

Monroe County Natural Resource and Extension Committee
Regular Monthly Meeting – July 9, 2019
Monroe County Ag Service Center – 820 Industrial Dr., Sparta, WI

Committee Members present: D. Pierce, J. Schroeder, A. McCoy, W. Habegger, and K. Raymer (FSA Rep).
Not Present: N. VanWychen

Also Present: B. Micheel (LC), R. Anderson (Land Use Planner), B. Richardson (LC), J. Roll (History) C. Ziegler (Parks), C. Saxe (UW-EXT Area Dir.), B. Halfman (UW_EXT), M. Komiskey (NRCS), M. Mickelson, and Tonya (Ft. McCoy)

The meeting notice was posted in compliance with the open meeting law.

Call to Order: Vice-Chairman D. Pierce called the meeting to order at 8:30 a.m.

Public Comment Period: None

Approve Minutes from the June 11th NR & Extension Meeting: The committee reviewed the minutes. *A motion was made to approve the minutes as presented by A. McCoy, second by W. Habegger. Motion carried 3-0-2.*

Deke Slayton/Bike Museum: None

Moved Local History Room after Land Conservation.

County Farms Education Funds: J. Roll Award Acceptance Expenses: B. Halfman reported that Andy (Corp Council), stated the request for funds does not meet the intent of the educational funds as spelled out in the resolution. The committee members recommended Jarrod consult with County Administrator-T. Osterberg regarding funds for extra expense for travel in accepting the Award.

J. Schroeder arrived at 8:45 a.m.

Extension Office Business:

1. **Review June Expenditures:** (Saxe) C. Saxe reviewed monthly expenditures.
2. **2020 Budget Discussion:** C. Saxe reported the budget will be discussed further at the next meeting.
3. **Family Living Position:** C. Saxe reported paperwork has been submitted to Madison and is waiting to hear from HR to post the position.
4. **4H & Youth Development Report** (Goede) – report attached.
5. **Agriculture Report** (Halfman) - report attached.
6. **AED Update** (Saxe) – C. Saxe handed out a new pamphlet “Transforming Lives and Communities”. Saxe reported that as of July 1st – Extension is now a division of UW-Madison. *Motion made by J. Schroeder to accept Agent reports and review of expenditures, second by W, Habegger. Motion carried 4-0-1.*

NRCS Report: M. Komiskey reported the 3rd EQIP signup has just funded some cover crop contracts. Komiskey discussed the problems the weather has caused for land owners for the fall and spring crops. Construction behind as well. The grant proposal is well on its way for the watershed plan writing funding, state office to submit it by July 21.

K. Raymer arrived at 9:30 a.m.

Land Conservation Department:

1. **Conservation Camp Presentation:** To be presented at the August meeting.
2. **Review June Expenditures:** B. Micheel reviewed monthly expenditures.
3. **2020 Budget Discussion:** B. Micheel reported cropland rental, Intern, cost share programs will impact the 2020 budget and will be discussed in more detail at the August meeting.
4. **County Conservationist Report:** B. Micheel discussed the Tri-Creek annual EAP meeting on July 2nd on site to review the protocol for the flood warning system where he reviewed the warning system with county officials and the Village of Norwalk. Micheel stated he and Al re-programmed and tested the system with dispatch the following day and it works. Micheel reported working with the Health Department to develop a baseline of groundwater quality through private well testing and applying for a \$10,000 grant available for next year. Micheel discussed a need for a Climate Change Task Force, with all the issues the county is experiencing from the storms since 2007, conservation practices in the stream corridor, agriculture, roads, etc. (Report attached).
5. **Approve Nominations for 2019 Conservation Farmer & Conservationist of the Year:** *Motion was made by J. Schroeder to accept the nominations as presented, second by A. McCoy. Motion carried 5-0-1.*
6. **Soil & Water Conservationist Report:** B. Richardson reported a couple of projects have been completed and a job starting in the next couple of days. Richardson mentioned the new theme for the poster contest is "Where would we be without bees". He will be sending out to the teachers in August- September. (Reports attached).
7. **Review/Approve Cost Share Agreements:** B. Micheel brought 3 Cost share agreements for C. Mulder: Ricky Von Ruden- Stream crossing repair at \$2,930, streambank shaping at \$1,750, and Andre Paquette-Streambank shaping & habitat at \$1,710. *Motion was made by A. McCoy to approve the cost share agreements as presented, second by J. Schroeder. Motion carried 5-0-1.* B. Richardson brought 5 cost share agreements to the committee: David Mack streambank shaping at \$2,500, Marabeth Leum streambank at \$4,000, John Kast Waterway repair at \$1,500, J Bergman streambank at \$4,500, and Drake- Peterson Waterway repair at \$4,500. *Motion was made by W. Habegger to approve cost share agreements as presented, second by J. Schroeder. Motion carried 5-0-1.*
8. **Land Use Planner Report:** R. Anderson reported on her different activities including grant funding research and comprehensive plans. (report attached)

Local History Room/Wegner Grotto: J. Roll presented his report. The Committee unanimously suggested that Roll speaks to the County Administrator about finding county funds to offset the cost of sending him to the AASLH Conference in Philadelphia to receive the "Leadership in History Award" the Local History Room received in person, as they, as county board supervisors, believe that it is important that the County show the Local History Room support in this matter. (Report attached).

Motion was made by A. McCoy to accept the report as presented, second by J. Schroeder. Motion carried 5-0-1.

Discuss/Approval Budget Adjustment for Summer Intern Grant: Roll reported the Local History Room received a grant for \$1,800 in 2019 for hiring a student intern. *Motion was made by W. Habegger to approve the budget adjustment of \$1,800 as presented, second by A. McCoy. Motion carried 5-0-1.*

DNR Reports:

1. **Private Lands:** M. Mickelson mentioned MCISWG meets today to recap the 2nd annual field day held on June 13th at Ft. McCoy. There were 50 attendees present to discuss and learn about

invasive species treatment techniques. The next field day will be in the fall. Date TBD. Mickelson reported the Fiscal year changed July 1st, new funds open for forestry plans, invasive species treatment, etc. Mickelson mentioned that Sean has left and she will be the contact person until the position is filled. Mickelson reported the Monroe County standard met 108.75%- Statewide met at 105%. She also reported that the State is sending crews to assist in Ontario wildfires, of which 2 crews are out now with more to follow. Mickelson will be dispatched on one of the crews to be determined at a later date. Mickelson mentioned the County Forest tours held June 21st.

2. **Warden:** None
3. **MFL:** None

Forestry & Parks:

1. **Forestry & Park Updates:** C. Ziegler (Report attached)
2. **Approve Public Comment Process for 15 year County Forest Comprehensive Land Use Plan:** *Motion was made by W. Habegger to approve Ziegler using the newspaper, website, email and an open house for public notice concerning the new 15 Year County Forest Comprehensive Land Use Plan, second by J, Schroeder. Motion carried 5-0-1.*
3. **Discussion: High Capacity Well- New Lyme:** Update was given regarding the use of the well as a dry hydrant for the fire department and Fort McCoy was asked if they had a use for the well. Ziegler answered questions. Pierce commented that it may be worth paying the \$125 annual registration fee just in case a use would come up in the future. The topic will be reviewed as necessary.
4. **Review Forestry & Parks June Expenditures:** C. Ziegler submitted monthly expenditures.

Next Meeting: The next meeting will be held Tuesday, August 13, 2019 at 8:30 a.m. at the Monroe County Ag Services Center in Sparta.

Adjourn: Meeting was adjourned at 11:15 a.m.

Recorder: Connie Holzl

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Extension

UNIVERSITY OF WISCONSIN-MADISON

Bill Halfman, Agriculture Agent

Agriculture Extension Highlights Update June 12, 2019 through July 11, 2019

The hops and corn nitrogen trials have had their nitrogen treatments applied to them, and the corn trial has been measured once with the hand held canopy sensor.

The Ag Agent presented information on pesticide applicator certification categories and what people might need for using herbicides at the Monroe County Invasive Species Groups Field Day on June 13th.

Insect collecting has begun on the RNAi project that the Ag Agent is working on with one of the Cashton High School Students. The project looking at organic approved potato leafhopper control will begin once the farmers have harvested the peas and oats from the new seeding fields.

The Tractor and Machinery Safety Certification course was held June 17 to 19 in cooperation with La Crosse County and in addition to the ag teachers from Sparta, Bangor, Cashton, Tomah, and New Lisbon. We had 19 participants and 18 of them passed the course. See picture on back side of page. St. Joseph Equipment provided tractors for the class again this year. On a related note the State Safety Specialist recommends other counties contact us for ideas and help on how to run a tractor safety program.

The La Crosse and Monroe County Ag Agents met with the Western Wisconsin Beef Producers Cooperative board on June 13 where they received feedback on the need for educational topics related to use of cover crops and late planted crops for feedstuffs in addition to economic outlook information due to the weather related problems and current feed shortages. They asked that we put together a workshop and conduct it in August so the participants would have more time to plan and implement options.

The Ag Agent attended a regional Beef Quality Assurance Curriculum update in Ames IA where we were presented the new national level curriculum on both BQA and Transporation BQA. We will implement the new material into our Wisconsin certification workshops.

The Safety Specialist and the Ag Agent met with a farmer regarding manure gas safety around their manure pit and the use of gas monitors and procedures.

There has been an increase in calls on problems in the fresh market vegetable growers fields over the past few weeks.

Upcoming Events- more to be added as they get finalized

July 19 Hops Summer Field Day

Aug 9 Eastern Iowa Feedlot School, guest presenter

Aug 14 Area Beef Production workshop

Aug 21 Summer Crops Field Days

2019 Monroe La Crosse Tractor Safety Class



July 9th, 2019 - Staff Report

Bob Micheel - County Conservationist

LCD Business:

- Invasive Species Working Group – 53 landowners attended a half day training at Fort McCoy on June 13th. Landowners learned to ID invasive, different control measures, and grant opportunities to manage their properties.
- Administrative Assistant Position – Connie accepted the ADRC Accountant 1 position in the Finance Department and her last day is July 10th. We will be holding interviews on July 15th to fill the position.
- PL566 Dams – Repairs completed on the Mashak and Baltz dams with the Peterson dam repair starting this week. State NRCS Engineer is suggesting that Monroe, Vernon, & Richland Counties form a joint powers board to share in the responsibility of the Coon Creek & Kickapoo watershed dams.
- Tri-Creek – Held the annual EAP meeting the evening of July 2nd on site to review protocol for flood warning system, ID observation point and assist Norwalk with any notification concerns. Reviewed warning system with county officials and the village of Norwalk. Trial run had some issues with call into dispatch. AI and I re-programmed and tested system with dispatch the following day, worked!
- Groundwater/Private Well Sampling – Working with the Health Department to develop a baseline of groundwater quality through private well testing. Pursuing funding this year that would be used in 2020 to fund (home-owners/metals package) water quality sampling throughout Monroe County.
- Oak Brook TU – June 22nd members of the chapter came to Sparta and built 6 LUNKERS for the P-trading program.
- Administrator (Tina) Tour – Met with LCD staff on June 28th and spent the day looking at conservation practices, PL566 structures and toured the US Silica sand mine.
- Climate Change Task Force – Develop?

Meeting Schedule:

- July 9th – Invasive Species Working Group Meeting
- July 10th – Fort McCoy Cooperative Meeting
- July 11th – Tri-Creek Land Use Planning Meeting
- July 1st – Monroe County Stewardship Awards Committee
- July 15th – Administrative Assistant Interviews
- July 16th – CWD Task Force Meeting
- July 23rd – Western Area Training & Tour
- August 13th – Natural Resource & Extension Committee

July 9, 2019-- Soil & Water Conservationist's Report

Bryce Richardson

- **Activities**

- Continuing designs, bidding and permitting for 2019 construction.
- Started streambank shaping and underground outlet/grassed ww construction.
- Took our 2019 intern (Tori Hanson) out on projects and taught basic survey techniques.

Christina Mulder

- **Activities**

- Completed a repair of a concrete stream crossing in Brush Creek.
- Attended a Wilton Nature Trail organizational meeting at the Wilton Library.
- Attended the Monroe County Land Stewardship Awards Committee meeting.
- Working on designs and applying for required permits for landowners.

July 2019 - Land Use Planner's Report

Roxie Anderson

Activities:

- Comprehensive Plans - To date, I have met with 9 Towns. Summary of activities:
 - Attended Town Board meetings in Towns of Oakdale and Wells. Both Towns want my assistance to proceed with updating their Comprehensive Plans
 - Upcoming meetings with Town of Wellington to introduce myself and Town of Glendale's Planning Commission to kick-off their Comprehensive Plan update.
 - Waiting to confirm meetings in August with Town of Grant's Planning Commission and Town of Clifton
- Grant Funding Research – I continue to research, review, and catalog grant funding opportunities.
 - Exploring opportunity to submit application for NRCS Conservation Innovation Grant.
 - Gathered input from Bob, Michelle K. and Bill Halfman to start putting together list of potential conservation projects.
 - Found small grant funding opportunity through Compeer Financial and will submit application for \$5,000 to go toward Comprehensive Planning updates.
- Land Information Council Meeting – I was invited to attend Land Information Council meeting. Discussion of GIS server migration was on agenda, which led to discussion of working with Jeremiah on land conservation data management.
- MRRPC Bi-Monthly meeting and Regional Economic Diversification Summit (REDS) – MRRPC hosted this Summit for the Economic Development Authority in order to comply with grant funding requirements. The Summit was well attended and brought together multiple agencies to discuss issues regarding:
 - Identifying regional economic strengths, weaknesses and opportunities
 - How challenges of workforce housing, transportation and childcare impact recruitment and retention of a good labor force.
 - Identifying small business development gaps and needs.
- Trail Scoping Meeting - Village of Wilton – Christina M. set up meeting with property owners and Village Board members to discuss potential trail development along the Kickapoo River through the Village of Wilton. Ron Lueth and I both have trail development experience and will provide assistance. My role will be to search for grant funding opportunities and provide examples for trail easements.
- Southwest Housing Region & Fair Housing Impediment Analysis – Monroe County is part of an 11 County Regional Community Development Block Grants (CDBG) program to implement the CDBG Small Cities Housing grant. The County Administrator, Tina Osterberg, has recommended me to represent Monroe County at the Southwest Housing Region bi-annual meetings. I have also reviewed the La Crosse Regional Analysis of Impediments to Fair Housing Choice and will work with the County Zoning Dept. and Housing Authorities to identify Fair Housing impediments and opportunities and work with the Towns to consider implementation of Fair Housing policies in their Comprehensive Plan updates.

Meetings / Trainings:

- July 2 – Wellington Town Board meeting – introduction
- July 9 – Town of Glendale Planning Commission meeting – introduction
- July 9 – Administrative and Personnel Committee meeting – Regional Analysis of Impediments to Fair Housing Choice report presentation and discussion
- July 10 – Army Community Partnership Follow-up workshop
- July 11 – Tri-Creeks Land Use Planning Committee meeting
- July 23 – Land Conservation – Western Area meeting and tour
- August 6 – Basic Ag for Conservationists Part 1 training



Joshua L. Goede

Summer Camp/Out Post

Our 2019 Outpost was a great success. 23 youth campers, 8 youth staff and four adult chaperones had a great three days in Wilton.

Shooting Sports

We have wrapped our Shooting Sports Program for this year. It was great to have .22 Rifle and Shotgun again in 2019. There was a smaller group, but it was well worth the effort.

Clover Camp

Clover Camp will be on July 9, 2019 from 8 am until 4 pm. The event is for our K-2nd grade youth, called Cloverbuds. We will be using a new facility in the county, The Sparrow's Nest at the Abbey. It is the old monastery outside of Sparta. Our Theme for 2019 is Plants. Activities for the day will explore many disciplines that 4-H offers. We will make a scientific diagram for arts and crafts. We will eat all the parts of a plant to learn about nutrition. We will grow and sway like plants for physical play and we will learn about the basic parts of all plants. There will be many other learning opportunities too.

Science Day

Due to low numbers we have combined our science days into one. There is no comparison to make between girls and boys learning science if the numbers of boys are not enough to hold a program. The event will be held on July 10. The Agent and Summer Assistant will look at possibly holding another event on August 20.

AODA Opportunity w/Monroe County Safe Community Coalition

On July 14-19 Agents 4 Change will be taking three Brookwood students to the Community Anti-Drug

Coalitions of America Mid-Year Training in Dallas, TX. The Agent will be facilitating this experience. The conference will lead the three young ladies through the steps to create change in a local community. These steps include inventorying their community, setting attainable goals, making relationships to achieve outcomes as well as ways to keep work moving forward.

St. Croix Summer Trip

The Agent will be helping the St. Croix Educator work with her Explore WI Trip as she comes to our area. She is working with Deke Slayton Bike Museum as well as heading to Ft. McCoy and Wetherby Cranberries. She is scheduled to be in Monroe County on August 1.

3rd-6th Grade Road Trip

On August 23 MoCo 4-H will be headed to Prairie du Chein, WI. The trip will focus on early WI history at Villa Louis and on river Ecology as we head across the River to Marquette for a boat tour of the river ecosystems.

Jr. Leader Road Trip

On August 24-25 the Jr. Leaders Plan to travel to the MN State Fair. We will visit the fair and other local attractions, possibly the zoo or Guthrie Theater. On the way home, we will be stopping in St. Croix County to explore that area of the state with the help of the St. Croix County Educator.

Future Summer Plans

The Agent and Summer Assistant are looking at adapting Jackson County's new Science Summer Program for summer 2020.

Continuing Programs

COMING SOON

- July 9 Clover Camp
- July 10 Science Day
- July 14-18 CADCA Mid-Year
- July 24-28 Monroe County Fair
- August 4-6 4-H Summer Camp
- August 23 3-6 Grade Road Trip
- August 24-26 Jr. Leader Road Trip.
- Jr. Leaders
 - Will be helping with Clover Camp on July 9.
 - Planning the Ice Cream Stand for 2019
 - Jr. Leaders will help in July 23 set up the Exhibit Hall

● Volunteers in Preparation

- There are no more classes scheduled for 2019 until Fall. If a volunteer needs training a special time will be set up.



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LHR Director / County Historian's Report, June 2019

Submitted by Jarrod Roll

Highlighted Projects and Activities by Jarrod Roll, Hannah Scholze, and Volunteers

- Provided educational programming to over 300 students visiting the Local History Room
- Installed kiosks for new iPad interactive in the Pioneer Farm exhibit
- Promoted the Local History Room receiving the AASLH award for the A to Z exhibit by drafting and send out a press release to newspapers and radio stations
- Provided educational programming to senior citizens in Tomah
- Interviewed, selected, trained, and supervised MCHS summer intern Elise
- Assisted Grotto restoration team with working on projects (acquired supplies, located and provided reference photos, booked hotel rooms, etc.)
- Met with Zingler Signs to discuss an upcoming exhibit idea involving large map reproductions
- Provided programming to three adult bus tours at the History Room and at the Grotto
- Set up front room to serve as new director's office
- Began planning for Art Outdoors, including contacting potential volunteers and artists, ordering supplies and equipment, sending out promotional materials

In addition to the projects listed above, the Director supervises the following volunteer and support staff:

- Hannah Scholze (Museum Services Associate): runs Facebook; teaches students; assists with research, exhibits, marketing, and most projects listed above, etc.
- Agnes Jenkins: indexing newspapers
- Dennis Burek: photo scanning projects; artifact cataloging; assist with clerical duties
- Barb Reedich: researching Monroe County schools; answer research requests; assist with exhibits
- Jane Schmidt: indexing marriage records and sorting through court records
- Jim Ebert: indexing newspapers
- Sandy Walterman: creating a master index of Monroe County graduates
- Adam Balz: indexing jail and probate records; researching and writing about county topics
- Marilyn Beall: indexing county records; assisting with exhibits and collections
- Barb Reisinger: indexing newspapers
- Sara Oostdik: processing images scanned from photos shared by patrons; provides collections management assistance
- Kirstin Hoffland: on call employee who assists with a variety of office and library tasks
- Stephanie Clark: on call employee who is indexing county jail records and who assists with a variety of office and library tasks
- Elise Primrose: MCHS summer intern creating curriculum for Brackett School

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MONROE COUNTY

Notice of Budgetary Adjustment

Unanticipated Revenue or Expense Increase or Decrease Not Budgeted

Date: June 12, 2019
 Department: Local History Room
 Amount: \$1,800.00
 Budget Year Amended: 2019

Source of Increase / Decrease and affect on Program:
 (If needed attached separate brief explanation.)

The Local History Room received a grant for \$1,800 in 2019 for the purpose of hiring a student intern interested in pursuing a career in history.

Revenue Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
15120000	435700		History Rm Intern Grant	\$ -	\$ 1,800.00	\$ 1,800.00
85120000	485000	LHR10	Local History Room Trust	\$ 32,798.00	\$ 1,800.00	\$ 34,598.00
						\$ -
						\$ -
Total Adjustment					\$ 3,600.00	

Expenditure Budget Lines Amended:

Org	Object	Project	Account Name	Current Budget	Budget Adjustment	Final Budget
15120000	511000		Local History Rm - Salaries	\$ 78,375.00	\$ 1,670.00	\$ 80,045.00
15120000	515010		Local History Rm - SS	\$ 4,861.00	\$ 103.00	\$ 4,964.00
15120000	515015		Local History Rm - Medicare	\$ 1,139.00	\$ 25.00	\$ 1,164.00
15120000	515040		Local History Rm - Work Comp	\$ 49.00	\$ 2.00	\$ 51.00
85120000	599999		Transfer Out - Local Hist Rm	\$ 32,798.00	\$ 1,800.00	\$ 34,598.00
						\$ -
Total Adjustment					\$ 3,600.00	

Department Head Approval: _____

Date Approved by Committee of Jurisdiction: _____

Following this approval please forward to the County Clerk's Office.

Date Approved by Finance Committee: _____

Date Approved by County Board: _____

Per WI Stats 65.90(5)(a) must be authorized by a vote of two-thirds of the entire membership of the governing body.

Date of publication of Class 1 notice of budget amendment: _____

Budget Adjustment

Purpose

To comply with State Statue 65.90 (5)

Policy

A budget adjustment should be made when increasing /(decreasing) both your revenue budget and expenditure budget or when requesting funds from an area of the budget outside it's originally budgeted department. These changes come from new grants or changes in grant monies, transfers from sources in the county outside a department's original budget, etc. No budget line item should exceed the adopted budget at any time during a fiscal year.

Procedure

To initiate a budget adjustment, the department head shall notice the review, discussion & action of this completed & signed form on the next monthly meeting agenda of their committee of jurisdiction. If the Budgetary Adjustment is approved by the committee of jurisdiction the signed copy of this form along with a copy of the meeting minutes shall be forward to the County Clerk to be noticed on the Finance Committee agenda for review, discussion & action.

Upon Finance Committee aproval the signed Budgetary Adjustment form shall be forwarded to the County Clerk to be notice on the County Board agenda for review, discussion and action.

Per WI Stats 65.90(5)(a) the Budgetary Adjustment must be authorized by a vote of two-thirds of the entire membership of the County Board.

A department representative must be available at each meeting to address any questions or concerns that may arise during review and discussion.

Forestry & Parks Report (July) – Ziegler

Forestry:

- Invasive Spraying
 - Garlic mustard
 - Buckthorn
- WDNR Time Standards 503/463
- Summer Tour
- Deer harvest meeting

Parks:

- End of June: \$72,890 (slightly higher than last year)
- Department Head Meeting

Snowmobile:

- Maintenance Approvals
- 2018 Storm Damage Application