

Property & Maintenance Committee
June 14, 2017

Present: Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook; Dean Peterson Absent
Others: Garry Spohn, Kurt Marshaus, Ron Hamilton, Garlynn Brookshaw, Cedric Schnitzler, Member of the Public

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Vice-Chair Douglas Path.
- Public Comment Period – None
- Set next meeting date/time – July 12, 2017 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Rod Sherwood to approve the 05/10/17 minutes. Carried 4-0.
- The Buildings Manager Report was provided.
- Project Representative Update - Kurt Marshaus presented the Justice Center project update and answered questions.
- Request to allow chickens at Sojourners Journey – Garry Spohn explained the request to allow chickens at Sojourners Journey. Discussion. Motion by Pete Peterson second by Mary Cook to deny chicken request. Carried 4-0.
- Strategic Plan – No Discussion. Will be re-visited next month.
- Building A/HHS – Garry Spohn explained the potential move of Human Services to the Courthouse. A tour was conducted to review the layout. Discussion. Costs will be incurred for Human Services to acquire the property and at this point are undetermined.
- Courthouse – The courthouse was discussed under the above line item.
- Rolling Hills Rehabilitation Center – Garry Spohn explained that Rolling Hills future will be placed on the June County Board meeting. Discussion. Garlynn Brookshaw will work up on setting up a tour of the facility for those Supervisors that may want to tour the current facility.
- 315 W. Oak Street – Ron Hamilton explained that the move of the ADRC shall take place on the 22nd of June. The Health Department will not be moving until July 5th. Discussion. A grant was submitted for the parking lot.
- Request to donate land to County – Garry Spohn explained the request to have parcel #185-01455-0169 & #185-01455-0278 donated to the county by the current landowner. It was suggested by the committee to have a title search conducted on both parcels. Discussion. Motion by Mary Cook second by Rod Sherwood to conduct title searches on both parcels with monies to come from the Contingency Fund, a budget adjustment will be completed and forwarded to the full board. Carried 4-0.
- Tax Delinquent Properties – Garry Spohn explained that he is monitoring the current delinquent property list.
- New position request – No Discussion.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Budget/Long Range Plan – Garry Spohn provided an equipment list to members. He is looking to replace the New Holland Tractor. Discussion. Motion by Rod Sherwood second by Pete Peterson to replace the New Holland Tractor in the 2018 budget with a Tool Cat. Carried 4-0.

Garry talked to the John Deere dealership regarding the John Deere Tractor. It would cost \$2,500.00 for a trade. It was a consensus of the committee to remain with the current tractor.

For a 5 year plan, Garry anticipates a new roof for the Administrative Center.

- Items for next month's agenda – Strategic Plan
- Motion by Pete Peterson second by Mary Cook to adjourn at 3:16 p.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder