

Administration & Personnel Committee
September 13, 2016

Present: Wallace Habegger, Sharon Folcey, Carol Las, Pete Peterson, Mary Von Ruden
Others: Catherine Schmit, Andrew Kaftan, Charles Weaver, Ken Kittleson, Ed Smudde, Pamela Pipkin, John Mehtala, Member of the Public

The meeting was called to order in the Rolling Hills Activity Room at 10:00 a.m.

- Next Month's Meeting Date/Time – October 11, 2016 at 10:00 a.m. in the Rolling Hills Activity Room.
- Minutes Approval – Motion by Mary Von Ruden second by Sharon Folcey to approve the 08/09/2016 minutes. Carried 5-0.
- Veteran's Service Line Item Transfer – Charles Weaver explained the 2016 line item transfer in the amount of \$80.00 for CVSO dues. Motion by Carol Las second by Mary Von Ruden to approve line item transfer. Carried 5-0.
- Budget Proposals
 - a. Information Systems – John Mehtala explained the 2017 Budget Proposal and answered questions.
 - b. Child Support – Pamela Pipkin explained the 2017 Budget Proposal and answered questions.
- Pamela Pipkin provided the Child Support Directors Report.
- Amending County Ordinances to Continue to Address the Board Size Reduction – Andrew Kaftan explained a few ordinances that he is currently working with; switch blade and public records. Incorporating Committee Per Diem information into the code was discussed.
- Catherine Schmit provided the monthly County Administrator Report.
- County Administrator Conference/Training Requests – None
- The monthly expenditure report was provided to members via iPad's.
- Items for next month's agenda – Ordinance Review and Updates, Health Insurance Renewal, Administrator Contract Review.
- Ken Kittleson provided the monthly Personnel Director's Report.

Carol Las was excused at 11:14 a.m.

- Motion to go into closed session by Pete Peterson second by Wallace Habegger. Pete Peterson and Wallace Habegger voted yes.
- Closed Session under 19.82(1) of the Bargaining Subcommittee at 11:15 a.m. to discuss bargaining strategy with the Monroe County Professional Police Association.
- Motion to return to open session by Wallace Habegger second by Pete Peterson. Pete Peterson and Wallace Habegger voted yes.
- Motion by Pete Peterson second by Mary Von Ruden to go into closed session. Sharon Folcey, Mary Von Ruden, Pete Peterson and Wallace Habegger all voted yes.
- Closed Session per WI Statute 19.85(1)(c) to conduct County Administrator Annual Evaluation.

- Motion by Sharon Folcey second by Mary Von Ruden to return to open session. Sharon Folcey, Mary Von Ruden, Pete Peterson and Wallace Habegger all voted yes.
- Motion by Mary Von Ruden second by Pete Peterson to adjourn at 11:55 a.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder