

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: January 14, 2009
Time: 4:00 p.m.
County Board Room - Courthouse Basement

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes - December 10, 2008 & November 21, 2008 & December 23, 2008
- Closed session pursuant to Wis. Stats. 19.85(1)(c) for end of probation evaluations (Sheriff)
- Closed session pursuant to Wis. Stats. 19.85(1)(c) for department head evaluation (Justice)
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - Radio Purchase Discussion
 - Squad Bid Discussion
 - 2008 Line Item Adjustments Discussion/Approval
 - Sheriff Reserve Salary Reimbursement Discussion/Approval
 - Department Credit Card Discussion/Action
 - Liability Insurance Discussion/Action
 - Jail Maintenance Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Comp Time Discussion/Action
 - 2009 Budget Discussion/Approval
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - DNR Structural Fire Maps Discussion/Action
 - Department Credit Card Discussion/Action
- Dispatch
 - Approve Vouchers
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Circuit Court
 - Approve Vouchers
 - Case Load Statistics
- Clerk of Court
 - Approve Vouchers
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Courthouse Security Discussion/Action
- Building Discussion/Action on Resolution 12-08-04 regarding items listed below
 - Economic Conditions
 - Cost of Justice Center/Infrastructure
 - Additional Personnel, i.e. Jail, Security, Maintenance
 - Operating Costs
 - Location Study/DNR Wetland, Soil Boring, Excavation Cost
 - Utility Hook ups, i.e. water, electrical
 - Disposition of Existing Courthouse/Associated Costs
 - Cost Alternatives and/or Financial Options
- Adjourn

Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
January 14, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Bruce Humphrey, Chuck Bluske

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Lisa Josvai, Robert Conroy, John Smart, Garry Spohn, Ed Westphal, Jim Rice, Dennis Hubbard, Peggy Thorson, Gene Treu, James Rasmussen, Bob Janovick, Cindy Struve, Ron Schneider (DNR), Media

Chair Robert Retzlaff called the meeting to order at 4:00 p.m.

Bluske moved to approve the November 21, 2008 special meeting minutes, the December 10, 2008 regular meeting minutes and the December 23, 2008, special meeting minutes, Second by Peterson. Motion carried (6-0).

Las entered the meeting.

Bluske moved to go into closed session at 4:05 pm pursuant to Wis. Stat 19.85(1)(c) for end of probation evaluations (Sheriff) and for department head evaluation (Justice), Second by Las. Roll Call Taken (7-0)

Bluske moved to go into open session at 4:20 pm, Second by Las. Roll Call Taken (7-0)

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$9,714.26), drugs (\$0), narcotics (\$0) and jail (\$92,525.30). Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Overtime/Caseload Statistics: Provided.

Radio Purchase Discussion: Discussed.

Squad Bid Discussion: Bid sheet provided.

2008 Line Item Adjustment Discussion/Approval: Humphrey moves to transfer \$13,000 from 10.210.52100.110 salaries to 10.210.52100.120 overtime; \$30,000 from 10.210.52100.150 fringe benefits to 10.210.52100.120 overtime; \$20,000 from 10.216.52720.110 salaries to 10.216.52720.120 overtime; and \$80,000 from 10.216.52720.150 fringe benefits to 10.216.52720.120 overtime, Second by Schwarz. Motion carried (7-0).

Sheriff Reserve Salary Reimbursement Discussion/Approval: Humphrey moves to implement a revenue line item entitled Sheriff Reserve Salary Revenue, Second by Schwarz. Motion carried (7-0).

Department Credit Card Discussion/Approval: Peterson moves to approve thirty-three credit cards for the individuals on the list provided, Second by Schwarz. Motion carried (7-0).

Liability Insurance Discussion/Action: Discussed. Schwarz moves to forward this matter to the Administrative Committee for review, Second by Irwin. Motion carried (6-1). Peterson abstained.

Jail Maintenance Discussion/Action: Discussed.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$4,714.99. Irwin moved to approve, Second by Schwarz. Motion carried (7-0).

Community Service Report/Court Service Report: Provided.

Comp time Discussion: No discussion.

2009 Budget Discussion/Approval: Bluske moves to approve the 2009 budget as presented, Second by Irwin. Motion carried (7-0).

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers in the amount of \$2,025.11. Humphrey moved to approve, Second by Peterson. Motion carried (7-0).

Review Monthly Department Activities: Report provided.

DNR Structural Fire Maps Discussion/Action: Discussed. Bluske moved to approve the acceptance of the grant from DNR to produce the fire maps, Second by Irwin. Motion carried (7-0).

Department Credit Card Discussion/Action: Schwarz moves to approve one credit card for the department, Second by Humphrey. Motion carried (7-0).

A brief break was held.

DISPATCH

Department vouchers were presented in the amount of \$2,505.75. Schwarz moved to approve, Second by Peterson. Motion carried (7-0).

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$5,156.16 for 2008 and \$147.07 for 2009. Schwarz moved to approve, Second by Peterson. Motion carried (7-0).

Caseload Statistics: Provided

CIRCUIT COURT

Department vouchers were presented in the amount of \$14,531.70 for 2008 and 2,736.92 for 2009. Schwarz moved to approve, Second by Peterson. Motion carried (7-0).

Caseload Statistics: Provided.

CLERK OF COURT

Department vouchers were presented in the amount of \$12,077.51. Schwarz moved to approve, Second by Peterson. Motion carried (7-0).

DISTRICT ATTORNEY

Department vouchers were presented in the amount of \$1,852.61. Schwarz moved to approve, Second by Peterson. Motion carried (7-0).

Caseload Statistics: Provided.

COURTHOUSE SECURITY DISCUSSION/ACTION: Schwarz questioned if the Court Order for courthouse security will be pursued now that the justice center project is on hold. Discussed.

BUILDING DISCUSSION/ACTION ON RESOLUTION 12-08-04 REGARDING ITEMS LISTED BELOW:

Economic Conditions: Hasn't changed since the county board meeting. Hubbard-La Crosse recently bonded for 3.0%. Rice-La Crosse had a \$16 million 'slush fund.' Pedersen-those that brought the Petition should define what 'benchmarks' are needed for this to go ahead. Irwin-county didn't bond at 4.5% and now they have gone up. Humphrey-bonding had gone down, but the county may not have a good rating. We should be talking with Baird to see what our rate would be now.

Cost of Justice Center/Infrastructure:

Additional Personnel, i.e. Jail, Security, Maintenance: Schwarz-the additional personnel for jail and security has already been addressed. Spohn-provided some figures to the Building Committee, but would like more time to get updated and more accurate maintenance figures and operating costs. Retzlaff-Pedersen & Spohn can provide their updated figures.

Operating Costs: Retzlaff-a lot of this has been provided to the Building Committee. Westphal-there has been discussion, but no documentation on any of these items. Bluske-Building Committee should not have stopped. Venture shouldn't have to start over if the project proceeds. Las-The cost of operating the justice center must be addressed to see if the county can handle the cost. Rice-Venture should be able to provide operating costs. Retzlaff-to be addressed by Pedersen & Spohn above. Janovick-have gallons/kilowatts provided in estimates, not costs as they are unknown.

Location Study/DNR Wetland, Soil Boring, Excavation Cost: Schwarz-soil boring already completed. Retzlaff- referred to Building Committee for briefing

Utility Hook ups, i.e. water, electrical: Retzlaff-referred to Building Committee for briefing.

Disposition of Existing Courthouse/Associated Costs: Schwarz-the building committee was not responsible for this determination. This should be addressed by Property & Purchasing. Humphrey-this needs to be addressed and soon. Peterson-you can't predict what will happen in the future. Irwin-operation of the courthouse will determine operational costs of the justice center. Las-thought the Building Committee would address all these issues (the 'project'), not just building the new justice center. Retzlaff-not addressed by the Building Committee, but addressed here. There has always been obstacles, can't building up, can't tear the jail off. Humphrey-what to do with the courthouse was not to be addressed by the Building Committee, but someone should look into it. Hubbard-Spoke with two individuals for the courthouse, but it didn't go any where. Westphal-requested discussion of the contract with Venture, but it never happened. Had the contract been reviewed, we wouldn't be in this mess with Venture. Hubbard-the contract was reviewed by the corporation counsel. Retzlaff-have a special meeting or forward to another committee for discussion/action or have Spohn address this issue. Schwarz moves that this issue be addressed by the Property & Purchasing Committee, Second by Bluske. Motion carried (7-0). Spohn-please provide any studies that anyone may have regarding the courthouse.

Cost Alternatives and/or Financial Options: Retzlaff-have Baird provide regular updates. Irwin-there could be other lower cost options available. Retzlaff-Irwin is to provide recommendations at the next committee meeting. Humphrey-any change in direction of the project should not be addressed here, but by the full county board.

Next meeting is February 11, 2009.

Las moved to adjourn at 7:50 p.m., Second by Schwarz. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: February 11, 2009
Time: 4:00 p.m.
County Board Room - Courthouse Basement

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes - January 14, 2009
- Discussion of Minutes
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Department Credit Card Discussion/Approval
 - 2008 Line Item Transfer Discussion/Approval
 - Comp time Discussion/Action
 - Wood Sales Expense Discussion/Action
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics *may be late*
 - Autopsy Discussion
- District Attorney
 - Approve Vouchers *may be late*
 - Case Load Statistics
 - Department Credit Card Discussion/Approval
- Dispatch
 - Approve Vouchers
 - 2008 Line Item Overage Discussion
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - Jail Population Discussion
 - Statewide Automated Victim Information & Notification Grant Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Circuit Court
 - Approve Vouchers
 - Case Load Statistics
- Clerk of Court
 - Approve Vouchers
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 - Utility Hook ups, i.e. water, electrical
 - Disposition of Existing Courthouse/Associated Costs
 - Cost Alternatives and/or Financial Options
- Adjourn

Robert Reitzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
February 11, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Bruce Humphrey, Chuck Bluske

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Lisa Josvai, Garry Spohn, Peggy Thorson, Tom Poweleit, Bob Janovick, Mark Loether, Carol Thorsen, Shirley Chapiewsky, Lynn Kloety-Jamesson, Dennis Hubbard, Toni Eddy, Ken Kittleston, Cindy Struve, Media

Chair Robert Retzlaff called the meeting to order at 4:00 p.m.

Bluske moved to approve the January 14, 2009 regular meeting minutes, Second by Schwarz. Motion carried (7-0).

Discussion of Minutes: Discussed.

Clerk of Court: Recognition of Carol Thorsen, retiring Clerk of Court and introduction of Shirley Chapiewsky, newly appointed Clerk of Court.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,501.55. Bluske moved to approve, Second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Provided & Discussed.

Department Credit Cards Discussion/Approval: Humphrey moved to approve 3 credit cards for Peggy Thorson, Tony Nelson and the Community Service Work Crew Leader, Second by Bluske. Motion carried (7-0).

2008 Line Item Transfer Discussion/Approval: Bluske moved to approve moving \$829.92 from line 152 to line 150, \$1,056.24 from line 155 to line 266 and \$215.80 from line 155 to 310 in the 2008 budget line items, Second by Las. Motion carried (7-0).

Comp time Discussion/Action: Humphrey moved to deny the request for overtime/comptime to attend workshops on weeknights and weekends, Second by Peterson. Motion carried (4-3)
Bluske, Las, Irwin opposed

Wood Sales Expense Discussion/Action: Peterson moved to deduct 25% of the gross income for the estimated costs and expenses to this department for completing the wood cutting/selling project, Second by Bluske. Motion carried (7-0)

MEDICAL EXAMINER

Toni Eddy presented department vouchers in the amount of \$1,307.18. Bluske moved to approve, Second by Humphrey. Motion carried (7-0).

Caseload Statistics: Provided.

Autopsy Discussion: Discussed.

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$902.19. Peterson moved to approve, Second by Bluske. Motion carried (7-0).

Caseload Statistics: Provided & Discussed.

Department Credit Card Discussion/Approval: Discussed.

DISPATCH

Mark Loether presented department vouchers in the amount of \$2,410.30. Bluske moved to approve, Second by Schwarz. Motion carried (7-0).

2008 Line Item Overage Discussion: Humphrey moved to send the 2008 over-budget items to Finance, Second by Peterson. Motion carried (7-0).

COURTHOUSE SECURITY DISCUSSION/ACTION: Next courthouse security meeting is 2/20/09.

BUILDING DISCUSSION/ACTION ON RESOLUTION 12-08-04 REGARDING ITEMS LISTED BELOW:

Economic Conditions: No Discussion.

Cost of Justice Center/Infrastructure:

Additional Personnel, i.e. Jail, Security, Maintenance: Sheriff-Estimates provided of jail/security personnel (16 additional employees=11 jailers, 4 bailiffs, 1 nurse totaling approximately \$990,694). Las-previous Sheriff indicated additional staff would not be needed. Sheriff-not aware of what predecessor may have said, but he has always indicated additional staff would be needed. The design allows for fewer jailers, however, to house 200 inmates, opposed to 69 inmates currently, common sense tells you it would require additional staff. To have a 200 bed facility in the current linear design would require upwards of 40 jailers. The number of inmates does not determine how many jailers you need, the design of the facility/work posts dictate the number of jailers needed. Irwin-could certain work stations be eliminated if there are fewer inmates? Sheriff-Jail inspector indicates 26 jailers is the 'bare bones' staffing level for the proposed pod facility. Humphrey-County levy would be increased significantly, beyond what is allowed by the State and other county department would have to take the cuts. What would happen if these positions were not funded? Sheriff-The situation would have to be assessed and the entire facility may not be opened due to safety concerns. Humphrey-so we could be in the same circumstance with a new facility? Sheriff-Yes. Poweleit-Average daily population should be 170 (20% reserve capacity). Sheriff-he would consider the jail full at 170. Schwarz-How much money would be saved in transportation costs? Josvai-An estimated guess would be 60-70% of \$120,000 paid in 2008. Schwarz-\$900,000 was paid out for out of county housing in 2008 so that would not have to be paid and would offset new positions. Janovick-\$600,000 could be brought in with revenue from housing 30 inmates. Sheriff-if beds are available, they would be rented out. Irwin-told previously that the cost would be \$65 per day to house an inmate, so couldn't that be charged? Sheriff-\$65 was a guess and if you want an accurate figure, you must have a professional cost analysis done. He would set his rate based on other counties and what they charge.

Spohn-estimates provided for maintenance costs to include additional custodians/technicians and upkeep total about \$500,000 - \$600,000 per year at the new facility. It costs about \$300,000 currently to maintain/operate the current courthouse in 2008 and about \$15,000 for the administrative center.

Operating Costs: Discussed above.

Location Study/DNR Wetland, Soil Boring, Excavation Cost: Most of this has been done and paid. Poweleit-wetlands are to the north and west of the proposed design and have little impact to the design. Las-soil boring results have any impact on the building project and was

there any pollution found? Poweleit-No. Is there reason to believe there is pollution? Las-told there was a dump there previously.

Utility Hook ups, i.e. water, electrical: Poweleit-Most economical hookups include water and utility coming from Highway 16 and the sewer running toward Theater Road. Spohn-does this cross the privately owned land? Poweleit-Yes. Las-would others be able to hook up to the water/septic. Poweleit-No, they would have their own.

Disposition of Existing Courthouse/Associated Costs: Spohn-Several options discussed, none being currently recommended at this time; moving offices to this courthouse or parting ownership of this courthouse. Poweleit-A study done several years ago indicates Human Services would need about 56,000 square feet of office space (20 year projection). This courthouse is about that and the cost to re-do the courthouse would be \$4 -5 million to house Human Services. Schwarz-What is the current operating expense at Human Services? Spohn-About the same as courthouse. Schwarz-20 year projection may be high as several positions have been eliminated or outsourced recently. Humphrey-which building is worse? Spohn-both from the 1800's so hard to say. Retzlaff-Asbestos would be a problem at either building.

Cost Alternatives and/or Financial Options: Irwin-Figures are not complete so would like to bring those next month. Projections for 2010 and 2011 may be needed for a correct analysis. Spohn-if this courthouse is to be maintained and updated as should be done, it would cost significantly. At this time, the building is just being maintained. Peterson-this subject could be "what if'd" over and over. Humphrey-the State imposed levy must be taken into consideration. Las-asked by an individual if a cost analysis was ever conducted as to the total project cost and that has not been done. These figures must be provided to proceed. Retzlaff-has been calling for other financial options and could have others, other than Baird, present options to the Board and/or this committee. Poweleit-different companies do bonding differently. Humphrey-someone needs to be watching the municipal bond market for Monroe County and what the county rating is. Retzlaff-who watches for that? Hubbard-believes it is a contracted service, independent of the actual bonding sale. Humphrey-La Crosse knows when to go to market and not. Poweleit-they have an agent watching that. Humphrey-believes someone in the clerk's office should be looking at the bonds everyday to determine when it is good, 'routine inquiry.' Retzlaff-should a motion be done to have this matter sent to admin to have Tina review the market and to keep this committee informed of what our rating/bond would be. Hubbard-there is a cost associated with obtaining a bond rating. Poweleit-bond ratings are good for about 6 months. Humphrey-revenue sources are unstable and the bond rating could become worse. Spohn-inquires have been made for obtaining grants available through the new presidency. Humphrey-doesn't look good, but our name has been added to the very long list.

A brief break was held.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$6,212.85), drugs (\$0), narcotics (\$0) and jail (\$105,034.58). Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Overtime/Caseload Statistics: Provided.

Jail Population Discussion: Discussed.

Statewide Automated Victim Information & Notification Grant Discussion/Action: Las moved to approve participation in the two year grant for the statewide automated victim information and notification, Second by Schwarz. Motion carried (7-0)

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$1,092.13. Irwin moved to approve, Second by Schwarz. Motion carried (7-0).

Review Monthly Department Activities:

CIRCUIT COURT

Department vouchers were presented in the amount of \$2,300.92 for 2008 and \$5,514.53 for 2009. Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Caseload Statistics: Provided.

CLERK OF COURT

Department vouchers were presented in the amount of \$14,149.49 for 2008 and \$5,086.39 for 2009. Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Next meeting is March 11, 2009.

Bluske moved to adjourn at 6:50 p.m., Second by Peterson. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: March 11, 2009
Time: 4:00 p.m.
County Board Room

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes - February 11, 2009
- Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct annual performance evaluation (Dispatch)
- Closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct three performance evaluations (Sheriff)
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - SCAAP Fund Expenditure Regarding Jail Security Discussion/Approval
- Clerk of Court
 - Approve Vouchers
 - 2008 Budget Shortfall Discussion/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - 2009 Diversion Fees Discussion/Action
 - Request to appoint committee member to MCCJC
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Dispatch
 - Approve Vouchers
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
- Circuit Court
 - Approve Vouchers
 - Case Load Statistics
- Courthouse Security Discussion/Action
- Building Discussion/Action on Resolution 12-08-04 regarding items listed below
 - Economic Conditions
 - Cost of Justice Center/Infrastructure
 - Additional Personnel, i.e. Jail, Security, Maintenance
 - Operating Costs
 - Location Study/DNR Wetland, Soil Boring, Excavation Cost
 - Utility Hook ups, i.e. water, electrical
 - Disposition of Existing Courthouse/Associated Costs
 - Cost Alternatives and/or Financial Options
- Discussion/Action on Resolution 12-08-04
- Adjourn

Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
March 11, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Bruce Humphrey, Chuck Bluske

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Lisa Josvai, Garry Spohn, Bob Janovick, Mark Loether, Shirley Chapiewsky, Lynn Kloety-Jamesson, John Rusch, Dennis Hubbard, Media

Chair Robert Retzlaff called the meeting to order at 4:00 p.m.

Bluske moved to approve the February 11, 2009 regular meeting minutes, Second by Peterson. Motion carried (7-0).

Schwarz moved to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to conduct annual performance evaluation (Dispatch) and three performance evaluations (Sheriff), Second by Humphrey. Roll Taken (7-0).

Bluske moved to go into open session, Second by Humphrey. Roll Taken (7-0). A motion was made to retain the three individuals by the Sheriff's Department.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$8,577.04), drugs (\$0), narcotics (\$0) and jail (\$17,685.28). Humphrey moved to approve, Second by Irwin. Motion carried (7-0).

Overtime/Caseload Statistics: Provided and Discussed.

SCAAP Fund Expenditure Regarding Jail Security Discussion/Approval: Bluske moved to approve using not more than \$1,200 from the SCAAP line item for securing the jail office, Second by Schwarz. Motion carried (7-0)

CLERK OF COURTS

Shirley Chapiewsky presented department vouchers in the amount of \$4,478.92. Bluske moved to approve, Second by Peterson. Motion carried (7-0).

2008 Budget Shortfall Discussion/Action: Peterson moved to authorize a Resolution to transfer \$112,734.17 from the 2008 General Fund to the Clerk of Courts 2008 budget, Second by Bluske. Motion carried (7-0)

JUSTICE DEPARTMENT

Department vouchers were presented in the amount of \$1,558.32. Bluske moved to approve, Second by Humphrey. Motion carried (7-0).

Community Service Report/Court Service Report: Provided.

2009 Diversion Fees Discussion/Action: Withdrawn

Irwin to attend interviews on March 19th and 23rd

Request to appoint committee member to MCCJC: Las & Irwin volunteered to attend the meetings.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$4,334.00. Peterson moved to approve, Second by Irwin. Motion carried (7-0).

Caseload Statistics: Provided.

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$2,003.50 (DA) and \$760.15 (VW). Humphrey moved to approve, Second by Irwin. Motion carried (7-0).

Caseload Statistics: Provided & Discussed.

DISPATCH

Mark Loether presented department vouchers in the amount of \$2,290.24. Irwin moved to approve, Second by Peterson. Motion carried (7-0).

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$970.87. Humphrey moved to approve, Second by Irwin. Motion carried (7-0).

Review Monthly Department Activities: Provided

CIRCUIT COURT

Department vouchers were presented in the amount of \$10,664.77. Bluske moved to approve, Second by Las. Motion carried (7-0).

Caseload Statistics: Provided.

COURTHOUSE SECURITY DISCUSSION/ACTION: 2006 Order of the Judges was discussed. On Monday, inmates that had to go up to court for bonds were ushered through the main lobby of the Courthouse where about 60 individuals were located, creating a major security issue.

A brief break was held.

BUILDING DISCUSSION/ACTION ON RESOLUTION 12-08-04 REGARDING ITEMS LISTED BELOW:

Economic Conditions: No comment.

Cost of Justice Center/Infrastructure: Discussed in detail last month.

Additional Personnel, i.e. Jail, Security, Maintenance: No further discussion.

Operating Costs: Janovick-30 parking spaces currently and the proposed lot would have 300 spaces. The current lot costs \$1,000 to plow and the proposed lot would require removal of some distance and would be more than 10 times the current price to plow.

Location Study/DNR Wetland, Soil Boring, Excavation Cost: No further discussion.

Utility Hook ups, i.e. water, electrical: Las-Was the property owner ever contacted for the easement or selling the property along Theater Road? Bluske-the property owner was contacted several years ago and would not give a sale price. Schwarz-the property owner was not asked if he wanted to sell the property, but did appear to be receptive to granting an easement. Radke is to be making contact with the property owner. Property owner asked to have access into the sewer line. No further discussions have occurred due to this Resolution.

Disposition of Existing Courthouse/Associated Costs: Retzlaff-a questionnaire was sent to other counties to see what they did with courthouses and the results were turning them into museums, other county offices and destroyed. Las-Venture had provided estimates in 2007 to re-use the courthouse and annex in the amount of 4.1 - 6.1 million dollars for Human Services. Retzlaff-Spohn looking into asbestos and utility updates further.

Cost Alternatives and/or Financial Options: Retzlaff-Recent bonding percentages were provided ranging from 2 - 4% in different counties and cities. More figures will be provided from La Crosse County and who they bonded with.

Discussion/Action on Resolution 12-0-8-04: Retzlaff-this committee needs to make a recommendation to the county board either this month or next month. Humphrey-Regardless of what this committee does, he believes the county board will have three choices: extend the moratorium, lift the moratorium or decide to go another route. Humphrey-After spending 30 million dollars on a justice center, doesn't believe money would be available to update the courthouse. Rusch-Came up with \$566,000 additional money necessary to operate/provide personnel. If the Governor's request to have the levy cap increased by 3%, in 2011 the additional money necessary and the yearly wage increases would still be over the allowed by \$933,000. Retzlaff-saying no project is feasible. Rusch-the penalty for going over the cap would be that the County would lose state funding. Peterson-what to do? Rusch-Two options: convince the voters to go over the cap or build something under the cap. Peterson-If only a jail is built, nothing is accomplished with courthouse security or the third courthouse. Humphrey-The County will have budgetary problems if this project is completed. All departments will be affected. The cost of the building is not the problem; it is the cost of operating the building which would be affected by the levy cap. Janovick-the cost of the building is not the problem, even if the State gave us the money, we couldn't operate the building and stay under the levy cap. The voters have to be convinced to go over the levy cap. Irwin-A projected budget, through 2013, should be completed to show where this county would be. Rusch-A group should go to Madison to talk to the legislature regarding operational costs and that even with Jellystone not paying taxes, the county still has to pay the Village. Humphrey-Several years ago, the public complained that property taxes were too high and that is why a levy cap was imposed.

Humphrey moved to adjourn at 6:03 p.m., Second by Las. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: April 8, 2009
Time: 4:00 p.m.
County Board Room

AGENDA ITEMS

- Call to Order
 - Approval of Previous Meeting Minutes - March 11, 2009
 - Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss personnel issues (Justice)
 - Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - New Positions Discussion/Approval
 - Transport Van Purchase Update
 - Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Introduction of Community Service Crew Leader
 - Clerk of Courts
 - Approve Vouchers
 - Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
 - District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Dispatch
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 - Review Monthly Department Activities
 - Circuit Court
 - Approve Vouchers
 - Case Load Statistics
 - Courthouse Security Discussion/Action
 - Building Discussion/Action on Resolution 12-08-04 regarding Items listed below
 - Economic Conditions
 - Cost of Justice Center/Infrastructure
 - Additional Personnel, i.e. Jail, Security, Maintenance
 - Operating Costs
 - Location Study/DNR Wetland, Soil Boring, Excavation Cost
 - Utility Hook ups, i.e. water, electrical
 - Disposition of Existing Courthouse/Associated Costs
 - Cost Alternatives and/or Financial Options
 - Discussion/Action on Resolution 12-08-04
 - Discussion on Resolution Pursuant to Rule 21 of the Rules of the Monroe County Board of Supervisors/Resolution to Halt Construction of the Monroe County Justice Center and Approve Alternative Building Project and Site for Monroe County
 - Adjourn
- Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
April 8, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Bruce Humphrey, Chuck Bluske

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Lisa Josval, Rob Conroy, Lynn Kloety-Jamesson, Cindy Engelke, Peggy Thorson, John Rusch, Keith Kenyon, Ed Westphal, Jim Rice, Bob Janovick, Dennis Hubbard, Gene Treu, Tom Lyons, Christine Mueller, Media

Chair Robert Retzlaff called the meeting to order at 4:02 p.m.

Bluske moved to approve the March 11, 2009 regular meeting minutes, Second by Peterson. Motion carried (7-0).

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$19,782.73), drugs (\$0), narcotics (\$0) and jail (\$106,870.08).

Dennis Hubbard entered the room and discussion occurred regarding the number of county board supervisors in attendance and whether a quorum was in attendance with 12 members present. Keith Kenyon and Dennis Hubbard left the meeting.

Bluske moved to approve Sheriff voucher, Second by Peterson. Motion carried (7-0).

Overtime/Caseload Statistics: Provided and Discussed.

New Positions Discussion/Approval: Discussion of one full time jaller position. Humphrey moved to deny the request, Second by Irwin. Motion carried (5-2) Peterson, Retzlaff opposed. Discussion of one full time EMP/patrol position with grant acceptance. Peterson moved to approve this position, Second by Schwarz. Motion carried (5-2) Humphrey, Retzlaff opposed.

Transport Van Purchase Update: Provided.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,498.08. Bluske moved to approve, Second by Schwarz. Motion carried (7-0).

Community Service Report/Court Service Report: Provided and discussed.

Introduction of Community Service Crew Leader: Chuck Faistad was introduced.

Bluske moved to go into closed session pursuant to Wis. Stats. 19.85(1)(c) to discuss personnel issues (Justice) at 4:57 pm, Second by Humphrey. Roll Taken (7-0).

Bluske moved to go into open session at 5:02 pm, Second by Las. Roll Taken (7-0).

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$3,132.36 (DA) and \$106.66 (VW). Bluske moved to approve, Second by Humphrey. Motion carried (7-0).

Caseload Statistics: Provided & Discussed.

CLERK OF COURTS

Department vouchers were presented in the amount of \$5,356.66.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$220.40.

Caseload Statistics: Provided.

DISPATCH

Department vouchers were presented in the amount of \$3,284.17.

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$248.25.

Review Monthly Department Activities: Discussed.

CIRCUIT COURT

Department vouchers were presented in the amount of \$6,879.06.

Caseload Statistics: Provided.

Bluske moved to approve the vouchers for Clerk of Court, Medical Examiner, Dispatch, Emergency Management and Circuit Court, Second by Humphrey. Motion carried (7-0).

COURTHOUSE SECURITY DISCUSSION/ACTION: No discussion.

BUILDING DISCUSSION/ACTION ON RESOLUTION 12-08-04 REGARDING ITEMS LISTED

BELOW: Peterson moved to table discussion/action on the four items listed below, Second by Schwarz. Las moved to amend the motion to consider discussion on the last two items. Withdrawn by Las. Motion denied (2-5) Humphrey, Bluske, Retzlaff, Las, Irwin opposed

*Economic Conditions: Rusch discussed levy cap rules pertaining to Jellystone and equalized values. Rusch indicates there is a need for a jail, however, where is the money going to come from? Gene Treu provided a hand out regarding the historical and current economic condition of Monroe County. Tom's has two TIF (Walmart & Cardinal) that will be coming out next year. However, property values will be decreasing as also indicated by Sparta and county assessors.

*Cost of Justice Center/Infrastructure:

Additional Personnel, i.e. Jail, Security, Maintenance: Irwin presented an extensive hand out including projected budgets for additional personnel, including a third judge and support staff for 2010, 2011 and 2012 and the projected levy (3%) increase, leaving a shortage.

Operating Costs: Addressed above.

Location Study/DNR Wetland, Soil Boring, Excavation Cost: No discussion. Rice requested a copy of the borings study.

Utility Hook ups, i.e. water, electrical: No discussion.

*Disposition of Existing Courthouse/Associated Costs: Irwin referred to his hand out and that nothing has been discussed on what to do with the courthouse. Schwarz indicates that the Building Committee was directed that the disposition of the existing courthouse was not for them to decide. Rice pointed out an article that Irwin handed out relating to government facilities remaining in the downtown area. Las assumed that the Building Committee was handling this issue until recent months when Property & Purchasing Committee has been reviewing this issue. Las agrees that the downtown area should be reconsidered. Rice indicated that the maintenance of this building may not have been properly executed.

*Cost Alternatives and/or Financial Options: Tom Lyons was introduced. He was part of the architects that designed the 1988 jail addition and the administrative building. Information from Lyons was included in the Irwin hand out. Lyons believes there is room to do something on this site for jail space. This original structure was built for a one story jail with basement. The Sheriff office could carry a second story as it had previously been discussed to have another courtroom there. The maximum security portion of the jail could carry a second story. Lyons believes building a jail in the parking lot space would be sufficient and then the old jail could continue to operate while the new jail is being built. Lyons provided a hand out comparing Juneau County's new jail and the

proposed Justice Center in Monroe County. Lyons believes there is an 'overstatement of need' with regard to the Monroe County proposed Justice Center. There may be interference with the day to day operation of the courthouse during construction on the current site. Lyons believes that the county has run out of options on the current jail and new construction, not additions, is necessary. Retzlaff brought up the design fees proposed by Lyons and the current fees having been paid and owed to the current architect. Rusch indicated that operational costs would still be an issue no matter where or what as additional personnel would be needed whether the dog pound site was used or the courthouse site. Schwarz asked whether anyone has had discussions with the Historical Society as they have put a stop to several different plans. Irwin indicates he has had conversations with them and they would endorse building downtown. At issue was the design to wrap around the current courthouse. They indicate that nothing could extend east of the western wall. Treu indicates the hospital owns everything to the north of them so that will not interfere with expansion here. He further indicates that the City will close the street to the north and the museum land could be used as well as purchasing Citizens Bank land and land owned by Ray Wanlass and the late Tim Kress for expansion at this site. Lyons believes a jail could be built at this site for about \$15 million. Janovick asked if the courts had to run from 8 - 5 or could the times be staggered. Humphrey indicated that Madison recently expanded downtown. Sheriff asked if Lyons' plan included ALL the needs as addressed by the Justice Center design. Lyons indicated that some concessions would have to be made to address needs and wants in a design. Sheriff asked if the design would be linear. Lyons indicated that the design would be based on the need. Also, staffing levels would be discussed while the building is designed.

A brief break was held.

Christine Mueller was introduced and discussed a hand out provided previously by Irwin as prepared by Reinard Mueller. Mueller indicates that MPI proposes to take the need and the future need to design a building at this site. Humphrey asked that Reinard's background be provided for those that don't know what he does. Mueller indicates that Reinard looks 'at the big picture' and makes recommendations as to how to better this community and how best to do it. Mueller proposes that MPI should oversee the bidding process, including design, schematics & model; and wouldn't be paid until a design is approved. Rusch indicated that cities cannot do design/build and was wondering if counties could. Irwin indicated Mueller would be the project manager, not the builder. Mueller believes the community would be supportive of this issue being re-looked at. Irwin asked that the committee review the documents provided by Phil as he could not be here. Sheriff asked if any discussions have been had with Venture or Market Johnson regarding these proposals. Irwin indicates no.

Discussion/Action on Resolution 12-0-8-04: Withdrawn.

Discussion on Resolution Pursuant to Rule 21 of the Rules of the Monroe County Board of Supervisors/Resolution to Halt Construction of the Monroe County Justice Center and Approve Alternative Building Project and Site for Monroe County. Retzlaff asked if the members had a copy of the Resolution. Retzlaff then asked if a signed Resolution was available. Irwin indicated none was available and he gave it to Corporation Counsel. Retzlaff indicates that whether this matter is approved or not by this committee, it will still go to the county board. Retzlaff indicates that no since a resolution was provided, therefore, no discussion or action will occur.

Block moved to adjourn at 7:18 p.m., Second by Las. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: May 13, 2009
Time: 4:00 p.m.
County Board Room

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes - April 8, 2009
- Circuit Court, Clerk of Courts and District Attorney Evaluation Discussion
- Building Update/Action
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - Resolution Authorizing Cancellation of Jail Outstanding Accounts Discussion/Approval
 - New Position Discussion/Approval
 - ATV Routes Discussion/Action
 - Radio Replacement Grant Update
 - Annual Report Review
- Dispatch
 - Approve Vouchers
 - Concerns of Monroe County Emergency Services Organization Discussion (Bill Rezn 378-4923)
 - E911 Discussion/Action
 - Annual Report Review
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - LTE Position Discussion/Approval
 - Annual Report Review
- Circuit Court
 - Approve Vouchers
 - Case Load Statistics
 - Annual Report Review
- Clerk of Courts
 - Approve Vouchers
 - Annual Report Review
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
 - Annual Report Review
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
 - Annual Report Review
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Annual Report Review
- Adjourn

Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
May 13, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Chuck Bluske, Bruce Humphrey

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Lisa Josvai, Peggy Thorson, Bill Rezin, Mark Loether, Lynn Kloety-Jamesson, John Mehtala, Cindy Struve, Kathy Hehn, Kyle Gibbons, Media

Chair Robert Retzlaff called the meeting to order at 4:00 p.m.

Bluske moved to approve the April 8, 2009 regular meeting minutes, Second by Peterson. Motion carried (6-0).

Humphrey entered the meeting.

Circuit Court, Clerk of Courts & District Attorney Evaluation Discussion: Letter provided by Circuit Court.

Building Update/Action: The first meeting after the moratorium was held last week. Venture's bill was discussed extensively and the committee took steps to see about paying them. Steps will be taken to secure an easement for utility purposes. The responsibilities of the committee were also discussed.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$8,824.27), drugs (\$0), narcotics (\$0) and jail (\$87,333.45). Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Overtime/Caseload Statistics: Provided.

Resolution Authorizing Cancellation of Jail Outstanding Accounts Discussion/Approval: Humphrey moved to approve the Resolution Authorizing Cancellation of Jail Outstanding Accounts, Second by Las. Motion carried (7-0)

New Position Discussion/Approval: Peterson moved to approve the Bailiff position for the third courtroom, effective July 1, 2010, Second by Bluske. Motion carried (7-0).

ATV Routes Discussion/Action: Humphrey moved to deny the proposed Resolution, Second by Irwin. Motion carried (5-2) Peterson, Bluske opposed.

Radio Replacement Grant Update: Information provided and discussed.

Annual Report Review: Provided.

DISPATCH

Mark Loether presented department vouchers in the amount of \$3,646.72. Bluske moved to approve, Second by Schwarz. Motion carried (7-0).

Concerns of Monroe County Emergency Services Organization Discussion: Discussed. Rezin was asked to obtain precise examples. Loether was asked to provide his policy & procedures. The committee directs Loether to meet and try to resolve the issues discussed. Humphrey moved to have this matter on the agenda next month to see what progress has been made or not made, Second by Peterson. Motion carried (7-0).

E911 Discussion/Action: Discussed. Bluske moved to transfer the oversight of the E911 Fund to Loether in Dispatch from Mehtala in the IS Department, Second by Las. Motion carried (7-0).

Annual Report Review: Provided.

A brief break was held.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$1,842.61. Humphrey moved to approve, Second by Las. Motion carried (7-0).

Community Service Report/Court Service Report: Provided & Discussed.

LTE Position Discussion/Approval: Bluske moved to retain Cory Zebell in the LTE position for up to 9 months, Second by Las. Motion carried (6-1). Peterson opposed.

Annual Report Review: Provided.

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$3,091.54 (DA) and \$95.66 (VW). Bluske moved to approve, Second by Peterson. Motion carried (7-0).

Caseload Statistics: Provided.

Annual Report Review: Provided.

CIRCUIT COURT

Department vouchers were presented in the amount of \$11,582.17.

Caseload Statistics: Provided.

Annual Report Review: Provided.

CLERK OF COURTS

Department vouchers were presented in the amount of \$12,782.20.

Annual Report Review: Provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$2,107.21.

Caseload Statistics: Provided.

Annual Report Review: Provided.

EMERGENCY MANAGEMENT

Department vouchers were presented in the amount of \$118.03.

Review Monthly Department Activities: Provided.

Annual Report Review: Provided.

Bluske moved to approve the above vouchers, Second by Las. Motion carried (7-0).

Humphrey moved to adjourn at 6:24 p.m., Second by Bluske. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

**PUBLIC SAFETY & JUSTICE
COORDINATING COMMITTEE**

Date: May 27, 2009
Time: 3:00 p.m.
Small Conference Room

AMENDED AGENDA ITEMS

- Call to Order
- Discussion/Action on the Communication's Director (Dispatch) Position/Department
- Adjourn

Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
SPECIAL MEETING MINUTES
May 27, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Chuck Schwarz, Chuck Bluske, Bruce Humphrey, Carol Las

Members Absent: None

Also Present: Ken Kittleson-Personnel, Chief Deputy Lisa Josvai, Sherri Linenberg, Mark Loether, Bob Hess, Cindy Struve, Bill Rezin, Mike Arnold, Kristina Page, Chief Wes Revels, Jodi Allen, Kevin Decorah, Joel Ames, Kim Mantzke, Adam Robarge, Dawn Smith, Darlene Pintarro, Teresa Isensee, John Smart, Bob Janovick,

Chair Robert Retzlaff called the meeting to order at 3:00 p.m.

Introduction of those in attendance.

Discussion/Action on the Communication's Director (Dispatch) Position/Department: Per Kittleson, the normal procedure to fill this type of position is to fill from within or recruit from the outside. Also, now would be the time to reorganize the department if that is the case. Josvai provided a hand out from Sheriff Pedersen indicating in the short term, the Sheriff's Department could supervise Dispatch until a long term decision is made. The Sheriff's Department would also consider supervision in the long term. Revels does not agree with the Sheriff's proposal and wants to continue Dispatch as a separate department. Las questioned whether the Sheriff's Department could proceed with the additional paperwork, including the recent E911 Grant given to Dispatch to which Josvai indicated it would be absorbed. Peterson asked for the Dispatchers opinion. Page indicated that it was believed that the needs of Fire/EMS would not be met if the Sheriff's Department was in charge. Smith provided another alternative hand out. The hiring process would take 6 - 8 months. Arnold & Hess believe that Dispatch could stand alone as a department, but there is a need for supervision in the short term. Schwarz believes Loether's opinion/recommendation should be heard. Loether believes the department should stand alone so it is not associated with any other department or favoritism will be claimed. In the short term, there are good Dispatchers and one of them could step up during the interim. Robarge indicated if Dispatch is under the Sheriff's Department, there are policies of the Sheriff's Departments that would conflict with other emergency services. Dispatch needs to remain neutral. Struve asked that MSAG go back to Emergency Management. Loether disagrees. Humphrey moves to change the status of the Communications Center to a division within the Sheriff's Department for a period of six months, Second by Irwin. Motion carried (4-3) Roll Taken, Irwin-yes, Las-yes, Humphrey-yes, Schwarz-no, Peterson-no, Bluske-no, Retzlaff-yes.

Bluske moved to adjourn at 3:35 p.m., Second by Humphrey. Motion carried (7-0).

Recording Secretary
Cindy Culpitt

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE

Date: June 10, 2009
Time: 4:00 p.m.
County Board Room

AGENDA ITEMS

- Call to Order
- Approval of Previous Meeting Minutes - May 27, 2009, May 13, 2009
- Annual Reports Discussion (All Departments to Attend) (Committee Members Review the Reports and Bring Your Questions)
- Closed Session pursuant to Wis. Stats. 19.85(1)(c) to conduct department head evaluation (Medical Examiner)
- Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss two grievances (Dispatch)
- Closed Session pursuant to Wis. Stats. 19.85(1)(c) to discuss end of probation (District Attorney)
- Building Update/Action
- Circuit Court
 - Approve Vouchers
 - Case Load Statistics
 - Third Judicial Assistant Discussion/Action
 - Increase in Hours for Register in Probate Discussion/Action
- Clerk of Courts
 - Approve Vouchers
 - New Clerk Positions Due to Third Circuit Court Discussion/Action
- Dispatch
 - Approve Vouchers
 - Justice Center Tower Discussion
 - Concerns of Monroe County Emergency Services Organization Discussion/Action
 - Discussion Regarding Director's Position/Action
- Justice Dept
 - Approve Vouchers
 - Community Service Report/Court Service Report
 - Wood Sales Price Discussion/Action
 - Revenue Special Fund/Non-Lapsing Account Discussion/Action
- Emergency Management
 - Approve Vouchers
 - Review Monthly Department Activities
 - Interoperable Communications Grant
 - EM/DNR Mapping Project
 - EPA RMP Tabletop Exercise
 - Local Emergency Planning Committee
 - Begin Department Head Evaluation (to be done in July)
- District Attorney
 - Approve Vouchers
 - Case Load Statistics
- Medical Examiner
 - Approve Vouchers
 - Case Load Statistics
- Monroe County Sheriff
 - Approve Vouchers / Review Overtime
 - Case Load Statistics
 - Jail Assessment Fund Discussion/Action
- Adjourn

Robert Retzlaff, Chair

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
REGULAR MEETING MINUTES
June 10, 2009

Members Present: Bob Retzlaff, Pete Peterson, Rick Irwin, Carol Las, Chuck Schwarz, Chuck Bluske, Bruce Humphrey

Members Absent: None

Also Present: Sheriff Dennis Pedersen, Peggy Thorson, Mark Loether, Lynn Kloety-Jamesson, Cindy Struve, Shirley Chapiewsky, Judge Ziegler, Chad Ziegler, Media

Chair Robert Retzlaff called the meeting to order at 4:00 p.m.

Irwin moves to amend the May 13th minutes, under Justice to change Bluske's motion to not retain Zebell, but forward to Personnel & Bargaining the LTE position, Second by Bluske, Motion carried (7-0). Irwin moves to amend the May 27th minutes to include that Josval indicated there would be no additional cost, Second by Las. Motion carried (7-0). Bluske moved to approve the May 13, 2009 and May 27, 2009 corrected meeting minutes, Second by Irwin. Motion carried (7-0).

Annual Reports Discussion: Discussed.

Two closed sessions will be held later. The Dispatch closed session has been withdrawn.

Building Update/Action: Bids were opened for a loan to pay the architect and a bank in Norwalk was the lowest. During the design team meeting, the jail inspectors presented several concerns that were addressed. Has Finance addressed the five year operational costs? No, but it is on their agenda tomorrow. It was advised that Baird has been retained. The next meeting is Friday and everyone is welcome to attend. The Sheriff advised that he will be reviewing staffing levels with the jail inspector on Friday also.

CLERK OF COURTS

Shirley Chapiewsky presented Department vouchers in the amount of \$10,533.67. Humphrey moved to approve, Second by Irwin. Motion carried (7-0).

New Clerk Positions Due to Third Circuit Court Discussion/Action: Humphrey moved to approve two new Clerk positions, effective July 1, 2010, Second by Schwarz. Motion carried (6-1) Las opposed.

CIRCUIT COURT

Department vouchers were presented in the amount of \$8,861.84. Schwarz moved to approve, Second by Las. Motion carried (7-0).

Caseload Statistics: Provided.

Third Judicial Assistant Discussion/Action: Peterson moved to approve a third Judicial Assistant position, Second by Irwin. Motion carried (6-1). Las opposed.

Increase in Hours for Register in Probate Discussion/Action: Irwin moved to approve additional hours for the Register in Probate position, effective July 1, 2010, to bring it to a full-time position, Second by Humphrey. Motion carried (7-0).

DISPATCH

Mark Loether presented department vouchers in the amount of \$868.32. Las moved to approve, Second by Peterson. Motion carried (7-0).

Justice Center Tower Discussion: Discussed.

Concerns of Monroe County Emergency Services Organization Discussion/Action: Discussed.

Discussion Regarding Director's Position/Action: Discussed.

JUSTICE DEPARTMENT

Peggy Thorson presented department vouchers in the amount of \$2,985.92. Irwin moved to approve, Second by Schwarz. Motion carried (7-0).

Community Service Report/Court Service Report: Provided.

Wood Sales Price Discussion/Action: Peterson moves to raise the price of wood to \$50 per face cord and \$140 per full cord, Second by Bluske. Motion carried (7-0).

Revenue Special Fund/Non-Lapsing Account Discussion/Action: Las moves to have a non-lapsing fund created for purchase of tools, equipment and/or van from excess revenue at the end of the year, Second by Bluske. Motion carried (6-1) Humphrey opposed.

A brief break was held at 6:05 pm.

EMERGENCY MANAGEMENT

Cindy Struve presented department vouchers were presented in the amount of \$298.08. Schwarz moved to approve, Second by Bluske. Motion carried (7-0).

Review Monthly Department Activities: Provided and Discussed.

Interoperable Communications Grant: Discussed.

EM/DNR Mapping Project: Provided and Discussed.

EPA RMP Tabletop Exercise: Discussed.

Local Emergency Planning Committee: Schwarz as primary or Retzlaff as secondary will attend the next meeting on August 20, 2009 at 10:00 am.

Begin Department Head Evaluation (to be done in July): Provided.

DISTRICT ATTORNEY

Lynn Kloety-Jamesson presented department vouchers in the amount of \$1,774.79 (DA) and \$96.95 (VW). Humphrey moved to approve, Second by Schwarz. Motion carried (7-0).

Caseload Statistics: Provided.

MEDICAL EXAMINER

Department vouchers were presented in the amount of \$5,080.86. Irwin moved to approve, Second by Humphrey. Motion carried (7-0).

Caseload Statistics: Provided.

SHERIFF

Dennis Pedersen presented department vouchers for administration (\$4,646.81), drugs (\$0), narcotics (\$0) and jail (\$79,069.04). Las moved to approve, Second by Peterson. Motion carried (7-0).

Overtime/Caseload Statistics: Provided.

Jail Assessment Fund Discussion/Action: Las moves to forward a Resolution to the County Board to reimburse the maintenance budget for the painting done in the jail from the Jail Assessment Fund in the amount of \$4,515, Second by Schwarz. Motion carried (5-2). Peterson & Retzlaff opposed.

Bluske moves to go into closed session pursuant to Wis. Stats. 19.85(1)(c) for end of probation (District Attorney), Second by Humphrey. Roll Taken.

Irwin moves to go into open session, Second by Schwarz. Roll Taken.

End of probation was approved. Medical Examiner will be heard next month.

Bluske moved to adjourn at 7:13 p.m., Second by Schwarz. Motion carried (7-0).

Recording Secretary
Cindy Culpitt