

Finance Committee
October 9, 2017

Present: Cedric Schnitzler, Pete Peterson, Wallace Habegger, Douglas Path, Mark Halverson
Others: Jim Bialecki, Tina Osterberg, Annette Erickson, Kurt Marshaus, Ron Hamilton, Garry Spohn, Randy Williams

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Next meeting date – October 23 & 24 for budget reviews. Budget hearing is November 1, 2017. County Board will meet on October 18, 2017. The November regular meeting is the 15th.
- Minutes Approval – Motion by Douglas Path second by Pete Peterson to approve the 09/20/17 minutes. Carried 5-0.
- Public Comment – None.
- Justice Center Building Project
 - a. Justice Center Update – Kurt Marshaus provided a project update to members.
 - b. Approval of monthly Justice Center Building Project expenditures – Discussion. Motion by Wallace Habegger second by Mark Halverson to approve the Justice Project expenditures in the amount of \$90,420.22. Carried 5-0.
- Nursing Home Project Update – Pete Peterson provided a project update to members.
- Human Services Credit Card - Motion by Pete Peterson second by Mark Halverson to approve Human Services Credit Card. Ron Hamilton explained need for Social Service Aide card in the amount of \$1,000.00. Discussion. Carried 5-0.
- Human Services Line Item Transfer – Ron Hamilton explained the 2017 line item transfer in the amount of \$240,184.00 for reallocation of budgeted revenue for ADRC consortium. Discussion. Motion by Mark Halverson second by Pete Peterson to approve line item transfer. Carried 5-0.
- Budget Adjustment(s)
 - a. Human Services– Ron Hamilton explained the 2017 budget adjustment in the amount of \$405,084.93 for additional grant revenue from State DHS for parking lot and integration costs, funding provided by DHS to assist with ADRC/Senior Services Integration and move to new location, record estimated WI Medicaid cost reporting revenue and utilize reserve fund balance. Discussion. Motion by Mark Halverson second by Wallace Habegger to approve budget adjustment. Motion to table by Path second by Peterson to table until Tina Osterberg, Finance joins today's meeting and is available to answer questions. Carried 5-0.
 - b. Circuit Court – 2017 budget adjustment in the amount of \$12,000.00 for juror per diems and mileage along with funds to cover the guardian ad litem fees/costs. Discussion. Motion by Douglas Path second by Pete Peterson to approve budget adjustment contingent upon committee of jurisdiction approval. Carried 5-0.
- Dispatch Line Item Transfer – Randy Williams explained the 2017 line item transfer in the amount of \$15,000.00 for overtime. Discussion. Motion by Wallace Habegger second by Douglas Path to approve line item transfer contingent upon committee of jurisdiction approval. Carried 5-0.
- Maintenance – Garry Spohn explained the 2017 re-purpose of funds in the amount of \$3,000.00 for executive center furnace. Discussion. Motion by Pete Peterson second by Douglas Path to approve re-purpose of funds contingent upon committee of jurisdiction approval. Carried 5-0.

Motion by Douglas Path second by Wallace Habegger to take a short recess at 9:34 a.m., the meeting reconvened at 9:40 a.m.

- Dispatch Line Item Transfer – Randy Williams explained the 2017 line item transfer in the amount of \$15,000.00 for overtime. Discussion. Motion by Wallace Habhegger second by Douglas Path to approve line item transfer contingent upon committee of jurisdiction approval. Carried 5-0.
- Human Services budget adjustment – Tina Osterberg explained that the \$180,000 for WIMCR is an estimate. Ron Hamilton further explained. Discussion. The budget adjustment carried 4-1. *See prior motion in above budget adjustment section.
- Finance Report
 - a. Finance Department Monthly Report Review.
 - b. ADRC/SS Account Merge – Tina Osterberg explained that the quote is \$8,400.00 for the ADRC/Senior Services Account Merge. There is grant funding left from the ADRC/Senior Services merge that could be used for the project. Discussion. Motion by Wallace Habhegger second by Pete Peterson to approve account merge. Carried 5-0.
- 2018 Budget Presentation – County Administrator Jim Blalecki presented the 2018 budget. The proposed mill rate for 2018 is 6.0886. Operating expenditures are down, however the debt levy is up. Tina Osterberg explained the general make-up of the budget booklets.
- 2018 Budget Publication – Motion by Douglas Path second by Pete Peterson to approve the 2018 budget publication. Tina Osterberg explained the publication. Discussion. Carried 5-0.
- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – None.
 - b. Monthly County Disbursement Journal – Motion by Wallace Habhegger second by Mark Halverson to approve Monthly County Disbursement Journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Pete Peterson second by Mark Halverson to approve Monthly County Per Diems and Vouchers. Discussion. Carried 5-0.
- Items for next month's agenda – Internal Controls (December), Bonding
- Adjournment - Motion by Wallace Habhegger second by Douglas Path to adjourn at 10:49 a.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder