

Administration & Personnel Committee
February 13, 2018

Present: Wallace Habhegger, Mary Von Ruden, Pete Peterson, Sharon Folcey; Cedric Schnitzler absent
Others: Jim Bialecki, Pam Pipkin, Scott Perkins, Krista Perkins, Ed Smudde, John Mehtala, Shirley Chapiewsky, Randy Williams, Jarrod Roll

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Wallace Habhegger.

- Next Month's Meeting Date/Time – The next meeting is March 13, 2018 at 9:00 a.m. in the Monroe County Board Assembly Room in the Justice Center.
- Minutes Approval – Motion by Mary Von Ruden second by Sharon Folcey to approve the 01/09/18 minutes. Carried 4-0.
- Pam Pipkin provided the Child Support Director's Report
- Pam Pipkin briefed members on the panic buttons in the new Justice Center.
- Randy Williams provided to members the Dispatch briefing procedures and answered questions.
- Information Systems Budget Adjustments – John Mehtala explained the 2018 budget adjustment in the amount of \$153,583.24 for remaining MyEvolv funds in 2017 to be moved to 2018. Motion by Mary Von Ruden second by Sharon Folcey to approve budget adjustment. Discussion. Carried 4-0. John explained the 2018 budget adjustment in the amount of \$33,285.86 for lease buyout from EO Johnson. Discussion. Motion by Sharon Folcey second by Mary Von Ruden to approve budget adjustment. Carried 4-0.
- Ed Smudde provided the Monthly Personnel Director's Report.
- Resolution Authorizing Clerk of Courts' and Sheriff's Salary Rates for Next Term of Office in 2019-2022 – Ed Smudde explained salary rates for the next term. Data from surrounding counties were provided to members. Discussion. Motion by Mary Von Ruden second by Pete Peterson to approve resolution and forward to the full board for approval. Discussion. Carried 4-0.
- Resolution Authorizing Two Additional Hours Per Week for the Museum Services Associate Position in the Local History Room – The resolution approves an additional two hours per week for the part-time Museum Services Associate effective March 1, 2018. Discussion. Motion by Sharon Folcey second by Mary Von Ruden to approve resolution and forward to the full board for approval. Carried 4-0.
- Jim Bialecki provided the Monthly Administrators Report.
- The monthly expenditure report was provided to members via iPad's.
- Items for next month's agenda –
- Motion by Pete Peterson second by Sharon Folcey to adjourn at 9:57 a.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder