

Administration & Personnel Committee
January 9, 2018

Present: Wallace Habegger, Mary Von Ruden, Pete Peterson, Sharon Folcey, Cedric Schnitzler
Others: Jim Bialecki, Pam Pipkin, Scott Perkins, Ken Kittleson, Ed Smudde, John Mehtala, Lisa Hanson, Shirley Chapiewsky

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Wallace Habegger.

- Next Month's Meeting Date/Time – The next meeting is February 13, 2018 at 9:00 a.m. in the Monroe County Board Assembly Room in the Justice Center.
- Minutes Approval – Motion by Mary Von Ruden second by Sharon Folcey to approve the 12/12 & 12/14/17 minutes. Carried 5-0.
- Ken Kittleson provided the Monthly Personnel Director's Report.
- Elected Officials Compensation for Next Term – Ken Kittleson explained that the terms for the Sheriff and Clerk of Court must be set before the fall election cycle begins on April 15, 2018. Preliminary information was provided to members. Discussion. Ken will provide comparables to members and this item will be revisited next month.
- County Phone System Update – John Mehtala provided proposals to members. Centurylink was chosen as the preferred vendor. Discussion. Motion by Pete Peterson second by Cedric Schnitzler to accept the Centurylink proposal in the amount of \$125,811.99 to include 3 years of maintenance. Discussion. Carried 5-0.
- Metro Ethernet – John Mehtala explained that with Human Services moving to the courthouse and the potential of Rolling Hills moving to Tomah, the project is on hold. It was noted that the board has already determined the Rolling Hills site by resolution in Sparta.
- Information Systems Budget Adjustment – John Mehtala explained 2018 budget adjustment in the amount of \$80,000.00 for courthouse wiring project. Discussion. Motion by Cedric Schnitzler second by Pete Peterson to approve budget adjustment. Carried 5-0.
- Jim Bialecki provided the Monthly Administrators Report.
- Child Support Line Item Transfer – Pam Pipkin explained 2017 line item transfer in the amount of \$3,350.00 for streamlining processes for state required reports, civil rights training and increased papers being served by the Sheriff. Motion by Cedric Schnitzler second by Sharon Folcey to approve line item transfer. Carried 5-0.
- The monthly expenditure report was provided to members via iPad's.
- Items for next month's agenda – Resolution Setting Elected Officials Compensation for Next Term, Metro Ethernet, Dispatch Briefing Procedures, Information Systems Budget Adjustment, Panic Buttons
- Motion by Pete Peterson second by Cedric Schnitzler to adjourn at 10:07 a.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder