

Property & Maintenance Committee
April 12, 2017

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood; Mary Cook absent
Others: Garry Spohn, Jim Bialecki, Ron Hamilton, Linda Anderson

- The meeting was called to order in Rolling Hills Recreation Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – May 10, 2017 at 1:00 p.m. in the Rolling Hills Recreation Room.
- Minutes Approval – Motion by Rod Sherwood second by Douglas Path to approve the 03/08/17 minutes. Carried 4-0.
- The Buildings Manager Report was provided.
- Strategic Plan – Ron Hamilton, Human Services Director provided members a floor plan of the courthouse and the possible utilization of the Human Services Department. Discussion. Garry Spohn will review whether or not the move would create any code requirements.
- Building A/Health & Human Services – Administrator Jim Bialecki is looking into options to retro fit Building A, if and only if there is a purpose for it. Discussion.
- Rolling Hills Rehabilitation Center – Administrator Jim Bialecki explained a marketing study has been completed on Rolling Hills Rehabilitation Center. An upgrade of the current facility is \$22 million. Linda Anderson, Nursing Home Administrator further explained. Discussion.
- Approximately 300 Acres including and Near 040-00265-0000 – Administrator Jim Bialecki explained that he is looking into the potential of selling 300 acres. Discussion.
- 5 Year Capital Improvement Plan – Administrator Jim Bialecki explained that Department Heads this fall will be tasked with creating a five year capital plan.
- Maintenance Technician Position – Garry Spohn explained a new Maintenance Technician will be starting on Monday.
- 315 W. Oak Street, ADRC & Health Building – Ron Hamilton Human Services Director provided a timeline and building layout to members. The ADRC must in place by July 1st. Renovation bids will be accepted through April 26th. Discussion. A special meeting of the committee may be held if multiple bids are received.
- 124 N. Court Street, Executive Center Building – Administrator Jim Bialecki explained that the Administration, Personnel and Finance Departments have moved into the Court Street bank building located downtown.
- Tax Delinquent Properties – Garry Spohn explained that the Dove Avenue property will be listed in the paper for bid.
- Justice Center/Room Deposit – Garry Spohn explained that the bid for the south side parking lot was received. May 15th is set for occupancy.

The committee discussed county board room deposit fees. It was suggested that non-profits use the room for free. On-Call fees, cleaning and utilities should be considered when setting the amount. The committee asked the finance committee discuss the fee that should be issued to individuals using the room.

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

- Items for next month's agenda – Tax Delinquent Properties
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 2:28 p.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder