Department Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Voucher	
Sanitation	1241.32	Sanitation	0	Sanitation	31.21	Sanitation	40.77
Zoning	262.64	Zoning	0	Zoning	0	Zoning	55.46
Dog Control	2277.70		0	Dog Control	0	Dog Control	694.03
BOA	54.74						
Total	3,836.40	Total	0		31.21	Total	790.26

Vouchers were reviewed by committee.

Set Date for Next Meeting and Possible Agenda Items.

The next regular meeting will be on Monday, January 18, 2016 and will be at 6:00 pm at the Rolling Hills Auditorium.

Next month there will be 3 conditional use permits and 2 changes of zoning.

A Motion to adjourn was made by Cedric Schnitzler, seconded by Teddy Ducklow. Motion carried 5-0.

Meeting adjourned at 7:53 p.m.

Recorded by Leslie Schreier