

January 17, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Public Hearings and revisitation started at 6:04pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path and Anthony Boltik & Brian Buswell.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, and Public.

Public Hearings

Change of zoning district from General Forestry to General Agriculture to sell 1.5 acres on a parcel of land located in the NE ¼ of the SW ¼, Section 04, T18N, R4W, Lot 2 of 13CSM77, Document # 486441, Tax Parcel ID# 026-00818-1200, Town of Little Falls, Monroe County, WI. The owner Cynthia Liebl was present to explain the request. The Town of Little Falls submitted a letter of approval.

Change of zoning district from General Agriculture to R-3 Rural Residential to meet Town of Sparta requirements when splitting a parcel of land located in the NE ¼ of the SE ¼, Section 2, T17N, R4W, Town of Sparta. The owner Steve Carlisle was present to explain the request. Harold Lietzau, Town of Sparta Chairman was present. He stated that the Town of Sparta Planning Commission and the Town Board approves of the change of zoning.

Chapman Dairy, LLC (Gail Chapman) for a conditional use permit to Cut Trees and Grade Land along a stream bank on parcels of land located in the NW¼ of the SE¼, and the SW¼ of the SE¼ Section 14, T17N, R2W, Tax parcel #'s 002-00182-0000 & 002-00184-0000, Town of Adrian, Monroe County, WI. Gail Chapman was present to explain the project. Bryce Richardson, Land Conservation, was present and explained that this project would also need to obtain a Stormwater and Erosion Control permit from the DNR. Gail Chapman, Town of Adrian Chairman stated that the Town approved.

Ho Chunk Nation, 28902 St Hwy 21, Tomah, WI for a hearing to review a replat of a portion of LaGrange Hills Subdivision located in the NE ¼ of NE ¼, Section 17, T18N, R1W, Town of La Grange. Scott Dishler, surveyor from Vierbicher Associates, was present representing Ho Chunk to explain the project. The Town of LaGrange submitted a letter of approval. The question was asked by Kyle Gibbens a former member of the LaGrange Planning Commission regarding the parcel sizes and if they need to meet the Town's requirement of two acres. The Committee noted the more restrictive lot sizes were a Town issue but instructed Alison Elliott to inquire about it.

Revisit for clarification and reconsideration the applications of Larry Revels, 17511 Ideal Rd., Sparta WI 54656 for conditional use permits for mineral extraction on property located in part of the SE1/4 and the NE1/4 of Section 1 and the NE1/4 of the NE 1/4 of Sec. 12, T16N, R3W, Town of Wells. Permit numbers: 231-08 issued October 27, 2008, 003-09 issued January 19, 2009 and 129-09 issued August 17, 2009. Larry Revels was present with his daughter Kathy Lavalley who spoke for him explaining that Mr. Revels would like to request all the conditions placed on the three Conditional Use Permits (CUPs) be removed.

Richard Yarrington read a letter dated January 19, 2010 from Monroe County's Corporation Counsel addressed to Mr. Revels instructing him to reapply for a CUP to cover all three locations requesting that it be issued with no conditions. The public was recognized to express their opinions. Kyle Gibbens, former County Board Supervisor on the Zoning Committee at the time of the original CUPs expressed concern for the future safety of Jeep Rd.

Jim Kuhn, County Board Supervisor and Former Chairman of the Zoning Committee clarified the intent of the setback to Jeep Rd was for future extraction of rock. It was not the intention to limit that area for use as storage of materials. He also suggested an alternative safety measure such as a fence instead of the 650' setback to the north property line on CUP #129-09. He reminded the Committee that conditions placed on permits requiring they follow state and federal regulations allow the County to void the permit if those regulations are not followed.

Mike Luethe, Town of Ridgeville Chairman expressed concern for the future safety of Jeep Rd. He does not want to see the cost of repair or replacement fall on the taxpayers again.

Ron Ziegler, Town of Wells Supervisor read a letter from the Town of Wells (See Attached). He also expressed concern about the property values in the area of the mine.

Several people spoke in favor of changing the CUPs. Some felt that all quarries should be treated equally and no conditions should be placed on Mr. Revels quarry. Several also stated that the quarry was in existence before the houses in proximity to the mine were constructed. It was pointed out the conditions that created the concerns about Jeep Rd. happened before Mr. Revels owned the property and he should not be restricted because of that. The Committee was urged to consider the economic growth that this quarry could bring to the area. Those that spoke in favor of Mr. Revels included; Diana Gilbertson, Town of Sparta Resident; Jeff Revels Town of Leon resident; Gene Treu, County Board Supervisor; Dan Olson, Town of Sparta Resident; Steve Krueger, Town of Ridgeville Resident.

Several People spoke in opposition to changing the CUPs.

David Larson, Town of Ridgeville resident and owner of neighboring property reminded the Committee that a list of 18 objections along with 19 signatures was submitted at the public hearing for the first CUP application #231-08. (See minutes of October 27, 2008) He suggested adding another condition be added to the CUPs listing "No Sunday hours of operation".

Mike and Marcy Donskey, Town of Wells residents and current owners and occupiers of the property directly to the north of the CUP #129-09. They expressed concerns about their property value and asked that the Committee consider the health and safety of their family.

Bryce Richardson, Land Conservation explained how reclamation plans work. He also explained the Mineral Extraction Policy adopted by the Zoning Committee was a guide for the Committee to refer to when considering possible conditions for Mineral Extraction and Processing CUPs. (For a more detailed testimony see notes available at the Zoning Office for January 17, 2011)

Motion made by Brian Buswell, seconded by Gail Chapman to postpone action on Larry Revels request until the Committee can meet on site. Carried 5-0.

Public Hearings and Revisitation ended at 8:00pm

Recorded by Alison Elliott

January 14, 2011

Monroe County Sanitation,
Planning and Zoning, Forestry Department
14307 Co Hwy B, C-21A
Sparta, Wisconsin 54656

Ms. Elliott,

On behalf of the board of the Town of Wells, I am submitting their views on revisiting for clarification and reconsideration on the applications owned by Larry Revels for C.U.P.'s for mineral extraction on property located in part of the SE1/4 of Section 1 and the NE1/4 of the NE1/4 of Sec. 12, T16N, R3W, Town of Wells. During the board meeting for the Town of Wells that was held on Thursday, January 13, 2011, there was much discussion on the subject with Larry Revels as well as neighbors, and interested townspeople, the Chairman representing the Town of Ridgeville, or parties with interest in the outcome of the request. It was revealed by Mr. Revels that the revisitation is to remove all the restrictions that are put on the three C.U.P.'s for Mr. Revels. He is questioning why the restrictions are put on his C.U.P.'s and not on the other 32 quarries of the County. The consensus of the board is that some of the restrictions are still needed for the safety of the residents near the quarry and the concern for the well-being of Jeep Road. If all the restrictions are lifted or there aren't any restrictions placed on the quarry near Jeep Road, then the Town of Wells board, as well as the representatives for the Town of Ridgeville feel there could be further erosion and damage to the road. The Wisconsin Town's Association's lawyers advised that if there is damage to the road that the landowners will be responsible for up to three times the cost to repair or rebuild the road if damaged. The board feels that the restriction for a 24-hr notice before blasting is still required. The board would consider lessening the length of the setback on the Donskey C.U.P. and would also consider the use of other options such as the use of guard rails or fencing of the quarry.

It was also highly recommended by the board of the Town of Wells and Town of Ridgeville that the Monroe County Sanitation, Planning & Zoning, Forestry Committee, representation from the Town of Ridgeville and Town of Wells, as well as Mr. Revels would have a meeting at the site to gain information that is needed to make a better decision concerning this matter. Thank you for your consideration of the views of this township as well as the Town of Ridgeville.

Respectfully Yours,

Dennis Hemmersbach
Chairman – Town of Wells

January 18, 2011
Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 5:00pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path (5:10pm) and Anthony Boltik (5:35pm), Brian Buswell (left at 5:30pm)
Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Paulette Hansen - Humane Officer, Chad Ziegler - Parks and Forestry Administrator, Gina Mason – Humane Society Representative and Public.

Motion was made to approve the minutes from the December 20, 2010 meeting by Gail Chapman, seconded by Richard Yarrington. Motion Carried 2-0. Brian Buswell abstained because he was not present at the Dec. 20th meeting.

Public Hearings

Change of zoning district from General Forestry to General Agriculture to sell 1.5 acres on a parcel of land located in the NE ¼ of the SW ¼, Section 04, T18N, R4W, Lot 2 of 13CSM77, Document # 486441, Tax Parcel ID# 026-00818-1200, Town of Little Falls, Monroe County, WI. Motion made by Brian Buswell, second by Gail Chapman to approve change of zoning and forward to the full County Board. Motion carried 3-0

Change of zoning district from General Agriculture to R-3 Rural Residential to meet Town of Sparta requirements when splitting a parcel of land located in the NE ¼ of the SE ¼, Section 2, T17N, R4W, Town of Sparta. Motion made by Brian Buswell, second by Gail Chapman to approve change of zoning and forward to the full County Board. Motion carried 3-0

Ho Chunk Nation, 28902 St Hwy 21, Tomah, WI for a hearing to review a replat of a portion of LaGrange Hills Subdivision located in the NE ¼ of NE ¼, Section 17, T18N, R1W, Town of La Grange.

A motion was made by Gail Chapman, second by Brian Buswell to approve the Sketch Plan. Motion carried 3-0.

Preliminary Plat review for Replat of LaGrange Hills Subdivision

It had been asked at the public hearing if these lots would need to meet the two acre minimum lot size required by the Town for new parcels. Alison Elliott reported that she had contacted the Town of LaGrange in regards to the size of the parcels and they had not required the size of the replatted parcels to be increased. Alison then read a letter of approval from the Wisconsin Department of Administration. A motion was made by Brian Buswell, second by Gail Chapman to approve the Preliminary Plat. Motion carried 3-0.

Final Plat review for Replat of LaGrange Hills Subdivision

A motion was made by Gail Chapman, second by Brian Buswell to approve the Final Plat. Motion carried 3-0.

Chapman Dairy, LLC (Gail Chapman) for a conditional use permit to Cut Trees and Grade Land along a stream bank on parcels of land located in the NW¼ of the SE¼, and the SW¼ of the SE¼ Section 14, T17N, R2W, Tax parcel #'s 002-00182-0000 & 002-00184-0000, Town of Adrian, Monroe County, WI.

Motion made by Brian Buswell, second by Douglas Path to approve conditional use permit as presented. Motion Carried 3-0. Gail Chapman abstained.

Joint Land Use Study

No Updates at this time

Animal Shelter Construction Sub-committee

Gina Mason reported the Construction of the Shelter is on schedule. They hope to open in June 2011. Gina asked for the Committee to discuss what to do with stray dogs that might be brought to the Chasing Daylight Animal Shelter. It was discussed and agreed that they would be referred to the Monroe County Shelter during open hours. If the Monroe County Shelter was not open Chasing Daylight would take the dog and contact the Human Officer to pick up the dog on the next business day.

Dog Control Updates –

The well pump and some fittings needed to be replaced at the Shelter.

Parks & Forestry Update -

Budget Adjustment: State Aid – Snowmobile Trails

Due to the cold weather and good snow fall during the 2009-2010 snowmobiling season the snowmobile association spent more on trail maintenance than the standard \$250.00 per mile. The state aid will equal the additional expenses of \$89,500.00.

Motion made by Brian Buswell, second by Douglas Path to approve the budget adjustment and forward to the Finance Committee then the full County Board. Motion carried 4-0

Line item transfers

The following line item transfers were presented by Chad Ziegler:

Park:

\$2,400.00 from Building Repairs/Maintenance to Electricity

\$1,400.00 from Salaries to Unemployment

Forestry:

\$360.00 from Office Supplies Expense to Printing Costs (\$60.00) and Forestry Supplies/Expense (\$300.00).

Motion made by Brian Buswell, second by Douglas Path to approve the line item transfers and forward to the Finance Committee. Motion carried 4-0

Resolution to restructure camping fees. The following are the recommended changes to the camping fees at McMullen Memorial County Park:

- (a) **Daily Rates.** \$17.00 per day per camping unit for all sites except the primitive sites. (Amended from \$14.00 plus \$3.00 electric)
Primitive sites (#68-71): \$15.00 per day per camping unit. (Amended from \$14.00)
- (b) **Weekly Rates.** \$90.00 per camping unit for any consecutive seven day period for all sites. (Amended wording)
- (c) **Monthly Rates.** \$300.00 per unit for any consecutive thirty day period for all sites. (Amended wording)
- (d) **Late Registration Fee:** \$10.00 per camping unit for failure to register within 1 hour of arrival at the park.

Motion made by Douglas Path, second by Brian Buswell to approve the resolution and forward to the full County Board. Motion carried 4-0

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2010 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2010 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	147.39	Parks	\$309.64	Parks	\$410.29
Forestry	0,000.00	Forestry	00.00	Forestry	0.00

<u>Snowmobile</u> 17,881.79	<u>Snowmobile</u> 00.00	<u>Snowmobile</u> 0.00
Total \$18,029.18	Total \$309.64	Total \$410.29

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Parks 1753.71	Parks \$000.00	Parks \$000.00
Forestry 0,000.00	Forestry 00.00	Forestry 0.00
<u>Snowmobile 00,000.00</u>	<u>Snowmobile 00.00</u>	<u>Snowmobile 0.00</u>
Total \$1,753.71	Total \$000.00	Total \$000.00

A motion was made by Gail Chapman, seconded by Douglas Path to approve the vouchers, interdepartmental transfers and credit card expenditures. Motion carried 3-0. Brian Buswell was absent at this time.

Sanitation & Zoning Updates – No updates

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2010 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2010 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Sanitation \$ 4.64	Sanitation \$ 78.48	Sanitation \$ 57.57
Zoning 710.00	Zoning 0.00	Zoning 59.63
<u>Dog Control 492.51</u>	<u>Dog Control 164.39</u>	<u>Dog Control 10.23</u>
Total \$ 1,207.15	Total \$242.87	Total \$127.43

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2010 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Sanitation \$ 475.32	Sanitation \$ 00.00	Sanitation \$ 00.00
Zoning 80.00	Zoning 0.00	Zoning 00.00
<u>Dog Control 885.53</u>	<u>Dog Control 000.00</u>	<u>Dog Control 00.00</u>
Total \$ 1,440.85	Total \$000.00	Total \$000.00

A motion was made by Douglas Path, seconded by Gail Chapman to approve the vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, February 21, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Revisit for clarification and reconsideration the applications of Larry Revels, 17511 Ideal Rd., Sparta WI 54656 for conditional use permits for mineral extraction on property located in part of the SE1/4 and the NE1/4 of Section 1 and the NE1/4 of the NE 1/4 of Sec. 12, T16N, R3W, Town of Wells. Permit numbers: 231-08 issued October 27, 2008, 003-09 issued January 19, 2009 and 129-09 issued August 17, 2009. Committee discussed date and time for site visit. Date and time will be announced at the February 21, 2011 meeting.

Motion to adjourn at 5:45 pm by Douglas Path, seconded by Anthony Boltik. Motion carried 4-0.

Recorded by Sharlee Fox

February 18, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 9:26am by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path and Anthony Boltik, Brian Buswell

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Bryce Richardson-Land Conservation and Public.

Committee field observation to observe site location:

Revisit for clarification and reconsideration the applications of Larry Revels, 17511 Ideal Rd., Sparta WI 54656 for conditional use permits (CUPs) for mineral extraction on property located in part of the SE1/4 and the NE1/4 of Section 1 and the NE1/4 of the NE 1/4 of Sec. 12, T16N, R3W, Town of Wells. Permit numbers: 231-08 issued October 27, 2008, 003-09 issued January 19, 2009 and 129-09 issued August 17, 2009.

Larry Revels has addressed the Committee with a request that all the conditions on the above listed CUPs be removed.

Jeff Antony spoke on behalf of Larry Revels and explained the plan for the quarry was to remove the existing floor down another 15 feet to make it even with the lowest part of the quarry. The plan is to reclaim as they go and leave the area next to the high wall for last. They would also like to be able to remove a peninsula of rock that sticks out from the high wall. Jeff indicated that would require them to go closer to the high wall than the current conditions allow.

Mike Luethe, Chairman of the Town of Ridgeville asked if the material was removed another 15 to 20 feet down from the existing grade all the way to the existing rock wall what the reclamation plan would be for it.

Bryce Richardson replied that high walls that are stable do not need anything to be done to them.

D.J. Dolphin from Northland Explosive Co, Inc. explained that they could blast right up next to the existing high wall and it would remain stable.

Dennis Hemmersbach, Chairman of the Town of Wells stated that the Town of Wells would like to see the current condition regarding the setback to the east wall remain as is.

Dave Larson, a neighbor to the quarry, stated his objection to the mine operating after dark and on Sundays. He said that the noise and lights from the quarry would be a nuisance.

Mr. Larson also spoke on behalf of Mike Donskey, an adjoining property owner, and stated that Mr. Donskey would like to see the 650 foot setback from his current property line remain the same.

Mr. Hemmersbach stated that the Town of Wells would consider a reduced setback if another safety measure was used such as a fence.

The Committee asked what the proper procedure would be for Mr. Revels to proceed. Alison Elliott explained that she had met with Andy Kaftan, the County's Corporation Counsel and Mr. Revels attorney Ben Quackenbush. After discussing the situation and reviewing case law, Mr. Kaftan advised that Mr. Revels reapply for a Conditional Use Permit to cover the entire quarry area and request that no conditions be placed on it.

Motion to adjourn at 10:05am pm by Brian Buswell, seconded by Douglas Path. Motion carried 5-0.

Recorded by Alison Elliott

February 21,2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:05 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, Anthony Boltik and Brian Buswell.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Paulette Hansen - Humane Officer, Chad Ziegler - Parks and Forestry Administrator, Gina Mason – Humane Society Representative and Public.

Motion was made to approve the minutes from the January 17, 18 and February 18, 2011 meetings by Brian Buswell, seconded by Douglas Path. Motion Carried 5-0.

Revisit for clarification and reconsideration the applications of Larry Revels, 17511 Ideal Rd., Sparta WI 54656 for conditional use permits for mineral extraction on property located in part of the SE1/4 and the NE1/4 of Section 1 and the NE1/4 of the NE 1/4 of Sec. 12, T16N, R3W, Town of Wells. Permit numbers: 231-08 issued October 27, 2008, 003-09 issued January 19, 2009 and 129-09 issued August 17, 2009.

PERMIT #231-08 After discussion Gail Chapman made a motion, seconded by Brian Buswell to remove the condition to "Use daylight hours of operation only". Motion carried 4-1 (Richard Yarrington) Gail Chapman made a motion, seconded by Anthony Boltik, to reword the condition regarding the setback to the East Wall. Rewording was as follows: change "Quarry Operations can not get within 100'..." to "Quarrying of rock floor can not get within 100'..." change the "30' to right-of-way" to "30' of the East Wall" and to exclude the Peninsula and any loose material. Motion carried 5-0. The altered conditions are now:

- 1) Follow Wisconsin approved blasting methods.
- 2) Limit Quarry Activity between Cty Hwy AA (North/South Arm) and West of the Ridgeville Town Line. This excludes the portion of parcel #046-00023-0000 that lies Southwest of Cty Hwy AA from Quarry Activity.
- 3) Quarrying of the rock floor can not get within 100' of existing East Wall until stability of the road bank has been demonstrated through drilling & blasting operations up to the 100' setback then quarrying can be continued to within 30' of the existing rock wall. This setback excludes the existing rock peninsula, and any loose materials both of which may be removed.

PERMIT #129-09 Motion was made by Brian Buswell, seconded by Gail Chapman to remove the condition to "Use daylight hours of operation only Monday through Saturday. No operations on Sunday". Motion carried 4-1 (Richard Yarrington) Motion was made by Brian Buswell, seconded by Gail Chapman to remove the following conditions: "Safety measures should be installed and maintained as needed following the regulations of the MSHA (Mine Safety and Health Administration).For example; signage for roadways, approved blasting methods, berms, etc" and "A horizontal: vertical slope ratio of 3:1 shall be maintained as required per NR 135 from the mine boundary to adjoining property lines." because these are already monitored by a federal government agency. Motion carried 5-0. A motion was made by Brian Buswell, seconded by Gail Chapman to remove the condition "A setback of 650 feet shall be maintained from the mine boundary to the north property line which runs east and west." Motion carried 3-2 (Richard Yarrington, Douglas Path). A motion was made by Douglas Path, seconded by Anthony Boltik to add the condition "A setback of 250 feet shall be maintained from the mine boundary to the residence located on the adjacent north property." A motion was made by Richard Yarrington, seconded by Anthony Boltik to amended the original motion to add "This setback shall become void if the parcel described as NW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying West of Co Hwy "AA" is owned by the same owner as the parcel described as North Part of SW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying North of Co Hwy "AA"." Motion carried 5-0. Motion with the amendment carried 5-0. The altered conditions are now:

- 1) Adjacent property owners shall be given 24 hour notice prior to blasting.
- 2) Action will be taken to control dust
- 3) A setback of 250 feet shall be maintained from the mine boundary to the residence located on the adjacent north property. This setback shall become void if the parcel described as NW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying West of Co Hwy "AA" is owned by the same owner as the parcel described as North Part of SW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying North of Co Hwy "AA".

PERMIT #003-09 Motion made by Gail Chapman, seconded by Brian Buswell to remove "Dayling hours of operation only." Motion carried 5-0. The altered conditions are now:

- 1) Use approved Blasting Methods

Joint Land Use Study

Mississippi River Regional Planning Commission is in the process of applying for the grant.

Animal Shelter Construction Sub-committee

No report from the committee. Gina Mason stated that an agreement would be worked out with the County regarding any stray dogs brought to Chasing Daylight.

Dog Control Updates –

Annual report

Dog Control received the new truck and Paulette arranged for a topper to be put on March 1, 2011. Paulette also purchased a mat for the truck bed.

Paulette presented the annual report and statistics.

Restricted Animal Permits

No new permits pending. A Motion was made by Gail Chapman, seconded by Brian Buswell to approve the annual renewal for Kevin Huff. Motion carried 5-0.

Line Item transfers

Alison Elliott reviewed the line item transfers for the Dog Control department. A motion was made by Brian Buswell, second by Gail Chapman to approve line item transfer as presented. Motion carried 5-0.

Alison asked about setting up a non-lapsing line item for Dog control to use when the County must confiscate large animals. The committee did not think this would get through the Finance Committee. A question was then raised as to what to do with the \$4600 surplus. A motion was made by Anthony Boltik, seconded by Douglas Path to transfer \$4500 revenue (the amount transferred out for the use to purchase a new truck) back to the donation line item. Motion carried 5-0.

PreFlix a company that shows advertising prior to the movies at the Sparta Cinema would like to sell Monroe County Dog Control advertising time. Committee decide to review this proposal again at budget time.

Parks & Forestry Update -

New line item: Forest Road Maintenance

Chad explained that some areas of the forest roads are in need of repair and requested a new line item be created for Forest Road Maintenance. Discussion held as to how to put money into this line item, Budget Adjustment or Line Item Transfer. A motion was made by Brian Buswell, seconded by Gail Chapman to create the new line item and to transfer \$2,000.00 from the site conversion/planting line item to the forest road maintenance line item. Motion carried 5-0.

Wymoor Cranberry Bogs, LLC: reservoir

The Wymoor Company has a flowage on 2 acres of County land. Chad is working on an agreement with Wymoor Cranberry Bogs, LLC to let them use the 2 acres for their flowage in return for an easement allowing us to cross their property.

WCFA Spring Meeting Conference will be held Thursday, March 17 and Friday, March 18 in Keshena WI. The registration is \$55.00. A motion was made by Brian Buswell, seconded by Douglas Path to send Chad and a committee member to this conference. Motion carried 5-0.

Ft. McCoy-New Lyme Agreement In 1995 Monroe County, Fort McCoy and the Town of New Lyme established a training lease for non-invasive training activities on County Forest land. The agreement was extended in 2002 and will expire in July of 2011. Fort McCoy would like to extend this agreement again. We currently receive \$1500/year (\$750 to the County and \$750 to New Lyme). New Lyme is in favor of this agreement. Chad will wait for further information from Fort McCoy.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	254.46	Parks	\$ 54.06	Parks	\$82.35
Forestry	0,000.00	Forestry	00.00	Forestry	42.93
<u>Snowmobile</u>	<u>00,000.00</u>	<u>Snowmobile</u>	<u>00.00</u>	<u>Snowmobile</u>	<u>70.00</u>
Total	\$254.46	Total	\$ 54.06	Total	\$195.28

A motion was made by Douglas Path, seconded by Gail Chapman to approve the vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0. Brian Buswell abstained.

Sanitation & Zoning Updates

Annual Reports Alison presented the report to the committee. There were no questions.

Line Item transfers. Alison Elliott reviewed the line item transfers for the Zoning and Sanitation departments. A motion was made by Brian Buswell, seconded by Gail Chapman to approve the line item transfers as presented. Motion carried 5-0

WCCA Spring Conference Meeting will be held Thursday, March 31 and Friday, April 1, 2011 at Stoney Creek in Mosinee, WI. A motion was made by Gail Chapman, seconded by Brian Buswell to approve of Alison and/or Ken to attend. Motion carried 5-0.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2010 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Sanitation	\$ 307.07	Sanitation	\$ 35.78	Sanitation	\$ 00.00
Zoning	20.99	Zoning	0.00	Zoning	00.00
<u>Dog Control</u>	<u>3,346.05</u>	<u>Dog Control</u>	<u>162.09</u>	<u>Dog Control</u>	<u>00.00</u>
Total	\$ 3,674.11	Total	\$197.87	Total	\$000.00

A motion was made by Anthony Boltik, seconded by Douglas Path to approve the vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, March 21, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Motion to adjourn at 8:20 pm by Anthony Boltik, seconded by Anthony Boltik. Motion carried 5-0.

Recorded by Sharlee Fox

March 21, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:05 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, and Anthony Boltik.

Absent: Brian Buswell

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Paulette Hansen - Humane Officer, Chad Ziegler - Parks and Forestry Administrator, Kevin Schilling – DNR, and Public.

A motion was made to approve the minutes from the February 21, 2011 meetings by Gail Chapman, seconded by Anthony Boltik. Motion Carried 4-0.

Public Hearings:

Sarah Johnson, 22139 Co Hwy A, Tomah, WI 54660 for a Change of Zoning district from General Agriculture to R-3 Rural Residential to meet required Zoning setbacks for a recently constructed garage on a parcel of land located in the NW ¼ of the NW ¼, Section 33, T17N, R1E, Lot 1 of 24CSM107, Town of Oakdale.

Ms. Johnson’s garage did not meet the set back requirements for General Agriculture land and since there would be a home built soon, Ms. Johnson requested that a 1.5 acre parcel be zoned R-3 Rural Residential rather than request a variance. The Town of Oakdale submitted a letter stating they have no opposition.

A motion was made by Douglas Path, seconded by Anthony Boltik to approve the change of zoning as presented and forward to the County Board for approval. Motion carried 4-0.

Norm Dearman, 3259 Acorn Ave, Sparta, WI 54656 for a conditional use permit to house more than 5 dogs on property located in the NW ¼ of NW ¼ Section 13, T19N, R5W, Town of Little Falls, parcel Id 020-01163-7500.

Mr. Dearman is a professional dog trainer and shows dogs in hunt competitions. He has 118 acres and is not near any neighbors. He mainly has Walker Hounds that are only home when they are not in competitions.

The Town of Little Falls submitted a letter of approval.

Motion made by Anthony Boltik, seconded by Gail Chapman to approve Conditional Use Permit as presented. Motion carried 4-0.

Donald K. Mullet, 4176 St. Hwy 16, Sparta, WI 54656 for a conditional use permit to operate an Auto Repair Shop on property located in the SW ¼ of SW ¼ Section 19, T17N, R4W, Town of Sparta, parcel Id 040-00543-2000. Mr Mullet has constructed a new garage and would like to run a repair shop. A motion was made by Anthony Boltik, seconded by Gail Chapman to approve a conditional use permit for Mr. Mullet to operate an auto repair business with the condition that the Town of Sparta gives their approval. Motion carried 4-0.

Thomas J. Arendt, 18975 Incline Rd, Norwalk, WI 54648 for a conditional use permit to operate a small manufacturing business on property located in the NE ¼ of NE ¼ Section 6, T16N, R2W, Town of Ridgeville, parcel Id #034-00125-0000. This is a plastic injection molding company that makes parts for pacemakers and dental implant components. The Town of Ridgeville submitted a letter of approval. A motion was made by Douglas Path, seconded by Anthony Boltik to approve the Conditional Use Permit as presented. Motion carried 4-0.

Duane Landowski & Tammi Quist, 18710 Cty Hwy W, Camp Douglas, WI 54618 for a conditional use permit for filling and grading for proposed building site and septic on property located in the NE¼ of the SE¼, Section 34, T17N, R1E, 1.85 acres, Town of Oakdale. Duane and Tammi are going to put in a modular home. They will be putting in a large amount of fill to bring the building site closer to the level of the road. The Town of Oakdale submitted a letter of approval. A motion was made by Gail Chapman, seconded by Douglas Path to approve the Conditional Use Permit as presented. Motion carried 4-0.

Update on Larry Revels Conditional Use Permits: Town of Wells

The Town of Wells approved the revisions made to permit numbers #231-08 and #003-09.

The Town vetoed the revisions on permit # 129-09 and recommended that a 1,000 foot woven wire fence be built and maintained by the quarry owner along north property line that runs East/West as long as a residence exists on the adjacent property. The Town also recommended a 200 foot setback from said fence to the quarry. It is now up to Mr. Revels on how to proceed.

Joint Land Use Study

Nothing to report.

Animal Shelter Construction Sub-committee

Nothing to report

Dog Control Updates –

Ms. Hansen gave a report on the four dogs that were treated at Globe University last week. The Humane Society is holding a low cost Vaccination Clinic in Sparta on Wed. March 30th in Sparta. The Committee discussed putting out bids for the sale of the old truck. Ms. Hansen has all the old paperwork and maintenance records. The truck has 154,700 miles and gets approx. 17 mpg. The Committee instructed Ms. Elliott to check on the proper procedure for liquidating County property. This topic will be revisited next month. Ms. Hansen reported a possible Wolf-Hybrid situation that will be discussed next month once she receives the DNR findings.

Parks & Forestry Update -

The annual park clean up will be the weekend of April 30th. There will be free camping on Thursday, Friday and Saturday along with a pot-luck dinner.

WCFA Conference Update – Topics presented.

- Introduced the new DNR secretary. The DNR plans to cut funds to the County Forest program by \$500,000.
- Governor Walker's budget and its impact on the Knowles-Nelson Stewardship Grant.
- Presentation on grey wolf and black bear management in Wisconsin.
- The Department of Justice gave a recent ruling regarding the recreational trail usage and the ADA.
- Presentation by Menomonee Tribal Enterprises on forest management.
- Beaver management presentation.
- Discussion on water quality management.

Resolution: Ft. McCoy-New Lyme Agreement

Chad presented the resolution form provided by the Department of the Army Omaha District, Corps of Engineers. The county's legal council has drafted an additional resolution to be passed by the county board. The agreement states that the US Army and Fort McCoy can use the designated County forest area for specified training activities. The Town of New Lyme will receive \$750 and the County will receive \$750 annually.

A motion was made by Anthony Boltik, seconded by Douglas Path to approve the resolution and forward to the County Board. Motion carried 4-0.

Wymoor Cranberry Bogs, LLC: reservoir

Chad reports that they may be close to a temporary use agreement.

Approve Emergency Fire Wardens

Kevin presented a list of fire wardens for the County from the Tomah Ranger. The committee approved the list and the chairman signed it.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed. 2011 Forestry and Parks Vouchers, Prepaid Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	\$ 3,178.44	Parks	\$ 248.92	Parks	\$ 87.12	Parks	\$00.00
Forestry	388.93	Forestry	10,238.46	Forestry	00.00	Forestry	5.17
Snowmobile	00.000.00	Snowmobile	0.00	Snowmobile	00.00	Snowmobile	00.00
Total	\$ 3,567.37	Total	\$10,487.38	Total	\$ 87.12	Total	\$ 5.17

Vouchers include a \$3,300 expense for damage done last fall to a County truck by a fallen tree.

A motion was made by Gail Chapman, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

Sanitation & Zoning Updates

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Prepaid Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Sanitation	\$2,017.39	Sanitation	\$ 185.00	Sanitation	\$ 31.05	Sanitation	\$ 88.00
Zoning	229.94	Zoning	5,517.32	Zoning	0.00	Zoning	215.80
Dog Control	1,768.48	Dog Control	0.00	Dog Control	212.89	Dog Control	34.95
Total	\$ 4,015.81	Total	\$5,702.32	Total	\$ 243.89	Total	\$338.75

Questions were raised about a bill from the Tomah Vet Clinic for 2007 expenses incurred when the County had to confiscate some animals. Ms. Elliott will check if the courts asked for restitution and the Committee will contemplate asking for money from the Contingency Fund.

A motion was made by Anthony Boltik, seconded by Gail Chapman to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures (excluding the Tomah Vet voucher). Motion carried 4-0.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, April; 18, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Motion to adjourn at 8:45pm by Anthony Boltik, seconded by Gail Chapman. Motion carried 4-0.

Recorded by Sharlee Fox

April 18, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:05 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, Anthony Boltik and Brian Buswell.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Paulette Hansen - Humane Officer, Chad Ziegler - Parks and Forestry Administrator and Public.

Motion was made to approve the minutes from the March 21, 2011 meetings by Gail Chapman, seconded by Anthony Boltik. Motion Carried 4-0. Brian Buswell abstained.

Public Hearings:

Citizens State Bank, PO Box 219, La Crosse, WI 54602 (**Larry Miller**, 627 Alyssa St., Tomah, WI 54660) for a conditional use permit to operate a Used Auto Sales & Service on property located in the SE ¼ of SW ¼ Section 9, T17N, R1W, Town of Tomah, parcel Id #042-00179-0000, property address 24464 Gopher Ave, Tomah, WI 54660. Larry Miller was present to explain his proposed business. The Town of Tomah submitted a letter of approval. Motion made by Doug Path, second by Anthony Boltik to approve CUP as presented. Motion carried 5-0.

John & Leslie Brady, 27052 St Hwy 12, Tomah, WI 54660 for Change of zoning district from General Agriculture and Business to R-3 Rural Residential to reflect current and future use of property on parcels of land located in the SE ¼ of the SE ¼, Section 2, T17N, R1W, Parcel 1 & 2 of 2CSM37, Lot 1 of 21CSM071, Town of Tomah. John & Leslie Brady were present to explain their request. The Town of Tomah submitted a letter of approval. Motion made by Gail Chapman, second by Brian Buswell to approved the change of zoning as requested and forward to the full County Board April 27, 2011. Motion carried 5-0.

Joan Shawley, 6624 Cty Hwy B, Sparta, WI 54656 and Sharon Isensee, 1613 Vondron Rd, Madison, WI 53716 for a conditional use permit to build a duplex on property located in the NW ¼ of NE ¼ Section 24, T19N, R5W, Town of Little Falls, parcel Id 026-01244-0000. Joan Shawley was present to explain their request. The Town of Little Falls submitted a letter of approval. Motion made by Brian Buswell, second by Doug Path to approve the Conditional Use Permit with condition that the Sanitary Permit be issued prior to construction. Motion carried 5-0.

Matthew Jesski, 18688 Icecastle Rd, Sparta, WI 54656 for a conditional use permit to operate a Small Business, internet and small amount of public sales of firearms, on property located in the SW ¼ of SW ¼ Section 34, T17N, R4W, Town of Sparta, parcel Id 040-01138-0008. Matthew Jesski was present to explain his request. Motion made by Gail Chapman, second by Brian Buswell to approve CUP as presented. Motion carried 5-0.

Antony Brothers, 5310 Garland Ave., Sparta, WI 54656 for a Change of zoning district from General Forestry to Industrial to allow use of portable cement plant and storage and repair of equipment on a parcel of land located in the NE ¼ of the SW ¼, Section 04, T18N, R4W, Lot 4 of 20CSM086, Document # 565190, St Hwy 27, Tax Parcel ID# 026-00818-0000, Town of Little Falls. The Town of Little Falls submitted a letter recommending approval. Motion made by Doug Path, second by Brian Buswell to approve the zoning change as requested and forward to the full County Board April 27, 2011. Motion carried 5-0.

Michael Hedrick, 17022 Kennedy Ave, Norwalk, WI 54648 for a conditional use permit to install 140' private wind turbine on a 40 acre parcel located in the NW ¼ of NW ¼ Section 20, T16N, R2W, Town of Ridgeville, parcel Id #034-00491-0000. Michael Hedrick was present to explain his request. The Town of Ridgeville submitted a letter of approval. Motion made by Doug Path, second by Brian Buswell to approve CUP as presented. Motion carried 5-0.

Hi-Crush Proppants LLC (James Whipkey) Three Riverway, Ste 1550, Houston TX, 77056 for a conditional use permit to bring fill into the shoreland zoning district to construct a three-track rail spur on property located in the SW ¼ of Section 8 and the NE ¼ of Section 17, T18N, R1W, Town of Byron. Representatives from Hi-Crush were present to explain the project. Allen Bernhardt, Town of Byron Supervisor was present representing the Town. Bob Retzlaff, County Board Supervisor was also present. The Town of Byron had no opposition. Motion made by Anthony Boltik, second by Doug Path to approve CUP as presented. Motion carried 5-0.

Bruce Peardot, 7296 Division Rd., Tomah, WI 54660 (Old Dominion Freight) for a Change of Zoning from General Agriculture and Business to Industrial to allow for the operation of a warehouse on parcels of land located in the NE ¼ of the NW ¼ & the NW ¼ of the NW ¼ Section 10, T17N, R1W, Town of Tomah. Bruce Peardot was present. Roland Hintz was present as representative of Old Dominion Freight to explain the request. John Rusch, Mayor of the City of Tomah, spoke in opposition of the request stating that the City of Tomah had offered Old Dominion land in the Tomah Industrial Park. He also brought up concern about access off of St Hwy 12 and stated that the area was not suitable for septic systems and they would need to hook up to Tomah's sewer and water. LaVern Nelson, neighboring property owner of Nelson's Plumbing spoke in favor of the request stating that only a soil test could determine if an area was suitable for a septic and suggesting that the center lane of St. Hwy 12 should be changed to a turn land all along that stretch. Darrel Stewart, neighboring property owner of the Rest Well Inn and his attorney spoke in opposition to the request stating that his motel was based on being in a quite rural setting and this development would put him out of business. Ruth Wagner, a neighboring property owner of a single family residence, voiced concern over the noise and the lights. Howard Hanson, Town of Tomah Chairman, was present. He stated that the Town of Tomah recommends approval of the zoning change. Gail Chapman made motion to approve. Motion died to lack of second. Anthony Boltik made motion to postpone for 30 days. Motion died due to lack of second. Alison Elliott was directed by the Committee to seek Corporation Council's advice on how to proceed. Brian Buswell made motion to deny. Motion died due to lack of second.

8:19 pm break.

8:31 pm meeting called back to order.

Larry Revels revisit for clarification and reconsideration an application for a conditional use permit for mineral extraction on property located in part of the SE1/4 of Section 1 and the NE1/4 of the NE 1/4 of Sec. 12, T16N, R3W, Town of Wells. Permit Number #129-09. Larry Revels was present to explain his request that all conditions be removed from permit # 129-09. Attorney Ben Quackenbush and Jeff Antony spoke on Mr Revel's behalf. Ron Ziegler, Town of Wells Board Supervisor, was present representing the Town. Motion made by Brian Buswell, second by Gail Chapman to delete the following condition: Use daylight hours of operation only Monday through Saturday. No operations on Sunday. Motion Carried 5-0.

Motion made by Gail Chapman, second by Brian Buswell to delete the following condition: A setback of 650 feet shall be maintained from the mine boundary to the north property line which runs east and west. Motion carried 4-1(Yarrington)

Motion by Doug Path, second by Brian Buswell to add a condition as follows: A woven wire fence shall be installed and maintained by the quarry owner/operator on the north property line of the SW ¼, SE ¼, Sec. 1, T16N, R3W, Town of Wells starting at the northwest corner of said forty and extending 1,000 feet to the east and including two ten foot in length swinging gates at the driveway. This fence shall be constructed following the Wisconsin State Statutes with regards to legal fences.

Motion by Brian Buswell, second by Anthony Boltik to amend the motion to include that the fence must be constructed within six months of the start of mining operations under permit number 129-09.

Motion carried 5-0.

Motion with amendment carried 5-0. Condition will read: A woven wire fence shall be installed and maintained by the quarry owner/operator on the north property line of the SW ¼, SE ¼, Sec. 1, T16N, R3W, Town of Wells starting at the northwest corner of said forty and extending 1,000 feet to the east and including two ten foot in length swinging gates at the driveway. This fence shall be constructed within six months of the start of mining operations under this permit and shall follow the Wisconsin State Statutes with regards to legal fences.

Motion made by Brian Buswell, seconded by Gail Chapman to add the following condition: A setback of 40 feet shall be maintained from the high wall of the mine to the north property line of the SW ¼, SE ¼, Sec. 1, T16N, R3W, Town of Wells. The 40 foot setback may be used for overburden. This setback shall become void if the parcel described as NW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying West of Co Hwy "AA" is owned by the same owner as the parcel described as North Part of SW1/4 of SE1/4, Sec. 1, T16N, R3W, Town of Wells Lying North of Co Hwy "AA". Motion carried 4-1 (Yarrington)

Joint Land Use Study

Alison Elliott gave update.

Animal Shelter Construction Sub-committee

No discussion

Dog Control Updates –

Vehicle

Monroe County Solid Waste Dept is negotiating the purchase of the former Dog Control vehicle with the Property & Purchasing Committee.

Parks & Forestry Update -

Pavement Bids: Angelo Wayside & McMullen Park

2011 Pavement Projects

McMullen Park Crack Sealing

Budget for Project: \$1500.00

Contractor	est. lineal ft	# lbs sealant	Price/Unit	Total	
Fahrner Asphalt Sealers, LLC	800	320	\$3.00	\$960.00	
Fahrner Asphalt Sealers, LLC	350	140	\$3.00	\$420.00	**
Scott Construction, Inc.	800.00	400	\$3.49	\$1,396.00	

** Fahrner is recommending that cracks < 1/4" get routed and sealed for an additional \$420.00.

McMullen Park Fog Sealing

Budget for Project: \$6,000.00

Contractor	Lump Sum Bid
Fahrner Asphalt Sealers, LLC	\$5,413.95
Scott Construction, Inc.	\$2,468.95

Angelo Wayside Asphalt

Budget for Project: \$24,000.00

Contractor	# tons	Price/ton	Total
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Contractor will assume ownership of the pulverized asphalt and replace with compacted gravel.

Motion made by Doug Path, second by Anthony Boltik to approve low bid for each project and have all of the cracks sealed at McMullen Park. Carried 5-0.

Wymoor Cranberry Bogs, LLC: reservoir

No Discussion

Habelman Trade: Title Insurance

Discussion was held regarding title insurance for the land trade. Chad Ziegler ordered a sixty year title search from Monroe County Title for the Habelman property. Paul Oswald found one mortgage on the property which a partial lien release has been granted by the bank. Paul recommended not having Habelman's purchase title insurance as long as the Monroe County received the lien release and a Warranty Deed from Habelman's. Motion made by Anthony Boltik, second by Doug Path to request Title insurance from Hableman Brothers. Carried 5-0.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>	<u>Prepaid Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Parks \$2,542.06	Parks \$ 230.98	Parks \$286.22	Parks \$00.00
Forestry 90.00	Forestry 00.00	Forestry 00.00	Forestry 140.00
<u>Snowmobile 00,000.00</u>	<u>Snowmobile 0.00</u>	<u>Snowmobile 00.00</u>	<u>Snowmobile 00.00</u>
Total \$2,632.05	Total \$ 230.98	Total \$286.22	Total \$140.00

A motion was made by Doug Path, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0. Brian Buswell abstained.

Sanitation & Zoning Updates

Alison Elliott gave a report on the WCCA spring conference.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2010 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>	<u>Prepaid Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Sanitation \$ 251.91	Sanitation \$ 0.00	Sanitation \$119.42	Sanitation \$ 00.00
Zoning 469.19	Zoning 0.00	Zoning 0.00	Zoning 182.58
<u>Dog Control 977.36</u>	<u>Dog Control 0.00</u>	<u>Dog Control 701.63</u>	<u>Dog Control 51.39</u>
Total \$ 1,698.46	Total \$ 0.00	Total \$ 821.05	Total \$233.97

A motion was made by Anthony Boltik, seconded by Doug Path to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, May 16, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Motion to adjourn at 10:50 pm by Doug Path, seconded by Gail Chapman. Motion carried 5-0.

Recorded by Alison Elliott and Karen Crooks

May 16, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:05pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, and Anthony Boltik

Absent: Brian Buswell and Doug Path

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator, Chad Ziegler - Parks and Forestry Administrator, Kevin Schilling - DNR and Public.

Motion was made to approve the minutes from the April 18, 2011 meetings by Anthony Boltik, seconded by Gail Chapman. Motion Carried 3-0. .

Public Hearings:

Antony Brothers LLC, 5310 Garland Ave, Sparta, WI 54656, for a conditional use permit to allow use of portable cement plant and

storage and repair of equipment on a parcel of land located in the NE ¼ of the SW ¼, Section 04, T18N, R4W, Lot 4 of 20CSM086, Tax Parcel ID# 026-00818-0000, Town of Little Falls, Monroe County, WI. Property Address: 7601 St. Hwy 27, Sparta, WI 54656.

Mr. Anthony reviewed his plan. There were no questions from the public or committee. Letter from the Town of Little Falls stated they were in favor of the project.

Motion made by Anthony Boltik, second by Gail Chapman to approve as presented. Motion carried 3-0.

Susan & Kevin Griffin, 23108 Aspen Ave., Warrens, WI 54666 for a conditional use permit for mineral extraction in the shoreland zoning district on property located in the SW ¼ of the NW ¼ Section 32, and the SE ¼, of the NE ¼, Section 31, T19N, R1W, Town of Lincoln.

Mr. Griffin explained the process. After the Chippewa Sand Company has finished the extraction, Mr. Griffin will turn the land back into farmland. Town of Lincoln has no objection.

All State and Federal permits must be obtained. They have obtained their reclamation plan from Monroe County Land Conservation Department.

Motion made by Gail Chapman, second by Anthony Boltik to approve as presented. Motion carried 3-0.

Bruce Peardot, 7296 Division Rd., Tomah, WI 54660 (Old Dominion Freight) for a Change of Zoning from General Agriculture and Business to Industrial to allow for the operation of a warehouse on parcels of land located in the NE ¼ of the NW ¼ & the NW ¼ of the NW ¼ Section 10, T17N, R1W, Town of Tomah.

Bruce Peardot was present and represented by David Pachem. Mr. Pachem explained the building proposal including privacy fencing, earthen berms and trees to screen the neighbors. Darrel Stewart (Owner of the Rest Well Inn) and his Attorney Pat Houlihan once again expressed their opposition to the project. Owners and neighbors adjacent to the property want to know exactly what is going to happen if the zoning is changed. Old Dominion was not represented. Discussion was held. Howard Hanson, Town Chairman of Tomah was present and spoke for the Town. The Town of Tomah recommends approval of the zoning change.

After extensive discussion, a motion was made by Gail Chapman, second by Richard Yarrington, to approve as presented and forward to the full County Board at their regular meeting in June. Motion carried 3-0.

Joint Land Use Study

Brian Law from Mississippi River Regional Planning Commission presented a draft of the grant application for the Joint Land Use Study. There have been consultations with Frank Barton from the Office of Economic Adjustment. They will be submitting a grant application to the Defense Department. Once the grant is approved a letter will go out requesting representatives from the community to serve on the Policy Committee.

Animal Shelter Construction Sub-committee –no report

Dog Control Updates –

Vehicle

Monroe County Solid Waste Department is still negotiating with the Property and Purchasing committee for the purchase of the former Dog Control Department vehicle.

Restricted Animal Permit

Mr. & Mrs. Bibber were present. Mr. Robert Bibber has not completed the required fencing due to some medical problems. The two wolf hybrids they are requesting permits for have been micro-chipped and neutered/spayed. Three of the wolf hybrids have been given to the wolf hybrid rescue group. The Bibbers presented a letter from their neighbor stating that they have no concerns about the wolf hybrids. The Bibbers also had multiple pictures of the wolf hybrids and their current enclosures.

After much discussion, a motion was made by Anthony Boltik, second by Gail Chapman, to draft an agreement to be signed by the Bibbers. This agreement would state that (1) the primary fencing must be completed by October 1, 2011. (2) the second stage of the process (perimeter fencing or 45% angle top section) would be completed by June 1, 2012 and (3) the entire process would be complete by September 1, 2012. Then the permit would be granted. If any of the requirements are not met by September 1, 2012, the wolf hybrids will be confiscated. Motion carried 3-0.

Parks & Forestry Update -

Timber Sale Bids:

Bids were opened this morning for timber sales on four parcels of land in New Lyme Township. This would be for two year contracts.

Tract 1-11: The high bid was \$13225.25

Tract 2-11: The high bid was \$ 22458.10

Tract 3-11: The high bid was \$19,974.42

Tract 4-11: The high bid was \$58,533.50

A motion was made by Gail Chapman, second by Anthony Boltik, to accept the high bids. Motion carried 3-0.

WCFA Summer tour:

This conference tour will be on June 22, 23, and 24th in Oneida County. The County Administrator has approved Chad's attendance. A motion was made by Gail Chapman, second by Anthony Boltik, to approve a committee member's attendance. Anyone interested should contact Chad ASAP.

Wymoor Cranberry Bogs, LLC: reservoir

No updates at this time.

Park Update:

McMullen Park clean-up weekend had a low turn out but all went well.
The Park roads have had the cracks sealed and are now ready for the black sealing.
The new dock is out.
Working on getting the bathrooms at Angelo re-roofed.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>	<u>Prepaid Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Parks \$ 181.14	Parks \$ 336.11	Parks \$427.33	Parks \$201.00
Forestry 432.59	Forestry 00.00	Forestry 250.44	Forestry 000.00
<u>Snowmobile 00,000.00</u>	<u>Snowmobile 0.00</u>	<u>Snowmobile 00.00</u>	<u>Snowmobile 00.00</u>
Total \$ 613.73	Total \$ 336.11	Total \$677.77	Total \$201.00

After Chad answered all the committee members' questions, a motion was made by Gail Chapman, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures, except for the bill from the Tomah Journal for \$141.06 (it was supposed to be billed to solid waste for bid advertisements). Motion carried 3-0.

Sanitation & Zoning Updates

Alison Elliott reported that the Tomah Vet Bill from the Karen Jenkins case is our responsibility.

The office has been busier. There are 37 pending Zoning complaints and 23 pending Sanitation complaints. This is having an effect on the turn around time for permits and other tasks. Office will prioritize.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2010 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>	<u>Prepaid Vouchers</u>	<u>Interdepartmental Transfers</u>	<u>Credit Card Expenditures</u>
Sanitation \$2,468.49	Sanitation \$ 0.00	Sanitation \$151.52	Sanitation \$ 70.00
Zoning 692.88	Zoning 0.00	Zoning 0.00	Zoning 39.37
<u>Dog Control 1,455.62</u>	<u>Dog Control 0.00</u>	<u>Dog Control 347.66</u>	<u>Dog Control 614.26</u>
Total \$ 4,616.99	Total \$ 0.00	Total \$ 499.18	Total \$723.63

A motion was made by Gail Chapman, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers, Tomah Vet Bill and credit card expenditures. Motion carried 3-0.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, June 20, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Motion to adjourn at 8:25 pm by Gail Chapman, seconded by Anthony Boltik. Motion carried 3-0.

Recorded by Sharlee Fox

June 20, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:10 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, and Anthony Boltik, Brian Buswell and Doug Path

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Chad Ziegler - Parks and Forestry Administrator; Paulette Hansen, Dog Control and Public.

Motion was made to approve the minutes from the May 16, 2011 meeting by Anthony Boltik, seconded by Gail Chapman. Doug Path asked for a review of the restricted animal discussion and decisions as he was absent from the last meeting. Motion Carried 3-0. Doug Path and Brian Buswell abstained.

Public Hearings:

Scott & Kathy Swenson, 11822 Fairway Rd, Sparta, WI 54656 for a conditional use permit to operate a Kennel on property located in the SW ¼ of SE ¼ Section 30, T18N, R4W, Town of Sparta, parcel Id 040-01498-0000.

Mrs. Swenson explained that they would like to begin a breeding kennel for her Husky/Shepherd dogs. Mr. Swenson has a visual disability and would like to train these dogs as seeing eye service dogs. Mrs. Swenson did a full presentation with pictures. Howard Garves, Town of Sparta Chairman was present to represent the Town of Sparta. He explained that the Swensons did not attend the planning commission meeting. Mr. Garves also explained that the Swenson residence is less than 100 feet from their neighbors and that the dogs are often running at large. The Town did not recommend approval of the request. Paulette Hanson presented a license violation from earlier this year along with a dog bite incident form. She also recommended that the committee deny the request.

A motion was made by Brian Buswell and seconded by Gail Chapman to deny the conditional use permit. Motion carried 4 – 1 with Richard Yarrington opposed to the motion.

Martin D. Leum for a conditional use permit to Cut Trees along a stream bank on a parcel of land located in the NE¼ of the SW¼, Section 2, T15N, R4W, Tax parcel # 032-00036-0000, Town of Portland, Monroe County, WI.

Mr. Leum requested that Alison Elliott represent him at this hearing. Mr Leum has cleared some trees along a stream bank to get more sun for drying his agricultural field. Alison has inspected the property. Everything looks acceptable.

A motion was made by Gail Chapman and seconded by Anthony Boltik to approve as presented. Motion carried 5-0.

Joint Land Use Study

Bryan Law from the Mississippi River Regional Planning Commission and Linda Fournier from Fort McCoy were in attendance. Bryan gave an update stating that Frank Barton from the Office of Economic Adjustment would be presenting the application draft to the technical committee. Once all clarifications have been made, the application will be submitted to the Defense Department for approval.

Animal Shelter Construction Sub-committee

Chasing Daylight is now open. Brian Buswell gave an updated report. Brian questioned the “pull fee” that the County Shelter charged to send a dog to rescue. Brian wondered if this fee could be eliminated or waived for rescue groups. He questioned when the cost of housing the dog would be greater than the adoption fee. This will be put on next month’s agenda for discussion.

Dog Control

Paulette’s work cell phone is not operating and it is no longer possible to get parts or batteries for this type phone. Paulette asked if she could use her personal phone for work and get reimbursed a fee. Alison checked with Cathy Schmit, the administrator, and she confirmed that it was a decision for this committee.

A motion was made by Brian Buswell, seconded by Anthony Boltik to compensate Paulette twenty (\$20.00) dollars per month for the use of her personal phone for County Business. Motion carried 5-0

The County is looking into contracting with EO Johnson Company for office machines. In the meantime, EO Johnson will be supplying an all-in-one fax machine for the Animal Shelter. The one disadvantage is that we do not have a dedicated line and it will interrupt the business phone. Paulette will use it as is with one line and report on the operation.

New shingles and a back door were placed in this year’s budget. However, the maintenance department is no longer able to perform the labor. Paulette and Alison will look for someone else who is willing to donate their labor. Paulette states she will not need the new door, only the roof. A report will be given next month.

Parks & Forestry

Updates – The DNR has approved the Hableman land trade. The title and deed work are in progress.

- Camping registrations appear to be down slightly from last year.

Well Research

David Hart from the Wisconsin Geological and Natural History Survey (part of UW Extension) is requesting to drill a well on County land near Warrens for a research study on ground water temperature. McMullen Park currently has five wells and does not need another one. Chad will check to see if another area in the County would be feasible. There were no objections to the project. The Committee would like Mr. Hart to do a presentation on the project if it moves forward.

Approval of Historical Marker at Angelo Wayside

The Monroe County Historical Society is requesting the approval from the committee to install a historical marker at the Angelo Wayside. Gail Chapman made a motion, seconded by Brian Buswell, to approve the installation of a historical marker at the Angelo Wayside. Motion carried 5-0.

Financial Report - Vouchers - Inter-departmental Transfers

There was a discussion of the bill for the Park’s blacktop sealing. The bill was double the bid amount. Chad only paid the estimated bid amount as the contractor did not meet all the contracted specifications. The Committee will check to see how the Contractor responds to the partial payment next month. A motion was made by Anthony Boltik, seconded by Gail Chapman, to only send the bid amount as payment. Motion carried 4-1 with Brian Buswell opposed.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed. 2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	\$2,177.95	Parks	\$ 1,558.37	Parks	\$636.39	Parks	\$121.23
Forestry	99.45	Forestry	00.00	Forestry		Forestry	000.00
<u>Snowmobile</u>	<u>25,000.00</u>	<u>Snowmobile</u>	<u>0.00</u>	<u>Snowmobile</u>	<u>00.00</u>	<u>Snowmobile</u>	<u>00.00</u>
Total	\$27,277.40	Total	\$ 1,558.37	Total	\$636.39	Total	\$121.23

A motion was made by Anthony Boltik, seconded by Gail Chapman to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0 with Brian Buswell abstaining.

Sanitation & Zoning

Administrative Assistant Vacancy

The vacant Administrative Assistant position was brought to the attention of the Personnel Committee on June 9th. The Personnel committee approved the hiring of a full-time employee. Discussion was held regarding the advantages and disadvantages of a full-time employee vs a ¾-time employee. Brian Buswell spoke with Cathy Schmit and he recommends the ¾ time position. Alison is concerned about losing employees frequently for full time positions.

A motion was made by Brian Buswell, seconded by Anthony Boltik, to hire a ¾-time employee. Motion carried 5-0.

Shoreland Zoning Ordinance Revision

Alison pointed out and explained the changes. Discussion held. Committee’s questions were answered. Alison has sent the revisions to the DNR for review. We need to get a certificate of compliance from the DNR by February 1, 2012. The committee wants the Public Hearing to be held in July.

Line item transfer

The purchase of the new Plat Books required a transfer from the supplies line to the publications line. A motion was made by Brian Buswell, seconded by Doug Path, to approve the line item transfer. Motion carried 5-0

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Sanitation	\$2,028.99	Sanitation	\$ 0.00	Sanitation	\$193.65	Sanitation	\$ 0.00
Zoning	202.97	Zoning		0.00 Zoning	0.00	Zoning	32.66
<u>Dog Control</u>	<u>1,075.76</u>	<u>Dog Control</u>	<u>0.00</u>	<u>Dog Control</u>	<u>302.53</u>	<u>Dog Control</u>	<u>258.96</u>
Total	\$ 3,307.72	Total	\$ 0.00	Total	\$ 496.18	Total	\$291.22

A motion was made by Doug Path, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0.

Relocation of Offices

Property and Purchasing Committee is currently considering a relocation of our offices. No decisions have been made at this time.

Set Date for Next Meeting and Possible Agenda Items.

The next meeting is on Monday, July 18, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Motion to adjourn at 8:40 pm by Douglas Path, seconded by Anthony Boltik. Motion carried 5-0.

The Committee has requested a special meeting 15 minutes before the County Board meeting, if Corporate Counsel can be there, to discussed needed changes in the Comprehensive Plan.

Recorded by Sharlee Fox

July 18, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:03 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman (6:07pm), Anthony Boltik, and Doug Path

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Chad Ziegler - Forestry & Parks Administrator; Paulette Hansen - Humane Officer and Public.

Mrs. Swenson, a CUP applicant from the June meeting, stated that she thought the minutes did not correctly reflect the discussion during her public hearing.

Motion was made to approve the minutes from the June 20, 2011 meeting by Anthony Boltik, seconded by Richard Yarrington. Motion Carried 4-0.

Public Hearings:

Greg & Kim Voigt, 32800 Gypsum Ave., Tomah, WI 54660 for change of zoning district from General Agriculture to R-3 Rural Residential to meet required zoning setbacks for a recently constructed dwelling on a parcel of land located in part of the SE ¼ of the SE ¼, Section 23, T17N, R2W, Lot 6 of Badger Ridge, Town of Adrian, Monroe County, WI.

Voigts were not present. Alison Elliott explained the reason for the request to change the zoning was they had obtained a zoning permit for a dwelling that indicated the dwelling would be at least the required 25 feet from the property line. When Zoning Officer Ken Elliott did the inspection it was found the dwelling was only 24 feet. A change of zoning to Rural Residential would reduce the required minimum setback to 15 feet. Gail Chapman reported the Town of Adrian Board recommended the Voigts obtain a conditional use permit instead of changing the zoning. Alison Elliott explained that this was not an option since a single family dwelling was a principle use in both the General Agriculture and Rural Residential zoning districts and not a Conditional Use. Other options available to the Voigts would be to purchase more land to move the property line or move the structure. The Committee instructed Ms. Elliott to draft a letter explaining this to the Town of Adrian.

A motion was made by Doug Path and seconded by Anthony Boltik to approve as presented. Motion carried 3 yes, 1 no (Chapman). The resolution will be held and not forwarded to the Full County Board until the Committee can get some clarification on how the change of zoning process involves the Comprehensive Plans on the Town and County levels and if there is a need to make amendments to each plan.

L&S Investments & Tim Shaw, 3 E. Main St., Black River Falls, WI 54615 for a conditional use permit for portable sand processing plants on property located in the South ½, Section 5, T17N, R1E, 83+125 acres, Town of Oakdale. Mr. Shaw was present to explain the project. Currently the sand from this site is being shipped elsewhere for processing. Mr. Shaw estimates portable sand processing plants on site would eliminate the need for about half of the current truck traffic. Mr. Yarrington read a letter from the Town of Oakdale stating no opposition. Alison Elliott read an email from Mike Wenzel, DNR Regional Shoreland Specialist, reminding the committee that the proposed use is not allowed in the Shoreland Zoning District. The email also addressed concerns regarding erosion and other regulations. The body of the email is attached. Dan Helsel, DNR Regional Floodplain Specialist, reminded Mr. Shaw that he will need permits for any activity in the wetlands or the floodplain. Mr. Shaw acknowledged that the processing plant was portable and would move around on the site as needed. Kurt Rasmussen, DNR Stormwater and Erosion Control Specialist, stated that Mr. Shaw already had Stormwater and Erosion control permits for this site however they would need to be modified for the new proposed use. The Committee discussed the letter and the fact that most of the concerns would be address through the required DNR permits.

A motion was made by Doug Path and seconded by Gail Chapman to approve with the condition that the sand processing facility has to stay at least 300 feet from a stream and therefore outside the Shoreland Zoning District. Motion carried 4-0.

Dale Ludeking etal, 16212 Co Hwy N, Camp Douglas, WI 54618 and **Fairway Cranberry Co.**, 3 E. Main St., Black River Falls, WI 54615 for a conditional use permit for a rail spur and sand processing facility on property located in the E1/2, of the NW 1/4, and NE ¼, SW ¼, Section 17, T17N, R1E, 100 acres, Town of Oakdale.

Richard Yarrington read a letter from the Town of Oakdale stating no opposition. Mr. Shaw explained that a CUP had been issued previously for a rail spur on this site that ran parallel to the railroad tracks. However due to the location of wetlands on the site the spur needs to run perpendicular to avoid those wetlands. There will also be a public hearing on the August agenda for additional land in Section 8 that was missed in this request and the original CUP. Dan Helsel stated that the track may need to be moved slightly per DNR requirements. Kurt Rasmussen stated again this site had a Stormwater and Erosion Control Permit but that it will need to be modified for the proposed spur and processing plant. He also reminded Mr. Shaw that a Stormwater and Erosion Control construction permit will need to be obtained. Mr. Shaw stated that this sand processing plant will have a permanent location and may include the use of a dryer. The question was asked about dust control. Dan Helsel stated that the DNR requires a particulate size limit for air pollution control. Mr. Helsel also asked about a reclamation plan for the site. Mr. Shaw said because they were a cranberry operation that one was not needed however they have already obtained a reclamation plan for this site.

A motion was made by Doug Path and seconded by Gail Chapman to approve with the condition that the sand processing facility and railroad spur have to stay at least 300 feet from a stream and therefore outside the Shoreland Zoning District. Motion carried 4-0.

Benjamin Brownell, N6912 Cty Hwy DE, Bangor, WI 54614, for a conditional use permit to construct a storage shed on property without a principle residence located in the SW ¼ of the NE ¼ Section 36, T16N, R1W, Town of Wilton. Tax Parcel # 048-00765-5000. Richard Yarrington read a letter from the Town of Wilton recommending approval of the CUP. Mr. Brownell was present. Alison Elliott explained that Mr. Brownell had obtained a sanitary permit, zoning permit for a house and a zoning permit for a shed two years ago. Since that time the shed has been constructed however due to a change in circumstances Mr. Brownell will not be constructing the house anytime in the near future. Mr. Brownell has requested this CUP instead of having to obtain a zoning permit for a dwelling every year when it is uncertain at what time a house will actually be constructed. A motion was made by Anthony Boltik and seconded by Doug Path to approve as presented. Motion carried 4-0.

Shoreland Zoning Ordinance Revision

Alison Elliott presented a copy of the final draft ordinance revision and explained that this revision is required to meet the standards in the recently amended NR115 Wisconsin Administrative Code. The DNR has reviewed this draft and given a preliminary approval. There were no questions from the public or the Committee. Ms. Elliott explained the procedure for implementation. The resolution would go before County Board. Once approved and published the ordinance revision will need to go to the DNR for final approval. Once the DNR approves and issues a certificate of compliance the ordinance will take effect. Because of a grant the County received from the State the deadline for the ordinance to take effect is February 1, 2012.

A motion was made by Gail Chapman and seconded by Doug Path to approve the ordinance revision as presented and forward to the Full County Board in July. Motion carried 4-0.

Joint Land Use Study

Bryan Law from the Mississippi River Regional Planning Commission was present and informed the Committee the Grant has been approved by the Department of Defense. They plan to begin August 1, 2011 and will be done in a year. In August they will mail out invitation letters to serve on the Policy Committee. Bryan hopes to have the Policy Committee formed and have their first meeting by October. He is planning on contacting the Regional Planning Commission that is currently working on the JLUS for Volk Field to see if there might be some information they have already collected that can be used for the JLUS with Ft. McCoy.

Dog Control

Swenson reimbursement request. Mr. and Mrs. Swenson were present to request a refund of the \$200 application fee they paid for the Conditional Use Permit for a Kennel that was denied on June 20, 2011. Mr. Yarrington explained that the fee is an application fee and non refundable. Alison Elliott presented a breakdown of the cost to the County for each CUP application totaling \$208.80.

Collectors fees retained by entities that sell dog licenses was discussed. Currently they can retain \$0.50 for every dog license sold. Alison Elliott presented a sheet comparing the numbers of dog licenses sold by municipality and veterinarian offices from 2007-2010. These numbers indicate that since the veterinarians started selling licenses the total number of licenses sold has increased significantly. Veterinarians now sell about one third of all the dog licenses in Monroe County. It was discussed and felt by the Committee that increasing the collector's fee retained for each license would better compensate the veterinarians for their time and service and ensure their continued sales of dog licenses in the future. It was also the hope of the Committee that an increase would encourage the municipalities to sell more dog licenses.

Motion was made by Gail Chapman, seconded by Doug Path to increase the collector's fee for the sale of dog licenses from \$0.50 to \$1 and forward that resolution to the Full County Board on July 26, 2011. Motion carried 4-0.

Sanitation & Zoning

Peardot Change of Zoning request. A petition was filed with the County Clerk protesting the change of zoning that was approved at the May 16, 2011 Committee meeting. Alison Elliott presented the Committee with the State Statutes pertaining to a petition of protest for a zoning change. The statutes states that a petition with signatures of owners of at least 50% of the lands adjacent to the perimeter of the parcel to be changed would require the County Board to need a ¾ majority vote to pass the change. The petition filed for this proposed change represented 18.8% of the perimeter of the parcel.

Fees for Comp Plan revision

Alison Elliott presented the committee with a break down of the cost of an amendment to a map in the County Comprehensive Plan. The committee discussed this cost and if they should charge an individual a fee when they made a request that would require a change in the comp plan. This topic will be discussed again at the August meeting.

Mining Ordinance

A letter was sent to the zoned Towns requesting their input regarding possible non-metallic mining regulations in the zoning code. The Town of Oakdale sent a letter stating they had no objection. John Gunther, Town of LaGrange side board member, was present. He stated that the Town of LaGrange would support some regulations and expressed concerns about road damage resulting from mine traffic. The Town of Tomah responded by phone via the Chairman Howard Hanson. They did not have an opinion either way at this time. The committee instructed Ms. Elliott to bring examples of other counties regulations for discussion at the August meeting.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Sanitation	\$1667.17	Sanitation	\$0.00	Sanitation	\$173.59	Sanitation	\$ 75.65
Zoning	680.19	Zoning		Zoning	0.00	Zoning	62.82
<u>Dog Control</u>	<u>524.42</u>	<u>Dog Control</u>	<u>0.00</u>	<u>Dog Control</u>	<u>430.56</u>	<u>Dog Control</u>	<u>84.65</u>
Total	\$ 2,871.78	Total	\$ 0.00	Total	\$ 604.15	Total	\$223.12

A motion was made by Doug Path seconded by Gail Chapman to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

Department Budget Process

The committee would like to review the Capital Outlay and Capital Expense line items for the Parks and Dog Control budgets.

Set Date for Next Meeting and Possible Agenda Items

The next meeting is on Monday, August 15, 2011 at 6:00 pm in the Rolling Hills Auditorium.

Forestry& Parks

WCFA Summer Tour

Chad Ziegler and Kevin Schilling (WDNR County Forest Liaison) attended the WCFA Summer Tour June 23 and 24. The group toured several recreation facilities including day use parks, swimming beaches, and cross country ski and snowshoeing facilities. They visited a historical logging camp and discussed how to identify and protect cultural features on the landscape. Other forestry topics include: canopy gap sedge studies, effects of deer browse damage on hardwood seedlings, hardwood management and the oak shelterwood system. On July 24th the group toured the Rhinelander Paper Company mill and took a Wisconsin River Boat tour.

Angelo Wayside Well

Chad Ziegler explained that the well water at the Angelo Wayside has been testing positive for bacteria. The well is closed and has been chlorinated twice this summer. Some tests are coming back negative, some positive. Chad is meeting with Shawn Eisch from the WDNR to discuss options. The committee would like Chad to research the issue and bring back options to discuss.

Park Updates

The gross park revenue to date is \$53,832.00 (56% of budget); this number is similar to last year’s revenue; however, 6 campers have paid the camping fees in advance through the end of September which inflates the revenue by about \$4,000.00.

McMullen Park Tour and Maintenance

Supervisor Yarrington would like the committee to have a meeting at McMullen Park to look at the park and discuss future needs. Some of the areas of discussion may include gravel on camp sites, electrical upgrades, and grass seeding. Discussion may lead to the development of a 5 year plan for the park. The meeting will be held at McMullen Park on August 4, 2011 at 5:00 PM.

Park Staffing

Recently, a camp host at McMullen Park quit working for the park. The reason was that the hours worked for site payment were too great. The committee directed Chad to look at several options that will provide for more consistency at the park.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	\$618.21	Parks	\$ 2,025.97	Parks	\$846.06	Parks	\$63.90
Forestry	30.00	Forestry	00.00	Forestry		Forestry	0.00
Snowmobile	75,475.00	Snowmobile	0.00	Snowmobile	00.00	Snowmobile	00.00
Total	\$76,123.21	Total	\$2,025.97	Total	\$846.06	Total	\$63.90

A motion was made by Supervisor Chapman, seconded by Supervisor Path to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0 with Brian Buswell absent.

Motion was made to go into closed session by Supervisor Path, seconded by Supervisor Chapman. Role call vote: Gail Chapman-yes, Doug Path-yes, Richard Yarrington-yes, and Anthony Boltik-yes.

Closed Session pursuant to Wisconsin State Statutes 19.85 (1) (c) to conduct annual performance evaluation. (Forestry & Parks Administrator)

Motion to adjourn at 10:25 pm by Doug Path, seconded by Anthony Boltik. Motion carried 4-0.

Recorded by Alison Elliott and Chad Ziegler

Alison,

As per our discussion, I am writing to provide comments regarding the two conditional use requests for sand processing facilities (and a rail line spur) that are to be heard before the Monroe County Sanitation, Planning and Zoning, and Forestry Committee on Monday July 18. The requests are being made by L&S Investments and Tim Shaw, and Dale Ludeking and Fairway Cranberry Company. From my conversation with you I understand these operations are proposed on existing cranberry operation lands, mining permits have already been granted, and that the proposed operations will not be in floodplains. You did not know however if the proposed operations would be within 300-feet of the ordinary high water mark (OHWM) of Bear Creek, a navigable waterway. Since the current conditional use requests are under the general zoning code, if the operations are proposed to be within 300-feet of the OHWM of Bear Creek, Chapter 53 - Zoning - Shoreland code of Monroe County would apply. I do not see any of the proposed activities that are considered as "permitted" in that code, except perhaps the rail line spur if it meets several criteria. Thus, it should be verified that the proposed operations will not be located within the shoreland zone (within 300-feet of the OHWM of Bear Creek).

It does seem clear that while the proposed sand processing facilities and rail line spur are located on cranberry operation lands, these are not normal parts of a cranberry operation and should not be regulated as such.

As standard review of conditional use requests, the Monroe County Sanitation, Planning and Zoning, and Forestry Committee should consider whether or not the locations of the proposed operations and facilities are appropriate, and may consider including conditions to assure ordinance objectives will be met should the conditional use permits be issued. Examples of appropriate conditions may include:

- * phased development (install runoff control first).
- * best management practices for construction erosion (cite reference books and Land Conservation Commission as resources).
- * maintenance plan for runoff controls, vegetation, etc.
- * performance standards to cover technical uncertainty (a description of desired result, e.g., no increased sedimentation to lake, screened from river in summer).

I will not be attending the public hearing and am submitting these comments in place of appearing in person. Please have these comments read before and delivered to the committee.

Thank you for the opportunity to submit comments.

Related to this and based on a portion of our conversation, I wanted to note that the requirement to provide the department with written notices of hearings on proposed variances, conditional uses, appeals, rezones, and map and text amendments exists in your current ordinance, and is not something new in the revised ordinance. The past version of NR 115 also included this requirement (s. NR 115.05(6)(h), Wis. Admin. Code).

Please contact me if you have any questions related to this email.

Mike

Michael Wenzholz
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August 4, 2011 Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 5:14 pm by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Anthony Boltik (5:51pm), and Doug Path
Also Present: Chad Ziegler - Forestry & Parks Administrator and members from the public.

Angelo Wayside Well

Chad explained the two options that the WDNR explained to him for operating the well at the Angelo Wayside. Option 1: Hire a plumber to disinfect the well casing, well pipe, and hand pump, re-chlorinate the well and re-test the water. It was explained that the WDOT had bacteria issues in the well in the past and had the well disinfected and chlorinated. This procedure would most likely become an annual expense. The low estimate for this option was \$450.00 from Tri-County Well Drilling. The second estimate received was approximately \$2,000.00 from Nelson Plumbing and Electric. The second option is removing the pump and well pipe and abandoning the well. The cost estimates from Tri County Well Drilling and Nelson's were \$650.00 and \$1,000.00 respectively.

A motion was made by Doug Path, seconded by Gale Chapman to abandon the well. Motion carried 3-0.

Update on staffing.

Chad explained that the park is currently staffed with himself, and two LTEs. One camp host/LTE recently resigned. Chad has contacted one person regarding replacement help and is looking to hire someone to fill-in.

The chairman took comments from the public:

Members of the public expressed concerns of not having enough staff on duty at the park because several nights a week no staff was present. Chad explained that the camp host was gone at most only one night per week; this was verified with the camp host present. The garden wasn't weeded and brush was not picked up on a campsite from recent storms. It was recommended that the county run and manage the campground like a business. One member recommended that the county hire a full-time park manager to work at the park during the camping season. Another comment stated that the county has not put any gravel on the sites. The county should have an advisory member from the public on the committee or an advisory committee.

McMullen Park Tour and Maintenance

The committee toured the facilities at McMullen Park.

Log office building: Two new windows were installed in the registration area in 2011. Discussed insect issues in the logs (pesticide application in 2010); one in-house application was done in 2011, needs another one.

Shelter: Reservation fee \$20.00, booked most weekends from June through August. Family reunions are the most popular reason for using the shelter which attract a good number of them camping at the park for the weekend. New countertops in 2011. Had about 100-200 stumps ground in the last three years.

Fish Cleaning Station: Discussion on screen vandalism and how to make them vandal resistant.

Fishing Pier/Beach: New floating fishing pier in 2010. Created a white sand beach in 2011. May need more sand on the beach in the near future. Toured the camp sites.

Wood Shed: Built in 2007, 16'x 24', filled every fall/winter by park employees and community service, sell all the wood in a season. In the past the wood shed was a 10'x10' enclosed building w/ no ventilation for drying and large tarps with wet moldy wood. Ice and firewood used to be sold with the honor system, ended in 2007.

Maintenance Shop: Discussed equipment and equipment purchases. New storage loft built in 2009; eliminated a dilapidated building to tidy up the park. Toured more camp sites.

Shower Building: Built in 1996. New paint job in 2010, new countertops and sinks in 2011. Finished camp site tour.

Motion to adjourn at 8:04 pm by Doug Path, seconded by Anthony Boltik.

Motion carried 4-0.

Recorded by Chad Ziegler

August 15, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:01 PM by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path (6:05) and Brian Buswell

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Chad Ziegler - Forestry & Parks Administrator; and Public.

Absent: Anthony Boltik and Paulette Hansen - Humane Officer

Motion was made to approve the minutes from the July 18, 2011 meeting by Gail Chapman seconded by Brian Buswell. Motion Carried 2-0 Brian Buswell abstained.

Motion was made to approve the minutes from the Aug 4, 2011 meeting by Gail Chapman seconded by Douglas Path. Motion Carried 3-0 Brian Buswell abstained.

Public Hearings:

Travis Brooks, 10754 Co Hwy XX, Sparta, WI **change of zoning** from General Agriculture to R-2 Suburban Residential to meet Town of Sparta requirements when splitting a parcel of land located in part of the NE ¼ and NW ¼ of the NE ¼, Section 35, T18N, R4W, Town of Sparta, Monroe County, WI

At the request of the Town of Sparta Supervisor Fred Hammes, this was postponed until the September 19, 2011 meeting.

A motion was made by Douglas Path and seconded by Gail Chapman to postpone. Motion carried 4-0

Perry Borntrreger and John Mast, 17909 Icarus Rd., Sparta, WI 54656 for a **conditional use permit** to operate a Bent and Dent Grocery Store on property located in part of the SE ¼ of SE ¼ Section 30, T17N, R4W, Town of Sparta.

Perry Borntrreger and/or John Mast have not yet come before the Town of Sparta Planning Commission or Town Board. The Town of Sparta, represented by Fred Hammes, asked for a delay until next month's meeting.

A motion was made by Gail Chapman and seconded by Brian Buswell to postpone. Motion carried 4-0

Gordon Koeninger and Fairview Cranberry Co. for a **conditional use permit** for railroad spur construction and possible sand processing facility on property located in the E1/2 of the SW 1/4, and SW ¼ of the SE ¼, Section 8, T17N, R1E, 120 acres, Town of Oakdale

Mr. Tim Shaw brought up an omission from last month's conditional use permit hearing. There was 80 acres that were inadvertently left out of the previous application, permit number 158-11.

A motion was made by Douglas Path and seconded by Gail Chapman to approve the additional 80 acres the same condition that the rail road spur and sand processing facility has to stay at least 300 feet from a stream and therefore outside the Shoreland Zoning District. Motion carried 3-0. Brian Buswell abstained.

Monroe County Comprehensive Plan Amendment

Alison explained that there were some errors made in the Future Land Use Map in the Town of Tomah. The County's consultant had inadvertently designated all the commercial areas residential. The proposed amendment would correct this. Howard Hansen, Town of Tomah Chairman, was present and stated that this amendment would make the County map consistent with the Town of Tomah's Future Land Use Map.

A motion was made by Brian Buswell and seconded by Douglas Path to approve the map amendments and forward the recommended corrections on the Future Land Use Map in the Town of Tomah on to the County Board. Carried 4-0.

Joint Land Use Study

Greg Folgstad from the Mississippi River Regional Planning Commission and Linda Fournier from Fort McCoy were in attendance. They presented a list of contacts to potentially serve on the Policy Committee. They requested help from the Zoning Committee for the inclusion of all adjacent landowners and area businessmen. The first meeting of the Policy Committee will be the last week in the month of September 2011 in the evening.

Dog Control

Line item transfers Medications and euthanasia has been taken out of the wrong line item and should be moved to the donation line item where they belong.

A motion was made by Brian Buswell and seconded by Gail Chapman to approve the transfer. Motion carried 4-0.

Fees: Collectors fees for the dog license The County board returned the resolution to increase the collector's fee from \$.50 to \$1.00 because it did not have a fiscal note.

A motion was made by Brian Buswell and seconded by Gail Chapman to forward the resolution to the Finance Committee and then to the County Board. Motion carried 4-0.

Adoptions Sharel Martin from Chasing Daylight Animal Shelter asked for the discontinuation of the pull fee (adoption fee) for dogs that go to their facility. They feel it would ease the over-crowding at the shelter and be a savings for the County if they (Chasing Daylight) could take more dogs. They pointed out that most shelters do not have a "pull fee" if the dog is going to a rescue group. Previously the SAD fund would cover this cost however, that is no longer available. The committee will postpone this discussion until next month when Paulette can attend.

Boarding Fee. Chasing Daylight had an incident where one of the stray dogs brought to their facility was not picked up within the designated one business day. They are asking for a boarding fee when this happens. The committee discussed changing the original motion to include a fee structure to keep animals past 24 hours. Chasing Daylight received a letter from Corporate Council stating that they were not to accept any strays. Sharel asked for clarification. Alison will check with Andy Kaftan. The committee will postpone this discussion until next month when Paulette can attend.

Building Maintenance

The committee will postpone this discussion until next month when Paulette can attend.

2012 Budget There will once again be a surplus in the Dog Control budget. Last year the department purchased a truck. A discussion was held to decide where to use the surplus this year. Several options were discussed. There may need to be a budget adjustment. The revenue budget amount must accurately reflect the actual budget. The committee will tour the Animal Shelter before making any decisions.

Parks & Forestry

Parks Update

The 2011 park fee amount is \$66,132 compared to \$64,555 last year. Approximately \$2,890.00 in fees have been paid in advance; it appears that the 2011 park revenue is about 2% less than last year at this time.

Three estimates for closing the Angelo Wayside well were received (Nelson's Plumbing & Electric: approx. \$1,000.00, Tri-County Well Drilling: \$650.00 & Mid-Wisconsin Pump & Well: \$625).

A motion was made by Douglas Path and seconded by Gail Chapman to go ahead with the lowest estimate and to close the well. Motion carried 4-0.

Committee of jurisdiction: Forestry/Parks

During Chad's annual evaluation he and the County Administrator discussed the relatedness of Sanitation/Zoning/Animal Control to Forestry and Parks. It was mentioned that the Land Conservation Committee may be more related to the Forestry and Parks Department. The committee asked how other Counties handled the forestry and Parks department. The counties with larger county forests have a stand alone committee for Forestry and Parks. A discussion was held as to when would be the best time for such a change; end of term, or end of budget. Committee basically agrees with the change.

Tri-Creek Water Shed

Chad explained that the Land Conservation Committee is proposing to add a majority of the Tri-Creek Watershed property to the County Forest (about 609 acres). This property has been managed for forestry, wildlife, recreation, and flood control purposes since the 1970's and these uses are consistent with the uses of the county forest. Discussion and questions.

2012 Parks/Forestry Budget: Salaries/staffing, Capital Outlay, Capital Improvements

Chad passed out the most up-to-date parks budget sheets. Discussion and questions regarding the proposed budget. The committee recommended increasing the park salaries line item to enable staffing options that will promote the well-being of the park.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	618.21	Parks	\$ 2,025.97	Parks	\$324.98	Parks	\$ 63.90
Forestry	030.00	Forestry	0	Forestry	0.00	Forestry	000.00
Snowmobile	74,575.00	Snowmobile	0.00	Snowmobile	00.00	Snowmobile	00.00
Total	\$75,223.21	Total	2,025.97	Total	\$846.06	Total	\$ 63.90

A motion was made by Gail Chapman, seconded by Doug Path to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures with an amendment to the schedule to remove the payment to Corp Production. Motion carried 3-0, Brian Buswell abstained.

Sanitation & Zoning

Peardot change of Zoning The Old Dominion Company is the new owner of the parcels of land located in the NE ¼ of the NW ¼ & the NW ¼ of the NW ¼ Section 10, T17N, R1W, Town of Tomah. They no longer wish to pursue the change of zoning and the request has been withdrawn.

Comp Plan The committee wants to establish a procedure to make changes in the Comprehensive Plan. Since adoption there has been 11 changes in zoning. Three of these changes were inconsistent with the Comprehensive Plan. Changes of Zoning must coordinate with the Town’s Comprehensive plans so the process should begin at the Town level. This will be discussed further at the next meeting.

Fees for Comp Plan revision The cost of amending the Comprehensive Plan is approximately \$350.00. A discussion was held to determine how often the Committee would address changes in the Comprehensive Plan. The Comprehensive Plan will be reviewed before every change of zoning request to point out the need for possible changes. State Statute requires a complete review and amendment once every ten years. The Committee also addressed how to fund the expense of these changes. This will be discussed further at the next meeting.

Mining Ordinance Alison has received no additional feedback from any of the zoned Towns. Alison presented ordinance examples from other Counties. It was decided to remove the item from the agenda until the Committee receives a request from a zoned Town.

2012 Budget The Committee discussed the 2012 budget. No changes were made and there was no increase made in the revenue. The Committee brought up the idea of charging for the Sanitation Maintenance program. This will be discussed when more of the septic systems are entered into the database.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Sanitation	\$1,642.56	Sanitation	\$0.00	Sanitation	\$209.45	Sanitation	\$ 45.67
Zoning	549.38	Zoning		Zoning	0.00	Zoning	74.34
<u>Dog Control</u>	<u>836.25</u>	<u>Dog Control</u>	<u>380.49</u>	<u>Dog Control</u>	<u>266.22</u>	<u>Dog Control</u>	<u>58.72</u>
Total	\$ 3,028.19	Total	\$380.49	Total	\$ 475.67	Total	\$178.73

A motion was made by Douglas Path seconded by Gail Chapman to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 3-0 Brian Buswell abstained.

Set Date for Next Meeting and Possible Agenda Items

The next meeting is on Monday, September 19, 2011 at 5:30pm at the Animal shelter. After touring the shelter the meeting will reconvene in the Rolling Hills Auditorium.

Motion to adjourn at 9:10 pm by Gail Chapman, seconded by Douglas Path.

Motion carried 4-0.

Recorded by Sharlee Fox

Committee Tour

5:30 p.m.

**Prior to the meeting the committee will meet at 5:30 p.m. at the Animal Shelter for a tour.
The address is 10714 St Hwy 16, Sparta.**

Please note: A quorum of the Monroe County Board or other committees may be present at these tours. No business of the County Board or other committees will be conducted at the above locations. The gathering is for purposes of a tour only. All business will be conducted at the regular meeting time and location listed above.

September 19,2011

Tour of the Monroe County Animal Shelter began at 5:30 pm on Monday September 19, 2011

Present: Richard Yarrinton; Gail Chapman; Brian Buswell; Douglas Path; Anthony Boltik; Alison Elliott, Sanitation, Zoning, and Dog Control Administrator; and Paulette Hansen, Human Officer

Members toured the grounds. Paulette Hansen explained all procedures and operations. The roof was inspected. Possible building expansion was discussed. Septic areas were checked.

Tour was concluded at 5:50 pm.

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:04PM by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, Anthony Boltik and Brian Buswell

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Chad Ziegler - Forestry & Parks Administrator; Paulette Hansen, Human Officer and Public.

Motion was made to approve the minutes from the August 15, 2011 meeting by Brian Buswell, seconded by Gail Chapman. Motion Carried 5-0.

Public Hearings:

Travis Brooks, 10754 Co Hwy XX, Sparta, WI **change of zoning** from General Agriculture to R-2 Suburban Residential to meet Town of Sparta requirements when splitting a parcel of land located in part of the NE ¼ and NW ¼ of the NE ¼, Section 35, T18N, R4W, Town of Sparta, Monroe County, WI.

Mr. Brooks explained the lot locations. Fred Hammes-Town Board member, was present representing the Town of Sparta Board and informed the Committee the Town approved the change of zoning.

A **motion** was made by Anthony Boltik and seconded by Brian Buswell to approve the zoning change and forward to the County Board for approval. Motion carried 5-0

Perry Borntreger and John Mast, 17909 Icarus Rd., Sparta, WI 54656 for a **conditional use permit** to operate a Bent and Dent Grocery Store on property located in part of the SE ¼ of SE ¼ Section 30, T17N, R4W, Town of Sparta.

Mr. Mast explained the plans for a new grocery store. Fred Hammes explained that the Sparta Town Board denied the permit because the conditional use permit is not consistent with their Comprehensive Plan. The Committee's questions and comments were addressed. Discussion with public held. Members of the public spoke in favor of the permit being granted. The Committee is concerned about the procedure and expense for changing the Comprehensive Plan.

A **Motion** was made by Douglas Path and seconded by Brian Buswell to postpone in order to determine if Conditional Use Permit is considered Land Use and to consult the Corporation Counsel as to the correct procedure to change the Comprehensive Plan. Motion Carried 3-2

Jerry Yoder, 27537 London Ave., Wilton, WI 54670 for a **conditional use permit** to operate a cabinet shop on property located in part of the NW ¼ of NE ¼ Section 36, T16N, R1W, Town of Wilton.

Mr. Yoder was present. A discussion was held. There were no objections. The Town of Wilton sent a letter of approval.

A **motion** was made by Douglas Path and seconded by Brian Buswell to approve the Conditional Use Permit. Motion carried 5-0

A **motion** was made by Brian Buswell and seconded by Douglas Path to revisit the Perry Borntreger and John Mast Conditional Use Permit request. Motion Carried 5-0

A **motion** was made by Anthony Boltik and seconded by Gail Chapman to approve the Perry Borntreger and John Mast Conditional Use Permit.

A **motion** to amend was made by Brian Buswell and seconded by Douglas Path to add an option to rescind and have the previous motion contingent on getting the legalities of all the issues solved. Motion carried 3-2 with Richard Yarrington and Anthony Boltik opposed.

Original Motion with amendments carried 5-0.

Fairview Cranberry Co. 3 E. Main St., Black River Falls, WI 54615, Muriel Tillman, Jan & Karen Murray, Ronald Schneider and Janusz Plucinski for a **conditional use permit** for mineral extraction on property located in parts of Sections 7, 8 and 18, T17N, R1E, Town of Oakdale.

Fairview Cranberry Co requested that this request be postponed until the October meeting.

James Shurson, N4314 Co Hwy M, West Salem, WI 54669 for a **conditional use permit** for mineral extraction on property located in part of Section 25, T19N, R4W, Town of Little Falls.

Mr. Shurson withdrew this request indefinitely.

Joint Land Use Study

Bryan Law reminded everyone of the meeting on Tuesday, September 27, 2011. This is an informational meeting to gather data to initiate the study. All of the Committee Members are invited.

Dog Control

Entering into contract with Chasing Daylight, Discussion only. The committee previously increased the shelter fees so that the County could enter into a contract with Chasing Daylight for animal services. This was not done and now the Animal Shelter is left with a surplus. Discussion was held regarding contracting with Chasing Daylight for just the City of Tomah strays. After the discussion, Sharel Martin withdrew Chasing Daylight's offer to contract with the county.

Create a non-lapsing account for Dog Control If created, the money would be carried over to next year. Discussion was held no decision was made.

Adoptions, Fees Paulette went over all the current shelter and licensing fees. A discussion was held to reduce the adoption fee for any dog staying at the shelter more than four weeks. Richard Yarrington also mentioned a fee for Chasing Daylight for any stray dog housed there for more than 24 hours.

A **Motion** was made by Brian Buswell and seconded by Douglas Path to eliminate the adoption/pull fee for any dog remaining longer than four weeks at the shelter. Motion carried 3-2 with Anthony Boltik and Richard Yarrington opposing.

On line dog licensing Alison had a 2010 proposal from a Company in Lancaster Ohio. The towns are not interested in using an on-line licensing program since they issue dog licenses off their tax data base system. This on-line program would basically be used by the County (office and shelter) and the Veterinarians. The Committee asked that Alison get an updated proposal and set up a demonstration for next meeting.

Building Maintenance

The building is not in dire straights. The roof is OK. The only problem may be the septic system. The committee would like to establish a five-year plan for the dog shelter as the County does not have one yet.

RECESS: 7:45pm – 8:00pm

Parks & Forestry

Updates

Chad gave an update on the 2011 park revenue which is currently about 4% lower than last year. McMullen Park is entering into the biggest weekend of the year.

Mid-Wisconsin Pump & Well has sealed the well at the Angelo Wayside. The privy and shelter have been re-roofed. The parking lot is also in the process of being repaved.

The black seal on the McMullen Park roads are set to be completed after Cranfest.

Forestry – Road work was completed on some of the forest roads by the WDNR for the cost of transporting the equipment. No active timber sales.

County forest annual work plan resolution (See attachment)

MONROE COUNTY FOREST ANNUAL WORK PLAN - 2012

REFERENCES:

1. Annual Planning Meeting (once per year with minutes)
2. Fifteen Year Comprehensive Plan (2006-2020)

INTRODUCTION:

This work plan is intended to give a general overview of the accomplishment goals for 2012, not be a blueprint of what will or will not be done. Issues such as funding, weather, harvesting activity, and workload will ultimately impact what will be accomplished. Due to unforeseen circumstances it may be expedient and prudent to perform more of one activity at the expense of another, with the understanding that at another time the situation may be reversed.

TIMBER SALE ADMINISTRATION:

As of August 30, 2011 there are four in-active timber sales and one active timber sale on the county forest. Normal administrative procedures for timber sales include:

- Advertising the sale and negotiating the contract.
- Meeting with the purchaser before the job is started to go over the sale requirements.
- Routinely inspecting the sale once the harvest has started to confirm contract compliance.
- Collecting load tickets and tracking the volume and type of wood being harvested.
- Making sure landing and road repair is done properly following the harvest.
- Balancing the sale ledger and completing the cutting report at sale close out.

TIMBER SALE PLANNING AND ESTABLISHMENT:

The goals for timber sale establishment and sale in 2012 are:

- Approximately 217 acres of timber will be sold.
- Thirty two of those acres are scrub oak that will be clearcut with reserve trees and reserve pockets of trees.
- Fifteen acres of aspen clearcut.
- Ten acres of oak shelterwood.
- Approximately seventy one acres of hardwood thinning.
- The remaining acreage (89) will be red and white pine thinning.

Normal sale establishment procedures include;

- Consulting the compartment reconnaissance to determine harvest needs for the year.
- Inspecting the scheduled stands to determine if a harvest is appropriate.
- Marking the timber to be sold in a manner appropriate for the type of sale.
- Preparing a sale prospectus and completing the cutting notice.

FOREST RECONNAISSANCE:

- The goal for compartment reconnaissance in 2012 is 354 acres.
- Reconnaissance of completed timber sales will be done as they are closed out.

TIMBER STAND IMPROVEMENT:

The timber stand improvement goal for 2012 is 5 acres of crop tree release.

REFORESTATION:

Natural regeneration is anticipated on the mature sites that will be harvested; some site preparation and seeding work may be needed to aid in regenerating the stands.

A land trade is in progress; approximately 50 acres may be planted in the spring of 2012.

FISH AND WILDLIFE MANAGEMENT ACTIVITIES:

The normal activities associated with the Karner blue butterfly program and the maintenance of wildlife openings will continue during 2012.

A **motion** was made by Brian Buswell and seconded by Gail Chapman to forward the 2012 resolution to the County Board for approval. Motion carried 5-0.

Fred Wagner/Solid Waste Mr. Wagner states that an agreement was made with the County years ago that states that if the order from the landfill is detrimental to his property, than the County would purchase his property. No such agreement can be found in writing from either party. Mr. Wagner’s property borders the landfill to the West. The property is in MFL. Chad explained the different financing options available to purchase the land for the portions that would be entered into the County Forest Law. The County’s interest in the land is mainly for a buffer and for run-off and sedimentation collection for the construction of a new cell. Another advantage would be to access the monitoring wells.

A **motion** was made by Anthony Boltik and seconded by Gail Chapman to have Chad work with the Landfill manager, Solid Waste Department and the County Administrator to investigate the feasibility and profitability of County acquisition. Motion carried 5-0

Creation of stand-alone Parks and Forestry Committee. Discussion only Richard Yarrington asked that this be put on the agenda. The stand alone Forestry/Parks committee could consist of three voting members plus a public member. The Sanitation/Planning & Zoning/Forestry/Parks/Dog Control committee does not feel that a stand alone committee is necessary. Other options were discussed. The Committee may move the Forestry/Parks to the beginning of the meeting if the county board does not approve the Forestry/Parks departments committee of jurisdiction change to Land conservation.

Financial Report - Vouchers - Inter-departmental transfers

2011 Forestry and Parks Year-to-Date financial reports were reviewed and discussed.

2011 Forestry and Parks Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>	
Parks	1016.72	Parks	\$2914.37	Parks	\$694.57	Parks	\$ 21.56
Forestry	929.57	Forestry	746.08	Forestry	0.00	Forestry	000.00
<u>Snowmobile</u>	<u>0.00</u>	<u>Snowmobile</u>	<u>0.00</u>	<u>Snowmobile</u>	<u>00.00</u>	<u>Snowmobile</u>	<u>00.00</u>
Total	1946.29	Total	2660.45	Total	\$694.57	Total	\$ 21.56

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

Discussion for Forestry Vouchers – Richard Yarrington requested 746.08 not be included in the Vouchers for Forestry as the expense is represented in the Prepaid Vouchers for Forestry.

A **motion** was made by Anthony Boltik, seconded by Gail Chapman to approve the vouchers with amendment to Forestry, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0 with Brian Buswell abstaining.

Sanitation & Zoning

ATC Transmission Line, review of public comment The County Clerk has seen postcards and letters about the ATC Transmission Line. The County also received a letter from the Town of Little Falls. Our Committee will only recommend a route once the routes are narrowed down. The Committee will not get involved at this time.

Comp Plan Alison will bring the needed information next month.

Fees for Comp Plan revision This discussion was postponed until next month when there is more information on changing the Comprehensive plan.

WCCA Fall Conference Attendance Alison requested that she and Ken have permission to attend.

A **motion** was made by Gail Chapman and seconded by Anthony Boltik to allow both Alison and Ken to attend the conference. Motion carried 5-0.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

<u>Vouchers</u>		<u>Prepaid Vouchers</u>		<u>Interdepartmental Transfers</u>		<u>Credit Card Expenditures</u>		
Sanitation	\$404.17	Sanitation	\$0.00	Sanitation	\$223.11	Sanitation	\$ 8.97	
Zoning	403.84	Zoning		0.00	Zoning	0.00	Zoning	34.60
<u>Dog Control</u>	<u>1163.76</u>	<u>Dog Control</u>	<u>0.00</u>	<u>Dog Control</u>	<u>204.33</u>	<u>Dog Control</u>	<u>99.10</u>	
Total	\$ 1971.77	Total	\$0.00	Total	\$ 427.44	Total	\$142.67	

A **motion** was made by Brian Buswell, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

Set Date for Next Meeting and Possible Agenda Items

The next meeting is on Monday, October 17, 2011 at 6:00 PM in the Rolling Hills Auditorium.

Motion to adjourn at 9:12pm by Gail Chapman, seconded by Brian Buswell.

Motion carried 5-0.

Recorded by Sharlee Fox

October 17, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:02p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path (6:35), Anthony Boltik (6:35) and Brian Buswell

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hansen, Human Officer and Public.

Motion was made to approve the minutes from the September 19, 2011 meeting by Brian Buswell, seconded by Gail Chapman. Motion Carried 3-0

Public Hearings:

Fairview Cranberry Co. 3 E. Main St., Black River Falls, WI 54615, Muriel Tillman, Jan & Karen Murray, Ronald Schneider and Janusz Plucinski for a **conditional use permit** for mineral extraction on property located in parts of Sections 7, 8 and 18, T17N, R1E, Town of Oakdale.

Mr. Anders Helquist spoke representing the Fairview/Smart Sand Company and the land owners involved. They are asking for this conditional use permit so that they may add land to the existing parcels that already have CUPs. A letter from the Town of Oakdale states that there is no opposition to this request. Discussion was held between the public and Mr. Helquist.

A **motion** was made by Brian Buswell and seconded by Gail Chapman to approve the conditional use permit as presented. Motion carried 3-0.

Northern Frac Sand, LLC and Craig Brockman for a **conditional use permit** for mineral extraction on property located in parts of the SW1/4 of NE1/4, NW1/4 of SE1/4 and SE1/4 of NE1/4 of Section 1, T17N, R1E, Town of Oakdale, 115.85 acres total

There is a letter from the town of Oakdale dated 10/11/2011 stating that there is no opposition to this request. Mr. Eugene Noonan represented the Northern Frac Sand, LLC. They have been working with Mr. Craig Brockman the land owner. Mr. Noonan talked about the Northern Frac Sand, LLC policies and how they comply with State, County and Town laws. And also the wishes of the adjoining land owners. Public comments were mainly concerned with the "quality of life".

A **Motion** was made by Brian Buswell and seconded by Anthony Boltik to approve the conditional use permit as presented. Motion carried 5-0

Janusz C. Plucinski and Howard Bloom for a **change of zoning** from General Agriculture and Rural Residential to General Agriculture for the purposes of returning property to original General Agriculture zoning and to reflect actual use of property on parcels of land located in parts of Section 6 & 7, T17N, R1E, Lot 1 of 19CSM169, Document 559405, and Lot 1 & 2 of 24CSM100, Document 611066, Town of Oakdale, Monroe County, WI.

Mr. Plucinski explained the reason for the change. The Town of Oakdale has no objections to the request.

A **motion** was made by Anthony Boltik and seconded by Douglas Path to approve the change of zoning and forward to the County Board. Motion carried 5-0

Joint Land Use Study

Bryan Law discussed the first meeting held on September 27, 2011. Purpose of the meeting was to discuss the background and explain the reasons for the survey. November 15, 2011 will be the next meeting. The Technical advisory group will tentatively meet on November 3, 2011.

Dog Control

Restricted animal permit reimbursement In 2010, Mr. and Mrs. Robert Bibber were given permits for two wolf hybrids. They were given deadlines in which to meet the enclosure requirements. They have since gotten rid of the wolf hybrids and are requesting a refund of their fees. Discussion held.

A **motion** was made by Brian Buswell, seconded by Gail Chapman to deny the refund. Motion carried 3-2 with Anthony Boltik and Douglas Path in opposition.

On line dog licensing Alison presented a demonstration of the Fairfield Computer Services LLC online dog licensing system. Discussion was held and questions were answered. The committee asked Alison to check with their references.

A **motion** was made by Brian Buswell, seconded by Douglas Path to approve contracting with FCS, LLC for their online services with the online dog license sale option, pending good ratings from the references. Motion carried 5-0.

Budget adjustment Some items were over budget this year. Alison explained the reasons. Discussion was held about the budgeted amounts and the need for approval by the Finance Committee and County Board.

A **motion** was made by Anthony Boltik, seconded by Gail Chapman to approve the budget adjustment amounts and to forward to the Finance Committee and County Board. Motion carried 4-1 with Brian Buswell in opposition.

A **motion** was made by Brian Buswell, seconded by Anthony Boltik to revisit the online dog licensing issue. Motion carried 5-0. Discussion was held about where the money is coming from and does this need to go to the Finance Committee first.

A **motion** was made by Brian Buswell, seconded by Anthony Boltik to create a line item (contracted services) and do a budget adjustment for 2011 for the \$1500 set up fee for the Fairfield Computer Services LLC. Alison will add this to the existing budget adjustment and forward to the Finance Committee. Motion carried 5-0.

Credit card request Because of the constant need for supplies at the Animal Shelter, Alison asked that Paulette be given a credit card with a limit of \$500.00.

A **motion** was made by Gail Chapman, seconded by Anthony Boltik to give Paulette Hansen a credit card. Motion carried 5-0. Request will be forwarded to the Finance Committee.

Sanitation & Zoning

Comp Plan Alison has received information from UW-Madison to answer some of the Committee's questions. A Conditional Use Permit does not have to be consistent with the Comprehensive plan according to State Statute. Only Zoning District Changes and Amendments to the Zoning Ordinance need to be consistent with the Comprehensive Plan. When a change is requested the Town plans should be reviewed first. There is currently a bill moving through the State Legislature that may allow municipalities to opt out of the Comprehensive Plan.

Fees for Comp Plan revision Discussion was held. No decision was made with regards to charging a fee.

WCCA Fall Conference report Wind Towers were discussed, also Sand Mining. The mining companies are getting Conditional Use Permits in other counties. This is where the other County are placing conditions i.e.: fees. Trempealeau and Buffalo Counties have actual ordinances regulating mining.

WCA Educational Seminar--"Mining in Wisconsin: Issues Facing County Government" This will be held on Monday November 14, 2011 in Stevens Point. The cost is \$65.00 for members and \$150.00 for non-members.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	1113.35	Sanitation	40583.00	Sanitation	191.42	Sanitation	52.80
Zoning	144.23	Zoning	0.00	Zoning	0.00	Zoning	51.18
Dog Control	711.73	Dog Control	0.00	Dog Control	396.06	Dog Control	464.34
Total	1969.31	Total	40583.00	Total	587.48	Total	568.32

A **motion** was made by Gail Chapman, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 5-0

Set Date for Next Meeting and Possible Agenda Items

The next meeting is on Monday, November 21, 2011 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 9:15p.m. was made by Douglas Path, seconded by Anthony Boltik. Motion carried 5-0

Recorded by Sharlee Fox

November 21, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:05p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path, and Anthony Boltik (6:10)

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator

Absent: Brian Buswell

Motion was made to approve the minutes from the October 17, 2011 meeting by Gail Chapman, seconded by Anthony Boltik Motion Carried 3-0

Ted Witas and Brock Larson, Town of Oakdale residents, spoke about the sand mining. They presented a document showing multiple landowner concerns. Doug Path reminded everyone that similar concerns were addressed for the gravel pits. Discussion held. The committee will take the document under advisement. They will work with the zoned Towns to look at incorporating some type of ordinance in the future.

Public Hearings:

Lisa E. Stricklin, 23557 Co. Hwy A, Wilton, WI 54670 for a **conditional use permit** to allow for use as bed and breakfast on property located in part of the NW1/4 of SE1/4 described in 1Csm192-#287872, Town of Wilton. Tax Parcel # 048-00103-0000.

Ms. Stricklin answered all the Committee's questions. The Town of Wilton sent a letter of approval. The committee verified the septic requirements with Alison. Ms. Stricklin stated that she must have other required inspections and State licenses before she can open.

A **motion** was made by Douglas Path and seconded by Gail Chapman to approve the conditional use permit as presented. Motion carried 4-0

ESR Development, Inc., E13019 Fairfield Rd., Baraboo, WI 53913, owned by Eric Dietzman, for a **change of zoning district** request from Rural Residential and General Agriculture to General Agriculture for the purpose of agricultural production on parcels of land located in Sections 6 & 7, in the Town of Oakdale.

Mark Skoles spoke representing ESR and Mr. Dietzman. Reason for the change of zoning is so that Mr. Dietzman can sell the property. A letter from the Town of Oakdale has no opposition to the change of zoning. The Committee is concerned with the new owner and what their intentions are for this parcel as there is a subdivision of homes right in the middle of the parcels. Discussion held.

A **Motion** was made by Gail Chapman to deny the change of zoning. Motion died for lack of second.

A **Motion** was made by Douglas Path to postpone the matter until the next meeting. Seconded by Anthony Boltik. Motion carried 3-1 with Richard Yarrington in opposition.

Travis Brooks, 10754 CTH XX, Sparta, WI 54656, for a **conditional use permit** for mineral extraction on property located in part of the NE ¼ of Section 30, T18N, R4W, Town of Sparta.

The purpose of this permit is for the construction of waterways. Plans were drawn by Land Conservation. Mr. Brooks explained the plans. Fred Hammes was present to represent the Town of Sparta Board and Planning Commission which approved the permit. The adjacent land owner (Quinn Pierce) had some concerns about the affect on her property.

A **motion** was made by Douglas Path and seconded by Anthony Boltik to approve the Conditional Use Permit as presented.

A **motion** was made by Douglas Path, seconded by Gail Chapman to add an amendment to include a condition that excavation and grading stay 50' from the adjacent Pierce property line. Motion carried 4-0.
Original motion with amendment carried 4-0.

Fairview Cranberry Co., LLC, 145 West Philadelphia Ave., Morrisville, PA 19067, for a **conditional use permit** for mineral extraction, sand

processing facility, and rail spur on property located in parts of Sections 8, 16 & 17, T17N, R1E, Town of Oakdale.

Mr. Mark Skoles and Ron Whelan representing the Fairview Cranberry Co. along with Mr. Larry Koopman, the project engineer, were present. New plans were presented showing a loop at the end of the rail spur. Committee and public questions and concerns were answered. Purpose of the loop is so the system is more self contained and less noisy. They will be encroaching on the 300' of the shore land zoning. The purpose for the permit is to 1) remove the condition that required any structures including the rail spur to be setback 300feet from the stream; 2) expand the processing area and 3) include the new areas. This is basically a supplement to existing conditional use permits.

A motion was made by Anthony Boltik and seconded by Douglas Path to approve the Conditional Use Permit as presented with the removal of the 300' setback to the stream restriction. The minimum 75' setback will still apply. Motion carried 3-1 with Richard Yarrington in opposition.

8:15 PM – 5 minute break

Joint Land Use Study

Brian Law from the Mississippi River Regional Planning Commission reviewed the policy committee meeting from last week. The Technical advisory group met on November 3, 2011. The purpose of the Joint Land Use Study is to get recommendations from all concerned to present to Fort McCoy and the surrounding communities. They want to identify any conflict of land use between the military and civilians. They are still in the research phase. The next meeting is March 6, 2011.

Dog Control

On line dog licensing

Fairfield Computer Services is currently in the process of setting up our program. Hopefully it will be in place by December 15, 2011.

Questions about the 2011 budget were answered. The Committee discussed the repairs to the Animal shelter door.

Sanitation & Zoning

WisLine Teleconference attendance: Local Land Use, Planning & Zoning

The UW Extension office has a room for teleconferencing. Anyone can listen in on educational seminars for a fee of \$20.00. Alison asked permission to attend two of the seminars; 1) Dec. 7th on Sand mining issues, and 2) Land Use and amending the Comprehensive Plan on Jan, 11, 2012.

A Motion was made by Anthony Boltik, seconded by Douglas Path for Alison to attend both seminars and for Richard Yarrington and Alison to attend a conference in Spring Green on Dec. 2nd about sand mining if room is available. Motion carried 4-0

Discussion of possible moratorium on sand mining

Richard Yarrington attended a UW Seminar about Buffalo County and Pepin county's sand mining concerns. He reviewed the topics and the concerns and asked if the County Board should have a moratorium next year. The public input showed concerns about the future impact of the permits already given. The Committee will revisit this topic next month. The Committee will find out how Buffalo County processes their permits. Alison will send a letter to all zoned Towns in the county asking for their interest in a moratorium and possible ordinance regulation sand mines.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	1327.87	Sanitation	20.03	Sanitation	205.66	Sanitation	56.48
Zoning	189.20	Zoning	46.13	Zoning	0.00	Zoning	62.79
Dog Control	1365.21	Dog Control	0.00	Dog Control	313.33	Dog Control	100.17
Total	2882.28	Total	66.16	Total	518.99	Total	219.44

A motion was made by Gail Chapman, seconded by Anthony Boltik to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0

Set Date for Next Meeting and Possible Agenda Items

The next meeting is on Monday, December 19, 2011 at 6:00 PM in the Rolling Hills Auditorium. Committee decided to keep their monthly meetings on every third Monday at 6pm. Alison will reserve the room.

A **motion** to adjourn at 9:15pm was made by Douglas Path, seconded by Anthony Boltik.
Motion carried 4-0

Recorded by Sharlee Fox

December 19, 2011

Sanitation/Planning & Zoning/Forestry/Parks/Dog Control

Meeting called to order at 6:00 p.m. by Chairman, Richard Yarrington.

Present: Richard Yarrington, Gail Chapman, Doug Path.

Anthony Boltik arrived at 6:03 p.m.

Also Present: Alison Elliott-Sanitation, Zoning, and Dog Control Administrator; Paulette Hanson, Humane Officer; Margaret O'Hara-Newton, Dog Control Liaison; Representatives of the Townships; Members of the Public.

Chairman Yarrington addressed the public about the role of the Committee, meeting structure and discussion format of the agenda items for this meeting.

Motion was made to approve the minutes from the November 21, 2011 meeting by Yarrington, seconded by Path. Motion Carried 4-0.

Yarrington announced the public hearing for ESR Development, Inc., and the published public hearing for Hi Crush were both withdrawn by their respective applicants.

A **Public Hearing** was held on the application of **Brock Craig**, 4507 State Highway 27, Sparta, WI 54656 for a **conditional use permit** for a small business-meat shop on property located in the SW ¼ of the NE ¼, Section 22, T19N, R4W, Town of Little Falls. Tax Parcel # 026-00440-0000. Mr. Craig was present and addressed the committee. Don Herr, Town Chairman Little Falls, spoke in favor of approval. A **Motion** was made by Path, seconded by Boltik to **approve** the conditional use permit as presented. Motion carried 4-0.

A **Public Hearing** was held on the application of **Andrew Polhamus**, 17750 Ideal Road, Sparta, WI 54656 for a **conditional use permit** to erect/construct a storage building without an existing principal structure on property located in the SE ¼ of the SE ¼, Section 27, T19N, R5W, Town of Little Falls. Tax Parcel #026-01311-0000. Mr. Polhamus was not present. A letter was presented from the Town in favor of approval. Don Herr, Town of Little Falls spoke in favor. A **Motion** was made by Chapman, seconded by Boltik to **approve** the conditional use permit as presented. Motion carried 4-0.

A **Public Hearing** was held on the application of **Randall Uschold**, 8655 Fernwood Ave, Sparta, WI 54656 for a **change of zoning** from Suburban Residential to General Agriculture for the purpose of continued use of these parcels as a farmette located at 8655 Fernwood Ave and described as part of the South ½ of the NE ¼, Section 35, T18N, R4W, Town of Sparta, Monroe County, WI. Mr. Uschold was present and addressed the committee. Fred Hammes, Town of Sparta Supervisor, spoke recommending approval. A **Motion** was made by Chapman, seconded Boltik, to **approve** the change of zoning as presented and forward to the County Board. Motion carried 4-0.

Alison Elliott updated the Committee on the Joint Land Use Study. A meeting was held December 8, 2011. Next meeting will be in March, 2012.

Alison and Chairman Yarrington reported on the December 2nd Sand mining meeting in Spring Green and the Dec. 7th teleconference. Information packets were made available for the Towns, and can be requested from the zoning office for the Public.

Members of the Public addressed the Committee about concerns associated with sand mining. Public discussion. Chairman Yarrington returned the meeting to order. Alison explained the Towns were sent a notification and request for input regarding county action on the increased interest in sand mining. Ned Gatsky, resident of Town of Wells, spoke in favor of a moratorium and requested possible review of permit application process and advocating an ordinance addressing sand mining. Public discussion. Yarrington addressed concerns and reiterated format of the committee meeting and moratorium discussion. Boltik spoke of the role of the Towns and the role of the County. Suzie Zillmer, resident of the Town of Greenfield, spoke about experiences with the Unimin site near Tunnel City. Public discussion about Health and Safety Concerns, noise, road quality, application process review. Yarrington returned the meeting to order and asked the Towns for suggestions for conditions they would like the County to address on applications.

Gail Chapman, Chairman of Town of Adrian, Gordon Oswald and Bob Anderson spoke of reviewing the format used by Tunnel City and informed the committee the Town of Adrian is still discussing the possibility of a moratorium and potential conditions. No further feedback at this time.

John Guthrie, Town of LaGrange spoke and suggested letting the Towns create their own ordinance and County conditions would be placed based on individual Town ordinance. Discussion. Town of LaGrange is actively creating a local ordinance and is in favor of a County moratorium.

Greg Selbrede, Chairman Town of Leon, expressed public road concerns, the need to address legal issues, and stated the Town is not yet in a readiness position to be in favor or not in favor of a moratorium, or to be able to provide suggestions for potential conditions at this time. Discussion on the readiness of Towns to be able to make a decision for or against a county moratorium. Yarrington stated discussion is for suggestions for conditions. Bob Amundson, Town of Adrian, noted different mines and projects will potentially need different conditions.

Don Herr, Chairman Town of Little Falls, spoke of Town's concerns about water quality, air quality, wildlife and trout streams, and assurances of protection from the companies for these concerns.

Bob Anderson and Randy Heimke, Town of New Lyme, spoke of veto power for Towns on Conditional Use Permits, expressed trucking concerns, expenses to Towns, reliance on the County. Town of New Lyme has an undecided position on a moratorium at this time.

Jerry Bloom, Chairman Town of Oakdale, recommended against a moratorium. Commented on the Town’s obligation to represent all property owners, consider economy and job growth potential. Discussion.

A member of the public, Donna Evans, commented on job quality.

Committee requested input from Town of Ridgeville. No Town of Ridgeville representatives were present.

Fred Hammes, Town of Sparta, spoke of existing mining project underway in Town of Sparta and City of Sparta. The Town of Sparta is in favor of a 6 month moratorium. Bob Treu spoke and is not in favor of the county interfering with Town powers and has concerns about other types of mineral extraction. Recommended guidance from the County that Town’s can review and have final say.

Howard Hanson, Chairman Town of Tomah, spoke of concerns about roads and air. Stated Conditional Use permits need to list recommendations from Towns as conditions.

Committee requested comment from Town of Wells. No Town of Wells representative was present. Alison submitted a letter received from the Town of Wells.

Rick Irwin, Chairman Town of Wilton, spoke of continuity between Towns and standardized regulation, Town licensing and regulation at the local level. Not in favor of a moratorium.

Public commentary and discussion.

Alison Elliott summarized discussion with Towns and their positions on a possible moratorium. Committee discussion. Public discussion.

Al Huff, Monroe County Land Conservation, gave explanation of reclamation plans, permits, procedures.

Public comment and discussion – role of the DNR in regulation. There was a request for a DNR liaison to be present at a county meeting to give presentation and address public concerns.

7:42 Break

8:04 Meeting called back to order by Chairman Yarrington.

Committee discussion on Town input. Alison will compile a suggested list of proposed conditions for the committee to review and possibly call a special meeting with the Towns to address and discuss. Yarrington placed continued discussion on next month’s agenda.

Alison reported the online dog licensing is now active, and gave explanation on the services available to outside sources. Fairfield Computer Services will not be charging for the first 6 months of the service.

Paulette Hansen presented the monthly dog report. Discussion.

Financial Report - Vouchers - Inter-departmental Transfers – Credit Card Expenditures

2011 Sanitation, Zoning & Dog Control YTD Financial Reports were reviewed and discussed. 2011 Vouchers, Interdepartmental Transfers and Credit Card Expenditures were reviewed.

Vouchers		Prepaid Vouchers		Interdepartmental Transfers		Credit Card Expenditures	
Sanitation	880.14	Sanitation	0.00	Sanitation	193.79	Sanitation	335.48
Zoning	365.01	Zoning	0.00	Zoning	0.00	Zoning	216.45
Dog Control	2193.97	Dog Control	25.00	Dog Control	242.43	Dog Control	186.10
Total	3439.12	Total	25.00	Total	436.22	Total	738.03

A motion was made by Path, seconded by Chapman, to approve the vouchers, prepaid vouchers, interdepartmental transfers and credit card expenditures. Motion carried 4-0.

Yarrington requested an amendment to the November 21, 2011 meeting minutes as the Spring Green Seminar was approved for attendance at that meeting in the motion to attend the teleconferences. **A motion** was made by Path, seconded by Boltik, to amend the November 21, 2011 meeting minutes to add the authorization for attendance for the Spring Green Seminar. Motion carried 4-0.

A Budget adjustment for the Zoning Department was presented and reviewed for the purchase of a metal detector. Alison explained that a metal detector has been being borrowed from another department for consistent and regular use. **A motion** was made by Chapman, seconded by Boltik, to approve the budget adjustment for the Zoning Department and forward to Finance Committee for approval. Motion carried 4-0.

The next meeting is on Monday, January 16, 2012 at 6:00 PM in the Rolling Hills Auditorium.

A **motion** to adjourn at 8:40 pm was made by Chapman, seconded by Boltik.
Motion carried 4-0.

Recorded by April Brady