

Administration & Personnel Committee
October 8, 2019

Present: Pete Peterson, Sharon Folcey, Mary Von Ruden, Cedric Schnitzler, Mark Halverson
Others: Tina Osterberg, Ed Smudde, Wes Revels, Ally Rudie, Pamela Pipkin, Steve Peterson, Hannah Olsen, Jeremiah Erickson, John Mehtala, Deb Lutjen, Marlene Sund, Andrea Hanson

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Pete Peterson.

- Next Month's Meeting Date/Time – The next meeting is Tuesday, November 12, 2019 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mark Halverson second by Mary Von Ruden to approve the 09/10/19 minutes. Carried 5-0.
- Steve Peterson provided the monthly Economic Development Coordinator Report.
- April 2020 Redistricting Fair Maps Referendum – The Monroe County Board passed Resolution 08-17-08 Requesting a Non-Partisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans in 2017. Mary Von Ruden explained that a referenda would tell legislature that our Monroe County residents want non-partisan fair mapping. Deb Lutjen provided information regarding the effort of the League of Women Voters to end gerrymandering in Wisconsin. Discussion. A resolution will be drafted for next month.
- 2020 Budget Presentation, Information Systems – John Mehtala presented the Information Systems budget and answered questions.
- Child Support –
 - a. Pamela Pipkin provided members with a fiscal performance update from 2007 to 2019.
 - b. WCSEA President – Pamela explained that she is the current WCSEA president.
 - c. WCSEA Member of the Year – Pamela explained that she was presented with the WCSEA Member of the Year award.
 - d. Birth Cost Legislation Update – Pamela explained that upcoming apportionment costs may be tough. She will continue to watch legislation.
- Personnel –
 - a. Ed Smudde provided the monthly Personnel Director Report.
 - b. Health and Dental Insurance Update – Ed Smudde explained that the county is currently with Delta Dental. Health Insurance is currently through Quartz. The county is in the bidding process.
- Administrator –
 - a. Tina Osterberg provided the Monthly Administrators Report.
 - b. Request for Credit Card Approval – Tina explained credit card request in the amount of \$2,500.00 for the Purchasing and Procurement Coordinator. Motion by Cedric Schnitzler second by Mark Halverson to approve credit card. Carried 5-0.
 - c. Administrator Accruals – Tina explained that the prior Administrator's allowed her to run her vacation accruals over her anniversary date when she was Finance Director. She currently accrues four weeks of vacation each year. There are 621 hours in her bank. Discussion. Motion by Mark Halverson second by Mary Von Ruden to carry vacation accrual forward. Carried 5-0.

Cedric Schnitzler was excused from the meeting at 10:49 a.m.

- d. 2020 Budget Overview – Tina Osterberg provided the levy limit worksheet to members. The allowable increase is \$53,176. The amount would be lost if not used this year. It was a recommendation from the committee for utilization of the allowable increase. Tina provided an overall summary of the budget.

- Congressional District 7 Special Election – Shelley Bohl explained that both the Special Election and Primary will be held in 2020 due to state and federal law conflicts. The Governor's first order violates the uniformed and overseas absentee voting act. Military, by federal law are granted a 45 day absentee period. Shelley explained that we are waiting the new executive order from the Governor. A budget adjustment will come forward to roll all excess 2019 election funds to 2020.
- Next Month's Agenda Items – Resolution to Conduct Countywide Advisory Referendum on Creation of Nonpartisan Procedure for the Preparation of Legislative and Congressional Redistricting Plans and Maps.
- Pete Peterson adjourned the meeting at 11:24 a.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk.
Recorder