

January 16, 2012
Sanitation/Planning & Zoning/Parks/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, Anthony Boltik (6:07) and new member Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Humane Society Liaison; Representatives of the Towns; Members of the Public.

Motion was made to approve the minutes from the December 19, 2011 meeting by Gail Chapman, seconded by Douglas Path. Motion Carried 4-0

PUBLIC HEARINGS:

John Brady, 27052 Hwy. 12E, Tomah, WI 54660 for a **conditional use permit** to erect/construct a storage building without an existing principal structure on property located in the SE ¼ of SE ¼ Section 2, T17N, R1W, Town of Tomah. Tax Parcel # 042-00053-0000.

Mr. Brady explained that he would like to build an Agricultural Building to store equipment on a parcel of land that has no primary residence. The Town of Tomah sent a letter stating they were in favor of this permit.

A **Motion** was made by Douglas Path, seconded by Gail Chapman to **approve** the conditional use permit as presented. Motion carried 4-0

Christopher George, PO Box 910, Tomah, WI 54660, for a **conditional use permit** to erect/construct a storage building without an existing principal structure on property located in the SW ¼ of SW ¼ Section 25, T17N, R2W, Town of Adrian. Tax Parcel # 002-00326-0000.

Mr. George would like to build a retirement home in the future but for now he would like to construct a storage building. Gail Chapman verbally told the committee that the Town of Adrian approved.

A **Motion** was made by Gail Chapman, seconded by Douglas Path to **approve** the conditional use permit as presented. Motion carried 4-0

RPM Group, Inc., Baraboo, WI 53913, and John Zellmer, Appleton, WI 54915, for a **conditional use permit** allowing for a vehicular sales and service business on property located in the NW ¼ of SE ¼ Section 9, T17N, R1W, Town of Tomah. Tax Parcel # 042-00186-0000. The adjoining land use is Business, Agriculture, and Cemetery.

Mr. Zellmer explained that they would like to have a used car dealership. There would be a maximum of 50 vehicles. Service would also be provided. The previous business, Motor Ridge, has already vacated the premises. The Town of Tomah sent a letter of approval.

A **Motion** was made by Gail Chapman, seconded by Douglas Path to **approve** the conditional use permit as presented. Motion carried 4-0

Lawrence Schriener, 621 Judge Ave, Waukegan, IL 60085 for a **conditional use permit** to erect/construct a storage building without an existing principal structure on property located in the NE ¼ of NE ¼ Section 12, T16N, R4W, Town of Leon. Tax Parcel # 022-00266-0002.

Alison represented Mr. Schriener and explained that he had already constructed a shed on the property. He also had a permit for the house but that did not happen before the allotted dead line. So he would like the conditional permit now and will obtain the permit for the home when he is ready to build.

A **Motion** was made by Jim Kuhn, seconded by Anthony Boltik to **approve** the conditional use permit with the condition that it is understood there can be no overnight occupancy. Motion carried 5-0

JOINT LAND USE STUDY:

Bryan Law from the Mississippi River Regional Planning Commission reviewed the December 8, 2011 meeting. They would like more participation from the Towns. He will go to Town meetings to encourage participation. The next Policy Committee meeting is March 6, 2012 at 6pm in the Rolling Hills Auditorium. The Technical Advisory Committee will meet on January 25, 2012 at the Tomah City Hall.

DOG CONTROL:

Paulette Hansen presented the monthly dog report. Volunteerism is good. Dog numbers were up this year compared to last year. The Village of Wilton has agreed to have veterinarians sell licenses and use the online system. Mr. Chapman asked about the status of the Greenfield situation. Paulette assured him that the Rottweilers were kennel confined.

Line item for animals other than dogs.

There was a horse running at large in the Town of Grant. Paulette could not confiscate because there were no funds in the budget to quarantine the animal. Also there was an incident involving some neglected cows. The committee questioned how often this happens. The committee discussed having a non-lapsing fund so that there would be money to cover these situations in the future. The committee members had some concerns and discussed alternative means. They suggested that Dog Control go and request the money from the County's contingency fund when incidents occur. No action was taken.

SANITATION AND ZONING:

Report on Wisline Teleconference

Alison reported on the conference. One of the presenters was Brian Ohm from the UW Extension. The topic was how to use and amend the Comprehensive Plan. It was very educational. Alison got a lot of helpful information regarding the use of the plan when reviewing zoning change requests. Alison explained that, if needed, the Comprehensive Plan would be changed first and then the zoning, but both could be done at one meeting. Other committee questions were answered.

Potential Conditions for placement on Conditional Use Permits for Sand Mines

Alison presented a list of suggested conditions for the Towns to review. The list was compiled from the Town of Howard and Buffalo County. A discussion ensued. These are only suggestions and the Towns must apply each condition as is appropriate for that request. This is only for zoned Towns but we will share the information with un-zoned Towns as well. This is a work in progress and needs further public input. This list will be mailed to the Towns for their review and comment. It will be discussed again at the next meeting.

Information requested with sand mine application

- a. Alison revised the instructions for the application to include a plan of operations including but not limited to the following:
 - 1) Timeline for extraction/reclamation areas
 - 2) Proposed method of extraction/processing
 - 3) Dust control measures
 - 4) Erosion control measures for construction and during operations
 - 5) Hours of operation
 - 6) Noise control measures
 - 7) Light pollution control measures
- b. Detailed Site Layout
- c. Hauling route for construction and during operations

This will allow the County to give more information to the Towns when reviewing the permit request. Public gave input and ideas were discussed. This is also a work in progress.

Moratorium on sand mining

There was no discussion on this item.

ATC presentation by Debra Severson and Rob Danielson

Debra requested that the County as the representatives of the people get involved in the process. The American Transmission Company (ATC) project will basically move electricity from the Western part of the US to the Eastern areas. Deb handed out an information pamphlet showing the County and Towns with specific corridors being considered for placement of high powered electrical lines. The public is concerned about the more sensitive areas being considered and the socio-economic impact it will have in our area. The County should get involved in the beginning to get questions answered and to know what is being considered. The pamphlet also gave an example of the referendum. There is a deadline of November 11, 2012 to pass the resolution and request a response from ATC. Deb presented a resolution with various questions that are pertinent to the public. The City of Sparta has approved a resolution and will be supportive in the process. We as rate payers will have to fund the ATC development but will get very little benefits. Public has many concerns that they would like addressed such as property values, alternative methods and lower voltage systems etc. Passing a resolution will allow the County to ask questions of ATC. ATC is required to respond to a municipality where it is not required to respond to questions from individual citizens. ATC's response to the questions presented by the County in the form of this resolution would then be submitted to the Public Service Commission as part of ATC's application for this power line.

The committee had a lengthy discussion. **A motion** was made by Jim Kuhn, seconded by Douglas Path to put this on the agenda for next month so that the committee can become more familiar with the project and so that it can be reviewed by our corporate council. Motion carried 5-0.

Economic Opportunities Conference attendance

Conference is February 23, 2012 at Three Bears Lodge in Warrens. Topics discussed will be: 1) The power of Tourism, 2) Regional Economic Development Strategies, 3) Future Energy Needs, 4) Mining in Wisconsin and 5) A Look at the Monroe County Business Climate.

A motion was made by Anthony Boltik, seconded by Douglas Path to approve the necessary funds for Alison's attendance. Motion carried 5-0.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 & 2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 & 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2011

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	192.85	Sanitation		Sanitation	123.72	Sanitation	34.00
Zoning	290.55	Zoning		Zoning		Zoning	11.04
Dog Control	913.09	Dog Control		Dog Control	333.45	Dog Control	33.67
Total	1396.49	Total	0.00	Total	457.17	Total	78.71

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	190.00	Sanitation		Sanitation		Sanitation	
Zoning	188.82	Zoning		Zoning		Zoning	
Dog Control	28.99	Dog Control		Dog Control		Dog Control	
Total	407.81	Total	0.00	Total	0.00	Total	0.00

A motion was made by Gail Chapman, seconded by Anthony Boltik, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

.Line item transfers.

The 2011 budget was over on the following items; Zoning-printing; Sanitation-supplies; Dog Control-phone and supplies. Money will be taken from the salary line item in the Zoning budget, the salary line item in the Sanitation budget and the salary line item in the Dog Control Budgets to cover these overages.

A motion was made by Jim Kuhn, seconded by Douglas Path to approve all three of the line item transfers. Motion carried 5-0.

The next meeting is on Monday, February 21, 2012 at 6:00 PM in the Rolling Hills Auditorium.

Appoint new Vice-Chairman of the Committee

Brian Buswell has resigned. Anthony Boltik has graciously accepted the position of Vice-Chairman.

A **motion** to adjourn at 9:13 pm was made by Douglas Path, seconded by Anthony Boltik.
Motion carried 5-0.

Recorded by Sharlee Fox

February 20, 2012

Sanitation/Planning & Zoning/Parks/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman (6:02), Doug Path, Anthony Boltik and Jim Kuhn.
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Humane Society Liaison; Representatives of the Towns; Members of the Public.

Motion was made to approve the minutes from the January 16, 2012 meeting by Douglas Path, seconded by Anthony Boltik. Motion carried. 4-0.

PUBLIC HEARINGS:

David E. Schmidt and Lori A. Schmidt, 7627 Division Rd., Tomah, WI 54660 for a **conditional use permit** for a small business-meat shop on property located in the SE ¼ of NE ¼ Section 4, T18N, R1W, Town of LaGrange; 1.5 acres; Tax Parcel # 020-00069-1000.

Mr. Schmidt explained that he would like to open a small business. An old fashioned Butcher Shop. The size of the shop would not be greater than 1800 sq. ft. There was no written communication from the Town of LaGrange, however, Ronald Konieczny, the Town Chairperson, verbally stated that the Town gave it's approval at their last meeting.

A **Motion** was made by Douglas Path, seconded by James Kuhn to **approve** the conditional use permit as presented. Motion carried 5-0.

Todd Duncan and Gwendolyn Duncan, 15671 Grover Rd., Camp Douglas, WI 54618, for a **conditional use permit** for nonmetallic mining, mineral extraction and processing on property located in parts of Sections 14 & 15, T17N, R1E, Town of Oakdale, approximately 123 acres.

Mr. Duncan would like to have the permit to be ready for any non-metallic mining that may come up in the future. The Town of Oakdale discussed Mr. Duncan's request at their February 13, 2012 meeting and are recommending that the Committee postpone the public hearing because the request is too general and open ended. The Town of Oakdale asked Mr. Duncan to resubmit the request at their next meeting with more specific information so that the Town could recommend some conditions.

A **Motion** was made by James Kuhn, seconded by Anthony Boltik to **postpone** the conditional use permit until the March meeting to give the Town of Oakdale a chance to revisit the issue. Motion carried 5-0.

The minutes are not official until approved by the committee at their next regular meeting

ESR Development, Inc., owned by Eric Dietzman, for a **change of zoning district** from Rural Residential to General Agriculture for the purpose of reflecting actual use of the property on parcels of land located in part of the NW ¼ of NE ¼ lying Southwesterly of the Chicago, Milwaukee, St. Paul and Pacific Railroad; and the SW ¼ of NE ¼, all in Section 7, T17N, R1E, Town of Oakdale.

Mr. Dietzman has 180 acres and originally asked to have 130.9 acres rezoned back in November of 2011. The request was denied because the Committee was concerned about the new owner and their intentions for the land. The sale fell through and now Mr. Dietzman wants to use the land for agricultural purposes so he is resubmitting the request but only for 78 acres. The land directly to the East is already zoned General Agriculture. Mr. Deitzman stated the land is not conducive to building homes.

There were four letters from the neighbors in opposition. They feel that this change would allow him to destroy the natural habitat and be a detriment to the quiet suburban setting. Mr. Dietzman addressed all concerns although he was unsure of future plans. The Town of Oakdale has no opposition to this change of zoning.

A **Motion** was made by James Kuhn, seconded by Douglas Path to **approve** the change of zoning as presented and forward to the County Board. Motion carried 4-1 with Anthony Boltik opposed.

Floodplain Ordinance Chapter 50 amendments

The 2010 & 2011 Letters of Map Revision were presented and explained by Alison Elliott. All revisions were studied and approved by FEMA and are now required to be added to Section 50-233 Flood Study Appendix contained in the ordinance.

A **Motion** was made by Gail Chapman, seconded by Douglas Path to **approve** the amendments as presented and forward to the County Board. Motion carried 5-0

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission talked about the Technical Advisory meeting. Brian has been visiting with the Towns to encourage them to attend the March 6, 2012 informational meeting. The March 6, 2012 meeting will start at 6pm in the Rolling Hills Auditorium and will be an open house style meeting. The MRRPC is seeking public input on the first draft of the JLUS.

DOG CONTROL:

Annual Report Paulette presented the report, summarized the 2011 statistics and answered all questions.

Building Expansion Project Paulette gave details on the proposed expansion. A discussion was held as to the feasibility of the expansion. It was decided to put the expansion along with a possible roof repair on the May 2012 or June 2012 agenda.

SANITATION AND ZONING:

Potential Conditions for placement on Conditional Use Permits for Sand Mines

Some modifications were suggested by the Towns. Discussion held. The Towns have the right to pick and choose and re-word any conditions. Alison will send an updated list of conditions, including the gravel pit conditions, to all the Towns.

Information requested with sand mine application

Richard Yarrington presented an updated list of requirements when applying for a non-metallic mining conditional use permit. Applications will vary depending on the type of mining. It was suggested to add "the applicants must notify the adjoining land owners" of the request for a CUP and explaining the type of mining being considered.

A **Motion** was made by Anthony Boltik, Seconded by James Kuhn to approve the proposed requirements with the addition of the notification for adjacent land owners. Motion carried. 4-0 with Gail Chapman abstaining.

Sand mining moratorium

There have been no requests or response from the Towns. The issue will be postponed until the Committee gets a request from a Town.

Proposed ATC referendum

Corporate Counsel has approved the resolution. A Discussion was held. Questions were answered by Debra Severson and Rob Danielson. Debra submitted a petition including approximately 100 names of people who are in favor of the resolution, which Alison will forward to the County Clerk.

A **Motion** was made by Gail Chapman, Seconded by Anthony Boltik to approve the resolution with the addition of commas in paragraph 17 inclosing the words "on which the County relies". And forward to the county board for approval. Motion carried 5-0.

This resolution will be given to the County Board members to review so they may discuss it at their March meeting.

WCCA Spring Conference Attendance

The 2012 Spring WCCA conference will be on March 29th & 30th in Wausau, WI. A **Motion** was made by James Kuhn, Seconded by Douglas Path to authorize both Ken and Alison Elliott to attend this conference. Motion carried 5-0.

Annual Reports

Both Sanitation and Zoning had a surplus which went back to the general fund. Sanitation was approximately \$22,000 and Zoning was approximately \$16,000. Alison explained the statistics.

Floodplain Land Use Permit fee for municipalities.

There has been a request to waive the land use permit fee for municipalities this would include any work done on County Highways and Town Roads.

A **Motion** was made by Douglas Path, seconded by Gail Chapman to **approve** the waiving of the Land Use Permit fee for municipalities. Motion carried 5-0.

Economic Opportunities Conference attendance, Feb. 23, 2012

Conference is February 23, 2012 at Three Bears Lodge in Warrens. Topics discussed will be: 1) The power of Tourism, 2) Regional Economic Development Strategies, 3) Future Energy Needs, 4) Mining in Wisconsin and 5) A Look at the Monroe County Business Climate.

All Committee members are attending.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 & 2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 & 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2011

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation		Sanitation		Sanitation		Sanitation	680.08
Zoning		Zoning	6687.43	Zoning		Zoning	
Dog Control		Dog Control	515.56	Dog Control		Dog Control	
Total		Total	7202.99	Total		Total	680.08

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	392.72	Sanitation	17.47	Sanitation		Sanitation	
Zoning	261.81	Zoning	15.00	Zoning		Zoning	34.78
Dog Control	1021.16	Dog Control		Dog Control	338.96	Dog Control	177.01
Total	1675.69	Total	32.47	Total	338.96	Total	211.79

A **motion** was made by Douglas Path, seconded by James Kuhn, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

Line item transfers

The 2011 budget was over in the Dog Control Salaries line item due to increase hours of the part time clerical position this summer while the Administrative Assistant position was vacant. Money will be taken from the Fringes line item to cover this overage.

A motion was made by Douglas Path, seconded by Anthony Boltik to approve the line item transfer. Motion carried 5-0.

The next meeting is on Monday, March 19, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 8:25 pm was made by Douglas Path, seconded by Anthony Boltik. Motion carried 5-0

Recorded by Sharlee Fox

March 19, 2012

Sanitation/Planning & Zoning/Parks/Dog Control

Meeting called to order at 6:04 p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Doug Path, Anthony Boltik (6:19) and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Members of the Public.

Motion was made to approve the minutes from the February 20, 2012 meeting by Jim Kuhn, seconded by Doug Path. Motion carried 3-0.

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission gave an update on the March 6th open house. The next Policy Committee meeting will be held on April 24, 2012 at 6pm in the Rolling Hills Auditorium. The Technical Advisory Committee will meet before that the exact date and location is yet to be determined.

DOG CONTROL:

Paulette Hansen gave a brief update on the shelter.

SANITATION AND ZONING:

Conditional Use Permit Application requirements

The Committee discussed making it policy to notify the adjoining land owners of a proposed Conditional Use Permit. The Committee instructed Alison to bring information to the April meeting regarding what price the surrounding counties charge for their public hearing permits. Also a breakdown of the cost of the different types of public hearings to see if the fees need to be adjusted.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 & 2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 & 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	481.38	Sanitation	57.50	Sanitation	54.91	Sanitation	0.00
Zoning	258.86	Zoning	57.50	Zoning	0.00	Zoning	5.75
Dog Control	1003.08	Dog Control	0.00	Dog Control	755.90	Dog Control	106.35
Total	1743.32	Total	115.00	Total	810.81	Total	5.75

A **motion** was made by Antony Boltik, seconded by Jin Kuhn, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

The next meeting is on Monday, April 16, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 654pm was made by Doug Path, seconded by Antony Boltik. Motion carried 4-0.

Recorded by Alison Elliott

April 16, 2012

Sanitation/Planning & Zoning/Parks/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Doug Path, Anthony Boltik, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Members of the Public.

Motion was made to approve the minutes from the March 19, 2012 meeting by Jim Kuhn, seconded by Anthony Boltik. Motion carried 5-0

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission announced that the next policy meeting will be on Tuesday, April 24, 2012 at 6:00 pm at the Rolling Hills Auditorium. This will be the last chance to make any changes before the policy is presented this summer.

DOG CONTROL:

Restricted Animal permit renewal Kevin Huff presented all the information needed for his request to renew his Restricted Animal Permit. Kevin answered all the Committee's questions.

A **motion** was made by Jim Kuhn, seconded by Anthony Boltik to approve Mr. Huff's permit. Motion Carried 5-0.

SANITATION AND ZONING:

Public Hearing Fees Alison presented the fees from surrounding counties and a breakdown of our cost to do the different public hearings. Our present fee is \$200.00 for both Change of Zoning and Conditional Use Permits. Our cost increases greatly if the requested zoning change permit requires a change in our Comprehensive Plan. Discussion was held to determine who

would be responsible for this extra cost. This situation only takes place once or twice a year. It was determined to do nothing at this time and leave the fees as is.

Amending Ordinances There have been some changes in the State regulations that need to be addressed in our County Ordinances. Alison discussed a possible change to the zoning ordinance pertaining to setback variances requested for additions to non-conforming structures. This potential change could help eliminate 90% of our Board of Adjustment hearings. Also the wind tower ordinance may need to be changed. Alison will review all the ordinances, determine which ones need to be changed and present them to the new Committee.

Town of LaGrange request The Town of LaGrange Planning Commission sent an email asking the County to have the Corporation Counsel review the legality of the list of potential conditions for use on a non-metallic sand mine Conditional Use Permit. Since this list of conditions was just a guidance tool for the Towns, it was decided to let the Towns decide what to use and not use and to have their own local legal counsel advise them.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	961.29	Sanitation	0.00	Sanitation	183.06	Sanitation	129.42
Zoning	73.49	Zoning	0.00	Zoning	0.00	Zoning	80.00
Dog Control	758.31	Dog Control	0.00	Dog Control	409.32	Dog Control	312.65
Total	1793.09	Total	0.00	Total	592.38	Total	522.07

A motion was made by Anthony Boltik, seconded by Gail Chapman, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

There was a question asked about why the Salary & Fringes line item is only at 20%. Alison explained that the 2012 budget was for a full time Administrative Assistant with family benefits. The current position is only ¾ time and does not take any benefits.

Also the Committee had a question last month about the Dog Control Donation money. Alison was told this money is displayed in the finance report provide in their County Board packet monthly under Committed/ Restricted Funds. As of 3-20-12 2011 amounts had not yet been rolled over.

The next meeting is on Monday, May 21, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 7:10pm was made by Douglas Path, seconded by Anthony Boltik. Motion carried 5-0

Recorded by Sharlee Fox

May 21, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:03 p.m. by Chairman, Anthony Boltik.

Present: Anthony Boltik, Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Absent: Paulette Hanson, Humane Officer

Appointment of Vice Chairperson.

Chairman Anthony Boltik appointed Douglas Path as the new Committee Vice-Chairman. The committee affirmed this appointment.

PUBLIC HEARINGS

Noah W. Schrock, 24730 Lincoln Ave, Wilton, WI 54670, for a **conditional use permit** to allow for a sawmill on property located in part of the NW1/4 of NE1/4, Section 28, T16N, R1W, Town of Wilton. Tax Parcel # 048-00587-0000.

The committee received a letter from the Town of Wilton asking that this matter be postponed until the June 2012 meeting as the Town has some issues that need to be resolved.

A **motion** was made by Gail Chapman, seconded by Jim Kuhn to postpone. Motion carried 5-0.

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission explained that the Study was on track.

The Policy Committee met April 24th and will meet again on July 17, 2012

The Technical Advisory Group meets May 22, 2012.

DOG CONTROL:

On call dog catchers.

Sheriff Quirin has some concerns about officers having to handle various calls with dogs in the back of their car. He wondered if we could come up with a way that his officers did not have to

transport dogs. A discussion was held about having an on call dog catcher. The on-call dog catcher would use the County's Dog Control truck to get the dog and bring it to the shelter. There could also be kennels placed around the County for the police to use as drop off sights. The liability insurance would cover the use of the County truck by on-call employees. There would only be a minimum expense for the gas and mileage and additional oncall hours. Dog Control will implement this procedure to see how it goes.

SANITATION AND ZONING:

Ordinance Amendments:

The State of Wisconsin has made some changes to their regulation which mean that some of our Ordinances should be amended or they are not enforceable. Alison will compile a list of all the Ordinances that need revision and the Committee will review in the future.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	1979.69	Sanitation	100.00	Sanitation	163.77	Sanitation	154.49
Zoning	222.77	Zoning	0.00	Zoning	0.00	Zoning	39.70
Dog Control	532.36	Dog Control	0.00	Dog Control	290.78	Dog Control	407.77
Total	2734.82	Total	100.00	Total	454.55	Total	601.96

A motion was made by James Kuhn, seconded by Douglas Path, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

A Public member brought up the idea to review the other County's sand mine Executive Summaries to see if there is anything further we need to consider. Alison will contact the neighboring Counties.

All of the committee members would prefer to get paper packets rather than the digital for the time being.

The next meeting is on Monday, June 18, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 7:40 pm was made by James Kuhn, seconded by Paul Steele. Motion carried 5-0

Recorded by Sharlee Fox

June 18, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Anthony Boltik.

Present: Anthony Boltik, Doug Path(6:05), Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Motion was made to approve the minutes from the May 21, 2012 meeting by James Kuhn, seconded by Gail Chapman. Motion carried 4-0.

PUBLIC HEARINGS

Stephen Wissink, 2257 Evenson Dr., Onalaska, WI 54650, for a **conditional use permit** to erect/construct a storage building without an existing principal structure on property located in the NE ¼ of NW ¼ Section 6, T16N, R4W, Town of Leon. Tax Parcel # 022-00139-0000, 4237 Jackpot Ave.

Mr. Wissink explained that the storage shed would hold ATVs, trailers, garden tools etc. The Wissinks would not stay on the land overnight. The Wissinks intent to build a home there when their children are out of high school in 4 years. The Town of Leon has approved this unanimously. There was a discussion about adding a condition that would specify a start and finish date for the shed.

A Motion was made by Doug Path to approve with the condition that the shed be completed within one year. Motion failed due to lack of second.

A Motion was made by Gail Chapman, seconded by Paul Steele to approve the Conditional Use Permit with no additional conditions. Motion carried 5-0.

Noah W. Schrock, 24730 Lincoln Ave, Wilton, WI 54670, for a **conditional use permit** to allow for a sawmill on property located in part of the NW1/4 of NE1/4, Section 28, T16N, R1W, Town of Wilton. Tax Parcel # 048-00587-0000.

Topic was initially moved to the end of the agenda because there were no representatives for the applicant.

This property is owned by Noah Schrock. There is a saw mill being operated by the renter, Mr. Herman Stutzman that needs a conditional use permit. A letter from the Town of Wilton states that the Town will not approve this permit until Mr. Schrock comes into compliance with other overdue permits. Mr. Schrock currently has 3-4 violations due to not obtaining proper permits. If you only consider this particular permit, there is no viable reason to deny.

A **motion** was made by Douglas Path, seconded by James Kuhn to approve. Motion carried 4-1 with Anthony Boltik in opposition.

Mathy Construction Company (Milestone Materials), 920 10th Ave. North, Onalaska, WI 54650, for a **conditional use permit** for nonmetallic mineral extraction and processing on property located in parts of Section 25, T19N, R4W, Town of Little Falls, 9629 Camp Ave., approximately 101 acres

A letter was received from the Mathy Construction Company requesting a postponement until August

2012.

A **motion** was made by James Kuhn, seconded by Douglas Path to postpone the public hearing until August 20, 2012. Motion carried 5-0.

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission gave the committee an update.

There will be a meeting of the Technical Advisory Group on Tuesday, June 19, 2012.

The policy committee will meet on Tuesday, July 17th for the final approval of the draft for the planning document. The draft will be consistent with all Towns and County Comprehensive Plans.

DOG CONTROL:

Building expansion project

Alison went over the proposed plan. Alison needs to know if the Committee is receptive to the idea before any work is done in obtaining estimates. Margaret inquired about a fund set aside in the budget. The State and their auditors are very exact in how the County handles the tax payer money so we can not hold money over from year to year. Paulette talked about the previous design constructed by Larry Revels. It calls for an addition of two kennel runs. The committee was concerned about having to replace the entire roof. Paulette reminded them that this would be necessary soon regardless. Discussion was held. Alison could possibly budget in the capital outlay for 2013. Margaret will get some estimates to Alison.

SANITATION AND ZONING:

Plat review of Oak Grove Cemetery

Howard Hanson presented and explained the plans that need to be approved by the Committee. The area on the plans is currently an open field owned by the Oak Grove Cemetery Association. The Town Board has already approved this project. This is the 3rd addition to the existing cemetery.

A Motion was made by Douglas Path, seconded by James Kuhn to approve the resolution and forward to the County Board for their consideration. Motion carried 5-0.

Sanitation Truck

The 4-wheel drive has gone out on the older of the sanitation trucks. The sanitation trucks are currently used to go out on every inspection. Alison had an estimate on the repair. The Committee approved replacement of the Transfer Case Motor with a new part.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	1684.94	Sanitation	0.00	Sanitation	192.18	Sanitation	0.00
Zoning	161.63	Zoning	0.00	Zoning	0.00	Zoning	11.90
Dog Control	826.80	Dog Control	0.00	Dog Control	304.53	Dog Control	202.50
Total	2673.37	Total	0.00	Total	496.71	Total	214.40

A motion was made by James Kuhn, seconded by Paul Steele, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

The next meeting is on Monday, July 16, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A motion to adjourn at 7:45 pm was made by James Kuhn, seconded by Douglas Path. Motion carried 5-0.

Recorded by Sharlee Fox

July 16, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05p.m. by Chairman, Anthony Boltik.

Present: Anthony Boltik, Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Motion was made to approve the minutes from the June 18, 2012 meeting by Gail Chapman, seconded by Paul Steele. Motion carried 5-0

PUBLIC HEARINGS

Gerke Excavating, 15341 State Highway 131, Tomah, WI 54660 and **Joe Borntreger**, 20102 King Road, Wilton, WI 54670, for a **conditional use permit** for mineral extraction and operation of a limestone quarry on property located in part of the NW1/4 of NE1/4, and NE1/4 of NE1/4, Section 12, T16N, R1W, Town of Wilton. Tax Parcel # 048-00239-0000 and 048-00238-0000; approximately 60 acres.

The Town of Wilton sent a letter requesting a postponement until August so they could have a public hearing.

Representatives from Gerke Excavating asked for an approval of the permit. Apparently the Town of Wilton has been delaying this process for the last two months. They are anxious to proceed.

After some discussion, a **Motion** was made by Paul Steele, seconded by James Kuhn to postpone the Conditional Use Permit until August 20, 2012. Motion carried 5-0

Monroe County Comprehensive Plan Amendment

Discussion was held. Proposed changes to the Future Land Use Map specifically in the Town of LaGrange would allow a change of zoning for development of a fertilizer and grain storage facility.

A Motion was made by James Kuhn, seconded by Douglas Path to amend the County's Comprehensive Plan and forward to the County Board. Motion carried 5-0

Wisconsin River Co-op Services, P.O. Box 729, Adams, WI 53910, for a **change of zoning district** from General Agriculture to Business for the purpose of constructing an agronomy plant, grain facility, liquid plant, and rail spur, on property located at 10692 Formica Road in the Town of LaGrange and described as the N1/2 of the SE1/4, Section 24, T18N, R1W, EXCEPT the following parcels: a strip 100 feet wide being the lands to Milwaukee, Sparta and Northwestern Railway Company; all that part lying south of the south line of the 100 foot strip heretofore sold to Milwaukee, Sparta and Northwestern Railway Company; those lands described in Land Contract recorded in Vol. 236 of Records, on page 99, as Document No. 457542; Outlot 1 of a Certified Survey Map recorded in Vol. 12 CSM, page 177, as Document No. 477642; Lot 1 of a Certified Survey Map recorded in Vol. 16 CSM, page 159.

Scott Furius, a manager from Wisconsin River Co-op, did a presentation explaining the company's plans. Questions, comments and concerns were addressed from the committee and the public. Discussion was held regarding the process and the fees. There are some road issues to be worked out by the Town.

A Motion was made by Douglas Path, seconded by Paul Steele to approve the zoning change and forward to the County Board. Motion carried 5-0

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission gave the committee an update. The Technical Advisory group met. The Committee asked for an extension from the Department of Defense's Office of Economic Adjustment which was granted until November 30, 2012. The text is complete but needs to be refined.

DOG CONTROL:

Building expansion project

Mr. Reinhard Mueller handed out and explained the plan summary. This plan would add a total of four more runs and storage rooms. This would be a volunteer project. Committee questions were answered. Nothing has been planned in the budget. Dog Control has \$19,000 in donations and should have some overage in the dog license revenue for 2012.

Dog Control will need to discuss with the Highway Department to make sure the plans do not interfere with their property.

Discussion was held about budgeting and financing of the project. The Committee also talked about the State Statutes and the requirements that need to be met when building onto a government structure. Alison will check into this and get bids if necessary.

A **Motion** was made by James Kuhn, seconded by Paul Steele to move forward with the concept and process to be done with the use of donation funds. Motion carried 5-0.

Gas Card

There is currently an on call dog catcher that uses the truck when Paulette is not on duty. They may need to obtain gas consequently they will need a gas card.

A **motion** was made by James Kuhn, seconded by Paul Steele to approve and forward to the Finance Committee. Motion carried 5-0

SANITATION AND ZONING:

Zoning Code Changes

Building Height Requirement is currently at 35 feet. Alison presented wording for a new definition that would exclude some structures from the height requirement. This would require a change in the zoning ordinances. There was a discussion regarding fire protection for such structures. It was decided exclude residential zoning from the code change. Alison will get some feedback from the Towns. The Committee will wait for the Towns response and input before scheduling the public hearing.

Non-Conforming Structures & Lots Most of the Board of Adjustment hearings are on non-conforming structures where the owners want to add on to the back or side of the residence. Alison requested a change to the code that would so that a variance would no longer be needed for additions onto the residence as long as the addition did not bring the structure any closer to the road or property line that it is already too close to. Alison will get feedback from the Towns and before scheduling a public hearing.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	1214.73	Sanitation	0.00	Sanitation	244.29	Sanitation	72.00
Zoning	476.64	Zoning	0.00	Zoning	0	Zoning	86.50
Dog Control	1149.56	Dog Control	0.00	Dog Control	371.64	Dog Control	282.16
Total	2840.93	Total	0.00	Total	615.93	Total	440.66

A motion was made by Doug Path, seconded by Gail Chapman, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

The next meeting is on Monday, August 20, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A motion to adjourn at 8:25 pm was made by James Kuhn, seconded by Paul Steele. Motion carried 5-0.

Recorded by Sharlee Fox

August 20, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00p.m. by Chairman, Anthony Boltik.

Present: Anthony Boltik, Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Motion was made to approve the minutes from the July 16, 2012 meeting by Paul Steele, seconded by James Kuhn Motion carried 5-0

Dog Control

Building Expansion Project

Mr. Reinhard Mueller gave a presentation. He showed a model of the proposed expansion containing four (4) more runs and six (6) isolation areas. The City of Sparta has been consulted and is in favor of the project. There was an original working estimate of \$15,000. The current estimate is \$17,500 which includes the reroofing of the existing building, however, Mr. Mueller is asking for \$19,000 to cover unexpected incidentals. He could begin breaking ground in thirty (30) days.

The Committee's questions were answered.

Line item transfer from donations to capital outlay would be needed for the project. A discussion was held.

A Motion was made by Douglas Path to transfer \$12,000 to the capital outlay over 5000 line item. This motion died due to a lack of a second.

A Motion was then made by Douglas Path, seconded by Paul Steele to transfer \$17,000 from donations to the capital outlay over 5000 line item for the addition to the Animal Shelter. Motion carried 5-0.

The line item transfer will be forwarded to the Finance Committee for their September agenda.

PUBLIC HEARINGS

Change of Zoning District request by **Dennis Pederson and James Meacham** from General Agriculture to Suburban Residential for the purpose of providing reasonable set back requirements in relation to the size and actual use of the property on the parcels of land located at 9222 England Rd, in part of the NE1/4, of the NE1/4, Section 16, T18N, R1W, Town of La Grange, and 9256 England Rd in part of the

NW1/4 of the NE1/4, Section 16, T18N, R1W, Town of LaGrange. Tax Parcel #020-00394-0000 and #020-00398-0000; approximately 1.8 acres.

Both parties were present. Mr. Pederson explained that their two lots together totaled 1.8 acres. These lots have been used only for residential use for many years. Mr. Pederson wants to build a shed and has problems meeting the setbacks because the parcels are zoned general agriculture. Mr Meacham's house was also discovered to be in violation. Both projects would be in compliance if the parcels were zoned Suburban Residential. An email from the Town of LaGrange said that they would not be addressing this issue until September. But the chairman of the Town of LaGrange was present and urged the Committee to take action and the Town would use its veto action if necessary.

A Motion was made by Douglas Path, seconded by Paul Steele to approve the zoning change and forward to the County Board. Motion carried 5-0

Change of Zoning District request by **Richard E. Guldenaar, Jr.**, from General Agriculture to Rural Residential for the purpose of providing reasonable set back requirements in relation to the size and actual use of the parcel on property located at 13305 Co. Hwy. B, in the Town of Sparta. Tax Parcel #040-00043-5000; approximately 0.92 acres.

There was a request from the Town of Sparta to postpone until next month.

A Motion was made by James Kuhn, seconded by Paul Steele to postpone this issue until next month. Motion carried 5-0

Wisconsin River Co-op Services, P.O. Box 729, Adams, WI 53910, for a **Conditional Use Permit** for the purpose of constructing an agronomy plant, grain facility, liquid plant, and rail spur, on property located at 10692 Formica Road in part of the N1/2 of the SE1/4, Section 24, T18N, R1W, Town of LaGrange. Tax Parcel #020-00778-0000 and #020-0076-0000; approximately 75 acres.

Scott Firlus, a representative of Wisconsin River Co-op Services, gave a presentation. The Committee's questions were answered. The Comprehensive Plan and change of zoning revisions have been approved by the Town of LaGrange along with the recommended conditions for the Conditional Use Permit. Public concerns were addressed. There was a discussion about financial concerns regarding the upgrade and maintenance of the roads.

A Motion was made by Paul Steele, seconded by Anthony Boltik to approve the Conditional Use Permit with the conditions proposed by the Town of LaGrange. Motion carried 5-0

Gerke Excavating, 15341 State Highway 131, Tomah, WI 54660 and **Joe Borntreger**, 20102 King Road, Wilton, WI 54670, for a **conditional use permit** for mineral extraction and operation of a limestone quarry on property located in part of the NW1/4 of NE1/4, and NE1/4 of NE1/4, Section 12, T16N, R1W, Town of Wilton. Tax Parcel # 048-00239-0000 and 048-00238-0000; approximately 60 acres.

Jay and Chad Gerke representing Gerke Excavating were present. The Town of Wilton sent a letter and a document titled Conditional Use Permit showing the conditions agreed upon by the Town and Gerke

Company. A discussion was held about the proposed conditions.

A Motion was made by James Kuhn to postpone one month until Corporate Council could be consulted. Mr. Kuhn withdrew his motion.

A Motion was made by Gail Chapman, seconded by Douglas Path to approve the conditional use permit with no conditions. Motion carried 5-0.

JOINT LAND USE STUDY:

There was nothing to report this month.

SANITATION AND ZONING:

Proposed Zoning Code Changes

Alison sent a letter to all zoned towns explaining the proposed code changes. Five towns responded, four favorably.

Building Height Limit is currently at 35 feet for some structures in some districts. Alison presented wording for a new definition that would exclude some structures from the height requirement. This would require a change in the zoning ordinance.

Non-Conforming Structures & Lots Most of the Board of Adjustment hearings are on non-conforming structures where the owners want to add on to the back or side of the residence. Alison requested a change to the code so that a variance would no longer be needed for additions onto the residence as long as the addition did not bring the structure any closer to the road or property line that it is already too close to.

The wording of the code changes was reviewed and OK'd by the Committee.

A public hearing will be set up for October.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	2132.23	Sanitation	0	Sanitation	128.93	Sanitation	59.90
Zoning	124.77	Zoning	0	Zoning	0	Zoning	57.75
Dog Control	634.37	Dog Control	0	Dog Control	0	Dog Control	808.34
Total	2891.37	Total	0	Total	128.93	Total	925.99

A motion was made by Paul Steele, seconded by James Kuhn, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

2013 Budgets

Alison passed out the revised budgets.

Some of the major changes are:

Sharlee's salary will be 100% from the Animal Shelter

The Sanitation/Zoning secretary's position will go from $\frac{3}{4}$ to full time.

There is extra budgeted for an IPAD and internet access from the phones for Sanitation & Zoning.

Committee questions were answered.

The next meeting is on Monday, September 17, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A motion to adjourn at 8:40 pm was made by James Kuhn, seconded by Douglas Path. Motion carried 5-0.

Recorded by Sharlee Fox

September 17, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:05 p.m. by Chairman, Anthony Boltik.

Present: Anthony Boltik, Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Motion was made to approve the minutes from the August 20, 2012 meeting by Paul Steele, seconded by James Kuhn Motion carried 5-0

PUBLIC HEARINGS

Change of Zoning District request by **Richard E. Guldenaar, Jr.**, from General Agriculture to Rural Residential for the purpose of providing reasonable set back requirements in relation to the size and actual use of the parcel on property located at 13305 Co. Hwy. B, in the Town of Sparta. Tax Parcel #040-00043-5000; approximately 0.92 acres.

Mr. Guldenaar explained that he wants to build an addition onto a garage but it does not meet the setbacks for General Agriculture. Since this is a small parcel and has been used as residential for over 30 years, he is asking that the zoning be changed to Rural Residential. The Town of Sparta sent an email stating their approval.

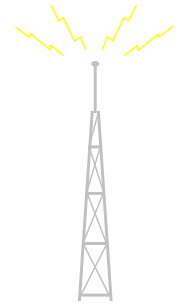
A Motion was made by James Kuhn, seconded by Paul Steele to approve the Change of Zoning and forward to the County Board. Motion carried 5-0

Michael Walker of **Verizon Wireless**, 1515 Woodfield Road, 10th Floor, Schaumburg, IL 60173, and **Arthur Chavez** of **FMHC Corporation**, 8600 W. Bryn Mawr Avenue, Suite 600 North, Chicago, IL, 60631; for a **conditional use permit** for replacement of a communications tower on property located in the SW $\frac{1}{4}$ of SE $\frac{1}{4}$ Section 11, T17N, R2W, Town of Adrian. Tax Parcel # 002-00104-2000.

Rosemarie Barretta, a representative from Verizon Wireless, explained the need for the new tower. The proposed tower will have new equipment for 4g and will be able to support three carriers. The new

tower will be 88 feet shorter than the old tower. Mr. Boltik read a letter from Douglas Anderson (neighbor to the tower) requesting that the new tower meet the proper setbacks. He is concerned about the tower falling and doing damage to a neighboring property or the Town road. Robert Amundson representing the Town of Adrian stated that the Town is in favor of the project but also wants to make sure that the old tower, including the anchors, will be removed completely and in a timely manner. The new tower meets all the County requirements except for the setbacks.

A Motion was made by Paul Steele, seconded by Douglas Path to approve the Conditional Use Permit with the condition that the old tower and the anchors be removed within 6 months of completion of the new tower (operational and equipment has been tested). Motion carried 5-0.



**Wireless Telecommunications Facilities
Planning & Zoning Committee Decision**

Conditional Use Application #: 191-12 Parcel #: 002-00104-2000

Filing Date: August 14, 2012 Hearing Date: September 17, 2012

FINDINGS OF FACT

Having heard the testimony and considered the evidence presented, the Committee finds the following facts:

- 1. Has all required information been completely submitted to the Committee by the applicant? If not, what information is deficient?

Yes, proper application has been made

- 2. Has the applicant demonstrated a deficiency in existing wireless service that will be improved with the proposed facility? If not, what evidence exists that shows that existing service is sufficient?

Yes, upgraded equipment for 4 g and added support for three companies.

- 3. Has the applicant demonstrated that there are no feasible alternative support structures or co-location opportunities? If not, what alternatives need to be further explored?

N/A

- 4. Does the proposed design and location minimize adverse visual effects to the surrounding community? If not, what adverse effects have not been adequately addressed?

Yes, it is eighty eight (88) feet shorter than the old tower

- 5. Does the proposed design and location minimize adverse impacts to environmentally sensitive areas? If not, what adverse effects have not been adequately addressed?

N/A

CONCLUSIONS OF LAW

Based on the above findings of fact, the Committee concludes that:

- A. The proposed telecommunications facility [is] consistent with the purpose of the Monroe County Wireless Telecommunications Facility Ordinance because:

Three carriers will be supported and it is consistent with the intent of the code.

- B. The denial of this application [would] unreasonably discriminate between providers of functionally equivalent services because:

Some providers would not be able to have service

- C. The denial of this application [would] have the effect of prohibiting the provision of the requested wireless service because:

It could not support 4g and one of the other carriers would not be able to have communication.

ORDER AND DETERMINATION

On the basis of the above findings of fact, conclusions of law and the record in this matter the Planning and Zoning Committee orders the requested Conditional Use Permit to be:

Granted with the following conditions: Denied for the following reasons:

Postponed for the following information:

A Motion was made by Paul Steele, seconded by Douglas Path to approve the Conditional Use Permit with the condition that the old tower and the anchors be removed within 6 months of completion of the new tower (operational and equipment has been tested). Motion carried 5-0

The Zoning Administrator is directed to issue a zoning permit incorporating these conditions.

A Wireless Telecommunications Facility structure granted by this decision must be constructed and in operation within 6 months of the date of the decision. If not constructed within the allowed time, the permit shall be automatically null and void. Extension for exercise of the permit may be granted by the Zoning Administrator for a period of up to 6 additional months for reason of inclement weather or other similar circumstance.

This order may be revoked by the Committee after notice and opportunity to be heard for violation of any of the conditions imposed or for repeated violations of Section 47-631 through 47-648 of the Zoning Ordinance.

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission was not present, however, he sent an email saying there was nothing to report. They continue to work on the draft. The planning committee will meet after December 1, 2012 and then they will present the study to the Towns.

Dog Control

Building Expansion Project The project start date will be Saturday, September 22, 2012. The Challenge Academy will be helping to first move the sheds. Margaret O'hara Newton is keeping Todd Fahning, inspector for the City of Sparta, up to date. Liability issues were raised but, both, Andy Kaftan, Corporate Council and Cathy Schmitz, County Administrator have also been resolved. The County does not need State approval because our project is under \$25,000, too small, and the County is using donation money. There were concerns that nothing has been put in writing so Margaret will get a copy of the official Building Permit to Alison to use as a contract.

Kevin Huff foster request Kevin Huff explained that he legally has two wolf hybrids as his personal pets. But he is fostering three wolf hybrids that were confiscated by the County so he now has a total of five dogs. This makes him non-compliant with the County Ordinance for Restricted Animals. He is currently enlarging his facility to meet DNR requirements for five dogs. He is continually searching for a facility to home these dogs permanently. The committee's questions were answered. The DNR is looking for a waiver or a variance to the County's ordinance. Alison will write a resolution to present to the committee next month that asks to

designate Kevin as a foster (temporary holding) facility for wolf hybrids. The designation will be reviewed every year when Kevin licenses his wolf hybrids.

Resolution removing property owner reporting requirement Alison presented a draft copy of the license application that is sent to the public with their tax notices. In 2008 it was required that all property owners respond even if they did not have a dog. Those with no dogs seldom returned the form. Alison is requesting that the Committee remove that requirement so that the space can be utilized for information on how and where to obtain a dog license.

A **motion** was made by Douglas Path, seconded by James Kuhn to remove the requirement that citizens with no dogs have to return the dog registration form. Motion carried 5-0.

Budget Adjustments for Dog Control. There are less Animal Shelter fees than expected but will be offset by the fees for dog licenses. Salaries and benefits have increased due to the new on-call dogcatchers, overtime and workman's compensation. Health Insurance has also increased because the Humane Officer is now taking that benefit.

A **Motion** was made by James Kuhn, seconded by Gail Chapman to approve the Budget Adjustments and forward to the finance committee next month. Motion carried 5-0.

Line item transfers for Dog Control The phone item has an overage due to the fax machine and the addition of a new line. Euthanasia is also more than expected. Alison will take money out of contracted services (licensing program) which has extra money because the supplier did not charge us for six months. Any overages in Building maintenance and repairs will be covered by donations.

A **Motion** was made by James Kuhn, seconded by Gail Chapman to approve the line item transfers and forward to the Finance Committee next month. Motion carried 5-0

SANITATION AND ZONING:

Line item transfers Board of Adjustment publications costs were more than anticipated. This line item transfer will move money from the BOA salaries to cover it.

A **Motion** was made by Gail Chapman, seconded by James Kuhn to approve the transfers and forward to the finance committee next month. Motion carried 5-0

Review and suggest updates to Committee composition and duties The County Administrator sent an email asking that all committees review their composition and duties.

The following changes will be made:

- Remove any reference to Parks and Forestry
- Update any State Statues
- Do not reference the chapter numbers, just the names of the ordinances.
- Since the duties in the Animal Ordinances are split, we will only reference those sections pertaining to Dog Control and Restricted animals
- The Sanitary Ordinance will be listed as Utility Ordinances

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	36295.88	Sanitation	0.00	Sanitation	40.08	Sanitation	108.60
Zoning	431.55	Zoning	0.00	Zoning	0.00	Zoning	208.28
Dog Control	1457.15	Dog Control	0.00	Dog Control	0.00	Dog Control	287.19
Total	38184.58	Total	0.00	Total	40.08	Total	604.07

A motion was made by James Kuhn, seconded by Douglas Path, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

Alison explained that the Wisconsin County Code Administrators Fall Conference will be in Eau Claire on October 3-5, 2012. There will be septic updates and sand-mining issues discussed. Money was budgeted and OK'd by the Committee.

The next meeting is on Monday, October 15, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A motion to adjourn at 8:30 pm was made by James Kuhn, seconded by Douglas Path. Motion carried 5-0.

Recorded by Sharlee Fox

October 15, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00 p.m. by Vice - Chairman, Douglas Path

Present: Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Absent: Anthony Boltik, Paulette Hanson, Humane Officer;

Motion was made to approve the minutes from the September 17, 2012 meeting by Paul Steele, seconded by James Kuhn Motion carried 4-0.

DOG CONTROL

Building Expansion Project Mr. Reinhard Mueller gave an update. They are done with the footings and retaining walls with the help of the Badger Challenge Academy. Next week they will do the floor and the block for the walls. The building addition is expected to be enclosed, if not done, by Thanksgiving. Currently the project is on budget.

Mr. Mueller brought up a proposal for the heating and cooling system. The County currently pays an average of \$1,800 per year on electric heat. Mr. Mueller is proposing to convert the system to a forced air unit gas heaters. This would be a savings of \$1,200 a year on the existing

old building. This system would be estimated to pay for itself in two and one-half years. Mr. Carl Becker from Service Plus put together an estimate of \$8,000 for three units; one 60,000 BTU unit, one 45,000 BTU unit and one 30,000 BTU unit. The County originally budgeted \$1500 for the heating. There is also a buffer in the budget of \$3000. There would be an additional \$5000 needed for the equipment, venting, piping and installation of the entire system. The old office area would continue to use electric heat. This project may need to be bid. More discussion will be held at next month's meeting.

Also there was a discussion of the need to run a gas line to the Animal Shelter. The Gas Company charges a fee of \$6.00 per foot. The estimate for this project is \$800. There was a concern about getting this done before the frost. Otherwise there would be an additional cost of \$4.00 per foot. This also needs future consideration by the Committee.

Resolutions

1. Amendment of Chapter 5-Restricted animal ordinance to add the allowance of a fostering facility. Discussion held. **A Motion** was made by Paul Steele, seconded by Gail Chapman to approve the amendment and forward to the County Board. Motion Carried 4-0.
2. Resolution to approve Mr. Kevin Huff as a foster facility for wolf-hybrids to be brought to the Committee next month, after the County Board approves the above proposed amendment.

PUBLIC HEARINGS

Unimin Corporation, 20319 State Highway 21, Tomah, WI 54660, for a **conditional use permit** to construct a storage building without an existing principal structure on property located in the NE ¼ of SE ¼ Section 3, T17N, R2W, Town of Adrian. Tax Parcel # 002-00056-0000.

Mr. Steve Groening, the site manager for Unimin, explained the project. It is a building to house the pipe train and motor to the pump and well. The building would measure 12'X32'. Unimin also plans to build an access road to the building. The Town of Adrian sent a letter of approval.

A Motion was made by Paul Steel, seconded by James Kuhn to approve the conditional Use Permit. Motion carried 3-0 with Gail Chapman abstaining.

Proposed Amendments to the Zoning Code Ch. 47

Under ARTICLE I. – IN GENERAL

Section 47-7 – Definitions.

Building height Add: “...Except in residential districts, also excluded are barns, chimneys, elevator bulkheads, fire towers, monuments, stacks, silos, storage, settling or drying towers, windmills, scenery lofts, tanks, water towers, ornamental towers, spires, masts or aerials, conveyors or other equipment and necessary mechanical appurtenances. Structures such as wind energy facilities and telecommunications facilities shall follow the height requirements outlined in the sections of this chapter that pertain specifically to those structures.”

Under ARTICLE VII. – NONCONFORMING USES, STRUCTURES AND LOTS

Section 47-828. – Existing nonconforming structures.

Add: “...or if Sub.(1) applies.”

Add: (1) Dwellings that are nonconforming due to yard size may be extended, enlarged, or structurally altered so long as the change does not affect the non-conforming yard size.

A **motion** was made by James Kuhn, seconded by Gail Chapman to approve the amendments and forward to the County Board. Motion carried 4-0.

JOINT LAND USE STUDY:

Brian Law from the Mississippi River Regional Planning Commission explained that work is still being done on refining the document. The Policy Committee will meet on Monday, November 26th, 2012 at 6:00 p.m. to approve the document.

The Committee suggested that this also be presented at the Town’s Association meeting.

SANITATION AND ZONING: Nothing to report.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	829.53	Sanitation	0.00	Sanitation	108.49	Sanitation	0.00
Zoning	245.08	Zoning	0.00	Zoning	0.00	Zoning	11.70
Dog Control	4321.75	Dog Control	41.07	Dog Control	0.00	Dog Control	180.45
Total	5396.36	Total	41.07	Total	108.49	Total	192.15

A **motion** was made by James Kuhn, seconded by Paul Steele, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0

Mr. Kuhn requested a **special meeting of the Committee** to be held prior to the County Board meeting on Wednesday, October 24th at 5:15 pm in front of the Courthouse by the Court Street Entrance to make a decision about the installation of a gas line running to the Animal Shelter. All members agreed to meet.

The next regular meeting is on Monday, November 19, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 7:45 pm was made by Paul Steele, seconded by Gail Chapman. Motion carried 4-0

Recorded by Sharlee Fox

October 24, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 5:16 p.m. by Chairman, Anthony Boltik

Present: Doug Path, Paul Steele, Gail Chapman and Jim Kuhn.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator

DOG CONTROL

Installation of gas line to the Animal Shelter Alison reported that Margaret O’Hara-Newton has offered to donate the cost of installing a natural gas line to the Animal Shelter. Consideration for converting from an electric heating system to natural gas will be on the regular November Committee agenda.

A Motion made by Jim Kuhn, seconded by Doug Path to install a natural gas line to the Animal Shelter at 10714 St Hwy 16. Motion carried 5-0.

Conversion of the heating system at the Animal Shelter Discussion was held on the need for bids for the conversion. Alison reported that formal proposals are all that is required for this project. The question was asked about selling the existing electric heaters and if the money would be returned to the Dog Control Department or to the General Fund. Alison reported that all monies from county surplus property sold are to be returned to the General Fund. The age of the existing heaters was also discussed.

A Motion made by Gail Chapman, seconded by Paul Steele to request proposals for the conversion of the heating system at the Animal Shelter from electric to gas to be submitted by the November 19’ 2012 Committee meeting for review at that time. Motion carried 5-0.

A motion to adjourn at 5:22 pm was made by Gail Chapman, seconded by Jim Kuhn. Motion carried 5-0.

Recorded by Alison Elliott

November 19, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6:00p.m. by Chairman, Anthony Boltik

Present: Anthony Boltik, Doug Path (6:05 pm), Paul Steele, and Gail Chapman

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Margaret O’Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Absent: James Kuhn

Motion was made to approve the minutes from the October 15, 2012 and October 24, 2012 meeting by Paul Steele, seconded by Gail Chapman Motion carried 3-0

DOG CONTROL

Building Expansion Project Update

Cost Estimate Update/Change Reinhart Mueller gave a Report. The roof is finished. Margaret O’Hara-Newton paid for the labor because there have been very few volunteers. Budget to date (11/1/2012) is approximately \$10,000. Initially we projected \$17,500. We have \$6,200 in costs yet to place. Changes to the isolation room account for an additional \$200 for a total new projected budget of about \$17,700. Discussion held and the Committee’s questions were answered.

Converting the animal shelter to gas utilities An extensive discussion was held. The Committee is considering staying with the electric heat because of the initial cost of conversion. The Committee reviewed the bids from companies for the installation of a natural gas heating system. They will go to the County Board to see if it is possible to get money from the General Fund or another source. The energy conservation fund may also be a possibility. They will investigate funding options and put the topic on the agenda for next month. In the meantime the gas line will be installed to the Shelter.

Resolution designating a wolf-hybrid fostering facility

A **motion** was made by Gail Chapman, seconded by Douglas Path to designate Kevin Huff's property as a wolf-hybrid fostering facility. Motion carried 4-0.

Line item transfer(s)

The dog control is over budget in several line items. (Workman's Comp, Building and maintenance, and office supplies.) Money will be transferred from the Medical Supplies line item.

Motion was made by Gail Chapman, seconded by Paul Steele to approve the line item transfers. Motion carried 4-0.

PUBLIC HEARINGS

Monroe County Comprehensive Plan Amendment (Town of LaGrange)

There are two zoning changes proposed in the Town of LaGrange which would require a change in the Future Land Use Map. Both proposed changes would be to go from Residential to Commercial/Manufacturing on the Future Land Use Map. One is located on County ET the other on State Hwy 21.

Motion was made by Paul Steele, seconded by Gail Chapman to approve the comprehensive plan amendment and send to the County Board for approval. Motion carried 4-0

Rudy Yoder, 18881 Iowa Road, Tomah, WI 54660 and **Mahlor Miller**, 18985 Iowa Road, Tomah, WI 54660, for a **conditional use permit** to operate a small business, bulk food store, on property located in the SW ¼ of SE ¼ Section 33, T17N, R1W, Town of Tomah. Tax Parcel # 042-00835-0000.

Mr. Yoder explained that Mr. Miller rents from him and would like to operate a bulk food store. There was a letter from the Town of Tomah stating that they had no objections. Howard Hanson, Tomah Town Chairman, was present and reported that the Town had sent letters to the neighbors but there was no response.

A **motion** was made by Douglas Path, seconded by Paul Steele to approve the Conditional Use Permit.

Motion carried 4-0

Larry and Margit Pearson, 8835 Fish Hatchery Road, Burlington, WI 53105, for a **conditional use permit** to construct a storage building without an existing principal structure on property located in the NE ¼ of NW ¼ Section 6, T19N, R3W, Town of New Lyme. Tax Parcel # 028-00091-0000.

Mr. Pearson is requesting the permit to put up a storage shed for equipment. There is no principal structure on the property. Electricity will be put in the shed eventually. An email from the Town of New Lyme stated no objections as long as the building is used for storage only.

A **motion** was made by Paul Steele, seconded by Gail Chapman to approve the Conditional Use Permit with the condition that there is no human habitation. Motion carried 4-0.

Eugene F. Finch, 26884 County Highway ET, Tomah, WI 54660, for a **change of zoning** district request from General Agriculture to Business for the purpose of proposed land use as an auto repair shop on a parcel of land located in part of the SE1/4, of the SE1/4, and part of the NE1/4, of the SE1/4, Section 26, T18N, R1W, in the Town of LaGrange, Tax Parcel ID# 020-00854-1000.

Mr. Finch is currently operating a mechanic shop. John Guthrie, Town Board Member, was present to report that the Town of LaGrange has no objections.

A **motion** was made by Douglas Path, seconded by Paul Steele to approve the Change of Zoning and forward to the County Board. Motion carried 4-0

Justin and Sarah Puls, 18481 Icebox Road, Sparta, WI 54656 for a **conditional use permit** to operate an appliance salvage yard, on property located in the SE ¼ of NE ¼ Section 33, T17N, R4W, Town of Sparta. Tax Parcel # 040-01077-2200.

The Puls requested that this issue be postponed until next month. The Town of Sparta has some questions that need to be answered.

A **motion** was made by Paul Steele, seconded by Gail Chapman to postpone the Conditional Use Permit and put on next month's agenda. Motion carried 4-0

Patricia Heintz-Candee, for a **change of zoning district** request from General Agriculture to Rural Residential for the purpose of compliance with Town of Sparta subdivision ordinance on a parcel of land in part of the NE1/4, SE1/4, Section 18, T17N, R4W, Town of Sparta, Tax Parcel ID# 040-00526-2000.

Ms. Heintz currently has a conditional use permit to run a dog kennel on a 3.02 acre parcel that is zoned General Agriculture. Ms. Heintz would like to slit this parcel into two 1.5 acre parcels so that she can build a second home. The Town of Sparta (represented by Fred Hammes) has an ordinance that any parcel under 3 acres must be zoned residential. The Town denied the request for change of zoning because of their ordinance and the fact that you cannot operate a kennel on residential land in their Town. Ms. Heintz explained her views. She is trying to sell the existing home. She has dogs and other farm animals. Discussion held.

Based on County ordinances there was no basis to deny the request.

A **motion** was made by Paul Steele, seconded by Douglas Path to approve the Change of Zoning and

forward to the County Board. Motion carried 3-1 with Gail Chapman in opposition.

Danny Schaitel, 19502 County Highway AA, Sparta, WI 54656, for a **conditional use permit** to erect/construct a storage building on property without an existing principal structure, on property located at 10604 Jancing Avenue, in the SE ¼ of SE ¼ Section 7, T16N, R3W, Town of Wells. Tax Parcel # 046-00143-5000

Mr. Schaitel has a machine shed that is already in place. He initially received a permit for a house and shed. The financing fell through for the house so now there is only the shed. He is putting in a septic next spring.

Mr. Ned Gatzke, a neighbor, is worried about a possible problem with the drainage off the roof of the shed. The runoff from the shed may be causing some erosion. An email was sent from the Town with no objections.

A **motion** was made by Douglas Path, seconded by Paul Steele to approve the Conditional Use Permit. Motion carried 4-0.

JOINT LAND USE STUDY:

Bryan Law from the Mississippi River Regional Planning Commission reminded everyone that the Policy Committee will be meeting on Monday, November 26, 2012 at 6:00pm. He invited all the Committee members. This is the last necessary step for putting the policy together.

SANITATION AND ZONING:

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	2150.23	Sanitation	0	Sanitation	107.76	Sanitation	191.90
Zoning	218.96	Zoning	0	Zoning	0	Zoning	172.89
Dog Control	6492.62	Dog Control	1307.50	Dog Control	0	Dog Control	395.59
Total	8861.81	Total	1307.50	Total	107.26	Total	760.38

A **motion** was made by Gail Chapman, seconded by Paul Steele, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

The next regular meeting is on Monday, December 17, 2012 at 6:00 PM in the Rolling Hills Auditorium. Anthony Boltik requested that a review of the Shelter Expansion budget be put on the agenda.

A **motion** to adjourn at 9:20pm was made by Douglas Path, seconded by Paul Steele. Motion carried 4-0.

Recorded by Sharlee Fox
November 28, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 5:32 p.m. by Vice Chairman, Doug Path

Present: Paul Steele, Gail Chapman, Jim Kuhn and Anthony Boltik (5:35pm)
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator

DOG CONTROL

Converting the Animal Shelter to Gas Utilities Alison reported that Margaret O'Hara-Newton has offered to donate the cost of converting the dog shelter from electric heat to a natural gas heating system. Other options to fund this conversion were discussed.

A Motion made by, seconded by Gail Chapman to convert the Animal Shelter at 10714 St Hwy 16 to gas utilities. Motion carried 5-0.

A Motion to adjourn at 5:43 pm was made by Doug Path, seconded by Paul Steele. Motion carried 5-0.

Recorded by Alison Elliott

December 17, 2012

Sanitation/Planning & Zoning/Dog Control

Meeting called to order at 6pm. by Chairman, Anthony Boltik

Present: Anthony Boltik, Doug Path, James Kuhn, Paul Steele, and Gail Chapman
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Monroe County Humane Society Liaison; Members of the Public.

Motion was made to approve the minutes from the November 19, 2012 meeting by Paul Steele, second by Gail Chapman. Motion carried 5-0 Motion was made to approve the minutes from the November 28, 2012 meeting by James Kuhn, second by Paul Steele. Motion carried 5-0

DOG CONTROL

Building Expansion Project

Reinhardt Mueller gave an update report. The roof is on, the concrete for the outside runs is finished, and the doors are delivered but not installed. Paulette gave update on the play area. We received a \$500 donation from an anonymous donor and the other expenses for the fencing were covered by volunteer Gina Potter. The actual chain link fence was donated by the Pines Kennel owner. Volunteers are working on the fence perimeter now. The concrete work for the footings will be put laid in the spring of 2013. There will be three separate exercise areas. Neilssen Electric is willing to donate their labor if we buy the parts for the electricity. We currently have \$1947.74 left of the \$17,000 originally transferred to the Capital Outlay line item for the building expansion.

Converting the animal shelter to gas utilities

Margaret O'Hara-Newton has generously donated the funds for the project and has hired Service Plus to install 3 heating units and 2 fans. The gas line to the building has been installed, also donated by Margaret. Margaret would like to get her money back from the Service Plus deal. Anthony checked into the Energy Savings Committee fund and there is no money available

there. Property and Purchasing Committee also had nothing to offer at this time. The idea of a loan agreement with Margaret was presented but nothing was decided.

Line item transfer(s)

This month's line item transfers were under \$500 and did not need to go through the Finance Committee There will be more transfers on next month's agenda. All Committee questions were answered.

Motion was made by James Kuhn, seconded by Paul Steele to approve the line item transfers. Motion carried 5-0

A discussion was held on the Dog Control Department monthly report.

PUBLIC HEARINGS

Jim and Candi Bainter, 309 Walrath Street, Sparta, WI 54656, for a **conditional use permit** to erect/construct a storage building on property without an existing principal structure, on property located in the SE ¼ of NE ¼ Section 4, T16N, R2W, Town of Ridgeville. Tax Parcel # 034-00079-1000.

Mr. Bainter would like to put up a shed to house his tractors and equipment. His plans are to build a dwelling in two years. He also consulted with Oakdale Electric to get an OK about the power lines. The Town of Ridgeville has no objections.

A **motion** was made by Douglas Path, seconded by Paul Steele to approve the Conditional Use Permit. Motion carried 5-0

Eugene F. Finch, 26884 County Highway ET, Tomah, WI 54660, for a **conditional use permit** to operate an auto repair shop on property located in part of the SE1/4, of the SE1/4, and part of the NE1/4, of the SE1/4, Section 26, T18N, R1W, in the Town of LaGrange, Tax Parcel ID# 020-00854-1000.

Last month the Committee and the County Board approved a zoning change to allow Mr. Finch to run his business. Ron Konieczny, the Chairperson of the Town of LaGrange, stated that the Town of LaGrange had no objections to the Conditional Use Permit.

A **motion** was made by Paul Steele, seconded by James Kuhn to approve the Conditional Use Permit. Motion carried 5-0

Justin and Sarah Puls, 18481 Icebox Road, Sparta, WI 54656 for a **conditional use permit** to operate an appliance salvage yard, on property located in the SE ¼ of NE ¼ Section 33, T17N, R4W, Town of Sparta. Tax Parcel # 040-01077-2200.

Sarah and Justin Puls were present along with Ben Quackenbush their attorney. Mrs. Puls explained they have run a salvage company for 5-6 years. They basically collect appliances, take them apart, separate the various types of metals and recycle them. In 2011 they received a contract to dispose of the used appliances from Wesco. So the salvage yard is growing. They do have a refrigerant reclaiming machine and a license from the DNR for the operation of this machine. Mrs. Puls presented their DNR

license. The Town of Sparta Board and Planning Committee are opposed to the project. They feel that this business in a residential area does not fit with their Comprehensive Plan. Several neighbors were present and voiced their opinions. Joe Hemmerich presented a map showing the homes in the area and all the owners that were against the business. His main concern was about the refrigerant that has been stored for an extended period of time in cylinders. None of these have ever been emptied. Mr. Hemmerich is concerned about leakage into the ground. Mr. Ken Zimmer is concerned about the liabilities. The refrigerators have the doors left on and children could become trapped inside. The garage where the Puls take apart the machines has no clean up options for spills, etc. Mr. Zimmer wondered if the Puls had liability insurance. Dean Weibel stated that the property is an eyesore. He too is worried about chemical spills. He feels they need to be upgraded to a clean, organized commercial business in an industrial area. David Livingston also expressed concern about contamination of the ground water and well water. It is easy to get a DNR license online and the DNR does not have enough personnel to monitor or inspect the business. Jessica Sloan has concerns about the children's safety. There is metal scattered in wooded areas where children could have access. Jim Leis is concerned about the property values of the homes in the area. Alison received a phone call from Janice Knudson on October 18, 2012 stating that they did not have any objections but would like to see a wooden fence built.

Recess taken at 7:30pm meeting resumed at 7:50pm

Ben Quackenbush, attorney for the Puls, explained that most of the appliances have no refrigerant at all. And if they do, it is only 5-8 oz. Mr Puls has the capacity to store 104 oz. on site. Mr. Puls has also gone to school and has a type 1, 2, and 3 certification. Mr. Quackenbush stated that the Puls are willing to comply with any conditions required such as a fence, limited inventory or anything else requested. The Puls are currently working with Roberta Wahls from the DNR regarding the storm water and run off permit. The application process has been started.

The Committee wants to know more about the DNR regulations and specific requirements for running a salvage yard.

A **motion** was made by James Kuhn, seconded by Paul Steele to postpone the Committee's decision about the Conditional Use Permit until next month. Motion carried 5-0

JOINT LAND USE STUDY:

Alison informed the Committee that she would be presenting a resolution for acceptance of the JLUS next month for the Committee to review. The final resolution will go to the County Board in February 2013.

SANITATION AND ZONING: Nothing to report

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2012 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2012 Vouchers, Prepaid Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

FY 2012

Vouchers	Prepaid Vouchers	Interdepartmental Transfers	Credit Card Expenditures
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Sanitation	913.08	Sanitation	0.00	Sanitation	95.70	Sanitation	54.00
Zoning	482.17	Zoning	0.00	Zoning	0.00	Zoning	62.70
Dog Control	6601.29	Dog Control	655.50	Dog Control	0.00	Dog Control	98.60
Total	7996.54	Total	655.50	Total	95.70	Total	215.30

A motion was made by Paul Steele, seconded by James Kuhn, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

The next regular meeting is on Monday, January 21, 2013 at 6:00 PM in the Rolling Hills Auditorium.

A motion to adjourn at 8:45 pm was made by Douglas Path, seconded by Gail Chapman. Motion carried 5-0

Recorded by Sharlee Fox