

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: January 13, 2009¹⁰
Time: 4:00 p.m.
County Board Room

AMENDED AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes – December 16, 2009
- Building Update/Action
- Single Point of Entry Discussion/Action
 - Presentation by Per Mar Security
- Resolution Authorizing Courthouse Security Improvement Plan Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Investigator/Paralegal Positions Discussion/Action
 - Victim/Witness Copy Machine Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - LiDar Acquisition Grant Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Proposed Bail Monitoring Program Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - SCAAP Expenditure Discussion/Action
- Circuit Court
 - Approve Vouchers
- Clerk of Courts
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Adjourn

Robert Retzlaff, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
January 13, 2009

Members Present: Chuck Bluske, Brian Buswell, Bruce Humphrey, Carol Las, Larry McTaggart, James Schroeder (entered at 4:05)

Members Absent: Bob Retzlaff

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Lynn Kloety-Jamesson, Rick Irwin, Sheila Brookins, Cathy Schmit, Cindy Struve, Peggy Thorson, Richard Powell, Ron Ebert, Judge Ziegler, Toni Furan (Per Mar), Chuck Laitinen (Per Mar)

McTaggart called the meeting to order at 4:01 p.m.

Bluske moved to approve the December 16, 2009 meeting minutes, Second by Humphrey. McTaggart asked that the minutes be amended to indicate that he was designated to attend the Justice Department Interviews. Motion carried (6-0).

Building Update/Action: Buswell indicated a proposal will be presented to Venture. An offer will also be made of \$25,000 to Market Johnson. The jail was extensively discussed with Tom Lyons being asked to make a presentation at the next meeting. Supervisor Blanchard asked for further review of the different concepts.

Single Point of Entry Discussion/Action:

Presentation by Per Mar Security: Chuck Laitinen and Toni Furan were introduced from Per Mar and they provided papers to most of those present. Per Mar would have 2 officers on duty and a field officer providing spot checking of the 2 officers. The cost would be \$14.92 per hour for each officer. Based on the answers to a questionnaire provided by Per Mar, a post order book is prepared with all the orders for the security officers, including Per Mar and Monroe County's policies. Per Mar would prefer to have 4 weeks, once the lobby is configured, to complete their implementation process. Per Mar will also meet with the point of contact once per month to make sure everything is working smoothly. Bluske asked if the officers are hired locally and the answer is yes. Per Mar provides a benefit package to their officers including vacation, insurance, retirement, etc. Options available include a CPR certified guard at \$.05 more per hour and having a guard to tour the building and do a wand check would be an additional \$.15 per hour. The approximate annual cost for two officers without the options would be \$62,000. A survey for a single point of entry can be done for a fee of about \$10,000. Las asked if these officers can restrain an individual if necessary as they are not armed and Per Mar indicated their officers are there to stop someone and screen them prior to entry. McTaggart asked if 1 man and 1 woman would be at the entry point to do pat downs and it was indicated that would have to be discussed in the contract if the

officers were for screening purposes or if they would do pat downs and then yes, a man would pat down a man, etc.

Irwin indicated that the Administrative Committee discussed who handles the contract. Las indicated that Property & Purchasing discussed how to design the single point of entry and Garry Spohn presented the cost predictions with his people doing the majority of the work being about \$4,000 and the Sheriff discussed cameras at the entry point and indicated the cost may be able to come from the Jail Assessment Fund and could be monitored through the jail system. Buswell asked if this was budgeted for and it is not. Josvai provided that two sworn patrol deputies to man a station would be at a cost of \$133,658 for wages and benefits for the first year and after the first year, it would increase to almost \$140,000. If Bailiffs are used the first year cost would be \$133,334 for the first year and \$136,500 after the first year. Humphrey asked if Judge Ziegler had an opinion and he indicated a single point of entry really needs to be implemented. Judge Ziegler would prefer an armed officer, but he understands cost is a consideration.

Las moves to proceed with a single point of entry, Second by Buswell. Motion carried (6-0).

Resolution Authorizing Courthouse Security Improvement Plan
Discussion/Action: Irwin and Judge Ziegler indicated that all individuals should have to go through security, including employees. Las asked if bids had to be received for a contractor or could this committee just pick a contractor. Humphrey would prefer having armed guards provided by the Sheriff. **Buswell moves to approve the Resolution Authorizing Courthouse Security Improvement Plan with a construction cost up to \$4,000 and private personnel costs not to exceed \$70,000 with the money coming from the contingency fund, Second by Schroeder. Motion carried (5-1) Humphrey opposed.**

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,414.09 (DA) and \$95.53 (VW). **Humphrey moved to approve, Second by Schroeder. Motion carried (6-0).**

Caseload Statistics: Provided and discussed.

Investigator/Paralegal Positions Discussion/Action: A copy of Cathy Schmit's fiscal analysis and email response was provided. Schmit indicated due to fiscal constraints the positions are not feasible in 2010, but that the DA's office should resubmit the proposal in the 2011 budget after the 3rd Judge has been in operation and the caseload is determined. Cathy indicated cuts would have to be made somewhere to fund these positions.

Victim/Witness Copy Machine Discussion/Action: A copier purchase/maintenance information sheet was provided as the VW copier is at least 16 years old and is no longer cost effective or technologically compatible. If a copier was purchased outright, the price would be \$2,135 with a maintenance agreement of \$80 per quarter which would be cheaper than the present contract. There was a brief discussion on a countywide maintenance agreement which his

not feasible due to the county not having a wireless network. Lynn recommends purchase of the machine and Cathy indicates so long as a 2009 invoice is provided, it can come from the 2009 budget. **Humphrey moves to purchase a copy machine for \$2,315 so long as a 2009 invoice is provided and it comes from the 2009 budget, Second by Schroeder. Motion carried (5-1) Buswell opposed.**

A brief break was held at 5:40 p.m.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$23,176.47 which includes the purchase of the replacement radios as was approved previously. **Humphrey moved to approve, Second by Las. Motion carried (6-0).**

Review Monthly Department Activities: Monthly activities include working on the County Emergency Operation Plan.

LiDar Acquisition Grant Discussion/Action: The application was submitted, but the Grant has not been awarded at this time. Cindy has asked that Al Hoff handle the grant if it is awarded and Humphrey and Las agreed as they have had conversations with Al who stressed how important this Grant would be. **Humphrey moves to change the committee of jurisdiction to Land Conservation for this LiDar acquisition, Second by Las. Motion carried (6-0)**

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,474.38 and credit card in the amount of \$299.80. **Humphrey moved to approve, Second by Buswell. Motion carried (6-0).**

Community Service Report/Court Service Report: Reports provided which show the total 2009 figures. The new Community Service Crew Leader began working on January 4, 2010 and seems to be doing well. Peggy reminded the committee of the vehicle fund where the end of year budgeted extra money would be placed in said fund. The new van now has an extended warranty up to 100,000 miles. There was minor damage to the van when the jail garage door came down on the van, but it was buffed out.

Proposed Bail Monitoring Program Discussion/Action: A new position analysis was provided along with recommendations from Ken Kittleson regarding this Grade 2 position. The position will be 2080 hours, but filled by 2 part-time people. These employees will monitor individuals that are under bond conditions. **Las moves to approve these positions as requested and for Peggy to move forward with the Bail Monitoring Program, Second by Schroeder. Motion carried (6-0)**

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$64,631.99), drugs (\$0), narcotics (\$0), jail (\$89,635.17) and dispatch (\$0). **Humphrey moved to approve, Second by Buswell. Motion carried (6-0).**

Overtime/Caseload Statistics: Provided and discussed. It was explained that the jail has been short a sergeant for about 18 months and also the recent drug investigations, homicide and arson investigations contributed to increased overtime.

SCAAP Expenditure Discussion/Action: Money is requested from this non-lapsing account to purchase insulated food trays for \$500 for the jail. Money from this account must be used for jail expenses only. Bluske moves to purchase the insulated food trays for \$500 from this non-lapsing account, Second by Schroeder. Motion carried (6-0).

CIRCUIT COURT

Department vouchers were presented in the amount of \$9,113.42 for 2009 and \$12,508.92 for 2010. Humphrey moved to approve, Second by Buswell. Motion carried (6-0).

CLERK OF COURTS

Department vouchers were presented in the amount of \$6,808.72 for 2009 and \$293.00 for 2010. Humphrey moved to approve, Second by Buswell. Motion carried (6-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$253.12 for 2009. Humphrey moved to approve, Second by Schroeder. Motion carried (6-0).

Caseload Statistics: Provided.

Humphrey moved to adjourn at 6:57 p.m., Second by Bluske. Motion carried (6-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: February 10, 20¹⁰09
Time: 4:00 p.m.
County Board Room

AMENDED AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes – January 13, 2009
- Closed Session pursuant to Wis. Stats. 19.85 (1)(c), end of probation evaluations (2 Jailers), department head annual evaluation (Justice)
- Open Records of Email Accounts Discussion
- Proposed change to Monroe County Ordinance No. 20-19, Underage Persons' Responsibilities Regarding Alcohol Regulations, increase in fine Discussion/Action
- Building Update/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Budget Revision Discussion/Action
 - Bail Monitoring Program Discussion/Action
 - Credit Card for Community Service Crew Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - Resolution Authorizing Withdrawal of Funds from the 2010 Jail Assessment Fund for Upgrade of Monroe County Jail Surveillance System Discussion/Action
- Circuit Court
 - Approve Vouchers
- Clerk of Courts
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Adjourn

Robert Retzlaff, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
February 10, 2010

Members Present: Bob Retzlaff, Chuck Bluske, Bruce Humphrey, Carol Las, Larry McTaggart, James Schroeder, Brian Buswell (arrived at 4:12)

Members Absent:

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Lynn Kloety-Jamesson, Rick Irwin, Sheila Brookins, John Mehtala, Peggy Thorson, Judge Ziegler, Richard Powell, Media

Retzlaff called the meeting to order at 4:00 p.m.

Bluske moved to approve the January 13, 2010 meeting minutes, Second by McTaggart. Motion carried (5-0). One item of correction, the Agenda should read 2010, not 2009.

Las arrived at 4:02.

Bluske moved to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to discuss end of probation (2 jailers), Second by McTaggart. Roll Call Taken (6-0)

Bluske moved to go into open session, Second by Las. Motion carried (6-0) Roll Call Taken (6-0)

Open Records of Email Accounts Discussion: McTaggart brought up a concern regarding county business being emailed to personal email addresses and open record concerns. Mehtala indicates they are setting up county email addresses for supervisors and have 4 completed at this time and working out any issues. Mehtala indicates the bottom line is if someone wanted all records, IS could access county emails. They could also request all personal emails as an open record request and could look at each supervisor's personal computer. Mehtala indicates that we may continue sending agendas and minutes by email. Retzlaff voiced concern with having anyone having access to his personal computer at all. Pedersen indicates from a criminal stand point, a search warrant would have to be obtained if something criminal is believed to have occurred. Buswell asked what the law is about supervisors emailing each other. Mehtala believed that if a quorum was emailed and an issue discussed, that is a violation, but he would have to defer to Corporation Counsel for confirmation. So long as business is not discussed by a quorum, there is no violation.

Proposed change to Monroe County Ordinance No. 20-19, Underage Persons' Responsibilities Regarding Alcohol Regulations, increase in fine
Discussion/Action: Ziegler explained the need to raise the underage drinking citations to encourage juveniles to participate in the drinking classes. Powell talked about what occurs and is discussed during the classes. Schroeder asked if there isn't something out there to teach kids the affects of alcohol and drugs as the majority of the justice system is tied up with cases involving alcohol and/or drugs. **Buswell moved to approve the Resolution Authorizing Change in Monroe County Ordinance Section 20-19, Underage Persons Responsibility**

Regarding Alcohol Regulations, Second by McTaggart. Motion carried (6-1) Humphrey opposed. Retzlaff recommends that this matter be 'briefed' at the next Finance Committee meeting.

Building Update/Action: Buswell indicates 3 individuals were interviewed and proposals heard and they were Performa, Reinard Mueller and JCI. Additional interviews will be held. Humphrey added that an exit is still being negotiated with Venture Architects and Market and Johnson. Bluske asked if the cost for each of the 3 was the same. Buswell indicated that each has a different way and amount to charge depending on how the project progresses. The committee is just listening to what each of these individuals has to offer Monroe County with no direction from the committee. Each of the 3 has presented different options. Retzlaff asked how these individuals were contacted. Buswell indicated Blanchard has been contacting individuals as he finds them. Bluske asked what Irwin meant by "if" there is a project. Irwin indicated that all options are being explored and if the county cannot afford a project, that would need to be addressed. McTaggart indicated that Cathy Schmit was asked to make a proposed budget so the committee knew what money may be available.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,578.68 and credit card in the amount of \$20.98. **Humphrey moved to approve, Second by Bluske. Motion carried (7-0).**

Community Service Report/Court Service Report: Written reports provided and explained. Peggy indicated that it has not been determined if the trailer that was hit by a snow plow will be repaired or replaced as the trailer is very rusted, however, the axle is broke. Buswell asked for explanation on the money saved and the dollar amount of jail bed days saved from the reports. Peggy was asked to obtain estimates for a different trailer and make that proposal next month.

Budget Revision Discussion/Action: **Humphrey moved to transfer \$1,831.37 from line #155 TO line #120 in the amount of \$109.45, line #225 in the amount of \$9.97, line #266 in the amount of \$1,245.09, line #310 in the amount of \$313.52 and line #313 in the amount of \$153.34, Second by McTaggart. Motion carried (7-0)**

Bail Monitoring Program Discussion/Action: Withdrawn

Credit Card for Community Service Crew Discussion/Action: **Las moved to approve the issuance of a credit card with a \$500 limit to the community service crew leader (Adam Helgeson), Second by McTaggart. Motion carried (7-0)**

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,630.99 (DA) and \$2,221.93 (VW). Las was excused for a short time. **Buswell moved to approve, Second by Schroeder. Motion carried (6-0).**

Caseload Statistics: Written report provided with nothing noteworthy. Discussion was held on the new positions that were denied and it was asked to be placed back on the agenda next month. Las returned to the meeting.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$6,583.21), dispatch (\$233.64), narcotics (\$124.99) and jail (\$76,946.25) and. **Bluske moved to approve, Second by Buswell. Motion carried (7-0).**

Overtime/Caseload Statistics: Written report provided.

Resolution Authorizing Withdrawal of Funds from the 2010 Jail Assessment Fund for Upgrade of Monroe County Jail Surveillance System Discussion/Action: Pedersen explained the update to the camera system that is requested including additional memory and additional cameras to include cameras at the single point of entry. Las indicated she would like to see more cameras in the jail over cameras in the parking lot and that it should be sent out to bids. **Buswell moved to approve the Resolution Authorizing Withdrawal of Funds from the 2010 Jail Assessment Fund for Upgrade of Monroe County Jail Surveillance System, Second by Las. Roll was Taken: Bluske Yes, Buswell Yes, McTaggart Yes, Schroeder Yes, Las Yes, Humphrey Yes.**

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$358.49.

Review Monthly Department Activities: Written monthly report provided.

CIRCUIT COURT

Department vouchers were presented in the amount of \$2,352.58 for 2009 and \$7,323.50 for 2010.

CLERK OF COURTS

Department vouchers were presented in the amount of \$5,163.02 for 2009 and \$9,230.78 for 2010.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$1,998.81.

McTaggart moved to approve vouchers for Emergency Management, Circuit Court, Clerk of Courts and Medical Examiner, Second by Las. Motion carried (7-0).

Caseload Statistics: Provided.

Bluske moved to adjourn at 6:17 p.m., Second by Humphrey. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: March 10, 2010
Time: 4:00 p.m.
County Board Room

AMENDED AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes – February 10, 2010
- Closed Session pursuant to Wls. Stats. 19.85 (1)(c), department head annual evaluation (Justice)
- Presentation of Underage Drinking by Sparta School District
- Building Update/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Trailer Purchase Discussion/Action
 - Receiving a Car Discussion/Action
- Clerk of Courts
 - Approve Vouchers
 - New Position Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Paralegal & Investigator Position Discussion/Action
 - Line Item Transfer Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Monroe County Sheriff
 - Approve Vouchers
 - Review Overtime/Case Load Statistics
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Adjourn

Robert Retzlaff, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
March 10, 2010

Members Present: Bob Retzlaff, Chuck Bluske, Bruce Humphrey, Carol Las arrived at 4:03, Larry McTaggart, James Schroeder

Members Absent: Brian Buswell

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Lynn Kloety-Jamesson, Rick Irwin, Sheila Brookins, Peggy Thorson, Shirley Chapiewsky, Cathy Schmit

Retzlaff called the meeting to order at 4:00 p.m.

Retzlaff presented a 5 year Certificate to Peggy Thorson.

Bluske moved to approve the February 10, 2010 meeting minutes, Second by McTaggart. Motion carried (5-0).

Bluske moved to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to discuss department head evaluation (Justice), Second by Schroeder. Roll Call Taken (6-0)

Bluske moved to go into open session, Second by Humphrey. Roll Call Taken (6-0)

Presentation of Underage Drinking by Sparta School District: Heather Gartner of the Sparta School District made a verbal presentation with written information of a statewide campaign entitled Parents Who Host, Lose the Most that will run in Monroe County.

Building Update/Action: Humphrey indicated the committee has been interviewing firms about Monroe County's needs and has narrowed it down to 3 firms. The committee recommended that Monroe County engage Performa, who was highly recommended, which will be presented to the County Board for approval. The fee of \$53,000 will come from the Jail Assessment Fund. Performa will provide an in depth evaluation of what the needs of the county are upon approval.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$2,065.47 and \$5.28 for the credit card. Las and McTaggart will sit in on interviews when they are scheduled. **Bluske moved to approve, Second by Schroeder. Motion carried (6-0).**

Community Service Report/Court Service Report: Written reports were presented with discussion on the community service program as many inmates are housed in Vernon County.

Trailer Purchase Discussion/Action: Price quotes were provided for a new trailer and Thorson asked for direction. Thorson indicated the donation line item should

be about \$4,000 after tomorrow when Cranfest makes their annual donation with the remaining amount coming from line 155. The 7 x 16 trailer appeared to be the best at a cost of \$4,500 from EZE Storage & Trailer Sales in Tomah. Schroeder and McTaggart will assist Peggy in purchasing this trailer. Las moves to spend up to \$5,200 on a trailer, Second by McTaggart. Motion carried (6-0)

Receiving a Car Discussion/Action: Las indicated the Ford Fusion is to be transferred and this item will be on the agenda next month to see if it has occurred. Schmit indicated she believed this matter is on the Finance agenda regarding costs for this vehicle not being in the Justice Department budget.

CLERK OF COURTS

Shirley Chapiewsky presented department vouchers in the amount of \$3,966.78. Humphrey moved to approve, Second by Bluske. Motion carried (6-0).

New Position Discussion/Action: Shirley is contacting other counties to see what their staff ratio is. The process of assigning cases to the third judge and how the workload will increase is still being researched so this matter should be tabled for now.

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$907.57 (DA) and \$95.80 (VW). Bluske moved to approve, Second by Humphrey. Motion carried (6-0).

Caseload Statistics: Written caseload provided.

Paralegal & Investigator Position Discussion/Action: This matter will be tabled until next month.

Line Item Transfer Discussion/Action: Bluske moves to approve the line item transfers as indicated on the request form, Second by Humphrey. Motion carried (5-1) Las opposed.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$314.50. Schroeder moved to approve, Second by Las. Motion carried (6-0).

Review Monthly Department Activities: Written report provided.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$8,815.47), dispatch (\$281.07), and jail (\$66,458.73). Humphrey moved to approve, Second by Schroeder. Motion carried (6-0).

Overtime/Caseload Statistics: Written report provided and discussed. Las asked how many inmates have the Huber classification and the Sheriff indicated, off the cuff, about 80 – 90% of the population.

CIRCUIT COURT

Department vouchers were presented in the amount of \$5,080.94.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$343.42.
Caseload Statistics: Provided.

Humphrey moved to approve vouchers for Emergency Management and Circuit Court, Second by McTaggart. Motion carried (6-0).

Humphrey moved to adjourn at 5:54, Second by Schroeder. Motion carried (6-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: April 14, 2010
Time: 4:00 p.m.
County Board Room

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes – March 10, 2010
- Building Update/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Receiving a Ford Fusion Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - New Positions Discussion/Action
 - Grant Information Discussion
 - Line Item Transfers Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - April 3rd Chemical Spill Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Review Overtime/Case Load Statistics
 - Review and Approval of Click It Contract
- Clerk of Courts
 - Approve Vouchers
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Adjourn

Robert Retzlaff, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
April 14, 2010

Members Present: Bob Retzlaff, Chuck Bluske, Bruce Humphrey, Carol Las, Larry McTaggart, James Schroeder, Brian Buswell

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Lynn Kloety-Jamesson, Peggy Thorson, Cathy Schmit, Cindy Struve, Rick Irwin, Brian Van Wormer

Retzlaff called the meeting to order at 4:01 p.m.

Bluske moved to approve the March 10, 2010 meeting minutes, Second by Schroeder. Las asked that the minutes reflect under the Sheriff that the Huber classification of inmates is 80-90%. Motion carried (7-0).

Building Update/Action: No meetings have been held since our last meeting. The next committee meeting is Friday. A meeting will be held with NIC to begin the evaluation process in May. Buswell believes the number of beds will determine what type of facility the county will have, but the number of beds can't be determined until the Justice Programs are determined and he believes that the Board has to determine where to go with alternative sentencing before we can move forward. Las indicated she agrees, but it depends on the philosophy of the person being asked as to what they believe is needed. McTaggart believes the bottom line is what the county can afford. Buswell believes the operational costs is what the considering factors are and the cost to build is further done on the list of financial considerations. Sheriff reiterated that the two individuals from NIC will be assessing the building, the needs, and the current programs and they will be giving an assessment as to programs and a building. Retzlaff indicated that the focus should be what we need, not what we want. Schmit indicated that Performa will start at the top and speak with the County Board and work their way down to the department to hear the wants and needs and then they will make a presentation back up to the County Board with the outcome.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$2,446.81. **Bluske moved to approve, Second by Las. Motion carried (7-0).**

Community Service Report/Court Service Report: Written and verbal report provided and questions answered.

Receiving a Ford Fusion Discussion/Action: The Health Department had two vehicles available that were turned over to the Property and Purchasing Committee. One vehicle was sold and it was determined that it would be cheaper to have the second vehicle transferred to the Justice Department for their use than paying mileage to the new Bond Monitor. **McTaggart moved to accept the Ford Fusion from the Health Department, Second by Bluske. Motion carried (5-2) Retzlaff & Humphrey opposed.**

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,464.14 (DA) and \$162.59 (VW). **Schroeder moved to approve, Second by McTaggart. Motion carried (7-0).**

Caseload Statistics: Written report provided.

New Positions Discussion/Action: The written Weighted Caseload Formula as indicated by the State was provided for review and discussed. The State recommends 3.23 additional prosecutors for this county and to offset that, the office is requesting additional staff to assist the prosecutors. Buswell recommended that the County Administrator review these positions to see if funding could be found for them. Schmit recommended that the positions be created first by going through the Personnel Committee. No motion made.

Grant Information Discussion: Lynn discussed the possible interface between the District Attorney's office and the Sheriff's Department RMS, however, there is a significant cost. There may be a grant available for this interface and the two offices will be working together for any grants available.

Line Item Transfers Discussion/Action: **Schroeder moved to approve the transfer of \$1,500 from 10.161.51310-254 to 10.161.51310-120, Second by Buswell. Motion carried (7-0).**

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$440.57. **Humphrey moved to approve, Second by Bluske. Motion carried (7-0).**

Review Monthly Department Activities: Written report provided.

April 3rd Chemical Spill Discussion/Action: There was a report to Cindy that a complaint was to be made against her based on performance at the April 3rd spill. A meeting was scheduled between the interested parties, but had to be postponed due to a new spill and another meeting has not been scheduled as of yet. The incident was described by Brian Van Wormer. **Humphrey moves to purchase absorbent with funds coming from the Hazmat line item, Second by Buswell. Motion carried (7-0).**

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$10,710.85), dispatch (\$2,861.81), jail (\$110,294.87) and CTU (\$140.83). **Buswell moved to approve, Second by Schroeder. Motion carried (7-0).**

Overtime/Caseload Statistics: Written report provided.

Review and Approval of Click It Contract: **Bluske moved to approve the Click It contract, Second by McTaggart. Motion carried (7-0).**

CLERK OF COURTS

Department vouchers were presented in the amount of \$14,383.82.

CIRCUIT COURT

Department vouchers were presented in the amount of \$9,786.12.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$4,133.62.

Caseload Statistics: Provided.

Humphrey moved to approve vouchers for Clerk of Courts, Circuit Court and Medical Examiner, Second by Las. Motion carried (7-0).

Bluske moved to adjourn at 6:03 p.m., Second by McTaggart. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: May 12, 2010

Time: 4:00 p.m.
County Board Room

AMENDED AGENDA ITEMS

- Call to Order/Roll Call
- Approval of Previous Meeting Minutes – April 14, 2010
- Election of Vice Chair
- Set Meeting Date and Time
- Email Agenda and Minutes Discussion
- Brief Introduction of Department Heads
- Closed Session pursuant to Wls. Stats. 19.85(1)(f) (Dispatch Grievance)
- Building Update/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Budget Adjustment Discussion/Action
 - Request Representative to Attend OWI Offender Seminar Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - New Positions Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Budget Adjustment Discussion/Action
- Monroe County Sheriff
 - Approve Vouchers
 - Review Overtime/Case Load Statistics
 - Credit Card Request Discussion/Action
 - Resolution Halting the Hiring of a Communications Center Administrator for Monroe County Discussion/Action
- Clerk of Courts
 - Approve Vouchers
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
May 12, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Chief Deputy Lisa Josvai, Lynn Kloety-Jamesson, Kim Matzke, Mike Peterson (WPPA), Peggy Thorson, Shirley Chapiewsky, Cindy Struve

Irwin called the meeting to order at 4:00 p.m. Roll taken with all present.

Olson moved to approve the April 14, 2010 meeting minutes, Second by Humphrey. Motion carried (7-0).

Election of Vice Chair: Olson nominates Humphrey. Humphrey declines. Olson nominates Boltik. Boltik declines. McTaggart nominates Las. Las declines. Humphrey nominates McTaggart, Second by Buswell. Motion carried (7 - 0).

Set Meeting Date and Time: Discussion occurred. Olson moved to have the meetings set to occur on the second Monday of the month at 5:00 p.m., Second by Humphrey. Motion carried (7-0)

Email Agenda and Minutes Discussion: Agendas will be mailed unless and until a policy is implemented and signed by each member.

Brief Introduction of Department Heads: Introduction of all of those in attendance.

Closed Session pursuant to Wis. Stats. 19.85(1)(f) (Dispatch Grievance): Las moved to go into closed session pursuant to Wis. Stats. 19.85(1)(f), Second by McTaggart. Roll taken.

Humphrey moved to deny the grievance, Second by Olson. Roll taken: Irwin yes, Boltik yes, Buswell yes, Humphrey, yes, Las no, McTaggart yes, Olson yes. Motion carried (6-1) Las opposed.

Building Update/Action: Performa will be here next week to begin their study. There will be a memo going out to encourage county board members to attend.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$593.68 and credit card \$181.51. Humphrey moved to approve, Second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: A brief overview of the community service program was given.

Budget Adjustment Discussion/Action: The \$100,000 budget transfer was explained to the committee. Diversion agreements were explained. Las

requested that Peggy make a 10 minute presentation at a future meeting regarding the different programs she offers. **Las moved to approve the line item transfers as presented and the addition of new line item numbers, Second by McTaggart. Motion carried (7-0).**

Request Representative to Attend OWI Offender Seminar Discussion/Action: Irwin presented information on an OWI Offender Seminar in Stevens Point and asked if anyone wanted to attend with him and Thorson. Las and McTaggart expressed interest. **Buswell moved that Irwin, Thorson, Las and McTaggart attend the seminar, Second by McTaggart.** Olson questioned whether that many people needed to attend. **Motion carried (6-1) Olson opposed.**

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,743.95 (DA) and \$305.03 (VW). **Humphrey moved to approve, Second by Buswell. Motion carried (6-0). Las stepped out.**

Caseload Statistics: Written statistics provided and explained.

New Positions Discussion/Action: The history of the paralegal and investigator new positions that had been requested was given. Humphrey indicated the need for new positions in departments due to the third courtroom. Olson recommended that the defendants somehow foot the bill for new positions, by fines or costs, etc., not the law abiding taxpayers. It was indicated that fines and costs are mandated by statute, but Kloety will look into it fees and such.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$2,217.19. **Humphrey moved to approve, Second by Las. Motion carried (7-0).**

Review Monthly Department Activities: Written report provided and explained. The deletion of absorbent and replenishing/payment procedure was discussed.

Budget Adjustment Discussion/Action: Tabled to next month.

SHERIFF

Lisa Josvai presented department vouchers for administration (\$10,056.43), dispatch (\$7,066.26), jail (\$95,521.53) and CTU (\$410.00). **Humphrey moved to approve, Second by McTaggart. Motion carried (7-0).**

Overtime/Caseload Statistics: Written report provided, each item explained and questions answered.

Credit Card Request Discussion/Action: **Buswell moved to approve a credit card with a \$1,000 limit for David Sundvall, patrolman, Second by Las. Motion carried (7-0).**

Resolution Halting the Hiring of a Communications Center Administrator for Monroe County Discussion/Action: The history of this position and the department was explained. Irwin explained that as a Rule 21 Petition, no action is required of this committee. Las recommends those not familiar with how this issue got to where it is, that they review the past minutes of the committee or

speak with the Sheriff's Department. **Humphrey moves to reject the Resolution, Second by Irwin. Roll taken Irwin yes, Boltik no, Buswell yes, Humphrey yes, Las no, McTaggart no, Olson no. Motion failed (3-4)**

CLERK OF COURTS

Department vouchers were presented in the amount of \$12,337.99. **Las moved to approve, Second by McTaggart. Motion carried (7-0).**

CIRCUIT COURT

Department vouchers were presented in the amount of \$4,271.88. **Humphrey moved to approve, Second by Olson. Motion carried (7-0).**

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$3,592.45. **Humphrey moved to approve, Second by McTaggart. Motion carried (7-0).**

Caseload Statistics: Provided.

Agenda Items for Next Meeting: The location of meetings was discussed and we will attempt to reserve Room 409 in the Human Service building for meetings.

McTaggart moved to adjourn at 6:45 p.m., Second by Las. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

**PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
SPECIAL MEETING**

Date: June 2, 2010
Time: 5:00 p.m.
County Board Room
Monroe County Courthouse

AGENDA ITEMS

- Call to Order
- Roll Call
- Communication Center Director/Administrator Discussion/Action
- Communication Center Future Direction Discussion/Action
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
SPECIAL MEETING MINUTES
June 2, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Carol Las, Daniel Olson, Anthony Boltik

Members Absent: Craig Buswell

Also Present: Sheriff Pedersen, Adam Robarge, Keith Kenyon, Ken Kittleson, Pat Deethardt, Cathy Schmit, Kathy Hehn, Cindy Struve, Mr. Dickenson, Lynn Kloety-Jamesson, Darlene Pintarro, Kim Mantzke, Media

Irwin called the meeting to order at 5:02 p.m. Roll taken with 5 present and 2 absent.

Communication Center Director/Administrator Discussion/Action: Boltik arrived at 5:03 p.m. Copies of the letter dated 5/27/10 from Sheriff Pedersen was given to committee members indicating the Sheriff's Department will no longer provide oversight of the Communication Center. Kittleson provided a synopsis of what has occurred to fill or provide oversight of this department since this notice was given. Loether was first offered and accepted the position and then declined. The position has now been offered and accepted by Darlene Pintarro for a limited time with a temporary increase in pay to grade 13. Olson offered questions and Irwin gave the history of the department since Loether's resignation. Olson questioned why we could go a year without an administrator and now we have to have one. Olson also asked if the Sheriff could just give Dispatch back and Kittleson indicated yes as he is an elected official. Humphrey indicated he is disappointed this had to occur and concurs with the Sheriff that the county board is trying to micromanage departments. Boltik questioned the pay scale for this position which was explained by Kittleson. Kenyon questioned why the temporary position would have such an increase in pay which was explained. Las asked if the new person could talk to this committee as she would be answering to this committee in the future. Olson asked Pintarro if a full-time administrator is really needed to which she replied yes and explained what that person would do. Humphrey asked what the duration of the interim position would be and Irwin indicated until the committee decided what to do which would be about 3 – 6 months. Boltik asked what Darlene's current pay grade is with 6 years of experience and Kittleson explained. Boltik asked if there could be shift leaders instead of an administrator and asked if statutes could be changed to have Dispatch under the Sheriff and it was explained how we cannot change state statutes. Las asked how shifts would be covered when Pintarro is not working and Pintarro responded. **Las moved to move forward with having Darlene Pintarro temporary fill the position of Communications Center Interim Administrator and the department would revert back to a stand alone department, no longer under the Sheriff's Department, effective June 6, 2010, Second by McTaggart.** Kittleson indicated the Administrator would report to the County Administrator and the Public Safety Committee. Olson indicated this committee is trying to take the easy way out as the Rule 21 was made to save money for the County. Irwin indicated this is being done for the safety of the public and the liability of the county. **Motion carried (5-1) Olson opposed.**

Communication Center Future Direction Discussion/Action: Las indicated that Dispatch's around the State are under the Sheriff, stand alone departments or under Emergency Management. Las indicated something has to be done as the Dispatch must be supervised. Olson asked if a current position could oversee Dispatch as he didn't believe the items listed as being in the job description would take that much time. Irwin offered that perhaps the members should observe what occurs in Dispatch as the members don't know what this department does. Irwin brought up having a call center with multiple counties. Humphrey asked that the County Administrator look into this and come back to the committee with suggestions. Olson indicated that the committee needs to look outside the box to save money. Pedersen indicated that in 2009, 13 Dispatchers entered 85,000 CADS and the committee should become familiar with what Dispatch does as it is extremely important. Kenyon indicated that an administrator is only there 8 hours per day and shouldn't there be supervision throughout the day. Boltik indicated putting this under another department would be better financially. Irwin asked if Cathy could have something together for the next Public Safety meeting on June 14, 2010, to which she responded she could. Kenyon asked where the money would come from and Cathy indicated the money is in the Dispatch budget. Humphrey asked what the difference is between what Pintarro is currently earning and what she will be earning and Kittleson indicated that along with filling her position with a part-timer would be a wash. Robarge asked that the committee keep in mind that the supervisor for Dispatch should know what Dispatch does and be able to answer the day to day questions. Kittleson indicated we may want to find out from the county's liability insurance what the county's liability is in this matter.

Humphrey moved to adjourn at 6:02 p.m., Second by Las. Motion carried (6-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: June 14, 2010
Time: 5:00 p.m.
Room 409, Human Service Building

AMENDED AGENDA ITEMS

- Call to Order
- Roll Call
- Approval of Previous Meeting Minutes – May 12, 2010 & June 2, 2010
- Conference Attendance Discussion/Action
- Building Update/Action
- Dispatch Discussion/Action
- Clerk of Courts
 - Approve Vouchers
 - New Position Request Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Report from Wisconsin Counties Meeting by McTaggart
 - Rental of Additional Office Space Discussion/Action
 - Approval of Credit Cards Discussion/Action
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - New Positions Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Notice of Spill Reimbursements Discussion/Action
 - Relocation of Department Discussion/Action
 - Begin Department Head Evaluation
- Dispatch
 - Approve Vouchers
- Monroe County Sheriff
 - Approve Vouchers
 - Monthly Activities/Case Load Statistics
 - Request Additional Revenue Line Item Discussion/Action
 - Request to spend SCAAP money not to exceed \$3,500 to replace a DVR Discussion/Action
- Circuit Court
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers

- Case Load Statistics
- Agenda Items for Next Meeting
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
June 14, 2010

Members Present: Rick Irwin, Larry McTaggart, Bruce Humphrey, Daniel Olson, Anthony Boltik, Carol Las, Craig Buswell

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Chief Deputy Lisa Josvai, Cathy Schmit, Lynn Kloety-Jamesson, Kim Mantzke, Peggy Thorson, Shirley Chapiewsky, Cindy Struve, Darlene Pintaro, Adam Robarge, Kathy Hehn

Irwin called the meeting to order at 5:00 p.m. Roll taken with all present.

Boltik moved to approve the May 12 and June 2, 2010 meeting minutes, second by Olson. Motion carried (7-0).

Conference Attendance Discussion/Action: McTaggart provided a written report and gave a verbal overview on the OWI Offender Seminar he attended. There was a discussion.

Building Update/Action: Performa was hired to begin their study, do drawings and make a presentation to the County Board.

Dispatch Discussion/Action: Cathy Schmit reported on research she conducted with Jackson and La Crosse Counties and how they facilitate their dispatch centers with regard to how their departments are managed. Cathy would talk with Walworth County and have further details at the next meeting. This item will be placed on the July agenda.

CLERK OF COURTS

Department vouchers were presented in the amount of \$16,330.81. Humphrey moved to approve, second by Las. Motion carried (7-0).

New Position Request: Shirley Chapiewsky provided an explanation for her request for a new Court Clerk position due to the incoming third judge. Cathy Schmit explained that funding for new positions in 2011 was not available unless the funds come from cuts elsewhere. Las made a motion to create a new Court Clerk position. The motion failed for a second. Humphrey made a motion for this committee to support and request the Personnel Committee consider creating the new position of Court Clerk, second by McTaggart (5-2) Olson and Las opposed.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,834.66. McTaggart moved to approve, second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: A brief overview of the community service program was given. Irwin presented a letter of appreciation for the community service program from Reinhard Mueller.

Report from Wisconsin Counties Meeting: This was handled at the beginning of the meeting.

Rental of Additional Office Space Discussion/Action: Irwin presented an option of the County having an ability to rent the "Hanson building" on the corner of Water and Oak Streets in Sparta to house the Justice Program at the rate of \$400 per month. A

discussion was held. Concerns were where the money would come from to pay the rent, what the cost of utilities would be and if the County would be responsible for those fees, as well as the floor to ceiling windows and what effect they would have on privacy issues. **Humphrey made a motion to move ahead with the possible rental of the building and to hold a special meeting to further discuss the matter with all financial facts available, seconded by McTaggart. Motion carried (7-0).**

Approval of Credit Cards Discussion/Action: Peggy Thorson requested the Committee's approval of Reed Wurtzel being approved for a \$500 limit on the Community Service credit card, Hope Brennan and Jeremy Campton being approved for a \$200 limit on the Community Service credit card. **Humphrey made a motion to approve the credit card limits as requested unless there is a minimum of \$500 per policy and would then approve all three up to the \$500, seconded by Buswell. Motion carried (7-0).**

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,733.87 (DA) and \$230.78 (VW). **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

Caseload Statistics: Written statistics provided and explained.

New Positions Discussion/Action: New Position Analysis' were presented for a paralegal and investigator position that had been approved by the Public Safety & Justice Committee, the Personnel Committee and the Finance Committee and was eliminated at the end of the budget process for 2010. Cathy Schmit indicated that the positions were still approved because it had been less than one year and that the positions should be included into the 2011 budget process. **The Committee recommended the two positions be forwarded to Personnel to continue forward on a motion by Humphrey, second by Buswell (5-2), Olson and Las opposed.**

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$2,928.84. **Humphrey moved to approve, second by Olson. Motion carried (7-0).**

Review Monthly Department Activities: Cindy Struve provided a verbal report.

Notice of Spill Reimbursements Discussion/Action: \$1732.12 is reimbursement will be received from K-Way Express (semi roll over) and \$758.28 is reimbursement that will be received from N&S trucking (semi roll over). The funds will be used to pay the HazMat Team Responders and replace consumable equipment that was used in spill containment. **Humphrey moved to approve the reimbursement adjustments for expenditures made in the amount of \$1,732.12 and \$758.28, seconded by Boltik. Motion carried (7-0).**

Relocation of Department Discussion/Action: A discussion was held regarding the options of moving the Emergency Management Department from the basement of the Courthouse due to the third judge moving into their current office area. Options were to move the office to the Highway Department or to move the office into space just vacated with the move of the Finance Department from the administrative building. Las indicated that the move by Emergency Management to the Highway Department was approved by the Property and Purchasing Committee at the April meeting. **A motion by Olson approved the Property & Purchasing Committee decide where to move the Emergency Management Department for the best utilization of space, second by Humphrey (5-2) Boltik and Las opposed.**

DISPATCH

There were no vouchers presented for approval.

SHERIFF

Lisa Josvai presented department vouchers for administration (\$8,052.63), jail (\$61,357.07). Humphrey moved to approve, second by Olson. Motion carried (7-0).

Overtime/Caseload Statistics: Written report provided, each item explained and questions answered.

Request Additional Revenue Line Item Discussion/Action: Sheriff Pedersen explained that the budget only had a line item for training expenses but there were times when revenue were received for training, therefore was requesting an additional line item be made for training income. Buswell made a motion, seconded by Humphrey to approve the additional revenue line item. Motion carried.

Request to spend SCAAP money not to exceed \$3,500 to replace a DVR Discussion/Action: Sheriff Pedersen explained that SCAAP was federal money for housing undocumented allens in the jail and explained that he is requesting to spend not more than \$3,500 to replace a DVR (server) as one currently in the jail is in need of a new mother board. Boflik moved to approve spending up to and not exceeding \$3,500 from the SCAAP budget line item, second by Humphrey. Motion carried (7-0).

CIRCUIT COURT

Department vouchers were presented in the amount of \$3,524.73. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$478.03. Humphrey moved to approve, second by McTaggart. Motion carried (7-0).

Caseload Statistics: Provided.

Agenda Items for Next Meeting: The management of the Dispatch center will be discussed as will the possible rental of the "Hanson building" for the Justice Department.

Humphrey moved to adjourn at 8:15 p.m., second by McTaggart. Motion carried (7-0).

Recording Secretary
Penny Brueggen

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
Special Meeting

Date: June 23, 2010
Time: 5:00 p.m.
Rolling Hills – Auditorium
Sparta WI 54656

AGENDA ITEMS

- Call to Order
- Roll Call
- Rental of Office/Meeting Space for Justice Programs Discussion/Action
- Adjourn

Rick Irwin, Chair

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

6/21/10 mailed to committee members

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
SPECIAL MEETING MINUTES
June 23, 2010

Members Present: Rick Irwin, Larry McTaggart, Carol Las, Bruce Humphrey, Daniel Olson

Members Absent: Anthony Boltik, Craig Buswell

Also Present: Sheriff Dennis Pedersen, Peggy Thorson, Lisa Josvai, Lt. Rob Conroy, Cathy Schmit, Gene Treu, Media

Irwin called the special meeting to order at 5:00 p.m. Roll Call was taken with 4 present and 3 absent.

Rental of Office/Meeting Space for Justice Programs Discussion/Action: The building and utility expenses have been reviewed. The rent would be \$400 per month for 1 year with an option on the 2nd year. Floor coverings will be redone if a 1 year lease is signed. Another partition can be put in for another office. Painting will have to be done by community service.

Olson arrived at 5:05 p.m.

The heating bill (gas) for this 3000 square feet space was \$220 during the coldest month last year. Irwin indicates the rent would come from the Justice Department's budget and the utilities would come from the Maintenance budget. McTaggart asked why rent would come from this budget when no one else pays rent. Las is concerned about budgeting for this as there is extra money in her 2010 budget, but the whole budget process for 2011 will be different. Schmit indicated there is also space for other meetings and for expansion. Las asked if the entire department was moving or part of it and Peggy indicated it would be best if all moved. Olson asked if the department would be more productive and Peggy indicated she believed it would be. Revenue for the department was discussed. Olson indicated if we proceed, it should be reviewed in 12 months. Schmit indicated that with the new courthouse security and other measures, Peggy is having difficulty meeting with individuals after hours. Las moved to approve the rental of the facility on the corner of Water and Oak Street for the Justice Department with rent only coming from the Justice Department budget and utilities only coming from the Maintenance budget, Second by Humphrey. Motion carried (3-2) McTaggart & Olson opposed.

Humphrey moved to adjourn at 5:22, Second by Las. Motioned carried. (5-0)

Recording Secretary
Cindy Culpitt