**Dave Kuderer, LEPC Chair**

**Matthew Modjeski, LEPC Vice-Chair**

**Local Emergency Planning Committee**

**July 27, 2017 Meeting Minutes**

**Meeting called to order by Chair, Dave Kuderer, at 10:01am**

**Members present:** Darlene Pintarro, Randy Williams, Erica Hope Dawson, Roberta Walczak, Mark Nicholson, Randall Heimke, Tim Heiderscheit, David Kuderer, Mike Arnold, Darrel Zietlow, Cedric Schnitzler, Ronald Rader, Scott Perkins, Steve Runio, and Lee Nerison.

**January 26, 2017 Minutes:** The minutes were distributed, via email, for committee members to review prior to the meeting. *Motion to approve the minutes was made by Arnold, second by Zietlow. Motion carried (15-0).*

**Review of the LEPC Membership List:** The list was reviewed. The retirement of the Tomah Ambulance Director created a vacancy of EMS representation in Group II. All required groups have representation, but it was discussed that it would be beneficial to maintain EMS representation.

A discussion between the Emergency Management Coordinator and Sparta Ambulance Director, Staci Tenner, proved productive with Tenner’s willingness to serve on the committee.  *Williams made a motion to nominate Staci Tenner and appoint her to the committee, second by Perkins. Motion carried (15-0).* Tenner was not present and will be notified by Pintarro.

It was suggested that Randy Dunford may want to serve on the committee as well. Pintarro agreed to make contact with Dunford to see if he would be interested.

**2017 EPCRA Organic Valley TTX:** Pintarro announced that a date has been set for a facility requested tabletop at Organic Valley in Cashton. The tabletop will consist of an extremely hazardous chemical. A save the date will go out and planning meetings will begin.

**Strategic Plan:** Pintarro announced that the Monroe County strategic plan was updated for the year and approved by the state. All members should have received a copy in April.

**National Night Out:** National Night Out is coming up on Tuesday, August 1, 2017. Pintarro will be hosting a table with a tornado theme. There will also be a display that addresses EPCRA. Committee members discussed the historically large turnout for this event.

**EPCRA Off-Site Plan Update:** Pintarro advised committee members that the following plans were updated and approved by the state by the end of March 2017: VPP Group, Sparta Water Department Service Building, Sparta Wells 7, 9, and 10. The following plans were updated and approved by the state by mid-June: Century Foods Plans 1, 2, 3, & 4, Century Link, and Coveris. All approved plans were previously distributed to members via email.

**New Plan Developments:** Pintarro advised that Rosen’s Inc-Sparta warehouse and Warrens Cold Storage were developed and approved by the state in March. All committee members were provided a copy of these plans via email. Northern Engraving is a new planning facility. Pintarro indicated that the basic plan is in place and she is awaiting information back from the facility, specific to batteries.

American Bottling and Arena Container are also new planning facilities. Pintarro stated that she has met with both businesses to begin the process of creating a new off-site plan. Pintarro also advised that no notice has been received indicating that Arena Container has registered their chemicals in WHOPRS. If they fail to comply, Pintarro indicated she will refer the matter to WEM.

**HazMat Team Training Report:** Heimke indicated that the team will be providing an ops refresher course with the Sparta Area Fire District in August. Historically, this was done later in the year but was changed this year to provide the capability to initiate outside training with damming, diking, and diverting.

**HazMat Spill Report and Response:** Heimke explained a HazMat call out to VPP (Valley Pride). This was a fire call. The fire was in the vicinity of the anhydrous ammonia.

Arnold spoke briefly on a diesel fuel spill that he responded to at the BP. A truck driver had struck something causing a leak in his fuel tank. The driver attempted a temporary fix and then went to sleep. The fix did not hold resulting in the spill. Peat moss was utilized during the clean-up effort along with plugging the hold with a stick. Arnold has since purchased a plugging kit. He also indicated that his department has not been reimbursed his expenses by the company.

**Old Business:** Pintarro announced that her go-kit that was included in a few of her HazMat AARs was completed by the recommended date. The kit has been used a few times since it was put together.

**New Business:** Pintarro informed the group that a decontamination shower was donated to the HazMat team by TMH. The shower is a tent type with a water heater that allows decontamination of non-ambulatory victims. Nicholson suggested that the tent may be a good display at National Night Out. Pintarro will follow-up with event organizer to see if there will be room to set the tent up.

The recent flooding from 19-20 July was discussed. It was mentioned that a drone would have been beneficial for an aerial view. Pintarro announced that the Sheriff’s Office has a drone but the qualified operator had retired. Sgt Ryan Lee is currently training to become certified to operate the drone.

Arnold spoke about his response and recovery operations during the incident. The Sparta Area Fire District utilized their Zodiac boat and rescued people and animals alike. Arnold said that there were tanks floating in the Leon area with some leaking LP.

Kuderer spoke about the Perch Lake dam and the effect from the release of water from the Angelo dam. He indicated that water was released six (6) hours prior to the impact at the Perch Lake dam. The overflow of water created concern that there were issues with the structure integrity of the Perch Lake dam. However, the dam operated as it should. The only issue that surfaced was related to the manual boards that needed to be taken out for the release of water. DPW had to abandon the manual removal of the dam boards when the surge of water arrived at the dam.

The City of Sparta is looking at possible dam upgrades implementing the use of rollers.

Williams mentioned there has been meetings and demonstrations with companies to possibly implement new CAD software.

Zietlow announced that Northern Engraving recently participated in active shooter training with WTC.

**Adjournment:** The meeting was adjourned at 10:58am. *Schnitzler made a motion to adjourn, second by Rundio. Motion carried (15-0).*

**Next Meeting:** The next meeting will be held in January 2018, the date and time to be determined. Nicholson announced that Tomah Police Department would be willing to host the meeting, if needed.

 **Recorder:** Darlene Pintarro