



**COMMITTEE MEETING MINUTES
October 21, 2019**

BOARD MEMBERS PRESENT:

Jim Schroeder, Chairperson
Rod Sherwood, Vice Chair
Pete Peterson, Member
Mary VonRuden, Member
Dean Peterson, Member

RESOURCE PERSONS:

Linda Smith, Administrator
Garlynn Brookshaw, Business Services Director
Garry Spohn, Maintenance Supervisor

1. **Call to Order/Roll Call** - The meeting called to order by J. Schroeder at 4:00 p.m.
Roll call: J. Schroeder, here; R. Sherwood, here; P. Peterson, here; M. VonRuden, here; and D. Peterson, here.
2. **Public Comment** – No public comment.
3. **Review of Minutes for September 16, 2019 – Motion made by D. Peterson, seconded by M. VonRuden, to the minutes of September 16, 2019. Vote 5-0. Motion carried.**
4. **Business Reports -**
 - A. **Presentation of Financials** – G. Brookshaw presented the financials for August 2019.
5. **Administrator's Report –**
 - A. **Census Update** – L. Smith updated on our current census.
Today's Nursing Home Census = 63 (80 total licensed beds)
Today's Assisted Living Census = 4 (8 total licensed beds)
 - B. **Monthly Report** – L. Smith stated there has been no response from the federal surveyors regarding the Civil Monies Penalty, however, we continue to work with the state on that. L. Smith commented have received some quotes for flooring. The plan is to use the money budgeted this year in the capital budget for the residents' rooms that are in need and wait until 2020 budget to do the abatement and flooring in the rest of the building. L. Smith affirmed that Garry Spohn, Maintenance Supervisor, is still waiting on quotes for the roof repairs. L. Smith



updated the committee on our Value Based Purchasing incentive, which is based on re-hospitalization rates, that this year we received an incentive. L. Smith apprised that currently we are having issues with the tunnel between the boiler house to the 1948 building, which carries all of the steam heat, water, data, phone, etc. Years of water and salt is eating away the concrete and rebar and it is breaking down. G. Spohn stated that the Highway Commissioner recommends pulling the top off and put a new top on it. He also recommended that it is blocked off from traffic. L. Smith affirmed that this has been blocked off and traffic redirected.

6. **Plumbing** – L. Smith shared with the committee two bids that Garry received on the 8th to repair the hot water plumbing on our Haven House unit. Our budgeted amount for this project is \$85,000. The two bids were: Don's Plumbing from Tomah \$68,219. Hengel Brothers, Inc. out of La Crosse \$176,000.

Motion made by D. Peterson, seconded by J. Schroeder, to accept the bid from Don's Plumbing from Tomah in the amount of \$68,219. Vote 4-1. Motion carried.

7. **Next Meeting Date & Time** - Monday, November 18, 2019, at 4 p.m.
8. **Next Month's Agenda Items** – No items
9. **Adjournment** - **Motion made by R. Sherwood, seconded by D. Peterson, to adjourn the meeting at 4:52 p.m. Vote 5-0. Motion carried.**

Submitted by
Garlynn Brookshaw