

Finance Committee
January 17, 2018

Present: Cedric Schnitzler, Pete Peterson, Wallace Habhegger, Douglas Path, Mark Halverson
Others: Jim Bialecki, Tina Osterberg, Annette Erickson, Gene Treu, Pamela Pipkin, Bob Micheel, Annette Erickson, Garry Spohn, Scott Perkins, Linda Anderson, Garlynn Brookshaw, Ron Hamilton, Randy Williams, Chad Ziegler, Gail Frie

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Cedric Schnitzler

- Next meeting date – February 21, 2018 in the Monroe County Board Assembly Room at 9:00 a.m.
- Minutes Approval – Motion by Mark Halverson second by Pete Peterson to approve the 12/20/17 minutes. Carried 5-0.
- Public Comment – None
- Nursing Home Project Update - Jim Bialecki explained that the Advisory Building Committee met yesterday with the City of Sparta and Tomah both present. Committee members during the Advisory meeting discussed having an evaluation of the Tomah Site.
- Nursing Home Bonding Award Discussion – Tina Osterberg explained that she had spoken with Baird. There is an opportunity to postpone the bonding award without negative impacts from the market or additional bonding costs. The county is able to postpone the bond up to 90 days from the Standard & Poor's rating. Interest rates and the spend down process were discussed. A meeting is scheduled tomorrow to discuss the issue of postponement.
- New Nursing Home General Obligation Debt to Remain Under County Levy Cap – Tina Osterberg provided a draft resolution to members. Future payments of the Rolling Hills General Obligation Bonds approved by resolution 12-17-01 remain under the levy limit for budgeting purposes each year until paid in full. Discussion. Motion by Wallace Habhegger second by Mark Halverson to approve resolution and forward to the full board for approval. Carried 4-1.
- Human Services Credit Card Approval – Ron Hamilton explained credit card request for four new social workers in the amount of \$1,000.00 each. Motion by Wallace Habhegger second by Mark Halverson to approve credit cards. Discussion. Carried 5-0.
- Sheriff's Office –
 - a. Fee Schedule – Scott Perkins explained that a resolution will be coming forward to the board for approval.
 - b. Extended Sanctions Program – Scott Perkins explained the extended sanctions program. The jail is able to house out of jurisdiction beds. The agreement would hold up to 10 probation violators.
- Line Item Transfers
 - a. Human Services – Ron Hamilton explained the 2017 line item transfer in the amount of \$98,000.00 for reallocation of budgeted actual expenses. Motion by Wallace Habhegger second by Mark Halverson to approve line item transfer. Carried 5-0.
 - b. Child Support – Pamela Pipkin explained the 2017 line item transfer in the amount of \$3,350.00 for finance time spent to streamline state required reports, civil rights training and more papers that the Sheriff had to serve. Motion by Wallace Habhegger second by Pete Peterson to approve line item transfer. Carried 5-0.
 - c. Circuit Court – Tina Osterberg explained the 2017 line item transfer in the amount of \$12,267.36 for attorney fees. Motion by Wallace Habhegger second by Douglas Path to approve line item transfer. Carried 5-0.

- d. County Board – Shelley Bohl explained the 2018 line item transfer in the amount of \$500.00 for the benevolent fund. Motion by Pete Peterson second by Mark Halverson to approve line item transfer. Discussion. A resolution will be drafted in February. Carried 5-0.
- e. Forestry/Parks – Chad Ziegler explained the 2018 line item transfer in the amount of \$650.00 for park supplies and electricity. Motion by Mark Halverson second by Wallace Habegger to approve line item transfer. Carried 5-0.
- Budget Adjustments
 - a. Forestry/Parks – Chad Ziegler explained the 2018 budget adjustment in the amount of \$30,000.00 from excess 2017 park revenue to 2018 park capital outlay account for chip seal at the park. Discussion. Motion by Wallace Habegger second by Mark Halverson to approve budget adjustment. Carried 5-0.
 - b. Circuit Court – Tina Osterberg explained the 2017 budget adjustment in the amount of \$8,411.03 for attorney fees. Motion by Douglas Path second by Wallace Habegger to approve budget adjustment. Carried 5-0.
 - c. Capital Projects-Radio System Project – Randy Williams explained the 2018 budget adjustment in the amount of \$4,360.00 to roll forward Elert Funds. Motion by Wallace Habegger second by Mark Halverson to approve budget adjustment. Carried 5-0.
 - d. Land Conservation – Bob Micheel explained the 2018 budget adjustment in the amount of \$1,000.00 for conference room monitor for the Land Conservation Department. Motion by Mark Halverson second by Wallace Habegger to approve budget adjustment. Carried 5-0. Bob explained the 2018 budget adjustment in the amount of \$15,000.00 for assembly room project. Motion by Mark Halverson and Douglas Path to approve budget adjustment. Carried 5-0.
 - e. Information Systems – Tina Osterberg explained the 2018 budget adjustment in the amount of \$80,000.00 for courthouse wiring. Motion by Douglas Path second by Pete Peterson to approve budget adjustment. Carried 5-0.
 - f. Maintenance – Garry Spohn explained the 2018 budget adjustment in the amount of \$31,559.17 for courthouse remodel project. Motion by Douglas Path second by Pete Peterson to approve budget adjustment. Carried 5-0.
 - g. Workman's Compensation – Tina Osterberg explained the 2017 budget adjustment in the amount of \$101,971.68 for workers compensation claims. Discussion. Motion by Pete Peterson second by Wallace Habegger to approve budget adjustment. Carried 5-0.
- Forestry/Parks Repurpose of Funds – Chad Ziegler explained the 2018 repurpose of funds in the amount of \$11,750.00 for mini dump truck. Motion by Wallace Habegger second by Pete Peterson to approve Repurpose of Funds. Carried 5-0. Chad explained 2018 repurpose of funds in the amount of \$13,250.00 to seal asphalt. Motion by Mark Halverson second by Wallace Habegger to approve Repurpose of Funds. Discussion. Carried 5-0.
- 911 Communications Center Radio System Voucher – Randy Williams explained 2017 voucher in the amount of \$4,000.00 for Army Cor of Engineers and Baycom in the amount of \$46,233.60. Motion by Wallace Habegger second by Mark Halverson to approve radio system vouchers in the amount of \$50,233.60. Carried 5-0.
- Solid Waste Fiscal Note Approval for Leachate Treatment System Project - Gail Frie explained that the cost is \$1,650,000; lease amount cost is \$124,320 for a total project cost of \$1,774,320. It was noted that the resolution did not contain a fiscal note. Discussion. A special meeting will be held at 5:15 p.m. on January 24, 2018 for fiscal note approval.
- Treasurer
 - a. Annette Erickson provided the Monthly Treasurers Report.
 - b. Treasurer Department Monthly Report Review.
- Finance
 - a. Tina Osterberg provided the Monthly Financial Report.
 - b. Finance Department Monthly Report Review.

- Monthly Approvals –
 - a. Monthly Notice of Donations/User Fees Received Budget Adjustment – Motion by Wallace Habegger second by Pete Peterson to approve Monthly Notice of Donations/User Fees Received. Carried 5-0.
 - b. Monthly County Disbursement Journal – Motion by Pete Peterson second by Mark Halverson to approve Monthly County Disbursement Journal. Carried 5-0.
 - c. Monthly Per Diems and Vouchers - Motion by Douglas Path second by Pete Peterson to approve Monthly County Per Diems and Vouchers. Carried 5-0.
 - d. Justice Center Voucher Approval – Discussion. Motion by Wallace Habegger second by Mark Halverson to table Justice Center voucher approval until the next regular scheduled Finance meeting. Carried 5-0.
 - e. New Nursing Home Voucher Approval – Discussion. Motion by Wallace Habegger second by Pete Peterson to approve Nursing Home voucher in the amount of \$49,680.41 contingent upon committee approval. Carried 5-0.
- Items for next month's agenda – Department Credit Cards, Sheriff Fee Schedule, Sheriff Extended Sanctions Program, Animal Shelter Donation Policy, County Board Line Item Transfer, Benevolent Fund Resolution
- Motion by Douglas Path second by Pete Peterson to move into closed session. Schnitzler, Habegger, Halverson, Path and Halverson all voted yes.
- Closed Session per WI Stats 19.85(1)(e) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session – Justice Center Mediation Discussion.
- Motion by Pete Peterson second by Mark Halverson to return to open session. Schnitzler, Habegger, Halverson, Path and Halverson all voted yes.
- Cedric Schnitzler announced that members discussed matters pertaining to the lawsuit.
- Adjournment - Motion by Pete Peterson second by Mark Halverson to adjourn at 12:16 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder