

**Monroe County Natural Resource and Extension Committee**  
Regular Monthly Meeting – September 11, 2018  
Monroe County Ag Service Center – 820 Industrial Dr., Sparta, WI

Committee Members present: N. VanWychen, D. Pierce, J. Schroeder, W. Habegger, A. McCoy, and D. Powell (FSA Rep)

Also Present: C. Ziegler (Forestry), J. Roll (History), B. Richardson (LC), C. Mulder (LC), B. Halfman (UW-EXT), C. Saxe (UW-EXT Area Dir.), J. Goede (UW-EXT), and M. Modjeski (DNR)

The meeting notice was posted in compliance with the open meeting law.

**Call to Order:** Chair VanWychen called the meeting to order at 8:30 a.m.

**Public Comment Period:** None

**Approve Minutes from the August 21st NR & Extension Meeting:** The committee reviewed the minutes. *A motion was made to approve the minutes as presented by D. Pierce, second by A. McCoy. Motion carried 5-0.*

**Deke Slayton/Bike Museum:** No Report

**Local History Room/Wegner Grotto:** J. Roll reviewed expenditures and presented his Director's report to the committee (attached). J. Roll reported the storage agreement between the Local History Room and Sparta church was submitted to Corporate Council for review. Roll passed around pictures from the Art Outdoors at the Wegner Grotto event held on Saturday August 25th, stating it was a record turnout. J. Roll submitted the 2019 proposed budgets for both the Local History Room and Wegner Grotto County Park to the Committee for review/approval. He also shared a 2018 Grotto budget adjustment of \$5,000, with funds to come from the Wegner Grotto Trust, to cover remaining preservation and operation expenses. *Motion was made by D. Pierce to accept the History Rooms expenditure and Director's reports, the 2019 proposed budgets, and \$5,000 Grotto budget adjustment as presented, second by J. Schroeder. Motion carried 5-0.*

**County Farm Education Funds:** None

**Extension Office Business:**

1. **Review August Expenditures:** (Saxe) C. Saxe reviewed August expenditures.
2. **Family Living Position:** C. Saxe gave an update on the Family Living Educator position with the option of a shared position with Vernon County. Saxe further discussed the titles for the position-Health Promotion/Food & Nutrition, asking for the Committee's input (hand out provided). Saxe discussed the details regarding applicants applying for the position. Will be further discussed at the next meeting.
3. **Office Relocation:** Saxe further discussed the relocation and reported no official time has been given for the relocation. Halfman reported some of the changes needed before relocating.
4. **4H & Youth Development Report** (Goede) – report attached.
5. **Agriculture Report** (Halfman) - report attached.
6. **AED Update** (Saxe) – Saxe handed out copies of the draft contract between the County and the State, for Educator positions, to the committee members.  
*Motion made by D. Pierce to accept Agent reports and review of expenditures, second by J. Schroeder. Motion carried 5-0.*

**NRCS Report:** None

D. Powell FSA Rep arrived at 10 a.m.

### Land Conservation Department:

1. **Flood Damage Report (PL566 Structures):** C. Mulder gave a presentation and reported the damage to the dams and spillways from the August 27-28<sup>th</sup> flood. Mulder stated 3 failed dams- Tucker & Becky Gretebeck Dam, Korn Dam & Spillway, and the Bilhovde Dam. Mulder reported B. Micheel will give a photo presentation at the next meeting to discuss future decisions on the failed dams.
2. **Review/Approve Budget Adjustment:** C. Holzl submitted a Budget Adjustment of \$18,750, for cost sharing from NRCS- Emergency Watershed Protection Program (EWP), to repair the emergency spillways on two PL566 structures, damaged in the August 27<sup>th</sup> flood. *Motion was made by D. Pierce to approve the \$18,750 budget adjustment from the State Cost Share Program to the Grant Expense- SWRM, second by J. Schroeder. Motion carried 5-0-1.*
3. **Review August Expenditures:** C. Holzl reviewed expenditures.
4. **Review/Approve 2018 Conservation Stewardship Award Winners:** C. Mulder submitted nomination forms to the committee.  
*Motion was made by J. Schroeder, seconded by A. McCoy for nomination chosen for the Conservation Farmer Award to be announced at a later date. Motion carried 6-0.*  
*Motion was made by J. Schroeder, seconded by D. Powell to accept nomination for Conservationist Award to be announced at a later date. Motion carried 6-0.*
5. **County Conservationist Report:** C. Holzl reported B. Micheel is working on the PL566 disaster, including three failed structures and three repairs, due to the flood. Holzl also mentioned the Land & Water Plan draft was submitted to DATCP for review per Micheel.
6. **Cost Share Agreements-Review/Approve:** None
7. **Fishing Easement:** B. Richardson brought to the committee a public fishing easement for Dave & Christine Huntzicker. *Motion was made by D. Pierce to approve the Huntzicker public fishing easement as presented, second by W. Habegger. Motion carried 6-0.*
8. **Soil & Water Conservationist Reports:** Reports Submitted. C. Mulder reported a streambank project (1660' rock) on Big Creek in Sparta Township will be done by the end of the week. Mulder is inventorying the damage and needed repairs from the flood. B. Richardson reported assessing flood damage to existing projects, fielding calls, and site visits. Richardson mentioned 50 people on the list for flood damage.

### DNR Reports:

1. **Private Lands:** None
2. **Warden:** M. Modjeski reported that he was called to evacuate people along the Little La Crosse River near Leon. He used his shallow driver patrol boat to rescue 8 people and 4 pets by Jackpot Avenue and Jack Pine Road. Sparta Fire Department and Ft. McCoy Fire Department had boats out as well performing rescues. He stated wardens performed rescues in other counties as well. Modjeski reported he was at MDS Dairy Farm (Phil Mlsna) on the Friday before the flood and again on the Monday before the flood due to a concern regarding his manure pit overflowing. After the flooding events, a WI DNR Waste Water Specialist performed another site inspection and found manure had overflowed from his manure pits. Discussion followed regarding manure spreading and storage prior to flooding.
3. **MFL:** None

### Forestry & Parks:

1. **Forestry & Park Updates:** C. Ziegler presented his department report (attached). Ziegler gave an update regarding the Gerrard Parcel- stating the project loan was approved by the DNR. The WDNR is in the process of appraising the property and reviewing the Stewardship application.
2. **Review/Approve Season Camper Storage:** Ziegler reported on surrounding counties camper storage policies. Ziegler submitted a survey to surrounding counties and received 19 back.

Discussion followed with the different options of whether to offer a winter storage at the camp site. The committee wishes to investigate future expansion and then continue looking into the winter camper storage if time allows.

3. **Review Forestry & Parks August Expenditures:** C. Ziegler reviewed the August monthly expenditures.
4. **Next Meeting:** The next meeting will be held Tuesday, October 9, 2018 at 8:30 a.m. at the Monroe County Ag Services Center in Sparta.

**Motion to adjourn:** *was made at 11:50 p.m. by A. McCoy, second by D. Pierce. Motion carried, 6-0.*

*Recorder: Connie Holzl*



*Bringing history to life  
since 1976.*

## **LHR Director / County Historian's Report, August 2018** Submitted by Jarrod Roll

### **Highlighted Projects and Activities by Jarrod Roll, Hannah Scholze, and Volunteers**

- Promoted Art Outdoors through eblasts, the newspaper, and Facebook (Hannah)
- Organized the Art Outdoors event, including recruiting and organizing volunteers, coordinating with artists, ordering tables, chairs, and a tent to rent; coordinating with volunteers for setting up of tents and mowing of the field; making a supply list and shopping for the supplies
- Created a new local history trivia game for Biz After 5
- Planned and shopped for Biz After 5 event; hosted the event with approximately 50 in attendance
- Promoted the Wegner Grotto County Park with Discover Wisconsin television program
- Began processing images which LHR scanned from patrons who shared them—working with volunteer Sara Oostdik, assigning accession numbers to each scanned image, creating a Past Perfect catalog entry, and having a print made of each image
- Met with John McHugh, who is creating a brand new exhibit for LHR to be revealed this holiday season
- Calculated LHR Sales Tax from January through June 2018 sales
- Promoted the Southwest Regional meeting to be held at the museums in September
- Installed updates to the 1950s House diorama (“doll house”): fabricated new interpretive sign with acrylic cover; fabricated and installed scale model tree
- Finalized draft of storage agreement with Sparta church; submitted to Monroe County Corporate Council for him to review
- Regular tasks: provided research assistance to the public (via email, telephone, mail, and in person patrons); provided customer service to museum visitors; assigned storage locations, cataloged, and photographed artifacts removed from displays and those recently donated; balanced LHR financial books and draft monthly report; paid bills through the county finance system; processed new donation offerings; conferred with Alli Karrels about museum issues and activities; attended Ag/Extension meeting.

### **In addition to the projects listed above, the Director supervises the following volunteer and support staff:**

- Hannah Scholze (Museum Services Associate): runs Facebook; teaches students; assists with research, exhibits, marketing, and most projects listed above, etc.
- Agnes Jenkins: indexing newspapers
- Dennis Burek: photo scanning projects; artifact cataloging; assist with clerical duties
- Barb Reedich: researching Monroe County schools; answer research requests; assist with exhibits
- John Lasko: represents and promotes LHR at public events and in the region
- Jane Schmidt: indexing newspapers and sorting through court records
- Jim Ebert: indexing newspapers
- Sandy Waltherman: creating a master index of Monroe County graduates
- Adam Balz: indexing cemetery records; researching and writing about county topics
- Marilyn Beall: indexing church records
- Barb Reisinger: indexing newspapers
- Sara Oostdik: processing images scanned from photos shared by patrons
- Corbin (youth volunteer): indexing Tomah telephone directories

200 West Main Street Sparta, Wisconsin 54656-2141  
608-269-8680 • Fax: 608-269-8921

Email: [MCLHR@centurytel.net](mailto:MCLHR@centurytel.net) • [www.MonroeCountyHistory.org](http://www.MonroeCountyHistory.org) • [www.Facebook.com/mclhr](http://www.Facebook.com/mclhr)

Bill Halfman, Agriculture Agent

**Agriculture Extension Highlights Update August 20, 2018 to September 11, 2018**

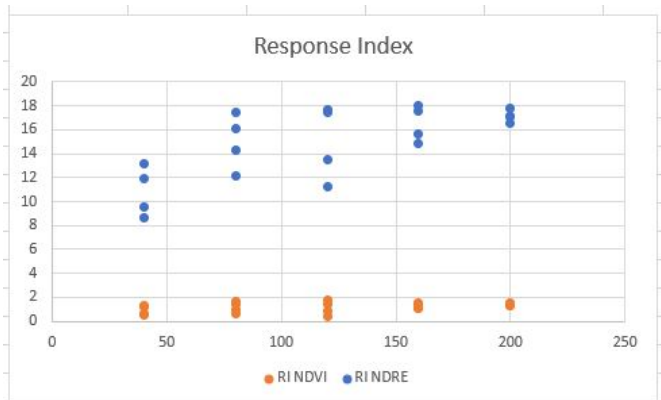
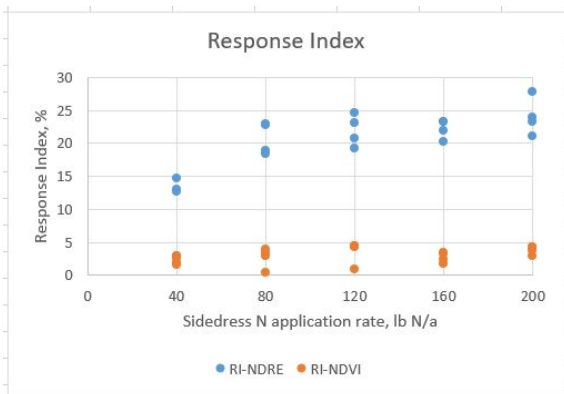
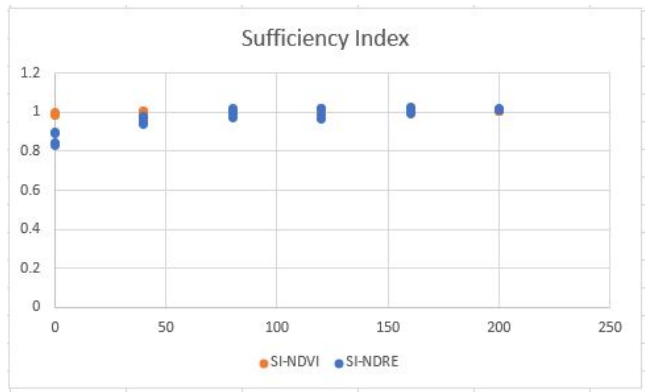
The last of the hops trials were harvested at Tomah on August 23<sup>rd</sup>. We are waiting for the lab analysis results to be able to calculate yields and analyze results. On the back is a picture of the hops yard taken with the Dr. Luck's drone.

The Ag Agent was one of the participants in a round table discussion on farm related topics on public radio on September 4<sup>th</sup>. The other participants were a loan officer from Compeer Financial and Darren Von Ruden, from Cashton.

The Ag Agent was the instructor for a 4-H Shooting Sports Volunteer leader training for shotgun certification at Marshfield on September 8. Participants from the certification training will be able to lead and instruct the 4-H shotgun program in their counties.

The Ag Agent has been getting information for dealing with flood aftermath out to folks via many different venues.

Results from the canopy measuring of the nitrogen trial has been analyzed and we had the ability to compare the reading from the two instruments. The ND red edge reading were able to detect differences in the low nitrogen application rates.







**Upcoming Events- more to be added as they get finalized**

- Sept 14 Ag Lenders Conference- Kimberly- guest speaker
- Sept 17 Meet with Ft. McCoy and State Master Gardner Coordinator.
- Sept 18-19 Tour group from Texas-
- Sept 22 Cattle Handling workshop- Viroqua
- Sept 25 Beef Quality Assurance Certification Training- Sparta
- October 3-4 Ukraine visitors
- October 10 Fall Beef Cow-calf Workshop
- October 30 BQA training- Lancaster- help new agent



## Joshua L. Goede

### AODA Opportunity w/Monroe County Safe Community Coalition

The Agent, participants, and Natalie Carlisle the director grant director for the coalition will meet to move the project forward. The Agent has contacted the Tomah Middle School counselor who is interested in the program. Christine Severson one of the middle school counselors has agreed to help get the new program off the ground in Sparta. We will move forward with more planning after school gets underway.

### Fort McCoy

The Agent had a meeting with the Interim 4-H Director about programming on Ft. McCoy. There were meetings held between State 4-H and Ft. McCoy at times I was unable to attend. The Agent has a meeting scheduled for August 24<sup>th</sup> with State 4-H office to discuss what we are planning.

### Committee Process for 2018

The Agent is going to change the committee process this year and work toward more independent committees. Instead of one major committee kick off night, the Agent will contact each committee and confirm membership and set a meeting time to get plans going for the coming year. The idea of organizing committees around themes or content is also going to be discussed.

### Officer Training

Officer training for club officers will be the last Sunday in October the 28<sup>th</sup>. We will again meet at 2 pm and end with pizza.

### End of Year Processes

The program is in wind down mode. The annual record books were due Monday, September 10. The Officer's Books and Club Charters are due on October 1<sup>st</sup>. The office is requiring the Secretary and Treasurer books from clubs, so the Agent can evaluate strengths and needs. The Agent is also asking for an accounting of the hours spent learning in the projects that youth enroll.

### 4-H 101

The Agent has been working with volunteers to expand the 4-H 101 Classes. The goal has shifted to offering one in Mid-October. The topics brought up are the educational focus of 4-H. Program Goals as in what do we want youth to learn through the 4-H experience. This could help with marketing 4-H. Another topic brought up is explanation of the calendar and what opportunities are offered throughout the year.

### Youth Interviews

November will bring our annual interviews for award trips. The Agent is looking into the community for members who would be willing to help on an interview team.

## Continuing Programs

- **Jr. Leaders**
  - Next meeting in September to start planning for 2018-19 year.
- **Volunteers in Preparation**
  - There were no VIP courses scheduled during the busy summer months.
  - The Agent will be planning VIP trainings in early fall.
  - Good news those volunteers who made it through the background checks and sign up again this fall will not have to redo the background check.

### COMING SOON

- Sept. 10-Record Books due
- Oct. 1- Charters Due
- Oct. 1-Officer Books Due
- Nov. 10 Family Celebration





**HEALTH & WELL-BEING  
EXTENSION EDUCATOR**

**POSITION DESCRIPTION**

**WORKING TITLE:** Health & Well-Being Extension Educator (100%)

**OFFICIAL TITLE:** Outreach Specialist Series

The Health & Well-Being Extension Educator serves the people and communities of Wisconsin by addressing local, statewide and national issues, improving lives through research-based education, fostering partnerships and action, and facilitating positive impacts that support:

- Thriving individuals and families;
- Effective organizations;
- Healthy and vibrant communities; and
- Strong economies.

**OFFICE LOCATION:** This is a multi-county position with Monroe and Vernon Counties. Monroe County, 14345 County Highway B, Room 1, Sparta WI 54656, Vernon County, 318 Fairlane Drive, Suite 392, Viroqua, WI 54665.

This position is located in Monroe and Vernon Counties; however location and programming coverage is contingent on county funding support and location may be reassigned to align with county and Extension programming priorities.

**PRIMARY PROGRAM AFFILIATION**

This position will have a primary program affiliation in the [PLEASE SELECT ONE - HEALTH PROMOTION/FOOD & NUTRITION] Program.

**INITIAL PROGRAMMING FOCUS:**

This Health & Well-Being Extension Educator position will primarily serve Monroe and Vernon Counties.

The Health & Well-Being Extension Educator designs, delivers, and evaluates research-based educational programming and services aligned with the position's programmatic focus. Initial programming focus will include: [add bullet list of 3-5 priority program topics]

This individual will apply the University of Wisconsin's research, education and outreach resources to address locally identified needs and opportunities.

**PRIMARY DUTIES:**

**Programming**

- Utilize knowledge of local communities and partners to identify needs and deliver relevant programming;
- Access, develop or adapt culturally-relevant, research-based educational programming to meet identified needs and opportunities;



- Expand access by reaching and engaging diverse audiences and ensuring full access to programs, facilities, and educational services; and
- Evaluate and report on programming by utilizing established tools and processes to inform future program design, improve effectiveness and demonstrate value.

**Collaboration & Relationships**

- Collaborate with local colleagues to promote a positive office environment, determine local needs, and share resources;
- Develop and maintain respectful working relationships;
- Collaborate with statewide colleagues within and across organizational structures to develop and adapt standardized and relevant programming; and
- Promote Cooperative Extension and its programs to build greater access, visibility and value.
- Develop and/or support community coalitions and partnerships that extend programmatic reach and expand programmatic impact.

**Administrative & Programmatic Accountability**

- Reports to the Area Extension Director;
- Works with the Area Extension Director and local partners to identify programming needs and seek input on performance;
- Creates a plan that identifies local audiences, describes the programming to meet their needs, connects to larger program objectives of Cooperative Extension and assesses programming effectiveness;
- Communicates plans, activities, and achievements to relevant stakeholders;
- Ensures programs serve and reach audiences reflective of the diversity of the state; and
- Submits reports that meet the requirements, policies, and established practices of Cooperative Extension and partners, including federal Civil Rights requirements.

**INSTITUTIONAL AFFILIATION:**

The Health & Well-Being Extension Educator is an employee of the UW-Cooperative Extension, a member of the Health & Well-Being Institute and will choose one primary program within the Health & Well-Being Institute. Extension Educators may choose a secondary focus with another program.

**QUALIFICATIONS:** (Please separate qualifications into required and preferred categories.)

**Required:**

- Bachelor's degree;
- Work experience relevant to the programmatic responsibilities of the position;
- Ability to communicate effectively using a variety of methods and technology; and
- Ability to effectively work with people from different cultural backgrounds, including those associated with race, ethnicity, national origin, religion, socioeconomic status, age, gender, disability, sexual orientation, and other aspects of human diversity.

**Preferred:**

- A Master's degree in a field relevant to the programmatic responsibilities of the position;
- At least [Please add in expected YEARS of experience, relates to anticipated Title] X years of relevant field and work experience in the area of programming and service delivery such as...

- Ability to work cooperatively with other agencies, community-based services, or organizations to address educational needs;
- Strong interpersonal skills and demonstrated ability to build and maintain professional work environments;
- Experience managing multiple tasks, timelines, and schedules while maintaining high quality work;
- Demonstrated skill in interpreting, utilizing, and applying evidence-based information and research findings;
- Demonstrated success in developing, delivering, and evaluating educational programs for diverse audiences utilizing a variety of educational techniques, methods, and modes; and
- Demonstrated experience developing effective partnerships or coalitions with community partners and local governments.

**WORKING CONDITIONS:**

- Expected to make individual arrangements for transportation adequate to meet position responsibilities and essential job functions;
- Work evenings or weekends as needed to meet local needs; and
- Carrying educational equipment, up to 25 lbs.

**SALARY AND BENEFITS:**

This is a full-time (1.0 FTE) academic staff position. Final salary is commensurate with experience and education. State of Wisconsin benefits including retirement, vacation, sick leave, health insurance, and other insurances. For a more detailed description of available benefits, please see <https://www.wisconsin.edu/ohrwd/benefits/>.

**TYPE OF APPOINTMENT:**

This position is a fixed-term renewable academic staff appointment in the University of Wisconsin-Extension's division of Cooperative Extension. Reappointment to this position after the initial term is dependent upon performance and availability of funding.

**ORGANIZATIONAL INFORMATION:**

UW-Cooperative Extension is the educational resource that helps the Wisconsin Idea become reality. Valuing leadership, relationship-building, and inclusion; UW-Cooperative Extension teaches, learns, leads, and serves the people of Wisconsin by connecting them with the University of Wisconsin research and resources. Located in all 72 counties of Wisconsin, UW-Cooperative Extension engages with communities to influence their lives beyond the boundaries of the classroom.

**SPECIAL NOTES:**

As an affirmative action employer, UW-Extension provides equal opportunity in programs and employment and is strongly committed to maintaining an organizational climate that supports and respects differences and equality of opportunity. UW-Extension does not discriminate on the basis of age; race; creed; color; disability; sex/gender; sexual orientation; national origin; ancestry; religion; marital status; identity as a veteran, disabled veteran, Vietnam veteran or any other military service; arrest record or non-program related conviction record. ***We promote excellence through diversity and encourage all qualified individuals to apply.***

Materials will be made available in alternative format upon request. Please call 711 if you are hearing or speech impaired and need assistance. Direct inquiries concerning equal opportunity to: University of Wisconsin-Extension Office of Equity, Diversity and Inclusion; Room 201; 432 N. Lake Street; Madison, WI 53706. [oedi@uwex.uwc.edu](mailto:oedi@uwex.uwc.edu) (email); 608.890.0259 (fax)

An offer of employment is contingent upon the following: 1) the establishment of identity and verification of employment eligibility as required by the Immigration Reform and Control Act of 1986, 2) if required, submission of an official transcript upon hire, and 3) a criminal background check prior to employment. In compliance with the Wisconsin Fair Employment Act, convictions and pending charges will be considered only as they relate to this position.

#### **HOW TO APPLY:**

Applicants are required to apply online. UW-Extension will not consider paper, emailed or faxed applications. Online application, with all required documents, must be received by **DATE(3 weeks)**

Required application materials:

- A letter of application that addresses how your education and experience meet all of the required qualifications for the position;
- Professional resume that includes degree information;
- Transcripts; and
- Names and contact information (e-mail address, phone number, and mailing address) of at least three references.

For questions regarding this position, please contact **Craig Saxe** ([craig.saxe@ces.uwex.edu](mailto:craig.saxe@ces.uwex.edu)). For technical questions or assistance, please contact UW Service Center at (888) 298-4159. For all other questions please contact [hrstaff@uwex.uwc.edu](mailto:hrstaff@uwex.uwc.edu).



#### **Suggested Bullet Points:**

- Assessing community efforts related to individual and family health and well-being, including healthy eating and active living.
- Providing leadership and educational outreach to individuals, families and communities to promote healthy living opportunities and behaviors.

1. Community Health and Well-Being.
2. Supporting local Food Security Systems.
3. Parenting and relationship education.
4. Building community capacity to address needs that affect families countywide.
5. Financial security.





**Upcoming Events- more to be added as they get finalized**

- Sept 14 Ag Lenders Conference- Kimberly- guest speaker
- Sept 17 Meet with Ft. McCoy and State Master Gardner Coordinator.
- Sept 18-19 Tour group from Texas-
- Sept 22 Cattle Handling workshop- Viroqua
- Sept 25 Beef Quality Assurance Certification Training- Sparta
- October 3-4 Ukraine visitors
- October 10 Fall Beef Cow-calf Workshop
- October 30 BQA training- Lancaster- help new agent

# MONROE COUNTY

## Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: August 31, 2018  
 Department: Land Conservation  
 Amount: \$ 18,750.00  
 Budget Year Amended: 2018

Source of Increase / Decrease and affect on Program:  
 (If needed attached separate brief explanation.)

Cost sharing from NRCS - Emergency Watershed Protection Program (EWP) to repair the emergency spillways on two PL566 structures damaged in the August 24th flood. No county levy dollars are involved.

**Revenue Budget Lines Amended:**

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
16943000/435800	State Cost Share Program	\$ 102,000.00	\$ 18,750.00	\$ 120,750.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 18,750.00	

**Expenditure Budget Lines Amended:**

Account #	Account Name	Original Budget	Budget Adjustment	Final Budget
16943000/579100	Grant Expense - SWRM	\$ 102,000.00	\$ 18,750.00	\$ 120,750.00
				\$ -
				\$ -
				\$ -
Total Adjustment			\$ 18,750.00	

Department Head Approval: Bob Michael 8/31/18  
 Date Approved by Committee of Jurisdiction: Nedji VanWyche 9/11/18  
 Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: \_\_\_\_\_  
 Date Approved by County Board: \_\_\_\_\_

*Per W1 Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.*

Date of publication of Class 1 notice of budget amendment: \_\_\_\_\_



## September 11, 2018 -- Soil & Water Conservationist's Report

### Christina Mulder

- **Activities**

- Attended the Land Stewardship Awards Committee meeting on 9/5/18
- Flooding devastated multiple stream bank projects, dams, and grassed waterways in the Cashton, Ontario, & Norwalk areas. Inventorying the damage and needed repairs.
- Continuing a stream bank project (1660' rock) on Big Creek in Sparta Township.
- City of Sparta phosphorous trading efforts are completed along the LaCrosse River.

### Bryce Richardson

- **Activities**

- Majority of work time has been assessing flood damage to existing projects, fielding calls and site visits to others who have suffered damage.

## Forestry & Parks Report (September) – Ziegler

### Forestry:

- Timber sale establishment
  - New Lyme
- Update: Gerrard Parcel
- CWD Task Force Meeting

### Parks:

- Office staff update
- Department Head Meeting

### Snowmobile:

- Storm Damage Assessment
- Fort McCoy Snowmobile Agreement