

Property & Maintenance Committee  
June 13, 2018

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook  
Others: Garry Spohn, Jim Bialecki

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – July 11, 2018 at 1:00 p.m., in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Rod Sherwood second by Mary Cook to approve the 05/16/18 minutes. Carried 5-0.
- Committee Duties – The Committee was provided a copy of the current Property & Maintenance Duties. Dean Peterson opened the floor for discussion. Changes as noted:
  1. Add: unless a special committee has been appointed by the Chair of the Board
  6. Delete: handling OSHA and add: following safety
  8. Remove: Rolling Hills

The County Administrator will look into:

  4. Repairs over \$10,000
  10. & 11. Enterprise Fund Functions for Rent or LeaseDuties will be revised and revisited next month.
- Relocation of Departments Housed in Annex B / Building D – Jim Bialecki explained that all departments from the County Highway B will be relocating. Space locations discussed were the Executive Center, Highway Department, Land Conservation Building and South K Street.
- The Buildings Manager Report was provided.
- Courthouse Project – Jim Bialecki explained that the anticipated date of relocation is July 9<sup>th</sup>. The phone system will need to be completed before the move takes place.
- Permission to Install by Bruce Wanless – It was requested by landowner, Bruce Wanless to install a fence located on our property located at the Executive Center. The landowner will purchase and install the fence. Discussion. It was a consensus of the committee to place the fence on the property line.
- 206 South K Street Purchase Option – Jim Bialecki explained the purchase option of 206 South K Street adjacent to the Monroe County Administrative Center. Discussion. Motion by Douglas Path second by Rod Sherwood to authorize an offer to purchase of the 206 South K Street Property and forward to the Monroe County Board for approval. Carried 5-0.
- Justice Center – Garry Spohn explained most of his time has been finishing the Courthouse Remodel Project. He updated the committee on the status of the water in the Justice Center.

- Rolling Hills Rehabilitation Center – Garry Spohn explained existing concerns due to age with current Rolling Hills facility:
  - Generator
  - Booster Station
  - Boilers
  - Parking Lots
  - Flooring
  - Plumbing
  - Roof
  
- Tax Delinquent Properties – Garry Spohn explained that he received one bid in the amount of \$500.00 for tax delinquent parcel #048-00475-0000 from Andrew E. Doyle. Discussion. Motion by Douglas Path second by Rod Sherwood to approve sale of parcel #048-00475-0000 to Andrew E. Doyle. Carried 3-2.  
  
Motion by Rod Sherwood second by Mary Cook to sell tax delinquent parcel #004-00811-0000 to the Town of Angelo in the amount of \$1.00, \$150.00 in Administrative Fees and \$30.00 for recording of the deed for a grand total of \$181.00. Carried 5-0.
  
- Items for next month's agenda – Tax Delinquent Properties, Committee Duties
  
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 2:56 p.m. Carried 5-0.

Shelley Bohl, County Clerk  
Recorder