

Nursing Home Building Advisory Committee  
November 15, 2017

Present: Cedric Schnitzler, Pete Peterson, Nodji VanWychen, Wallace Habhegger, Rod Sherwood, Linda Anderson, Jim Bialecki

Others: Garlynn Brookshaw, Tina Osterberg, Paul Geier, Nellie Pater, Roger Gorius, Tom Martin, Duane Helwig, Pam Pelot, Mary Von Ruden, Press, Member of the Public

The meeting was called to order in the Monroe County Board Assembly Room at 3:00 p.m. by Chair Cedric Schnitzler.

- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the October 30, 2017 minutes. Carried 7-0.
- Architectural Conceptual Plan Review – Pam Pelot and Duane Helwig provided an update of the architectural conceptual plans. Questions were answered.
- Financial Updates – Tom Martin provided a financial update to members regarding site costs between the east and west sites. The historical cost range provided in May 2017 and current budget was provided. With the dollar amount that the county has chosen, the new facility will be short a total of 8 beds. However if bids come in well, the county can add alternates to the facility. Discussion.
- Building Site Location – Jim Bialecki explained reasons as to why the west side site was selected. Jim explained that if we are unable to reach an agreement with the City of Sparta, an option could be to move the facility to Tomah. At this time we are obligated to build a nursing home within Monroe County. Discussion. Roger Gorius, Tomah City Administrator expressed an additional option to build the nursing home in the City of Tomah next to the new Tomah Memorial Hospital. Discussion.
- Voucher Approval - Motion by Jim Bialecki second by Wallace Habhegger to approve the MSA Professional Services voucher for the "actual cost" of the booster station review up to an amount of \$2,500.00, the review is to be concluded and a report issued by December 11, 2017. Discussion. Carried 5-2.
- Bonding – Cedric Schnitzler explained that the bonding resolution passed the Finance Committee today. However, we may visit the bonding resolution in December to wait the outcome of the City of Sparta. Tina Osterberg, Finance Director provided an overview of the financing plan.
- Construction/Project Manager Discussion – Tom Martin provided members with a project responsibility matrix. A scope of services was provided. Discussion. Members will digest information and this item will be revisited during the next meeting.
- Next Meeting Date/Time – December 21, 2017 at 3:00 p.m.
- Items for next month's agenda – Construction/Project Manager.
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 4:15 p.m. Carried 7-0.

Shelley Bohl, County Clerk  
Recorder