



MONROE COUNTY BOARD OF SUPERVISORS

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NOTICE OF MEETING

Committee: Nursing Home Building Advisory Committee
Date: Monday, October 9, 2017
Time: 3:00 p.m.
Location: Rolling Hills
Auditorium
14345 County Hwy B
Sparta, WI 54656

AGENDA ITEMS

1. Call to Order/Roll Call
2. September 18, 2017 Minutes Approval – Discussion/Action
3. Architectural Conceptual Plans – Discussion/Action
4. Financial Updates
5. Bonding – Discussion/Action
6. Focus Group Report
7. Set Next Meeting Date & Time
8. Adjournment

Cedric Schnitzler, Chair
Date Notices Mailed 10/03/2017

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted, only the business noted above.

Committee Members: Pete Peterson, Jim Bialecki, Nodji VanWychen, Linda Anderson, Rod Sherwood, Wally Habegger, Cedric Schnitzler

Nursing Home Building Advisory Committee
September 18, 2017

Present: Pete Peterson (left the meeting at 4:30 p.m.), Nodji VanWychen, Rod Sherwood, Jim Bialecki (left the meeting at 4:06 p.m.), Linda Anderson, Wallace Habegger.

Absent: Cedric Schnitzler,

Others: Tina Osterberg, Garlynn Brookshaw, Duane Helwig, Matt Appel, Bob Janovick

The meeting was called to order in the Rolling Hills Nursing Home Recreation Room at 3:00 p.m. by P Peterson.

- Minutes Approval – Motion by R. Sherwood second by N. VanWychen to approve the August 21 & September 1, 2017 minutes. Carried.
- Tour Update – P Peterson, N. VanWychen, L. Anderson, and W. Habegger shared their thoughts to the committee on the tours that were attended on September 30, 2017.
- Results of Geotechnical Study - M. Appel, Civil Engineer from AEC, summarized the findings on the two sites (Site 3 & Site 4). In reference to the report it was identified as Option 1 for Site 3 and Option 2 for Site 4.
- Topography Overview and Physical Characteristics of Site Options – M. Appel explained the sewer lines in Option 1 would need to be relocated. Option 1 sits lower and because of that the site would require extra fill in order to position the building up more in line to where the current building is. Option 1's construction costs, filling and grading would be more than Option 2. Option 2 site is on the hillside and would not need extra fill, it would require you to cut on one side and fill on the other. The moving of the sewer lines on Option 1 would be much more costly than just running them under County Hwy B to Option 2.
- Final Site Selection to Move Forward with Development – L. Anderson shared a letter from Bob Micheel, Monroe County Land Conservation Director, outlining his suggestions, concerns, and recommendation to choose Option 1. M. Appel responded to this letter and stated that from an engineering standpoint that Option 2 is the better option to build. Motion made by R. Sherwood, seconded by J. Bialecki, to recommend to the Rolling Hills Committee to build on Option 2. Discussion held. Vote 3-3. Motion failed. P. Peterson stated this will be forwarded to the Rolling Hills Committee without a recommendation. More discussion was held in regards to the vote. Motion made W. Habegger, seconded R. Sherwood, to reconsider the previous vote. Vote 4-2. Motion carried. Motion made by R. Sherwood, seconded by J. Bialecki, to recommend to the Rolling Hills Committee to build on Option 2. Vote 4-2. Motion carried.
- Financial Updates – No discussion necessary.
- Bonding - No discussion necessary.
- Advisory Committee Focus Group – D Helwig, Architect from Community Living Solutions, conducted a focus group with the committee.
- Next Meeting Date/Time – The next meeting is Monday, October 9, 2017 at the Rolling Hills Nursing Home Recreation Room beginning at 3:00 p.m.

- Items for next month's agenda – Master Plan Concept Review, Bonding, Financial Updates, Focus Group Report, Neighborhood Meeting Report
- Motion by N. VanWychen second by R. Sherwood to adjourn at 4:56 p.m. Vote 4-0. Carried.

Garlynn Brookshaw
Recorder