

Property & Maintenance Committee
November 8, 2017

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood; Mary Cook joined the meeting at 1:01 p.m.

Others: Garry Spohn, Jeremiah Erickson, Cedric Schnitzler, Jim Bialecki, Bruce Humphrey

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – December 13, 2017 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 10/11/17 minutes. Carried 4-0.

Mary Cook joined the meeting at 1:01 p.m.

- Policy Change/ Roadside Parcels – Jeremiah Erickson explained that the Peterson property is currently on hold. He will keep the committee up to date on the status of the property.

Jeremiah explained the policy changes accepting land via quit claim deed in lieu of foreclosure for remnant parcels. Motion by Douglas Path second by Pete Peterson to approve policy change. Discussion. Carried 5-0.
- Lawn Maintenance – Bruce Humphrey explained interest in weeding the basin in front of the Justice Center, circle area near the courthouse and the Health/ADRC building. Discussion. The committee also discussed the potential of contracting out for mowing and lawn care services. This item will be revisited.
- The Buildings Manager Report was provided.
- Justice Center Report – Garry Spohn provided an update of the Justice Center and answered questions. Discussion. Motion by Douglas Path second by Mary Cook to have all change orders in excess of \$200.00 to come to committee, emergency situations should be addressed immediately with the change brought to the next committee meeting. Discussion. Carried 5-0.
- Budgetary Adjustment – Garry Spohn explained 2017 budget adjustment in the amount of \$30,000.00 for contracted cleaning services. Motion by Rod Sherwood second by Douglas Path to approve budget adjustment. Carried 5-0.
- Courthouse Project – Garry Spohn explained that the scope of the courthouse building is not changing so therefore code changes are not required. A project update was provided.
- Rolling Hills Rehabilitation Center – Garry Spohn provided an update of the project. Pete Peterson further explained.
- Tax Delinquent Properties – Garry Spohn provided an update on tax delinquent properties. The Township of Angelo is interested in the Gateway Avenue Property. Discussion.

Motion by Douglas Path second by Rod Sherwood to refund money back to Ronnie Williams for tax delinquent parcel #185-01455-0260. Discussion. Carried 5-0.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Items for next month's agenda – Doyle Property, Tax delinquent properties, Courthouse Project, Rolling Hills Project.
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 3:10 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder