

## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** Monday, January 9 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – December 12, 2011, December 21, 2011
- Dispatch
  - Approve Vouchers
  - Narrowbanding Bid Discussion/Action
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
  - Line Item Transfer Discussion/Action
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
- Circuit Court
  - Approve Vouchers
- Clerk of Court
  - Approve Vouchers
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
- Emergency Management
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
January 9, 2012

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Anthony Boltik  
Members Absent: Craig Buswell & Dan Olson  
Also Present: Sheriff Pete Quirin, Lisa Josvai, Randy Williams, Randy Gillen, Mike Arnold,  
Kevin Decorah, Ken Kittleson

Irwin called the meeting to order at 5:00 p.m. Roll call taken with Buswell & Olson absent.

**Boltik moved to approve the December 12, 2011 and December 21, 2011 meeting minutes, second by Humphrey. Motion carried (5-0).**

DISPATCH

Randy Williams presented department vouchers in the amount of \$15,523.20, \$160.28 & \$17,038.90. **Humphrey moved to approve, second by Boltik. Motion carried (5-0).**

Narrowbanding Bid Discussion/Action: Bids not presented at this time. Bids are not due until 2/8/12. Arnold provided a copy of an email with concerns regarding the bid specifications. He believes the requested bids are not P25 compliant. Arnold further believes the bids are directed toward Motorola and believes it won't be compatible with the Sheriff's new portable radios. Williams does not believe it is fair that Communications Services is not here to respond to these concerns. Williams indicated he did update his bid request to make it fair and open it to include other vendors. Gillen believes there is a system issue and/or equipment failure with the current equipment. Williams indicated this bid was to get everything narrowband compliant along with the repeaters replaced. He further indicated the bids were rewritten so the bids were not directed toward Motorola. McTaggart asked if each department does their own equipment or if they all work together. Arnold indicated several departments cannot afford Motorola. Arnold indicated no one oversees the whole project. Each department purchases and maintains their own equipment. Williams indicated Dispatch maintains the system. Irwin indicated we can discuss the bids next month and the vendors can be present if they wish. Las asked Williams to see what other counties are doing. **Las moved to postpone this action to next month so the committee can see the specifications and invite the vendors and/or others to appear to address concerns, second by McTaggart, Motion carried (5-0).**

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$7,645.28. **Humphrey moved to approve, second by McTaggart. Motion carried (5-0).**

Community Service Report/Court Services Report: Written report provided.

SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$109,008.59, \$1,523.00, \$5,653.68 & \$1,709.23. **Humphrey moved to approve, second by Las. Motion carried (5-0).**

Monthly Activities/Caseload Statistics: Written report provided.

Line Item Transfer Discussion/Action: **Humphrey moves to approve the Line Item Transfer as provided, second by McTaggart. Motion carried (5-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$8,083.82 & \$279.60. **Humphrey moved to approve, second by McTaggart. Motion carried (5-0).**

Humphrey asked to be excused for another meeting. A quorum is still present.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$17,736.94, \$281, \$7,036.61, \$825.68, \$3,629.17 and \$2,233.86. **McTaggart moved to approve, second by Las. Motion carried (4-0).**

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$3,512.45. **McTaggart moved to approve, second by Boltik. Motion carried (4-0).**

Caseload Statistics: Provided

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$3,053.76. **Boltik moved to approve, second by Las. Motion carried (4-0).**

Review Monthly Department Activities: Written report provided and explained.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$298.88. **McTaggart moved to approve, second by Boltik. Motion carried (4-0).**

Agenda Items for Next Meeting: Narrowband bids, Justice Department RFP's  
Next Meeting Date/Time: February 13, 2012 at 5:00 p.m.

**McTaggart moved to adjourn at 6:15 p.m., second by Las. Motion carried (4-0)**

Recording Secretary  
Cindy Culpitt

## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** Monday, February 13 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – January 9, 2012
- Clerk of Court
  - Approve Vouchers
  - Line Item Transfer Discussion/Action
- Circuit Court
  - Approve Vouchers
  - Line Item Transfer(s) Discussion/Action
  - Budget Adjustment Discussion/Action
  - Resolution Authorizing Transfer of Funds from the 2011 Contingency Fund to the Circuit Court Budget Discussion/Action
  - Community Service Policy Discussion/Action
- Emergency Management
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
  - Line Item Transfer(s) Discussion/Action
- Dispatch
  - Approve Vouchers
  - Narrowbanding Repeaters Discussion/Action
  - Annual Report Discussion
  - WISCOM Radio Grant Discussion
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
  - Review CSW Coordinator/Assistant Coordinator Position Discussion/Action
  - Line Item Transfer Discussion/Action
  - Review of OWI Case Manager RFP's Discussion/Action
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
  - **Line Item Transfer Discussion/Action**
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
February 13, 2012

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Dan Olson, Anthony Boltik & Craig Buswell

Members Absent:

Also Present: Sheriff Pete Quirin, Randy Williams, Peggy Thorson, Judge Ziegler, Reinhard Mueller, Steven Dubberstein (Communications Services), Randy Gillen (R Communications)

Irwin called the meeting to order at 5:00 p.m. Roll call taken with Buswell & Boltik absent.

**Olson moved to approve the January 9, 2012 meeting minutes, second by Humphrey. Motion carried (5-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$1,085.00 for 2011 and \$7,631.18 for 2012. **Humphrey moved to approve, second by McTaggart. Motion carried (5-0).**

Boltik arrived at 5:03. Buswell arrived at 5:04.

**Line Item Transfer Discussion/Action: Humphrey moves to approve the Line Item Transfer as provided, second by McTaggart. Motion carried (7-0).**

**Budget Adjustment Discussion/Action: Humphrey moves to approve the Budget Adjustment as provided, second by Las. Motion carried (7-0).**

**Resolution Authorizing Transfer of Funds from the 2011 Contingency Fund to the Circuit Court Budget Discussion/Action: Humphrey moves to approve the Resolution Authorizing Transfer of Funds as provided, second by Boltik. Motion carried (7-0).**

**Community Service Policy Discussion/Action:** Proposed policy provided to committee members in their packet and is available for review. McTaggart asked what the "insurance issue" is to which Judge Ziegler indicated that based on the current problems, it is possible the county's insurance will not cover the program. Boltik asked how this will affect the jail population and Judge Ziegler said that fewer jail bed days will be saved, but it is really unknown at this time. The opportunity for community service will be there, but defendants must take the initiative. Las asked if the insurance company has indicated anything in writing, to which it was indicated they have not. Irwin indicated that inmates will not be released to perform community service as indicated by the Sheriff which the Sheriff confirmed. Boltik indicated that a program shouldn't be penalized because of the actions of one individual. Irwin indicated it isn't just the actions of one person. Olson indicated this is a win/win situation because the inmates will have to be responsible and the county won't have to pay for vehicles/personnel/supplies. Boltik indicated that some people must be motivated and if they are helping in the community, maybe they will get a sense of pride and be less likely to commit additional crimes. Irwin reiterated that defendants will still have the opportunity to do community service, just not while they are incarcerated. Boltik asked if the liability for the county would be any less with the new OSHA rules if the county is sending individuals to those places. Irwin asked Judge Ziegler if this policy is the policy of the judicial system or something in which this committee could provide input. Judge Ziegler indicated something had to be done in the interim, regardless of what this committee does with the positions. Boltik recognized Reinhard Mueller. Mueller advised that

Annual Report Discussion/Action: 2011 Annual Report was provided.

WISCOM Radio Grant Discussion: The WISCOM Radio Grant was approved.

#### JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$9,269.55, \$191.64 and \$53.59. **Olson moved to approve, second by McTaggart. Motion carried (6-0).**

Community Service Report/Court Services Report: Written report provided.

Review CSW Coordinator/Assistant Coordinator Position Discussion/Action: The new job description was provided. The position is currently out for RFP's.

Line Item Transfer Discussion/Action: **McTaggart moves to approve the Line Item Transfer as provided, second by Buswell. Motion carried (6-0).**

Review of OWI Case Manager RFP's Discussion/Action: Bids were opened by Peggy and the County Administrator and it is recommended that Shelter Care be used. **Las moved to accept the bid of Shelter Care, second by Buswell. Motion carried (5-1) Olson opposed.**

Las was excused from the meeting at 7:42 p.m.

#### SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$90,571.78, \$835.17, \$20,992.63 and \$1,886.31. **Buswell moved to approve, second by McTaggart. Motion carried (6-0).**

Monthly Activities/Caseload Statistics: Written report provided and explained.

#### CLERK OF COURTS

Department vouchers were presented in the amounts of \$5,059.01 & 488.88 for 2011 and \$3,544.35 & 1,443.81 for 2012. **Olson moved to approve, second by Boltik. Motion carried (6-0).**

Line Item Transfer Discussion/Action: **McTaggart moves to approve the Line Item Transfer as provided, second by Buswell. Motion carried (6-0).**

#### EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$125.85, \$72.10 & \$5,925.60. **Buswell moved to approve, second by McTaggart. Motion carried (6-0).**

Review Monthly Department Activities: Written report provided.

Line Item Transfer Discussion/Action: **Boltik moves to approve the Line Item Transfer (\$11) as provided, second by Buswell. Motion carried (6-0). Buswell moves to approve the Line Item Transfer (\$978.07) as provided, second by McTaggart. Motion carried (6-0).**

#### MEDICAL EXAMINER

Department vouchers were presented in the amount of \$900 for 2011 and \$37.65 & \$2,076.00 for 2012. **McTaggart moved to approve, second by Buswell. Motion carried (6-0).**

Caseload Statistics: Provided

Line Item Transfer Discussion/Action: **Olson moves to approve the Line Item Transfer as provided, second by McTaggart. Motion carried (6-0).**

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$209.16 & \$20.50. **Olson moved to approve, second by Buswell. Motion carried (6-0).**

Agenda Items for Next Meeting: Review EMP provider, Community Service Ideas  
Next Meeting Date/Time: March 13, 2012 at 5:00 p.m.

**Buswell moved to adjourn at 8:12 p.m., second by Olson. Motion carried (6-0)**

Recording Secretary  
Cindy Culpitt

## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** Monday, March 12, 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – February 13, 2012
- Dispatch
  - Approve Vouchers
  - Narrowband Repeaters Bid Discussion/Action
  - Line Item Transfer Discussion/Action
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
  - Resolution Authorizing Withdrawal of Funds from the Jail Assessment Fund for Purchase of Restraint Chair for the Jail Discussion/Action
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
  - Electronic Monitoring RFP's Discussion/Action
  - Community Service Coordinator RFP's Discussion
- Clerk of Court
  - Approve Vouchers
- Circuit Court
  - Approve Vouchers
- Emergency Management
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

*William Bastian*  
*William Radio Communication*

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



## Cindy Culpitt

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**From:** Cindy Culpitt  
**Sent:** Wednesday, March 07, 2012 1:30 PM  
**To:** Pete Quirin; Lisa Josvai; Stan Hendrickson; Randy Williams; Cindy Struve; Peggy Thorson; Penny Brueggen; Shirley Chapiewsky; 'Kloety, Lynn'; Denise Secrist  
**Cc:** Shelley Bohl; Cathy Schmit  
**Subject:** March Public Safety Agenda  
**Attachments:** March 12 2012 Public Safety Agenda.doc

Cindy Culpitt, Office Manager  
Monroe County Sheriff's Department  
210 W. Oak St.  
Sparta WI 54656  
608-269-8750  
608-269-8889 (fax)

we are at an impasse. Boltik indicates he is concerned by the P25 compliance issue. **Motion carried (6-1) Olson opposed.**

Line Item Transfer Discussion/Action: **Humphrey moved to approve the line item transfer as presented, second by Buswell. Motion carried (7-0).**

#### SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$91,757.39, \$1,406.24, \$19,044.30 and \$1,106.82. **Humphrey moved to approve, second by Las. Motion carried (7-0).**

Monthly Activities/Caseload Statistics: Written report provided and questions answered.

Resolution Authorizing Withdrawal of Funds from the Jail Assessment Fund for Purchase of Restraint Chair for the Jail Discussion/Action: **Las moved to approve the Resolution as presented, second by Buswell. Motion carried (7-0).**

#### JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$4,979.29 & \$63.10. **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

Community Service Report/Court Services Report: Written report provided and questions answered.

Electronic Monitoring RFP's Discussion/Action: Draft of RFP's was provided and explained. Thorson requested any feedback on the RFP's. **Las moved that the RFP's be given to the County Administrator and Corporation Counsel for review and that it is brought back to committee next month, second by McTaggart. Motion carried (7-0).**

Community Service Coordinator RFP's Discussion: Two bids were received. Sheltercare came in lower, however, the County Administrator recommends that a county employee be hired in lieu of a contracted person as the cost would be lower.

#### CLERK OF COURTS

Department vouchers were presented in the amounts of \$2,341.73 for 2011, \$9,011.23 for 2012 and pre-paid vouchers in the amounts of \$3,656.32, \$2,173.63, \$612.48, \$435.63 & \$76.00. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

#### CIRCUIT COURT

Department vouchers were presented in the amount of \$8,140.42. **Humphrey moved to approve, second by McTaggart. Motion carried (6-0) Olson stepped out.**

#### EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$3,205.32 & \$380.00. **Humphrey moved to approve, second by Boltik. Motion carried (6-0).**

Review Monthly Department Activities: No report provided.

#### MEDICAL EXAMINER

Department vouchers were presented in the amount of \$1,567.23. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

the community service program does excellent things for the community and reduced jail bed days. He reiterated that these people are not the most trustworthy and this could be setting them up for failure. He also indicated that there is still a person available who has supervised the individuals. He could continue to coordinate community service so individuals could be released and could perform services to the community. Buswell indicated that the cities may benefit from community service, but the outlying communities do not, especially if the individuals are not driven to where the services are needed. McTaggart indicated this policy does not shut down community service, but makes changes where changes are needed. He further indicated it will take time to see how it works. Thorson indicated that the program is ripe for change and it will take time to work out the bumps and get the program where it can be. **Humphrey moves to approve the policy drafted by those in the judicial system, second by Olson. Motion carried (4-3) McTaggart, Boltik & Las opposed.**

#### DISPATCH

Randy Williams presented department vouchers in the amount of \$11,967.86, \$2,010.00 & \$197.27. **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

Narrowbanding Repeaters Discussion/Action: Williams provided a handout from Communications Service with the history of the radio system. He further introduced Steve Dubberstein from Communications Services who explained what Communications Services has done and is doing for Monroe County and what is now required of the county to become narrowband compliant. He recommends hiring a consultant to work up the requirements for the bids or Communications Services could provide equipment at the state rate with no change to the current maintenance contract. He also explained how the cell towers can be used to expand the system. Williams indicated that two months ago he had indicated he wanted to use Communications Services to become narrowband compliant. Since that time, initial bids were prepared and there were several complaints at the last meeting. He readjusted the bid specifications and requested and received no other input. His recommendation is to use Communications Services and if that is not acceptable, to use a consultant. Las asked if the radios already in the county will work if Communications Services is used to which it was indicated they would work just the same. Williams indicated the issue today is that four repeaters must be replaced by the end of the year. The issue of additional towers is for future discussion. Williams indicated a consultant would look into both issues. Irwin asked that the county could either hire a consultant or take advantage of the WSCA contract price with Motorola. **Humphrey moved to purchase from the WSCA contract, second by Irwin.** Irwin indicated we could do bids or purchase under the state contract. Randy Gillen was recognized and indicated he could be very competitive and also has equipment under the state contract. Williams indicated his recommendation is to continue the relationship with Communications Services. Buswell believes a consultant would be the best option and believes that competitive bidding should be done. Williams indicated he can make a list of consultants and find out what they would charge. McTaggart believes it is mandatory to bid this out and cannot support the motion without a price attached to the contract. Las believes this should be put out for bids and that a consultant should be used. **Call to question by Olson, second by Humphrey. Carried 7-0. Original Motion failed (2-5). McTaggart, Boltik, Las, Buswell & Olson opposed. Las moves to send the purchase of the repeaters out for bids and have the bids returned prior to the March committee meeting, second by Olson. Motion carried (6-1) Humphrey opposed.**

Humphrey was excused from the meeting at 7:12 p.m. A brief break was called at 7:12 p.m. The meeting reconvened at 7:17 p.m.

Caseload Statistics: Provided

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$5,772.12. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

Agenda Items for Next Meeting: None

Next Meeting Date/Time: April 9, 2012 at 5:00 p.m.

**Humphrey moved to adjourn at 7:02 p.m., second by Boltik. Motion carried (7-0)**

Recording Secretary  
Cindy Culpitt

## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** Monday, April 9, 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – March 12, 2012
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- Emergency Management
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
  - Line Item Transfer Discussion/Action
  - Budget Adjustment Discussion/Action
- Dispatch
  - Approve Vouchers
  - Telecommunications Week April 8 – 14, 2012
  - Narrowband Repeaters Discussion/Action
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
- Clerk of Court
  - Approve Vouchers
- Circuit Court
  - Approve Vouchers
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

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4/4/12 to committee by mail

## Cindy Culpitt

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**From:** Cindy Culpitt  
**Sent:** Wednesday, April 04, 2012 9:58 AM  
**To:** Pete Quirin; Lisa Josvai; Robert Conroy; Stan Hendrickson; Randy Williams; Cindy Struve; Peggy Thorson; Penny Brueggen; 'Kloety, Lynn'; Shirley Chapiewsky; Denise Secrist  
**Cc:** Shelley Bohi; Cathy Schmit  
**Subject:** Public Safety Agenda  
**Attachments:** April 9 2012 Public Safety Agenda.doc

Cindy Culpitt, Office Manager  
Monroe County Sheriff's Department  
210 W. Oak St.  
Sparta WI 54656  
608-269-8750  
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PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
April 9, 2012

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Dan Olson, Anthony Boltik & Craig Buswell

Members Absent: None

Also Present: Sheriff Pete Quirin, Lisa Josvai, Randy Williams, Rob Conroy, representatives from R Communications, William Bastian Communications and Communication Service, members of the public

Irwin called the meeting to order at 5:00 p.m. Roll call taken with all present.

**Olson moved to approve the March 12, 2012 meeting minutes, second by Buswell. Motion carried (6-1). Las opposed.**

DISPATCH

Randy Williams presented department vouchers in the amount of \$134.03 & \$51.33.

**Humphrey moved to approve, second by Olson. Motion carried (7-0).**

Telecommunications Week April 8 – 14, 2012.

Narrowband Repeaters Discussion/Action: Williams indicated that law enforcement agencies are updating to narrowband the end of April due to grants received and compliance issues. Motorola will upgrade repeaters that handle law enforcement so there are no issues with the law enforcement upgrade. Quirin clarified the narrowband requirements, the upgrades necessary with the repeaters and P25 compliance. It is recommended that the Motorola bid be accepted due to lower cost, equipment compatibility and reliable service. Williams indicated that Motorola, using the State bid, is able to provide battery backup and still be the lowest bid. It is also important to have one service provider for all equipment and to have the same type of equipment. Battery backup and the need for it or not was explained and discussed. Boltik asked if Communications Services' state bid and UPS battery backup is still the lowest bid and it was indicated it would be. Repeaters are located in Cashton, Warrens and two in Kendall. Communications Service indicated that the WSCA state bid is substantially less than the bid process. It was decided previously to not go with the state bid and that purchase of the repeaters would be put out for bids which were done. **Humphrey moved to purchase the repeaters at the state bid with battery backup compatibility, second by Olson.** P25 systems and the timeframe for said compliance was discussed as 8 – 10 years. The difference between analog and digital was explained. **Motion carried (4-3) McTaggart, Boltik, Las opposed.** The State bid price is \$24,548 as provided by Motorola.

SHERIFF

Sheriff Pete Quirin presented department vouchers in the amount of \$1,861.63, \$77,138.79, \$6,363.97, \$448.26 & \$27.12. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

Monthly Activities/Caseload Statistics: Written report provided and discussed.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$511.49. **Humphrey moved to approve, second by Las. Motion carried (7-0).**

Review Monthly Department Activities: No report provided.

Line Item Transfer Discussion/Action: **Las moved to approve the line item transfer as provided, second by Buswell. Motion carried (7-0).**

Budget Adjustment Discussion/Action: **Buswell moved to approve the budget adjustment as provided, second by Boltik. Motion carried (7-0).**

JUSTICE DEPARTMENT

Department vouchers were presented in the amount of \$190.79 & \$5,247.51. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Community Service Report/Court Services Report: Written report provided.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$6,121.25, \$1,663.85, \$265.80, \$485.83, \$332.74 & \$142.40. **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$11,388.65. **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$247.54. **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

Caseload Statistics: Provided

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$65.01, \$299.96 & \$1,051.46. **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

Agenda Items for Next Meeting: None  
Next Meeting Date/Time: May 14, 2012

**Boltik moved to adjourn at 6:23 p.m., second by Olson. Motion carried (7-0)**

Recording Secretary  
Cindy Culpitt



## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** Monday, May 14, 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – April 9, 2012
- Election of Vice Chair
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
  - Line Item Transfer Discussion/Action
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- Emergency Management
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- Dispatch
  - Approve Vouchers
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
- Clerk of ~~Court~~ Circuit Court
  - Approve Vouchers
- Circuit Court
  - Approve Vouchers
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

James Kuhn, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

5/8/12 Moved to committee

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
May 14, 2012

Members Present: James Kuhn, Dan Olson, Paul Steele, Jim Rasmussen, Anthony Boltik, Craig Buswell, Carol Las

Members Absent:

Also Present: Sheriff Pete Quirin, Cindy Struve, Lynn Kloety-Jamesson, Toni Wissestad, Peggy Thorsen, Randy Williams

Kuhn called the meeting to order at 5:01 p.m. Roll call taken with Las & Buswell absent. Introductions were made.

**Olson moved to approve the April 9, 2012 meeting minutes, second by Boltik. Motion carried (5-0).**

ELECTION OF VICE CHAIR: *Buswell arrived at 5:03.* Olson nominated Buswell as Vice Chair, Second by Boltik. Motion carried (5-0)

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$920.01 & \$498.29. *Las arrived at 5:06.* **Las moved to approve, second by Rasmussen. Motion carried (7-0).**

Case Load Statistics: Written report provided and questions answered.

Line Item Transfer Discussion/Action: **Olson moved to approve the line item transfer as presented, Second by Boltik. Motion carried (7-0)**

SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$138,842.59, \$2,448.36, \$270.12, \$2,454.30 & \$593.08. **Boltik moved to approve, second by Las. Motion carried (7-0).**

Monthly Activities/Caseload Statistics: Written report provided and questions answered.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$469.80 & credit card voucher. **Olson moved to approve, second by Las. Motion carried (7-0).**

Review Monthly Department Activities: Written report provided and questions answered. Struve requested assistance with the Debris Management Plan which Kuhn will discuss with Cathy Schmit.

DISPATCH

Randy Williams presented department vouchers in the amount of \$28,892.66 & \$117.05. **Olson moved to approve, second by Boltik. Motion carried (7-0).** Williams explained the narrowband & repeater upgrades being completed.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$6,905.43 & \$227.74. **Las moved to approve, second by Steele. Motion carried (7-0).**

Community Service Report/Court Services Report: Written report provided and questions answered. The current community service program, the different electronic monitoring programs, OWI Court and bond monitoring was discussed and explained.

MEDICAL EXAMINER

Toni Wissestad presented department vouchers in the amount of \$116.47. **Las moved to approve, second by Boltik. Motion carried (6-0). Boltik stepped out.**

Case Load Statistics: Written report provided and questions answered.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$6,385.66, \$2,523.24, \$1,353.87, \$106.40, \$764.60, \$149.20 & \$110.60. **Las moved to approve, second by Rasmussen. Motion carried (7-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$20,443.12. **Las moved to approve, second by Olson. Motion carried (7-0)**

Caseload Statistics: Provided

Agenda Items for Next Meeting: Community Service  
Next Meeting Date/Time: June 11, 2012

**Buswell moved to adjourn at 7:30 p.m., second by Steele. Motion carried (7-0)**

Recording Secretary  
Cindy Culpitt

## PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

**Date:** June 11, 2012  
**Time:** 5:00 p.m.  
Monroe County Justice Department  
128 S. Water St., Ste B  
Sparta WI 54656

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### AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – May 14, 2012
- Dispatch
  - Approve Vouchers
  - Narrowbanding Problems/Impact on County Radio System Discussion/Action
- Emergency Management
  - Approve Vouchers
  - Monthly Activities
  - HazMat Response Team Chief's Pay Discussion/Action
  - HazMat Refresher Training Pay Discussion/Action
- Justice Dept
  - Approve Vouchers
  - Community Service Report/Court Service Report
  - Community Service Discussion/Action
- Monroe County Sheriff
  - Approve Vouchers
  - Monthly Activities/Caseload Statistics
- District Attorney
  - Approve Vouchers
  - Case Load Statistics
- Clerk of Circuit Court
  - Approve Vouchers
- Circuit Court
  - Approve Vouchers
- Medical Examiner
  - Approve Vouchers
  - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

James Kuhn, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

6/5/12 Hailed + emailed

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE  
REGULAR MEETING MINUTES  
June 11, 2012

Members Present: James Kuhn, Dan Olson, Paul Steele, James Rasmussen, Anthony Boltik, Craig Buswell, Carol Las

Members Absent:

Also Present: Sheriff Pete Quirin, Lisa Josvai, Randy Williams, Peggy Thorson, Cindy Struve, Cathy Schmit, members of emergency services

Kuhn called the meeting to order at 5:00 p.m. Roll call taken with all present.

**Olson moved to approve the May 14, 2012 meeting minutes, second by Boltik. Motion carried (7-0).**

DISPATCH

Randy Williams presented department vouchers in the amount of \$320.33. **Boltik moved to approve, second by Olson. Motion carried (7-0).**

Narrowbanding Problems/Impact on County Radio System Discussion/Action: PowerPoint presentation, with handout, made by Williams providing radio concerns with the change to narrowband, other county comparisons and recommendations. Williams' recommendation is to obtain an independent consultant to evaluate the current infrastructure and make recommendations. That cost could be up to \$15,000. The second phase, leading through the RFP's, interviews, selection of vendors and through construction could cost between \$50 and \$100,000. The cost to complete the estimated 7 towers is \$2.4 million. Emergency services were asked what the problems were and it was indicated portable radio coverage had been poor in areas and is now worse with narrowbanding, mobile coverage has also decreased due to narrowbanding. Boltik asked about the equipment that was just replaced. Williams indicated that repeaters had to be replaced to be narrowband compliant which had been mandated by the FCC. Boltik asked if stronger portable radios would work better and it was indicated it would not. Boltik asked if the new equipment could be sold or turned in to offset the cost of this. Schmit indicated the Resolution could indicate how the present equipment would be disposed of. Kuhn indicated that the key thing is a consultant will determine what we need, why we need it and what is the best course of action. Las asked where the money for a consultant would come from and Schmit indicated her recommendation would be from the contingency fund. **Las moved to send out RFP's for a consultant to complete the two stages of this proposal, second by Buswell.** Las indicated the only cost is to send out the RFP's. Las indicated that the last 2 years had money returned to the general fund so there is a possibility that this could be funded, without bonding. Olson asked that those who have the poor coverage tell where the problem really is. Tomah Fire indicated they have poor or no portable coverage within the City of Tomah with narrowbanding. Olson asked what the State Patrol is using and it was indicated that the State has a new WISCOM system that was just installed throughout the state. It was indicated that the Norwalk/Wilton Chief must use his cellphone as he has no portable or mobile coverage. The county is required to be narrowband compliant by the end of the year. We could go back to wideband until the end of the year, but must be narrowband compliant. **Motion carried (7-0)** Williams will work with Schmit to get the RFPs out.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$592.07. **Las moved to approve, second by Steele. Motion carried (7-0).**

Monthly Activities: Oral report of activities was provided.

HazMat Response Team Chief's Pay Discussion/Action: Minutes approving the HazMat's Team Chief's pay are not available and are required by the Finance Department. **Las moved to approve payment of the HazMat Chief's pay, second by Steele.** This money is already budgeted. **Motion carried (6-1) Olson opposed.**

HazMat Refresher Training Pay Discussion/Action: **Las moved to approve payment of the HazMat Refresher training, second by Steele. Motion carried (7-0).**

#### JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$15,868.10 & \$278.29. **Las moved to approve, second by Rasmussen. Motion carried (7-0).**

Community Service Report/Court Services Report: Written report provided and explained.

Community Service Discussion/Action: Due to liability issues, no change is recommended at this time. There is a meeting scheduled on June 27<sup>th</sup> with several members of the court system/board members to discuss liability issues and to make recommendations. A formal presentation will be made to this committee after the June 27<sup>th</sup> meeting. Las is interested in day reporting for Huber individuals.

#### SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$270.12, \$75,966.53, \$27,932.20, \$483.25 & \$223.33. **Las moved to approve, second by Buswell. Motion carried (7-0).**

Monthly Activities/Caseload Statistics: Written report provided and questions answered.

#### DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$1,191.44. **Las moved to approve, second by Buswell. Motion carried (7-0).**

Case Load Statistics: Written report provided.

#### CLERK OF CIRCUIT COURTS

Department vouchers were presented in the amounts of \$10,954.47, \$2,615.60, \$1,542.03, \$490.40, \$167.20 & \$65.80. **Olson moved to approve, second by Las. Motion carried (7-0).**

#### CIRCUIT COURT

Department vouchers were presented in the amount of \$8,393.40. **Buswell moved to approve, second by Steele. Motion carried (7-0)**

#### MEDICAL EXAMINER

Department vouchers were presented in the amount of \$3,840.00. **Olson moved to approve, second by Boltik. Motion carried (7-0).**

Case Load Statistics: Written report provided.

Agenda Items for Next Meeting: Justice Department Budget Adjustment, Community Service,  
Veterans Court,  
Next Meeting Date/Time: July 9, 2012

**Olson moved to adjourn at 8:02 p.m., second by Boltik. Motion carried (7-0)**

Recording Secretary  
Cindy Culpitt