

Property & Maintenance Committee  
November 21, 2018

Present: Pete Peterson, Rod Sherwood, Mary Cook, Dean Peterson, Douglas Path  
Others: Garry Spohn

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, December 12, 2018 at 1:00 p.m., at the Tomah Chamber of Commerce.
- Minutes Approval – Motion by Mary Cook second by Pete Peterson to approve the October 10, 2018 minutes. Carried 5-0.
- Relocation of Departments Housed in Annex B / Building D – Garry Spohn explained that we are waiting on a certified survey map for the Badger Housing Associates property to house Planning & Zoning, GIS and Forestry Departments.
- Courthouse Project – Garry Spohn explained that the final move in date for Human Services is November 28<sup>th</sup>, 2018.
- Justice Center – Garry Spohn explained that he is looking at transferring remaining Justice Center Project funds into 2019. Maintenance has spent a large amount of time on the Courthouse remodel, therefore justice center projects were not completed. Garry will be working with Finance on and adjustment to be approved by the board.
- 206 South K Street- Garry Spohn explained that floor plans are completed. Work is anticipated to begin work in early December.
- Rolling Hills Projects – \$85,000 has been budgeted in 2019 for the plumbing system. A replacement board was installed at the booster station.
- Tax Delinquent Properties – Garry Spohn provided an update on tax delinquent properties.
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties
- Motion by Mary Cook second by Rod Sherwood to adjourn at 2:08 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk  
Recorder