

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: July 12, 2010
Time: 5:00 p.m.
Room 409, Human Service Building

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – June 14, 2010, June 23, 2010
- Conference Attendance Discussion/Action
- Dispatch Position Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Office Relocation Discussion/Action
 - Line Item Transfer Discussion/Action
 - Budget Adjustment Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Rental of Additional Office Space Discussion/Action
 - Line Item Transfer Discussion/Action
 - Budget Adjustment Discussion/Action
- Dispatch
 - Approve Vouchers
 - Line Item Transfer Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Resolution Authorizing Cancellation of Outstanding Accounts of the Monroe County Jail Discussion/Action
 - Position(s) Vacancy Review Discussion/Action
 - Out of County Inmate Housing Contract Review
 - Inmate Meal Contract Review
 - Inmate Phone Service Contract Discussion/Action
 - Request for Interview Panel Representative
 - NIC Recommendations for Current Jail Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Clerk of Courts
 - Approve Vouchers
- Circuit Court
 - Approve Vouchers

- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
 - Begin Department Head Evaluation
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
July 12, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Bob Hess, Chief Deputy Lisa Josvai, Rob Conroy, Cindy Struve, Darlene Pintarro, Cathy Schmit, Kim Mantzke, Adam Robarge, Brian Van Wormer

Irwin called the meeting to order at 5:01 p.m. Roll taken with Boltik & Buswell absent.

Olson moved to approve the June 14 and June 23, 2010 meeting minutes, second by Humphrey. Las made a motion to have the minutes from the June 14, 2010 meeting amended to include that the move by Emergency Management to the Highway Department was approved by the Property and Purchasing Committee at the April meeting, Second by McTaggart. Motion carried (5-0). Humphrey moved to accept the minutes as amended, Second by Olson. Motion carried (5-0)

Boltik & Buswell arrived at 5:06 p.m.

Conference Attendance Discussion/Action: Olson moved to have attendance to conferences and training approved by the committee prior to attendance, Second by Humphrey. Pedersen indicated that would be a hardship for his department as several employees have mandatory training requirements and sometimes training is not known until very near the time of the training. Schmit suggested if training and conferences are in the budget in detail, they shouldn't necessarily be brought before the committee once again. Conference requests coming back to the committee makes sense, but not training necessarily. Humphrey believed it made sense to have conferences approved, unless there is an emergency. Humphrey recommended if an emergency came up, then the department should contact the county administrator or committee chair for approval. Pedersen believes this to be an operational matter and the committee shouldn't interfere as they are not the experts. The Sheriff's Department is exceptional due to training and statutory requirements and doesn't necessarily answer to this committee. McTaggart indicated he agreed that there is a difference with this department as there are mandatory requirements, but the committee could review attendance. Humphrey moved to amend the previous motion to delete the word training, Second by McTaggart. Olson believes it should be amended that mandatory training/conference doesn't have to be approved. McTaggart wants to rely on the department heads to determine who goes to what training. Motion amending the motion carried (6-1) Olson opposed. The original motion carried (7-0).

Dispatch Position Discussion/Action: Pintarro indicated there is a position available and the applications have been received with testing to be held soon. Schmit presented some options about combining the Emergency Manager and Dispatch Administrator positions and provided a Fond du Lac example. Olson requested verification that this would be combining two departments which would save one position's pay. Irwin indicated it is more than just saving money, but also providing services. Las indicated that the Emergency Manager is a statutory position and also that grant money has already been received/budgeted for 2010 and it cannot be changed without payback. McTaggart said if two departments are combined, things need to slow down as this is more than just saving money. Las believes that the original Resolution that combined Dispatch should be reviewed. Buswell believes if the two positions are combined it could be very overwhelming and couldn't spread themselves between two emergencies.

Schmit indicated those she spoke to indicated the second in command for Dispatch and Emergency Management would have to be very good people in case of that emergency. Hess of the 911 Advisory Board indicated that someone must be dedicated to supervising Dispatch and doesn't support the combination of the departments. Pedersen indicated if you only look at the dollar figure, consideration should be taken of the liability issues that could become very expensive to the county in the future if a mistake is made due to a combined department.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$955.03. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Review Monthly Department Activities: Cindy Struve provided a verbal report of the activities she has been involved in for the past month.

Office Relocation Discussion/Action: Taken care of last month.

Line Item Transfer Discussion/Action: Schmit questioned if Emergency Management could share a copier/fax machine with another department with their move. Schmit indicated the IS Department is looking to go wireless and coordinate a countywide plan. Humphrey moved to approve the line item transfer of \$350 as requested, Second by Las. Motion carried (6-1) Olson opposed.

Budget Adjustment Discussion/Action: Las moved to approve the budget adjustment of \$1,470 as requested, Second by Humphrey.

JUSTICE DEPARTMENT

Department vouchers were presented in the amount of \$2,433.40. Humphrey moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Community Service Report provided.

Rental of Additional Office Space Discussion/Action: Taken care of at special meeting.

Line Item Transfer Discussion/Action: Humphrey moved to approve the line item transfer of \$4,000 as requested, Second by Buswell. Motion carried (6-1) McTaggart opposed.

Budget Adjustment Discussion/Action: Humphrey moved to approve the budget adjustment of \$2,000 as requested, Second by Buswell. Motion carried (7-0)

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$2,054.10. moved to approve, second by /. Motion carried (7-0).

Line Item Transfer Discussion/Action: Humphrey moved to approve the line item transfer of \$32,350.00 as requested, Second by Las. Motion carried (7-0)

SHERIFF

Lisa Josval presented department vouchers for administration (\$7,133.35) and jail (\$67,612.43). Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided and questions answered.

Resolution Authorizing Cancellation of Outstanding Accounts of the Monroe County Jail Discussion/Action: Humphrey moved to approve the Resolution Authorizing Cancellation of Outstanding Accounts of the Monroe County Jail, Second by McTaggart. Motion carried (7-0)

Position(s) Vacancy Review Discussion/Action: Pedersen asked to fill a newly vacated Jail Sergeant position in which a promoted Jailer, after the probationary period, asked to revert back to the jailer position. Irwin asked if this is a backfill position and Schmit agreed it is, therefore, no committee approval is necessary.

Out of County Inmate Housing Contract Review: Vernon County and Dunn County contracts were provided and explained.

Inmate Meal Contract Review: The Contract with Aramark Correctional Services was provided and explained with some discussion. The committee requested that this contract not renew automatically at the end of the year and that it be put out to bids. Pedersen asked the committee to address quality as well as cost when this is reviewed.

Inmate Phone Service Contract Discussion/Action: Tabled at this time.

Request for Interview Panel Representative: Jail Sergeant interview on July 21st with one individual provided they pass the physical agility test. Irwin will attend.

NIC Recommendations for Current Jail Discussion/Action: The NIC provided recommendations for the current jail and Pedersen requested the committee review said recommendations and address what can, if anything, be done at this time. Las also questioned why the NIC recommendations have not been reviewed. McTaggart asked the Sheriff to come back to the committee with recommendations and whether the jail assessment fund could fund some of this. Las moved to have the NIC recommendation discussed at the next County Board Meeting, Second by McTaggart. Motion carried (4-3) Irwin, Olson, Humphrey opposed.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$920.04 (DA) and \$246.92 (VW). Humphrey moved to approve, second by Las. Motion carried (7-0).

Caseload Statistics: Written statistics provided.

CLERK OF COURTS

Department vouchers were presented in the amount of \$11,324.34. Humphrey moved to approve, second by Las. Motion carried (7-0).

CIRCUIT COURT

Department vouchers were presented in the amount of \$9,580.10. McTaggart moved to approve, second by Buswell. Motion carried (7-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$694.10. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Provided.

Begin Department Head Evaluation: Annual Employee Review handed out to committee members for next month.

Agenda Items for Next Meeting: Two department head evaluations, Sheriff Reserve
Costs/Revenue,

Olson moved to adjourn at 7:18 p.m., second by Humphrey. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: August 9, 2010
Time: 6:00 p.m.
Room 409, Human Service Building

FOURTH AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – July 12, 2010
- Closed Session Pursuant to Wis. Stats. 19.85 (1)(c) to conduct end of probation evaluations (2 jailers) {Closed from approximately 5:00 – 5:05 p.m.}
- Dispatch Position/Department Discussion/Action
- Resolution Eliminating Emergency Management Director and Communications Center Administrator Positions and Creation of the Director Communications/Emergency Management Position Discussion/Action
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
 - Relocation and hours of Medical Examiner Department Discussion/Action
- Clerk of Courts
 - Approve Vouchers
 - New Revenue Line Item "Child Pornography Surcharge – Due State" Discussion/Action
- Circuit Court
 - Approve Vouchers
 - Installation of panic buttons in Branch III courtroom and offices Discussion/Action
- Dispatch
 - Approve Vouchers
 - Discussion/Approval to send employees to WI-NENA 2010 Conference
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Budget Adjustments Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics

- Sheriff Reserve Costs/Revenue Discussion/Action
- Approval of Contract for Phone Service for Jail Inmates
- Jaller Vacancy Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
August 9, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Chief Deputy Lisa Josvai, Cindy Struve, Ron Ebert, Shella Brookins, Lt. Mark Nicholson, Adam Robarge, Kim Mantzke, Ricky Dickinson, Cathy Schmit, Dave Kuderer, Darlene Pintarro, Mike Arnold, Chief Mike Kass, Pat Deethardt, Dawn Smith, Kathy Hehn, Judge Todd Ziegler, Ken Kittleson, Public, Media

Irwin called the meeting to order at 5:00 p.m. Roll taken with Boltik absent.

Olson moved to approve the July 12, 2010 meeting minutes, second by Buswell. Las moves that under Dispatch Discussion, about the middle of the paragraph should read "Las believes that the original Resolution that combined Dispatch should be reviewed 'due to liability,'" second by Buswell. Motion carried (6-0) Motion as amended carried (6-0)

Closed session pursuant to Wis. Stats 19.85(1)(c) to conduct end of probation evaluations (2 jailers):

Boltik arrived.

Las moved to go into closed session, second by McTaggart. Roll Taken (7-0). Las moved to go into open session, second by Humphrey, Roll Taken (7-0).

Buswell moved to retain the two jailers (Dahmen, Manka), second by Humphrey. Motion carried (7-0).

Dispatch Position/Department Discussion/Action: No Discussion.

Resolution Eliminating Emergency Management Director and Communications Center Administrator Positions and Creation of the Director Communications/Emergency Management Position Discussion/Action: Chief Kass, Sparta Police Department, provided a letter opposing these two departments merging. Chief Arnold spoke regarding the opposition by the rural fire department and county emergency services association of the merging of these departments. Las is opposed to this Resolution going forward due to liability issues. Las asked how much time is allotted to each department. She also indicated there are too many unknowns and the county is being set up for failure. Irwin explained this Resolution is a draft and can be changed and due to financial concerns, the committee has to look to change and enhance where it can be done. Olson supports this Resolution. For a year there was no Dispatch Administrator so he would like to try this option and if it doesn't work, something else can be proposed. Olson believes that people need to take more responsibility and not rely so heavily on the government for hand outs. Buswell is not convinced that someone could manage both departments. He further asked if having support or an assistant would cut into the proposed savings. He also fears someone having to do both jobs in case of an emergency. Las asked how Irwin believes this would be streamline items and in the fiscal note about grants. Irwin doesn't believe this merge will affect grants as the grants are department specific, not individual specific. Schmit provided a hand out of how

the fiscal note was arrived at. She indicated that the positions would be 50% dispatch and 50% emergency management. Las indicated that grants would be reduced if emergency management's hours are reduced. Humphrey asked how many other counties have this type of arrangement. Schmit indicated more than a couple, but she didn't have an exact figure. McTaggart does not feel the figures provided justify the merger and he believes there are a lot of other issues and feels this process needs to slow down. This is not just about saving money, but doing this right. Irwin indicated this Resolution gives it to the full county board to review to assist in financial decision making. Las indicates that every emergency manager she spoke to is underneath the Sheriff's Department. Pintarro provided a handout regarding support staff and the combination of these departments in various counties. Irwin believes there is ample staff to make this work and to have support staff to support one manager. Struve indicated the figures presented were not accurate as her health insurance options have changed. McTaggart believes only 3 counties are currently doing this and several have tried it and gone back to something else. Las thought the committee was going to talk to the Dispatch members to discuss what has or should be going on with this department. Josvai asked what efficiencies would be enhanced as indicated in the Resolution. Irwin indicated financial efficiencies. Irwin indicates it is not the intent of the Resolution to cut services, but to increase efficiencies. We have an opportunity to save some money and try this. It is not personal, but the committee and county board has tough decisions to make to save money. Irwin indicated he spoke with the Wilton Insurance agent and the ISO rating would not be affected by this merger. Boltik indicated that one position is created, but there still has to be assistants or shift leaders hired as one person can't do both jobs. Humphrey indicated the State's financial situation is not good and new ideas have to be explored to keep county government running and believes we can't find out if this will work until it is tried. Olson suggested the emergency manager couldn't put someone in charge temporarily in Dispatch if an emergency came up. Pintarro also indicated that Dispatch currently has no support staff and Emergency Management currently has one part-time support staff. Pintarro also asked if there are any union problems as there are different unions involved with these departments. Arnold indicated ISO does rate based on Dispatch besides fire department equipment and other things. Irwin indicates that this Resolution is not trying to break down public services, but enhance it. Lt. Nicholson of the Tomah Police Department indicated opposition to this Resolution and asked how these departments are enhanced with this merger. Irwin indicated this is a tough budget cycle and unfortunately, cuts are going to have to be made. Las indicates that there needs to be two separate departments with two separate directors. The liability issues are too huge to save only \$56,000. Buswell indicated he would like some more time to review this. Humphrey moves to approve the Resolution Eliminating Emergency Management Director and Communications Center Administrator Positions and Creation of the Director Communications/Emergency Management Position, second by Olson. Motion failed (3-4) Irwin yes, Boltik no, Buswell no, Humphrey yes, Las no, McTaggart no, Olson yes.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$1,893.97. Humphrey moved to approve, second by Olson. Motion carried (7-0).

Caseload Statistics: Provided.

Relocation and hours of Medical Examiner Department Discussion/Action: Withdrawn.

CIRCUIT COURT

Installation of panic buttons in Branch III courtroom and offices

Discussion/Action: Judge Ziegler indicated there is no plan for panic buttons in the third courtroom and this should be addressed as there is currently only 1 'slot' available for additional panic buttons. Irwin indicated this should be discussed through Property and Purchasing.

Department vouchers were presented in the amount of \$15,816.73. Humphrey moved to approve, second by Las. Motion carried (7-0).

CLERK OF COURTS

Department vouchers were presented in the amount of \$9,877.76. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

New Revenue Line Item "Child Pornography Surcharge – Due State"

Discussion/Action: Las moved to approve this revenue line item, second by Humphrey. Motion carried (7-0)

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$701.33. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

Discussion/Approval to send employees to WI-NENA 2010 Conference: Pintarro provided information regarding this valuable training for Dispatchers and would like to send 2 employees. Humphrey moved to approve sending 2 employees to this training, second by McTaggart. Olson indicated this is not mandated by the State and is spending \$1,000 that is not necessary. Motion carried (6-1). Olson opposed.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$14,587.01. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Review Monthly Department Activities: Written and verbal report provided.

Budget Adjustment Discussion/Action: \$59,746.76 from 10.243.43625 to 10.243.53930.798 and \$13,054.29 from 10.242.4880 to 10.243.539.798. Las moves to approve the budget adjustments as presented, second by McTaggart. Motion carried (6-1) Olson opposed.

SHERIFF

Lisa Josvai presented department vouchers for administration (\$4,991.63) and jail (\$68,384.92). McTaggart moved to approve, second by Humphrey. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided and discussed.

Sheriff Reserve Costs/Revenue Discussion/Action: The revenue/expense was discussed and what exactly reserve members do. Olson asked if payroll taxes could be reimbursed also.

Approval of Contract for Phone Service for Jail Inmates: Josvai explained this current service with a renewal of the contract for three years. Humphrey moved to approve this contract, second by Buswell. Motion carried (7-0).

Jailer Vacancy Discussion/Action: Josval indicated a jailer will be retiring and asked if this position can be filled. Humphrey moved to approve the filling of this position, second by Las. Motion carried (6-1). Olson opposed

JUSTICE DEPARTMENT

Department vouchers were presented in the amount of \$/. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided,

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$1,698.00 (DA) and \$177.30 (VW). Humphrey moved to approve, second by McTaggart. Motion carried (1).

Caseload Statistics: Written report provided.

Agenda Items for Next Meeting: Two department head evaluations, sheriff reserve payroll tax reimbursement, jail inspection report, review of Victim Witness services

Humphrey moved to adjourn at 7:14 p.m., second by Olson. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: September 13, 2010
Time: 5:00 p.m.
Room 409, Human Service Building

AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – August 9, 2010
- Closed Session Pursuant to Wis. Stats. 19.85 (1)(c) to conduct department head evaluations (emergency management & medical examiner) {Closed from approximately 5:00 – 5:20 p.m.}
- Dispatch Position/Department Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Review of Victim Witness Services
 - Resolution Approving Investigator's Position Discussion/Action
- Dispatch
 - Approve Vouchers
 - Dispatch Recording System Discussion/Action
 - Dispatcher Vacancy Discussion/Action
 - Line Item Transfer Discussion/Action
 - Budget Discussion/Action
 - Part-time vs. OT Discussion/Action
- Circuit Court
 - Approve Vouchers
 - Purchase/Replace Conference Phone Discussion/Action
 - Installation of panic buttons in Branch III courtroom and offices Discussion/Action
- Clerk of Courts
 - Approve Vouchers
 - Discussion/Approval for attendance at conference
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Update on Bond Monitoring Position
 - Cost Assessment regarding county car
 - Justice Programs Expansion Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Sheriff Reserve Payroll Taxes Discussion/Approval
 - Jail Inspection Report Discussion

- Line Item Adjustment Discussion/Action
- Jailer Interview Participant Request
- Squad Maintenance Costs Review
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
September 13, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josval, Toni Wissestad, Cathy Schmit, Cindy Struve, Judge Todd Ziegler, Lynn Kloety-Jamesson, Judge David Rice, Darlene Pintarro, Peggy Thorson, Shirley Chaplewsky

Irwin called the meeting to order at 5:00 p.m. Roll call taken with Buswell absent.

Olson moved to approve the August 9, 2010 meeting minutes, second by McTaggart. Motion carried (6-0)

Closed session pursuant to Wis. Stats 19.85(1)(c) to conduct department head evaluations (emergency management & medical examiner):

Buswell entered the meeting at 5:01 p.m.

Humphrey moved to go into closed session at approximately 5:01, second by Olson. Roll Taken (7-0).

Humphrey moved to go into open session at approximately 5:49, second by Buswell. Roll Taken (7-0).

Medical Examiner Toni Wissestad was introduced to the committee members. The committee was informed by Toni of what she does as the Medical Examiner. Schmit will be meeting with Wissestad and Struve to go over their evaluations.

Dispatch Position/Department Discussion/Action: The LTE position was extended through December. Schmit recommends not doing anything until the budget process is complete. Olson recommends waiting until the new Sheriff is on board before making a decision. Humphrey recommends hiring an administrator. The committee will hold off on this decision. **Olson moves to not go forward with this position until the 2011 budget process is complete, Second by Boltik. Motion carries (7-0).**

DISTRICT ATTORNEY

Lynn Kloety Jamesson presented department vouchers in the amount of \$1,939.93 (DA). **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

Caseload Statistics: Report provided.

Review of Victim Witness Services: Wis. Stats. Chapter 950 was provided indicating the rights of victims and witnesses of crimes which is what the victim/witness employees assist with.

Resolution Approving Investigator's Position Discussion/Action: **McTaggart moves to approve the Resolution Authorizing the Establishment of an Investigator Position In the Monroe County District Attorney's Office, Second by Buswell. Motion carried (4-3) Olson, Humphrey, Las opposed.**

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$1,514.02.

Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Dispatch Recording System Discussion/Action: Recording system maintenance options were provided for review. There is no money currently in the budget for a maintenance

agreement. The current system is 10 years old and obsolete. The options include a maintenance agreement for 12 months or 6 months or pay as we go. Money is in the 2011 budget for a new system provided the budget is approved. Las moves to send out to bids for a new system and referral to the IT Department, Second by Humphrey. Motion carried (7-0).

Dispatcher Vacancy Discussion/Action: Addressed by the Personnel & Bargaining Committee.

Line Item Transfer Discussion/Action: Humphrey moves to approve the line item transfers totaling \$25,300 as provided, Second by McTaggart. Motion carried (7-0).

Budget Discussion/Action: If overtime continues, Dispatch may be over budget at the end of the year.

Part-time vs. OT Discussion/Action: The on call budget is on target to go over budget, therefore, Pintarro is asking for a waiver to allow it to go over budget and then complete line item transfers as necessary. Humphrey moves to allow Dispatch to exceed the budgeted amount for on-call employees with line item transfers after the fact as needed, Second by Boltik. Motion carried (7-0).

Olson asked that statistics be provided as to frivolous 911 calls made to Dispatch.

CIRCUIT COURT

Department vouchers were presented in the amount of \$11,653.05. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Purchase/Replace Conference Phone Discussion/Action: Judge Rice explained how the current phone system for conference calls is not adequate. The cost is \$15/month to rent or it can be purchased for \$500. Irwin also indicated there was an overage in the purchase of furniture that will have to be addressed. Judge Ziegler explained that his understanding that there was a budget amount for office furniture and for courtroom furnishings and a committee thought that was a double budget and took out \$5,000 from the budget. Schmit believed Courthouse Security would have money available due to the courthouse security starting later than June 2010. Las asked if this furniture bill was paid and Schmit indicated yes. Las asked who approved it and it was believed it went through the Clerk's office. Schmit recommends taking the purchase of the conference phone from the phone line item and adjust the line items toward the end of the year as necessary. Las moves to purchase a tripod conference phone system for the 3rd courtroom from the 225 line item, Second by Buswell. Motion carried (7-0)

Installation of panic buttons in Branch III courtroom and offices Discussion/Action: Judge Rice indicates there is a panic button installed; however, there is an issue as to determining where the alarm is coming from. Property and Purchasing will be reviewing this with figures submitted by the Sheriff.

CLERK OF COURTS

Shirley Chapiewsky presented department vouchers in the amount of \$9,905.92, which includes attendance at the fall conference.

Discussion/Approval for attendance at conference: Humphrey moves to approve the Clerk of Court attending the Fall Conference in Eau Claire, Second by Las. Motion carried (6-1) Olson opposed.

Humphrey moved to approve the vouchers, second by Las. Motion carried (7-0).

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amounts of \$4,790.24, \$400 and \$253.29. Humphrey moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided and inmate community service worker selection explained.

Update on Bond Monitoring Position: Provided in the written report and the different monitoring efforts were explained.

Cost Assessment regarding county car: Written report of car costs provided and explained.

Justice Programs Expansion Discussion/Action: Written request provided for expansion of programs to include Phase II - OWI Court and Phase III - Full Day Reporting in 2011 at a cost between \$250,000 and \$350,000 per year. Discussion. Irwin asked for additional information to be provided before a recommendation is made. Thorson is asking permission for the IPID committee to go forward with development of these expansion steps with committee support. Pedersen explained how the committee does not expect a dollar for dollar savings, but philosophically, money will be saved throughout the community, not necessarily visible as an immediate savings within the justice system. McTaggart moves to approve moving forward with expanding alternative sentencing to include OWI Court and preparing a 2011 budget for said programs, Second by Las. Motion carried (5-2) Olson & Humphrey opposed.

SHERIFF

Sheriff Dennis Pedersen presented department vouchers for administration (\$8,022.62) and jail (\$77,543.59). Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided.

Sheriff Reserve Payroll Taxes Discussion/Action: Payroll taxes are now billed to the entities requesting services.

Jail Inspection Report Discussion: Written report provided with the Agenda and briefly discussed here. A Resolution will be coming to authorize the County Board Chair and County Administrator to enter into an agreement with the Sheriff regarding minimum staffing levels which is required and indicated in the report.

Line Item Adjustment Discussion/Action: Buswell moves to approve the line item transfer as indicated in the amount of \$72,000 on the Sheriff side, Second by Humphrey. Motion carried (7-0). Boltik moves to approve the line item transfer as indicated in the amount of \$70,000 on the Jail side, Second by Buswell. Motion carried (7-0).

Jailer Interview Participant Request: Jailer interviews are September 21, 2010. Irwin will participate.

Squad Maintenance Costs Review: Written report provided and reviewed.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$268.42. Humphrey moved to approve, second by Las. Motion carried (7-0).

Caseload Statistics: Provided.

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$62,148.09. Las moved to approve, second by Boltik. Motion carried (7-0).

Review Monthly Department Activities: Written report provided.

Agenda Items for Next Meeting: Possibly budgets. Attempt to have meetings at Justice Department

Humphrey moved to adjourn at 9:25 p.m., second by Olson. Motion carried (7-0).

Recording Secretary

Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: October 11, 2010
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

SECOND AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – September 13, 2010
- Department Budgets Discussion/Action
- Dispatch
 - Approve Vouchers
 - Dispatch 911 Calls Review
 - Phone Recording Review/Action
- Clerk of Court
 - Approve Vouchers
 - Line Item Transfer/Contingency Transfer Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Patrol Credit Cards Discussion/Action
 - Patrolman Vacancy Discussion/Action
 - Nurse Vacancy Discussion/Action
 - Tribal Law Line Item Discussion/Action
 - Resolution Approving Request for Law Enforcement Aid for the Wisconsin Ho-Chunk Nation Population Discussion/Action
 - Interview Panel Participant
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Circuit Court
 - Approve Vouchers
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
October 11, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Chief Deputy Lisa Josvai, Darlene Pintarro, Shirley Chaplewsky, Adam Robarge, Cathy Schmit

Irwin called the meeting to order at 5:00 p.m. Roll call taken with all present.

Olson moved to approve the September 13, 2010 meeting minutes, second by Boltik. Motion carried (7-0)

Department Budgets Discussion/Action: Schmit indicated the Administrator's budget will be presented to Finance tomorrow. Departments will then have an opportunity to discuss their budgets with Finance. Three departments impacted with increased budgets include District Attorney (new investigator position), Justice Department (OWI program) and Dispatch/Emergency Management (combined department head). Las asked if this committee would see the budgets at all. Schmit explained that they go to Finance, are published, have finance/department meetings and go before the County Board. Las objects to the procedure of this budget as this committee is the most experienced with these departments and it was promised that this committee would review the budgets. Boltik indicated this committee shot down the combined department heads for Dispatch/Emergency and Schmit indicated the budget to be presented is the Administrator's budget and it is her recommendation to combine those department heads.

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$7.84. **Buswell moved to approve, second by McTaggart. Motion carried (7-0).**

Dispatch 911 Calls Review: A list of calls received by the Dispatch Center was provided for the month of September and explained. Questions were answered.

Phone Recording Review/Action: Phone recording bids were provided and questions answered.

CLERK OF COURTS

Shirley Chaplewsky presented department vouchers in the amount of \$14,741.76. **Las moved to approve, second by Buswell. Motion carried (7-0).** McTaggart asked that the number of jury trials actually held be provided for each branch of the court.

Line Item Transfer/Contingency Transfer Discussion/Action: **Buswell moved to approve the line item transfer in the amount of \$43,000 as presented, second by McTaggart. Motion carried (7-0)**

SHERIFF

Chief Deputy Lisa Josvai presented department vouchers for administration (\$13,771.43) and jail (\$78,798.82). **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

Overtime/Caseload Statistics: Written report provided.

Patrol Credit Cards Discussion/Action: Buswell moved to approve the credit card for Patrolman Karl Blanton with a \$1,000 limit, second by McTaggart. Motion carried (7-0)

Patrolman Vacancy Discussion/Action: Humphrey moved to approve filling the vacant patrol position, second by Buswell. Motion carried (6-1) Olson opposed.

Nurse Vacancy Discussion/Action: Las moved to approve filling the vacant Nurse position, second by Humphrey. Motion carried (6-1) Olson opposed.

Tribal Law Line Item Discussion/Action: McTaggart moved to add a line item for training under the 10.218 line item, second by Buswell. Motion carried (7-0)

Resolution Approving Request for Law Enforcement Aid for the Wisconsin Ho-Chunk Nation Population Discussion/Action: McTaggart moved to approve the Resolution as presented, second by Humphrey. Motion carried (7-0)

Interview Participant Request: Las will participate in the patrol interviews on October 21, 2010.

JUSTICE DEPARTMENT

Department vouchers were presented in the amounts of \$4,912.13 and \$101.94. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Community Service Report/Court Service Report: Written report provided.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$1,008.83. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

Caseload Statistics: Report provided.

CIRCUIT COURT

Department vouchers were presented in the amount of \$13,692.73. Humphrey moved to approve, second by Las. Motion carried (7-0).

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$1,034.85. Humphrey moved to approve, second by Buswell. Motion carried (7-0).

Review Monthly Department Activities: Written report provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$2,460.16. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Provided.

Agenda Items for Next Meeting: Chaplain for Sheriff/Dispatch/Jail Staff

Humphrey moved to adjourn at 6:29 p.m., second by Boltik. Motion carried (7-0).
Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: November 8, 2010
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – October 11, 2010
- Chaplain for Sheriff/Jail Staff/Dispatch Presentation/Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Patrolman Credit Card Discussion/Action
 - Jail Meals Discussion/Action
 - Payment of DVR from SCAAP Funds Discussion/Action
- Dispatch
 - Approve Vouchers
 - Telephone Recording Review
 - Administrator's LTE Position Discussion/Action
- Clerk of Court
 - Approve Vouchers
 - Number of Jury Trials Held by Courtroom Discussion
 - Family Clerk Position Discussion/Action
- Circuit Court
 - Approve Vouchers
 - Line Item Transfer Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
November 8, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Darlene Pintarro, Shirley Chapiewsky, Pastor Jef Skinner, Cathy Schmit, Pete Quirin,

Irwin called the meeting to order at 5:00 p.m. Roll call taken with Boltik absent.

Olson moved to approve the October 11, 2010 meeting minutes, second by Buswell. Motion carried (6-0)

Chaplain for Sheriff/Jail Staff/Dispatch Presentation/Discussion/Action: McTaggart introduced Pastor Jef Skinner who is the Chaplain for the Sparta Police Department and Pastor of Gospel Baptist Church. Pastor Skinner presented information, both written and verbally, as to what duties police chaplains perform for law enforcement. McTaggart explained that this is a volunteer service. Humphrey asked if this service would be beneficial to Monroe County to which it was indicated it would be. Pastor Skinner indicated he has an informal agreement with the Sparta Police Department and Chief Kass so no action is required of this committee.

Boltik arrived at 5:18 p.m.

SHERIFF

Sheriff Dennis Pedersen presented department vouchers for administration (\$6,951.17), drug (\$89.80) and jail (\$57,956.67). **Buswell moved to approve, second by Boltik. Motion carried (7-0).**

Overtime/Caseload Statistics: Written report provided and questions answered.

Patrol Credit Cards Discussion/Action: **Buswell moved to approve the credit card for Patrolman Kirk Bedenbaugh with a \$1,000 limit, second by McTaggart. Motion carried (7-0)**

Jail Meals Discussion/Action: Written information was provided and discussed regarding Aramark and Rolling Hills providing jail meals. It is the recommendation of the Sheriff's Department to have a three year contract with Aramark to provide jail meals. Olson asked if it would be better to have additional bids from other vendors. Las asked if the committee went with a three year contract, wouldn't that encumber the next county board. **Humphrey moved to approve a contract with Aramark for a period of three years, second by Buswell. Motion carried (7-0)**

Payment of DVR from SCAAP Funds Discussion/Action: **Boltik moved to approve payment up to \$3,550.00 from the SCAAP fund for payment toward a new DVR in the Jail and installation of said DVR, second by Buswell. Las requested that upgrades in the future be put out for bids. Motion carried (7-0)**

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$509.70. **Humphrey moved to approve, second by Buswell. Motion carried (7-0).**

Telephone Recording Review: Updated proposals were provided.

Administrator's LTE Position Discussion/Action: Pintarro indicated her LTE status is up on December 3rd. **Las moves to recommend filling the Dispatch Administrator's position and extend the LTE position until this permanent position is filled, second by Buswell. Motion carried (7-0)**

CLERK OF COURTS

Shirley Chapiewsky presented department vouchers in the amount of \$13,944.88. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Number of Jury Trials Held by Courtroom Discussion: A summary was provided with the Agenda.

Family Clerk Position Discussion/Action: **Humphrey moved to fill the Family Clerk vacancy which is due to retirement, second by McTaggart. Motion carried (7-0)**

CIRCUIT COURT

Line Item Transfer Discussion/Action: **Humphrey moved to approve the line item transfers as presented, second by Las. Motion carried (7-0)**

Department vouchers were presented in the amount of \$10,722.75. **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

JUSTICE DEPARTMENT

Department vouchers were presented in the amounts of \$4,637.52 & \$192.44. **Humphrey moved to approve both vouchers, second by Las. Motion carried (7-0).**

Community Service Report/Court Service Report: Written report provided.

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$2,060.64. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Caseload Statistics: Report provided.

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$621.89. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Review Monthly Department Activities: Not provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$331.90. **Humphrey moved to approve, second by McTaggart. Motion carried (7-0).**

Caseload Statistics: Provided.

Agenda Items for Next Meeting: Veterans Court discussion, Sheriff Department vehicle routine maintenance

Olson moved to adjourn at 6:54 p.m., second by McTaggart. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: December 13, 2010
Time: 5:00 p.m.
Monroe County Justice Department
128 S. Water St., Ste B
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – November 8, 2010
- Veterans Court Discussion
- Dispatch
 - Approve Vouchers
 - Telephone Recording Discussion/Action
 - Voucher Submission Discussion
 - Shredder Discussion/Action
 - Line Item Transfer Discussion/Action
- Clerk of Court
 - Approve Vouchers
 - Voucher Submission Discussion
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Resolution Authorizing the \$50 Ignition Interlock Fee to be Placed in the Monroe County Justice Program for OWI Treatment Programs Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Vehicle Routine Maintenance Discussion
 - Patrol Lieutenant Vacancy Discussion/Action
- Circuit Court
 - Approve Vouchers
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Approximately 6:30 p.m. Closed session pursuant to Wis. Stats 19.85(1)(c) to conduct department head evaluation (Justice Department)
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
December 13, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Carol Las, Craig Buswell

Members Absent: Anthony Boltik

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josval, Sheriff Elect Pete Quirin, Darlene Pintarro, Shirley Chapiewsky, Judge Todd Bjerke, Kathy Gausmann, Tom Downer, Peggy Thorson, Jim Gausmann, Judge Todd Ziegler

Irwin called the meeting to order at 5:01 p.m. Roll taken with Boltik absent.

Olson moved to approve the November 8, 2010 meeting minutes, second by Buswell. Motion carried (6-0)

Veterans Court Discussion: Jim Gausmann, La Crosse County Veterans Coordinator introduced Judge Todd Bjerke and Tom Downer, Mentor for La Crosse County Veterans Court. Judge Bjerke explained the services La Crosse County provides for Veterans in that they have a special court system that addresses the special issues of Veterans. Veterans are still held accountable for their actions, by receiving services to help them to not reoffend. Mentors are also available to possibly intervene prior to the court system/law enforcement involvement and to assist Veterans through the court system and helping find what services are best for the veteran. Jim Gausmann then provided the process of how the VA office receives referrals and what is done with that information. Tom Downer then provided information regarding mentorship for veterans and how the mentors assist them. Olson asked why we should do this and Bjerke explained that it is a special court to make sure veterans are fulfilling their requirements and changing their behaviors for the better. Buswell asked if Monroe County would have to have their own court and Bjerke explained that wouldn't be necessary, but Monroe County Judges could handle matters if they wanted to or use the La Crosse County system. Las indicated there is a huge population of veterans in Monroe County and believes this program would be good in this community. McTaggart asked who Judge Bjerke would recommend to spearhead this. Bjerke indicated the DA and/or Judges need to be onboard to see this go through the system properly.

DISPATCH

Darlene Pintarro presented department vouchers in the amount of \$857.76. Humphrey moved to approve, second by Buswell. Motion carried (5-0). (Olson stepped out)

Telephone Recording Discussion/Action: Written information was provided with the agenda and Cybertech would have a total price impact of \$37,571 and CenturyLink would have a total price impact of \$38,113.52. The CenturyLink NICE system is recommended by Dispatch and the Sheriff. In excess of \$45,000 was budgeted for this system between Dispatch and Sheriff. 40% of the amount will be paid by Sheriff and 60% to be paid by Dispatch. Las moved to purchase the CenturyLink NICE system, second by McTaggart. Motion carried (6-0).

Voucher Submission Discussion: Any vouchers paid outside the monthly payment schedule due to late fees and due dates, can be submitted to the committee after payment for approval

Shredder Discussion/Action: To be compliant with TIME regulations, records must be shredded. Las moved to purchase a shredder for a cost of \$1,252.97 and to

approve the line item transfer from 157 to 310 as provided, second by McTaggart. Motion carried (5-1) Olson opposed

Line Item Transfer Discussion/Action: Buswell moved to approve the line item transfer from 331 to 400 as provided, second by McTaggart. Motion carried (6-0)

CLERK OF COURTS

Shirley Chaplewsky presented department vouchers in the amounts of \$15,047.93 and 1,155.76. Humphrey moved to approve, second by Las. Motion carried (6-0).

Voucher Submission Discussion: Shirley requested that jurors, witnesses and petty cash fund be paid as it has been and not waiting for the committee meeting for payment.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$9,420.84 and credit card \$235.91. McTaggart moved to approve both vouchers, second by Las. Motion carried (6-0).

Community Service Report/Court Service Report: Written report provided.

Resolution Authorizing the \$50 Ignition Interlock Fee to be Placed in the Monroe County Justice Program for OWI Treatment Programs Discussion/Action: Humphrey moved to approve the Resolution Directing Use of Ignition Interlock Surcharge as provided by Judge Ziegler, Second by Las. Irwin indicated concern that the Clerk's office receipts this money and the revenue could help the Clerk's budget to offset expenses. Olson agrees. Las disagreed indicating that it will keep the OWI court in the 'black.' Judge Ziegler guessed that this amounts to about \$5,000 – 7,500 per year. Motion failed (3-3) Olson, Buswell, Irwin opposed.

SHERIFF

Sheriff Dennis Pedersen presented department vouchers for administration (\$11,613.38), CTU (\$1,573.00) and jail (\$88,497.01). Humphrey moved to approve, second by McTaggart. Motion carried 6-0).

Overtime/Caseload Statistics: Written reports provided.

Vehicle Routine Maintenance Discussion: Postponed until January.

Patrol Lieutenant Vacancy Discussion/Action: Las moved to fill the patrol lieutenant vacancy, second by Buswell. Motion carried (6-0)

CIRCUIT COURT

Department vouchers were presented in the amount of \$17,336.55. McTaggart moved to approve, second by Buswell. Motion carried (6-0).

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$397.84. Humphrey moved to approve, second by Olson. Motion carried (6-0).

Caseload Statistics: Written report provided.

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$1,566.71. McTaggart moved to approve, second by Las. Motion carried (6-0).

Review Monthly Department Activities: Written report provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$290.01. Humphrey moved to approve, second by Las. Motion carried (6-0).

Caseload Statistics: Provided.

Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Justice Department): Withdrawn due to Cathy Schmit's illness.

Agenda Items for Next Meeting:

Humphrey moved to adjourn at 7:26 p.m., second by Las. Motion carried (6-0).

Recording Secretary
Cindy Culpitt