

Administration & Personnel Committee
September 10, 2019

Present: Pete Peterson, Sharon Folcey, Mary Von Ruden, Cedric Schnitzler; Mark Halverson absent
Others: Tina Osterberg, Ed Smudde, Wes Revels, Ally Rudie, Pamela Pipkin, Steve Peterson

The meeting was called to order in the Monroe County Board Assembly Room at 9:00 a.m. by Chair Pete Peterson.

- Next Month's Meeting Date/Time – The next meeting is Tuesday, October 8, 2019 at 9:00 a.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion Mary Von Ruden second by Pete Peterson to approve the 08/13/19 minutes. Carried 4-0.
- Steve Peterson provided the monthly Economic Development Coordinator Report.
- Information Systems Re-Purpose of Funds – Tina Osterberg explained 2019 re-purpose of funds in the amount of \$58,480.00 for Zuercher Public Safety software project. Motion by Cedric Schnitzler second by Mary Von Ruden to approve re-purpose of funds. Carried 4-0.
- Land Records Fort McCoy Agreement – Pete Peterson pulled from the agenda. This item will be postponed to next month as the Fort McCoy agreement has not been completed.
- 2020 Child Support Budget Presentation – Pamela Pipkin presented the Child Support budget and answered questions.
- Pamela Pipkin presented the Child Support Director Report.
- Personnel –
 - a. Ed Smudde provided the monthly Personnel Director Report.
 - b. Health Insurance Update – Ed Smudde explained that claims are down from last year. It is anticipated to have more details next month.
- Tina Osterberg provided the Monthly Administrators Report.
- 2020 Budget Update – Tina Osterberg, County Administrator provided members with the net new construction and county apportionment. Budget numbers were due to be in last week. A few departments still have not yet submitted budgets.
- Complete Count Census Update – Tina Osterberg, Administrator explained that August 21 was the first Complete Count Committee meeting. Expectation, planning and census recruitment is occurring at this time. January will be the first push of information to the public.
- Proclamation for Plastic/Styrofoam Free for Climate Change – Mary Von Ruden provided members with a sample resolution prohibiting single use plastic and polystyrene foam food containers. The suggestion is to look into the joining other counties and states for a challenge of single use plastics and foam food containers. Discussion. It was suggested that the Solid Waste Committee may be a better fit for this topic. Mary will contact the Solid Waste Department.
- Creation of Climate Change Taskforce – Tina Osterberg, County Administrator explained the creation of Climate Change taskforce. It is the goal with planning, to reduce the amount of damage and costs that come from climate change and identify the assistance that may be available. A meeting was held last Thursday. The next meeting is scheduled for October 4.
- Congressional District 7 Potential Special Election – Shelley Bohl, County Clerk explained Congressional District 7 Representative, Sean Duffy has announced his resignation from his seat effective September 23rd. Our Governor cannot call an election until the office is vacant. Once his resignation date has passed, we will learn how the Governor will move forward. Funds are available in the 2019 budget due to not having a Spring Primary.

- Next Month's Agenda Items – Land Records Fort McCoy Agreement, 2020 budget
- Pete Peterson adjourned the meeting at 10:32 a.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder