

Property & Maintenance Committee
April 11, 2018

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood; Mary Cook Absent
Others: Garry Spohn, Jim Bialecki, Jeremiah Erickson, Shirley Chapiewsky, Judge Todd Ziegler, Ron Radar, Rob Conroy, Scott Perkins, Alli Kerrils, Greg Skon, Randy Williams, Brad Gilbertson

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
 - Public Comment Period – None.
 - Set next meeting date/time – May 16, 2018 at 1:00 p.m., in the Monroe County Board Assembly Room.
 - Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 03/14/18 minutes. Carried 4-0.
 - The Buildings Manager Report was provided.
 - Bicycle Repair Station – Greg Skon presented an internship project for installing bike repair stations around the community. One bicycle station would be located at the Museum. The project is 100% funded, there would be no labor costs. Brad Gilbertson explained that the city would take care of any upcoming expenses. Discussion. Motion by Pete Peterson second by Rod Sherwood to allow installation of the bike repair station at the museum pending liability insurance approval. Carried 4-0.
 - Justice Center Report and Change Requests/Todd Ziegler – Garry Spohn explained that there have been change requests in the new Justice Center. The floor was opened for discussion.
 - Randy Williams explained the need for radio coverage.
 - Judge Ziegler explained the need for:
 - A secure hallway between Branch I and Clerk of Courts.
 - Doors to be propped open at both ends of the public judicial hallway by the District Attorney and Clerk of Court Offices.
 - Doors outside of the courts to be propped open. These are fire rated doors and would require door magnets.
 - Attorney conference room lighting needs to be separate from the main court switch.
 - Shirley Chapiewsky explained the need for door control between the Child Support and Clerk of Courts Offices.
 - Garry Spohn explained parking lot changes to the west side of the building.
- Jim Bialecki explained that remaining Justice Center Funds will be placed into the maintenance budget line, additional funds would have to be taken from the Contingency Fund.
- Request to use ADRC Parking Lot for Summerfest – Garry Spohn explained that Summerfest will be providing the county with a Certificate of Liability Insurance for Summerfest.

- Courthouse Carpet Proposals – Garry Spohn provided five carpet proposals for the courthouse. Discussion. Motion by Douglas Path second by Rodney Sherwood to approve bid in the amount of \$32,014.04 from Creative Solutions 4 Design. Carried 4-0.
- Parcel #048-00475-0000 Killdeer Property – Garry Spohn explained that Jeremiah Erickson split the property as requested by the committee.
- Courthouse Project – Garry Spohn explained that the anticipated move in date is the first of June.
- Rolling Hills Rehabilitation Center – Pete Peterson explained that the WIPFI study is in process. Garry Spohn has no updates regarding the current Nursing Home.
- Tax Delinquent Property – Garry Spohn provided and update of tax delinquent properties to members. Discussion. Motion by Rod Sherwood second by Douglas Path to place the current tax delinquent properties for sale at assessed value, parcels #281-00787-5000, 281-00791-0000, 281-01061-0000, 024-00521-5000, 480-00475-0000, 480-00475-1000. Carried 4-0.
- Repurpose of Funds – Garry Spohn explained the 2018 re-purpose of funds in the amount of \$10,000.00 for flooring replacement for the courthouse remodel; and 2018 re-purpose of funds in the amount of \$10,000.00 for electrical repairs for the courthouse remodel. Motion by Pete Peterson second by Rodney Sherwood to approve both re-purpose of funds. Carried 4-0.
- Parking Lot and Land Acquisition – Jim Bialecki explained that we may have enough parking at this time. Parking is still being looked at.
- Items for next month's agenda – Tax delinquent properties.
- Motion by Pete Peterson second by Rod Sherwood to adjourn at 3:23 p.m. Carried 4-0.

Shelley Bohl, County Clerk
Recorder