

Property & Maintenance Committee  
August 8, 2018

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook  
Others: Garry Spohn, Jim Bialecki, Andrew Kaftan, Mary Von Ruden, Barb Rice

- The meeting was called to order in the Tomah Chamber & Visitors Center at 1:05 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Tuesday, September 11, 2018 at 1:00 p.m., in the Monroe County Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Pete Peterson to amend minutes to reflect Judge Ziegler instead of Judge Radcliffe as being present and throughout the minutes. The 07/11/18 minutes as amended carried 5-0.
- Future Tax Delinquent Properties Policies – Current tax Delinquent Property Policies were discussed. It was the recommendation of the committee to not make any policy changes at this time.
- Relocation of Departments Housed in Annex B / Building D – Jim Bialecki explained that Extension will be moving into the South K Street Building as approved by County Board.
- Future of Buildings A, B, C and D at the Rolling Hills Complex – Jim Bialecki explained that members in the future will need to move forward on plans for the old Human Services and ADRC Buildings. Options could be to sell the property, demo the property or hold off on demolition until the Rolling Hills project is known. Discussion. It was a consensus of the committee to hold off with any decisions until spring. Jim explained that any associated costs would have to come from the General Fund. No levy funds are available.
- Lease Buy Options, Badger Housing Building – Jim Bialecki explained lease/buy options for the badger housing building. Discussion. The committee recommended that Jim look into purchase option.
- Building C/Sojourners Journey – Garry Spohn explained concerns over the current heating system. The committee discussed its plans to vacate the building per the Kueny Architect Plan for the buildings north of town. Discussion. It was recommended to provide a 60 to 90 day request to vacate the building.
- Courthouse Project – Jim Bialecki explained that the Human Services Department will be moving to the courthouse once the fiber and phone system is completed.
- Bullet Proof Glass/Sheriff – Garry Spohn explained the Justice Center bullet proof glass request and associated costs. Discussion. The request was denied by the committee.
- Justice Center Concrete Project – Garry Spohn explained pricing for concrete, sidewalks and parking in the rear of the building. Initial costs were estimated at \$28,000.00. One bid was received from Schroeder Construction in the amount of \$44,306.00. Discussion. Motion by Douglas Path second by Rod Sherwood to approve the concrete bid from Schroeder Construction with the exception that if a second bid is in Garry Spohn's mail today, the committee would take a second look at the bids. Carried 4-1.
- Justice Center – Garry Spohn explained that the geo thermal wells go through a heat exchanger, then to beaver creek. His concern is that there is a lot of water coming through and there is the potential that gaskets may go out and leak. If something would happen, flooding could occur. It is his recommendation to change the breaker to stop the flow of water. Discussion. Motion by

*The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting*

Pete Peterson second by Mary Cook to approve breaker change for an amount not to exceed \$4,000.00. Carried 4-1.

Garry Spohn explained that he had received a quote in the amount of \$36,600.00 for basement wall repair and drain. Discussion. The committee recommended to look into other alternatives.

- Rolling Hills Rehabilitation Center – Garry Spohn is collecting pricing for hot water plumbing repairs.
- Tax Delinquent Properties – Garry Spohn explained that the county has thirty six properties on the current delinquent list. Judgement is scheduled for September 4<sup>th</sup>, 2018. Garry discussed the property list with committee members. The committee will set August 29<sup>th</sup> at 9:00 a.m. as a property tour date.
- New Position Request – Garry Spohn explained that a custodian position is currently open along with an on-call position. He is looking to combine wages and create another Maintenance Technician Position. September 2018 would be the start date. It is anticipated that there will be a slight decrease to the levy. Discussion. Motion by Rod Sherwood second by Mary Cook to approve new position request. Carried 5-0.
- 2019 Budget – Garry Spohn explained the 2019 budget and answered questions.
  - Items highlighted on budget
    - Dump Trailer Purchase
    - Larger Mower Purchase
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties
- Motion by Pete Peterson second by Mary Cook to adjourn at 3:15 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk  
Recorder