

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: January 10, 2011
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – December 13, 2010
- Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Justice Department)
- Dispatch
 - Approve Vouchers
 - Review E911 Sales Agreement/Contract Discussion/Action
 - Review Recording System Sales Agreement/Contract Discussion/Action
 - *Line Item Transfer Discussion/Action*
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - OWI Program Update
 - Bond Monitoring Program Update
- Clerk of Court
 - Approve Vouchers
 - Line Item Transfer Discussion/Action
- Circuit Court
 - Approve Vouchers
 - Line Item Transfer Discussion/Action
 - Resolution Authorizing the \$50 Ignition Interlock Fee to be Placed in the Monroe County Justice Department for Treatment Programs or Other Designated Department or Line Item Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Hazardous Materials Response for Confined Space Training Discussion/Action
 - Narrowband Report Discussion
 - Two Notices of Unanticipated Revenue Discussion/Action
 - WAHMR Conference Attendance Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Vehicle Routine Maintenance Discussion
 - Credit Card for Sheriff & Transport Officers Discussion/Approval
 - Request for Member for Jailer Interview Panel
- District Attorney

- Approve Vouchers
 - Case Load Statistics
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
January 10, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Carol Las, Craig Buswell, Anthony Boltik

Members Absent: Daniel Olson

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Cindy Struve, Darlene Pintarro, Peggy Thorson, Judge Todd Ziegler

Irwin called the meeting to order at 5:00 p.m. Roll taken with Olson absent.

Humphrey moved to approve the December 13, 2010 meeting minutes, second by Buswell. Motion carried (6-0)

Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Justice Department). Postponed to the February meeting.

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$24.40 for 2010 and \$16,866.77 for 2011. **Las moved to approve, second by Humphrey. Motion carried (6-0).**

Review E911 Sales Agreement/Contract Discussion/Action: Per Irwin, because the committee has approved this and the Recording System purchase, these contracts only need to go to Corporation Counsel and the County Administrator for approval.

Humphrey also indicated that the dates indicate 2010 and should be 2011. Pintarro indicated that Corporation Counsel has indicated several changes.

Review Recording System Sales Agreement/Contract Discussion/Action: See above.

Line Item Transfer Discussion/Action: **Las moved to approve the line item transfer from 120 to 110 as provided, Second by Buswell. Motion carried (6-0).**

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$7,893.04 and \$111.97 (credit card) for 2010 and \$400 for 2011. **Humphrey moved to approve both vouchers, second by McTaggart. Motion carried (6-0).**

Community Service Report/Court Service Report: Written report provided and discussed. Judge Ziegler indicates the Bond Monitoring Program has been more successful than anticipated with few failures.

OWI Program Update: Discussed briefly.

Bond Monitoring Program Update: See above.

CIRCUIT COURT

Judge Ziegler presented department vouchers in the amount of \$8,949.47 for 2010 and \$1,079.40 for 2011. **Humphrey moved to approve, second by Buswell. Motion carried (6-0).**

Line Item Transfer Discussion/Action: **Buswell moved to approve the line item transfer from 146 to 255 as provided, Second by Boltik. Motion carried (6-0).**

Resolution Authorizing the \$50 Ignition Interlock Fee to be Placed in the Monroe County Justice Department for Treatment Programs or Other Designated Department or Line Item Discussion/Action: Ziegler has brought this Resolution before the committee again so that the committee can decide where the fee can go. The Act does not direct where the money should go; it just indicates there is a \$50 fee for OWI convictions. **McTaggart moved to approve the Resolution as presented, Second by Las. Boltik indicates this money should go to help OWI offenders as this money is taken from them. Irwin indicates his position has not changed and that this money should go to the Clerk of Court's office to offset expenses. Humphrey asked that the process for OWI Treatment Court be explained to which Judge Ziegler did explain. Buswell indicates when the OWI**

court is in operation, that this money should go there, but until then, it should go to the Clerk of Court. McTaggart indicates this should be a non-lapsing account. **Motion failed (3-3) Humphrey, Buswell & Irwin opposed.**

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$1,871.81. **Buswell moved to approve, second by Humphrey. Motion carried (6-0).**

Review Monthly Department Activities: Written report provided and explained.

Hazardous Materials Response for Confined Space Training Discussion/Action: There has been a request for Confined Space Training with a total course cost of \$3,165 for 30 individuals. This total amount would be reimbursed 100% by the State upon completion of the class. **Las moved to approve this training to come from the HazMat training line item (273) temporarily with reimbursement to this line item upon receipt, Second by McTaggart. Motion carried (6-0)**

Narrowband Report Discussion: Postponed to next month.

Two Notices of Unanticipated Revenue Discussion/Action: **Humphrey moved to budget the unanticipated revenue (\$947 & \$1010), Second by Buswell. Motion carried (6-0)**

WAHMR Conference Attendance Discussion/Action: **Buswell moved to approve attendance at this training, Second by McTaggart. Motion carried (6-0)**

SHERIFF

Sheriff Pete Quirin presented department vouchers for administration (\$14,350.01), jail (\$57,254.72) and CTU (\$49.20). **Humphrey moved to approve, second by McTaggart. Motion carried (6-0).**

Overtime/Caseload Statistics: Written reports provided and discussed.

Vehicle Routine Maintenance Discussion: Humphrey asked if all routine maintenance goes to Arnold's. It was indicated that the various Brenege's, Larkins and Hundts' are used at the discretion of the officer. Arnold's was the lowest bid in 6 of the 11 bid categories when bids were put out.

Credit Card for Sheriff & Transport Officers Discussion/Approval: **Buswell moved to approve credit cards for Sheriff Quirin, Lori Welcher, Adam Currler O'Brien, Preston Mangan and Joseph Brown, Second by McTaggart. Motion carried (6-0)**

Request for Member for Jailer Interview Panel: Irwin will attend.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$13,166.40 for 2010, \$59.00 for 2011 and \$304.63 for prepaid expenses. **Humphrey moved to approve, second by Boltik. Motion carried (5-0). Buswell stepped out.**

Line Item Transfer Discussion/Action: **Humphrey moved to approve the line item transfer as provided, Second by Boltik. Motion carried (6-0).**

Olson arrived at 7:00 p.m.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$5.00 and 1,187.00. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

Caseload Statistics: Written report provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$58.03 and \$6,840.00. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Caseload Statistics: Provided.

Agenda Items for Next Meeting: Additional alternative sentencing programs
Humphrey moved to adjourn at 7:17 p.m., second by Boltik. Motion carried (7-0).

Recording Secretary

Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: February 14, 2011
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – January 10, 2011
- Dispatch
 - Approve Vouchers
 - Training Requests/Action
 - Line Item Transfer Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Line Item Transfer Discussion/Action
 - Credit Card for Patrolman Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Conference Attendance Discussion/Action
 - Line Item Transfer Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Line Item Transfer Discussion/Action
- Clerk of Court
 - Approve Vouchers
 - Resolution Authorizing Ignition Interlock Fee be Placed in Clerk of Court's Budget Discussion/Action
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Training Request Discussion/Action
 - Discussion/Approval of the 2011 Monroe County Justice Coordinating Council
 - MCCJC Letter of Approval for Application for up to \$100,000 for Veterans Court Discussion/Action
 - MCCJC Letter of Approval for Participating in Collaborative Grant Application Discussion/Action

- Sharing of Justice Department Car Discussion/Action
- Disposal of Trailer Discussion/Action
- Line Item Transfer Discussion/Action
- Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Justice Department) at approximately 6:15 p.m.
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

email dept heads 2/9/11
mailed 2/9/11

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
February 14, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent:

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Cindy Struve, Darlene Pintarro, Randy Williams, Peggy Thorson, Cathy Schmit, Judge Ziegler,

Irwin called the meeting to order at 5:00 p.m. Roll taken with Las & Buswell absent.

Olson moved to approve the January 10, 2011 meeting minutes, second by Boltik. Motion carried (5-0)

Las arrived at 5:02 p.m.

SHERIFF

Sheriff Pete Quirin presented department vouchers for administration (\$22,770.09) and jail (\$58,314.69). McTaggart moved to approve, second by Humphrey. Motion carried (7-0).

Buswell arrived at 5:03.

Overtime/Caseload Statistics: Written reports provided and discussed.

Line Item Transfer Discussion/Action: Humphrey moved to approve the line item transfer for 2010 as presented (10.218), Second by Buswell. Motion carried (7-0). Humphrey moved to approve the line item transfer for 2010 as presented (10.210 & 10.216), Second by Buswell. Motion carried (7-0). Buswell moved to approve the line item transfer for 2011 as presented, Second by Humphrey. Motion carried (7-0)

Credit Card for Patrolman Discussion/Approval: Buswell moved to approve the Request for Credit Cards for two patrolmen, Second by Humphrey. Motion carried (7-0)

DISPATCH

Randy Williams, the new Administrator, was introduced to the committee. Randy Williams and Darlene Pintarro presented department vouchers in the amount of \$467.67 for 2010 and 780.86 for 2011. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Training Requests/Action: Humphrey moved to approve the training request for Jessica Hemmerich, Second by Las. Motion carried (6-1). Olson opposed. Humphrey moved to approve the second training request, Second by Buswell. Motion carried (5-2) Olson & Boltik opposed.

Line Item Transfer Discussion/Action: Humphrey moved to approve the line item transfer for 2010 as presented, Second by McTaggart. Motion carried (7-0).

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$2,056.39. Humphrey moved to approve, second by Las. Motion carried (7-0).

Review Monthly Department Activities: Verbal report with monthly activities was given.

Conference Attendance Discussion/Action: Withdrawn.

Line Item Transfer Discussion/Action: Buswell moved to approve the line item transfer for 2010 as presented (EM Budget), Second by McTaggart. Motion carried (7-0). McTaggart moved to approve the line item transfer for 2010 as presented (SARA Budget), Second by Las. Motion carried (7-0).

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$2,261.89. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Caseload Statistics: Written report provided.

Line Item Transfer Discussion/Action: Humphrey moved to approve the line item transfer for 2010 as presented, Second by Boltik. Motion carried (7-0).

CLERK OF COURTS

Department vouchers were presented in the amounts of \$9,280.77 for 2010 and 2,386.55 for 2011. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Resolution Authorizing Ignition Interlock Fee be Placed in Clerk of Court's Budget Discussion/Action: Irwin provided and read the proposed Resolution Directing Use of Ignition Interlock Surcharge. Humphrey moved to approve the Resolution as presented, Second by Olson. Las opposes this motion and believes the surcharge should go toward OWI court as was presented in previous months. Boltik agrees. Motion fails (3-4). Boltik, Las, Buswell & McTaggart opposed.

CIRCUIT COURT

Department vouchers were presented in the amount of \$5,187.52 2010 and 7,447.34 for 2011. Boltik moved to approve, second by Las. Motion carried (7-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$2,118.85. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Caseload Statistics: Provided.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$5,567.28 and 241.88 for credit card. Buswell moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Written reports provided.

Training Request Discussion/Action: Thorson presented information regarding training offered. Buswell moved to accept the grant for training purposes in Holland, Michigan in June 2011, Second by Boltik. Motion carried (7-0)

Discussion/Approval of the 2011 Monroe County Justice Coordinating Council: This council has been meeting since 1996. The appointed Council has been established for 2011.

MCCJC Letter of Approval for Participating in Collaborative Grant Application Discussion/Action: Las moves to proceed with the Collaborative Grant Application,

Second by McTaggart. Motion carried (6-1). Humphrey opposed. Thorson provided a copy of the proposed letter supporting the Council to proceed with the grant application.

MCCJC Letter of Approval for Application for up to \$100,000 for Veterans Court Discussion/Action: McTaggart moves to approve the application for a Veterans Court grant, Second by Las. Motion carried (4-3) Humphrey, Olson & Irwin opposed.

Sharing of Justice Department Car Discussion/Action: Public Health has requested to use the vehicle during the day. This will be discussed further next month.

Disposal of Trailer Discussion/Action: Irwin recommended sending it to Property & Purchasing for discussion/disposal. **Buswell moved to turn the trailer over to Property & Purchasing for disposal, Second by Humphrey. Motion carried (7-0)**

Line Item Transfer Discussion/Action: Olson moved to approve the line item transfer for 2010 as presented, Second by Las. Motion carried (7-0).

Las asked to bring the Resolution Authorizing Ignition Interlock Fee be Placed in Clerk of Court's Budget back to amend the Resolution. It was determined this is not proper at this time.

Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Justice Department) at approximately 6:15 p.m. **Humphrey moved to go into closed session at 7:09 p.m. pursuant to Wis. Stats. 19.85(1)(c), Second by Buswell. Roll Taken with all in agreement.**

Humphrey moved to go into open session, Second by Boltik. Roll Taken with all in agreement.

Agenda Items for Next Meeting: DA introduce Investigator, Justice Department vehicle, Residency requirement to Administrative Committee

Humphrey moved to adjourn at 7:32 p.m., second by Las. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: Tuesday, March 15, 2011 (PLEASE NOTE DATE)
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – February 14, 2011
- FCC Mandatory Narrow-Banding Migration of Radio Frequencies and the Impact on the 911 Communications Center Presentation
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - District Attorney Investigator Introduction
 - MEG Car Discussion/Action
- Dispatch
 - Approve Vouchers
 - Emergency Management for Counties Training Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Emergency Management for Counties Training Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Sharing of Justice Department Car Discussion/Action
 - Acceptance of Snow Blower from Senior Services Discussion/Action
 - 4 Wheeler Discussion/Action
 - Open Discussion Regarding Liability Issues, Possible Action
 - Non Lapsing Fund Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Jailer Vacancy Discussion/Action
 - Open Discussion Regarding Jail Overcrowding
- Clerk of Court
 - Approve Vouchers
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

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PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
March 15, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Craig Buswell, Anthony Boltik

Members Absent: Dan Olson

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Dan Cary, Don Henry, Randy Williams, Peggy Thorson, Pat Deethardt, Cindy Struve, Judge Ziegler, Bob Janovick.

Irwin called the meeting to order at ~~4~~^{5:00} p.m. Roll taken with Boltik & Olson absent.

Buswell moved to approve the February 14, 2011 meeting minutes, second by Humphrey. Motion carried (5-0)

FCC Mandatory Narrow-Banding Migration of Radio Frequencies and the Impact on the 911 Communications Center Presentation: Randy Williams introduced from Communications Service, Steve and Dave to explain what needs to happen to get the 911 Dispatch Center narrow-band compliant.

Boltik arrived at 5:04

By January 1, 2013, all systems must be switched to narrow-band. Cashton Fire, Warrens Fire, Kendall Fire and Kendall Sheriff are not narrow-band capable.

The cost to upgrade and re-program the whole system is about \$32,000.

McTaggart asked if personal scanners will still work and it was indicated they would. Buswell asked how everyone will have service during the transition period and it was indicated there is a patch to allow radios to be on multiple channels during transition, which is about 1 week.

DISTRICT ATTORNEY

Dan Cary presented vouchers in the amount of \$388.00, \$1,751.20 and \$521.60.

McTaggart moved to approve, second by Las. Motion carried (6-0).

Caseload Statistics: Written report provided and questions answered.

District Attorney Investigator Introduction: DA Dan Cary introduced the DA Investigator, Don Henry. Las asked how it is decided what he does. Cary indicated it depends on the case and what comes up during trial preparation.

MEG Car Discussion/Action: Vehicles are seized by MEG during drug cases and MEG has offered a vehicle for the DA Investigator, provided the County pay the insurance and upkeep. Insurance is about \$570 per year plus maintenance and gasoline. Henry does not have county insurance or retirement and Cary would request that that money go towards this vehicle. **Humphrey moves to accept a MEG vehicle and make the necessary insurance, upkeep and gasoline payments, Second by Buswell.** Irwin indicated a line item transfer will have to be done. Las indicated a new line item should be created for these expenses. **Motion carried (6-0).** The vehicle will stay at the courthouse during non-business hours.

DISPATCH

Randy Williams presented department vouchers in the amount of \$760.03, \$45.47, \$132.74 and \$17.24. **Humphrey moved to approve, second by McTaggart. Motion carried (6-0).**

Emergency Management for Counties Training Discussion/Action: **Humphrey moves to approve Williams attending the training presented. Motion failed (3-3) Boltik, Las & McTaggart opposed.**

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$676.41. **Humphrey moved to approve, second by Buswell. Motion carried (6-0).**

Review Monthly Department Activities: Written report provided, explained and questions answered. Struve provided information regarding exercises she must prepare in the next few months.

Emergency Management for Counties Training Discussion/Action: **Las moves to approve Struve attending the training presented, second by McTaggart.** Struve indicated this is the first she has seen of the agenda and doesn't think it would be beneficial to her. **Motion failed. (0-6)**

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$4,812.24, \$76.76, \$400.00 and \$400.00. **Humphrey moved to approve, second by McTaggart. Motion carried (6-0).**

Community Service Report/Court Service Report: Written report provided.

Sharing of Justice Department Car Discussion/Action: Withdrawn.

Acceptance of Snow Blower from Senior Services Discussion/Action: **Las moves to accept the snow blower from Senior Services, second by Buswell. Motion carried (6-0)**

4 Wheeler Discussion/Action: The Justice Department does still have the 4 wheeler, but the last repair bill was over \$1,000 and it broke down again soon thereafter. It is a 2003 Yamaha 660 Grizzly. It is believed the fuel injector is damaged. Thorson does not want to use it for liability issues. This matter should be sent to Property & Purchasing for disposal. **Las moves to transfer the 4 wheeler and apparatus to the appropriate committee for disposal, second by Humphrey. Motion carried (6-0)**

Open Discussion Regarding Liability Issues, Possible Action: To use the chainsaw, the individual must be certified and she will check with worker's compensation to see if the same is true for the snow blower, but she does not believe so.

Non Lapsing Fund Discussion/Action: Thorson indicates this fund must be renewed each year. It is a non-lapsing fund for equipment with a balance around \$4,500. **Las moves to renew this non-lapsing account, second by Buswell. Motion carried (6-0)**

SHERIFF

Sheriff Pete Quirin presented department vouchers for administration (\$16,122.11), jail (\$54,586.48), prepaid expenses (\$6,746.11) and credit card (\$1,636.94). **Humphrey moved to approve, second by McTaggart. Motion carried (6-0).**

Overtime/Caseload Statistics: Written report provided and questions answered.

Jailer Vacancy Discussion/Action: Humphrey moves to fill the jailer vacancy, second by Buswell. Motion carried (6-0)

Open Discussion Regarding Jail Overcrowding: Quirin indicated that if there is a serious incident in the jail, it could be bad. Liability is a concern. It was requested that the Sheriff review the NIC report and bring this matter back next month with recommendations for changes to the Jail.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$1,806.80 (2010) and \$8,305.57 (2011). Humphrey moved to approve, second by Buswell. Motion carried (6-0).

CIRCUIT COURT

Department vouchers were presented in the amount of \$9,699.81. Humphrey moved to approve, second by McTaggart. Motion carried (6-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$3,888.40. Humphrey moved to approve, second by Las. Motion carried (6-0).

Caseload Statistics: Provided.

Agenda Items for Next Meeting:

Next Meeting Date/Time: April 11, 2011 5:00 p.m.

Humphrey moved to adjourn at 7:03 p.m., second by Las. Motion carried (6-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: Monday, April 11, 2011
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – March 15, 2011
- Dispatch
 - Approve Vouchers
 - National Public Safety Telecommunicator Week
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Line Item Transfers Discussion/Action
 - Mutual Aid Agreement Fort McCoy/County HazMat Team Discussion/Action
 - EMPG Redistribution Payment
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - EMP Update Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Line Item Transfers Discussion/Action
- Clerk of Court
 - Approve Vouchers
 - Line Item Transfers Discussion/Action
- Circuit Court
 - Approve Vouchers
 - Line Item Transfers Discussion/Action
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
APRIL 11, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Craig Buswell, Anthony Boltik, Dan Olson

Members Absent:

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Randy Williams, Cindy Struve,

Irwin called the meeting to order at 5:00 p.m. Roll taken with Las & Olson absent.

Las & Olson arrived at 5:01 p.m.

Boltik moved to approve the March 15, 2011 meeting minutes, second by Humphrey. Motion carried (7-0)

DISPATCH

Randy Williams presented department vouchers in the amount of \$34.17, \$118.78 and \$856.87. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

National Public Safety Telecommunicator Week: Williams announced that this week is National Public Safety Telecommunicator Week and presented statistics as to what they handle.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$810.79. Buswell moved to approve, second by Humphrey. Motion carried (7-0).

Review Monthly Department Activities: Written report provided and verbally reviewed.

Line Item Transfers Discussion/Action: Humphrey moved to approve both of the line item transfers as provided, Second by Las. Motion carried (7-0)

Mutual Aid Agreement Fort McCoy/County HazMat Team Discussion/Action: Proposed Mutual Aid Agreement provided for review. It is currently being reviewed by Corporation Counsel.

EMPG Redistribution Payment: \$5,797.98 additional revenue has been received and will be placed into the general fund.

SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$71,973.20, \$1,202.49 (prepaid), \$462.61 (prepaid), \$5,172.82 (prepaid) and \$715.66 (credit card). Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided and questions answered.

JUSTICE DEPARTMENT

Department vouchers were presented in the amount of \$96.93 (credit card) and \$6,871.98. Humphrey moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided.

EMP Update Discussion/Action: Proposed EMP Agreement provided for review. It is currently being reviewed by Corporation Counsel and County Administrator.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$1,569.83 and \$2,265.59. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Written report provided.

Line Item Transfers Discussion/Action: Buswell moved to approve the line item transfers as provided, Second by Humphrey. Motion carried (7-0)

CLERK OF COURTS

Department vouchers were presented in the amounts of \$11,675.92, \$5,393.23, \$88.32, \$111.39 and \$4,792.13. Las moved to approve, second by McTaggart. Motion carried (7-0).

Line Item Transfers Discussion/Action: Humphrey moved to approve the line item transfers as provided, Second by Las. Motion carried (7-0)

CIRCUIT COURT

Department vouchers were presented in the amount of \$8,300.89. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Line Item Transfers Discussion/Action: Humphrey moved to approve the line item transfers as provided, Second by McTaggart. Motion carried 7-0)

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$7,066.84. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Provided.

Agenda Items for Next Meeting: EMP Update, Jail Overcrowding

Next Meeting Date/Time: May 9, 2011, 5:00 p.m.

Humphrey moved to adjourn at 5:53 p.m., second by McTaggart. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: Monday, May 9, 2011
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – April 11, 2011
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Credit Card Approval
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - EMP Update Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - EMPG Redistribution Payment Discussion
 - Department Credit Card Discussion
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Credit Card Approval
 - Jail Overcrowding Discussion
- Dispatch
 - Approve Vouchers
- Clerk of Court
 - Approve Vouchers
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Mailed & emailed 5/5/11

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
May 9, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Craig Buswell, Anthony Boltik, Dan Olson

Members Absent:

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Peggy Thorsen, Cindy Struve, Lynn Kloety Jamesson.

Irwin called the meeting to order at 5:00 p.m. Roll taken with all present.

Olson moved to approve the April 11, 2011 meeting minutes, second by Buswell. Motion carried (7-0)

DISTRICT ATTORNEY

Lynn Kloety Jamesson presented department vouchers in the amount of \$1,465.97 and \$1,578.79. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Written report provided and questions answered.

Credit Card Approval: Buswell moves to approve the credit card for the Investigator as presented, Second by Humphrey. Motion carried (7-0).

JUSTICE DEPARTMENT

Peggy Thorsen presented department vouchers in the amount of \$7,346.17. Humphrey moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided and questions answered. Discussion occurred regarding work vests or t-shirts for community service workers and this will be placed on next month's agenda.

EMP Update Discussion/Action: Information provided regarding switching from Sun Monitoring to BI for the employee monitoring program. The County Administrator has reviewed the one year contract and it is now being reviewed by Corporation Counsel. Las moved to go with BI as the EMP provider. Irwin asked that this be put on next month's agenda to discuss further.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$3,060.83. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

Review Monthly Department Activities: Written report provided and verbally reviewed.

EMPG Redistribution Payment Discussion: Tina from Finance indicates the money must go into the 2010 revenue and cannot be used for anything else.

Department Credit Card Discussion: The credit card number had been compromised. The fraudulent charges were reversed by the credit card company and a new card was issued.

SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$23,931.35 (admin) and \$41,038.14 (jail) and pre paid vouchers in the amount of \$3,045.88, \$393.65 and \$270.12 and the credit card in the amount of \$1,105.49. **Humphrey moved to approve, second by McTaggart. Motion carried (6-0). Olson stepped out.**

Overtime/Caseload Statistics: Written report provided and questions answered.

Credit Card Approval: **Humphrey moves to approve the credit card for the new patrolman as presented, Second by Boltik. Motion carried (7-0).**

Jail Overcrowding Discussion: Buswell asked what would persuade negative members to pass a referendum. Olson indicates the wording of the referendum is the problem and Las agreed. Las asked for fair and open wording, not just yes or no. The dog pound site option was brought up again which confused the referendum. Boltik indicates there is not public support for a jail project. Irwin indicates a referendum is not a multiple choice questionnaire and believes without a cost analysis for the public to review, a referendum would be difficult to pass. McTaggart does not believe Performa had the knowledge of what needed to be built. Irwin indicated schematic is very different from a design. Schematics are just a rough draft. Boltik indicated his drop off price is \$16 million so now he would need to know what could be had for \$16 million before he could vote on it. Buswell indicates that there needs to be unity with the county board members. The public also needs to be informed to make an informed decision.

DISPATCH

Department vouchers were presented in the amount of \$947.48, \$2,010 and \$119.73. **Olson moved to approve, second by Humphrey. Motion carried (7-0).**

CLERK OF COURTS

Department vouchers were presented in the amounts of \$17,104.43, \$1,097.46, \$486.40, \$214.68, \$69.07 and \$81.20. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$8,645.05 and \$204. **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$1,907.91 and \$85.46. **Humphrey moved to approve, second by Boltik. Motion carried (7-0).**

Caseload Statistics: Provided.

Agenda Items for Next Meeting: EMP Update, Community Service work vests
Next Meeting Date/Time: June 13, 2011 at 5:00

Boltik moved to adjourn at 6:17 p.m., second by Humphrey. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: Monday, June 13, 2011
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – May 9, 2011
- Circuit Court
 - Approve Vouchers
 - Juvenile Clerk Vacancy Discussion/Action
- Dispatch
 - Approve Vouchers
 - Dispatcher Vacancy Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Community Service Work Vest Discussion
 - EMP Update Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
 - Jail Staffing Agreement Discussion/Approval
 - Patrol Lieutenant Update/Action
 - Patrolman Vacancy Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Emergency Management
 - Approve Vouchers
 - Monthly Activities/Caseload Statistics
- Clerk of Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Courthouse Security/Jail Overcrowding Discussion
- Agenda Items for Next Meeting
- Next Meeting Date/Time
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
June 13, 2011

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Craig Buswell, Anthony Boltik, Dan Olson

Members Absent:

Also Present: Sheriff Pete Quirin, Chief Deputy Lisa Josvai, Randy Williams, Judge Todd Ziegler, Peggy Thorsen, Cindy Struve, members of the public

Irwin called the meeting to order at 5:00 p.m. Six present with Olson absent.

McTaggart moved to approve the May 9, 2011 meeting minutes, second by Boltik. Motion carried (6-0)

Olson arrived at 5:01 p.m.

CIRCUIT COURT

Department vouchers were presented in the amount of \$14,935.86 and \$244.64. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Juvenile Clerk Vacancy Discussion/Action: Humphrey moved to approve filling the Juvenile Clerk Position, Second by Buswell. Motion carried (7-0).

DISPATCH

Randy Williams presented vouchers in the amount of \$108.88 and \$1,260.48. Olson moved to approve, second by Buswell. Motion carried (7-0).

Dispatcher Vacancy Discussion/Action: Humphrey moved to approve filling the Dispatcher Position, second by Las. Motion carried (7-0).

JUSTICE DEPARTMENT

Peggy Thorsen presented department vouchers in the amount of \$6,830.76 and \$47.52. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided and explained.

Community Service Work Vest Discussion: Thorsen indicated it should be left up to the crew leader on when a vest should be worn. Prices of vests were provided and reviewed. Boltik had indicated it wasn't to humiliate workers, but to say something like they're giving back to the community. Ziegler indicated there are many different reasons why people are on community service. Not just inmates are on it. Some individuals that receive services may not want them to wear clothing identifying them as inmates working around their homes. Boltik indicated it would be advertising that the county is doing what they can to assist criminals in their rehabilitation and not just locking people up. Thorsen indicated in crowded places, safety zones or where they need to be seen, workers wear orange vests. Olson believes they should be required to wear vests at all times. Humphrey believes this would be an unnecessary expenditure of public funds.

EMP Update Discussion/Action: Thorsen would request BI be allowed to make a presentation to the committee or the board regarding their services. Irwin indicated Request for Bids would be appropriate. Thorsen would recommend

having the top 3 providers make a 15 minute presentation to the committee next month.

SHERIFF

Sheriff Pete Quirin presented department vouchers in the total amount of \$19,733.59 (admin) and \$37,552.61 (jail) and pre paid vouchers in the amount of \$270.12, \$1,549.94 and \$200.00 Humphrey moved to approve, second by Boltik. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided.

Patrol Lieutenant Update/Action: Lt. Rob Conroy has been hired as the patrol lieutenant. Buswell moved to approve the transfer of Lt. Rob Conroy from the jail to the patrol, second by Humphrey. Motion carried (7-0)

Patrolman Vacancy Discussion/Action: Humphrey moved to approve filling the Patrolman Position, second by Buswell. Olson questioned if 3 patrolmen per shift is necessary. Motion carried (7-0).

Jail Staffing Agreement Discussion/Action: The Jail Staffing Agreement was mailed with the Agenda for review and approval. Boltik moved to approve the Jail Staffing Agreement, second by McTaggart. Motion carried (7-0)

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$1,929.77. Buswell moved to approve, second by McTaggart. Motion carried (7-0).

Review Monthly Department Activities: Written report provided and explained.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$229.88 and \$418.79. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Written report provided.

CLERK OF COURTS

Department vouchers were presented in the amounts of \$9,411.85 and \$910.57. Humphrey moved to approve, second by Olson. Motion carried (7-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$4,684.95 and \$870.00. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Provided

COURTHOUSE SECURITY/JAIL OVERCROWDING DISCUSSION: Las indicates the NIC report indicates to use Jail Assessment funds to improve the Jail for the short run. Quirin indicates some things have been done such as one way film on the jail office glass and improved video. Some things have not been done, such as a partition so the public cannot view the jail booking counter or a visitor paper pass tray or a separate Huber entrance. The control center is staffed for the most part by someone at all times. The report also recommends outdoor recreation and to move the office to the rear and the front room be changed into an exercise room and to change the multipurpose room to a 2 bed medical unit. Quirin indicates the 1960's part of the jail with its cables is difficult to operate and to find someone to fix and replace it is very difficult. Quirin

indicates the biggest problem is spending \$1,100 every day in Vernon County. McTaggart asked if anything from the current jail could be used in a new jail and/or expansion. Quirin indicated a good designer could possibly use the back side cells. Irwin indicated the linear design is still a problem. Buswell indicates the board will have to decide how much it is willing to spend as a whole. Olson indicates this is about staff doing their job and not necessarily a new facility as La Crosse has a new facility and drugs were smuggled in and an inmate was taken to the hospital.

Agenda Items for Next Meeting: CS Vests, EM presentations
Next Meeting Date/Time: July 11, 2011 at 5:00

Humphrey moved to adjourn at 6:56 p.m., second by Buswell. Motion carried (7-0).

Recording Secretary
Cindy Culpitt