

Administration & Personnel Committee
October 10, 2017

Present: Wallace Habegger, Mary Von Ruden, Pete Peterson

Absent: Carol Las, Sharon Folcey

Others: Jim Bialecki, Gary Dechant, John Mehtala, Ken Kittleson, Ed Smudde, Andrew Kaftan

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Wallace Habegger.

- Next Month's Meeting Date/Time – The next meeting is November 14, 2017 at 9:00 a.m. in the Monroe County Board Assembly Room in the Justice Center.
- Minutes Approval – Motion by Mary Von Ruden second by Pete Peterson to approve the 09/12/17 minutes. Carried 3-0.
- Surveyor Shortage – Gary Dechant explained that there may be a shortage of surveyors in the future. Waiting periods will continue to get longer. Costs may go up. Gary explained that in the future the county may have to update our ordinance. Discussion.
- County Phone System Update – John Mehtala explained that four vendors are providing demonstrations to departments. A recommendation will be brought forth next month.
- Metro Ethernet – John Mehtala explained that metro ethernet is a fiber that ties complexes to make one network. Upon completion of Justice Center it was his goal to place all buildings on metro Ethernet. Currently the county contracts with Centurylink for services. Discussion. Motion by Pete Peterson second by Mary Von Ruden to place metro ethernet out for bids. Carried 3-0.
- Ken Kittleson provided the Monthly Personnel Director's Report.
- Health/Dental Benefit Insurance – Ken Kittleson explained that dental insurance is currently being negotiated. Ken provided a health insurance status update to members.
- Grant Writer Position - Pete Peterson explained his thoughts on the benefits of grant writer position. He feels this position would make money for the county. He also noted that it was mentioned in the audit report to have this position. Discussion. It was the opinion of another member that departments are the ones that are aware of the grants and what is entailed.
- County Benevolent Fund, 2018 Budget/Policy – Ken Kittleson provided members with a draft benevolent fund policy. Discussion. This item will be revisited.
- Jim Bialecki provided the Monthly Administrators Report.
- The monthly expenditure report was provided to members via iPad's.
- Items for next month's agenda – Phone System Update, Metro Ethernet Update, Benevolent Fund, Health & Dental Insurance.
- Motion by Mary Von Ruden second by Pete Peterson to adjourn at 10:16 a.m. Carried 3-0.

Shelley Bohl, County Clerk
Recorder