

Property & Maintenance Committee
February 14, 2018

Present: Dean Peterson, Douglas Path, Pete Peterson, Rod Sherwood, Mary Cook
Others: Garry Spohn, Jim Bialecki, Bob Micheel, Steve Peterson, Katie Bennett, Alison Elliott

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – March 14, 2018 at 1:00 p.m., tentatively at the Tomah Chamber as the Assembly Room is not available due to installation of new audio equipment.
- Minutes Approval – Motion by Rod Sherwood second by Pete Peterson to approve the 01/10/18 minutes. Carried 5-0.
- Sojourners Journey – Katie Bennett was present and explained that they have been leasing from the county for the past six years and is grateful for the opportunity. Her concern is what is going to happen to the farm house once the Rolling Hills facility is vacated. Katie explained that she would be interested in buying the property. She is faced with having to move forward with alternate plans depending on how the county moves forward. It was explained that it would be approximately two years before a new facility was completed. Discussion.
- The Buildings Manager Report was provided.
- Rolling Hills Rehabilitation Center – Jim Bialecki asked committee members to allow a sub-committee to be formed to deal with gathering information and providing oversight on the Rolling Hills properties to include the county land. Suggested members are Steve Peterson, Bob Micheel, Alison Elliott and the County Administrator. The committee would report back to the Property & Maintenance Committee and it is anticipated to take two or three months. Discussion. Dean Peterson opened the floor for any members who would be interested in serving. The discussion continued. Motion by Douglas Path second by Rod Sherwood to move forward with the forming of the sub-committee, contingent upon the Monroe County Board Chair's approval. Carried 5-0.
- Land Purchase Request – Garry Spohn explained that there is a land purchase request for parcel #024-00521-5000 in the Town of Lincoln. Discussion. Motion by Douglas Path second by Rod Sherwood to place property out for sale. Carried 5-0.
- Justice Center Report and Change Requests – Garry Spohn explained change requests:
 - Panic Buttons - Garry explained that he is looking into using panic buttons that were previously used in the old facility. Additional buttons may have to be purchased.
 - No new requests have been submitted since the last meeting.
- Line Item Transfer – None
- Budget Adjustment – Garry Spohn explained 2018 budget adjustment in the amount of \$950.00 for Toolcat salter. Discussion. Motion by Rod Sherwood second by Mary Cook to approve budget adjustment. Carried 5-0.
- Request to use Courthouse Lawn – Garry Spohn explained that he had a request for renting of the courthouse lawn for a wedding. It was also mentioned the St. Patrick's would like to use the ADRC parking lot. Discussion. Garry will contact parties and get specific details regarding the events. It was a consensus that a policy should be set.

- Door Lock/Bob Smith – Garry Spohn explained that the Medical Examiner's Office will pay for the installation of door locks.
- Parcel #048-000475-0000 Killdeer Property – The floor was open for discussion. Motion by Rod Sherwood second by Mary Cook to split the two parcels as shown on the GIS System at the center of Killdeer, survey them and place them for sale. Discussion. Carried 4-1.
- Courthouse Project – Garry Spohn explained that the budget is being watched closely. A summary of expenses was given. Discussion. Parking is a concern. Members asked that the Administrator look into a few properties surrounding the Justice Center to see what the potential would be for adding parking.
- Tax Delinquent Properties – Garry Spohn explained that the South K Street property is being reviewed by our Corporation Counsel. The Town of Angelo may be interested in the property on Gateway Avenue. Discussion. Garry Spohn provided an update of the remaining tax delinquent properties.
- Items for next month's agenda – Tax Delinquent Properties
- Motion by Mary Cook second by Pete Peterson to adjourn at 3:09 p.m. Carried 5-0.

Shelley Bohl, County Clerk
Recorder