

Property & Maintenance Committee
December 11, 2019

Present: Dean Peterson, Rod Sherwood, Douglas Path, Pete Peterson, Mary Cook
Others: Garry Spohn, Tina Osterberg, Ally Rudie, Christopher Weaver

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Chair Dean Peterson.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, January 8, 2020 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Pete Peterson to approve the 10/24 & 11/13/19 minutes. Carried 5-0.
- Sheriff/Surplus Property – Patrol Captain Christopher Weaver explained that the Sheriff's Department is looking to sell two vehicles, a 2015 Ford Explorer SUV and an unmarked Impala which is intended to be auctioned. The Sparta Fire Department is interested in the SUV. The Village of Norwalk has shown intent for a future vehicle purchase. Discussion. It was recommended to approach the Sparta Fire Department regarding an offer. Motion by Rod Sherwood second by Douglas Path to negotiate sale of the 2015 Ford SUV Explorer with a minimum bid of \$5,800.00. Discussion. Carried 5-0. Christopher will forward information to Garry Spohn for auction of the Impala.
- Justice Center Garage Floors – Garry Spohn explained that Justice Center Garage Floor sealing is estimated to be slightly under \$10,000.00. An epoxy floor will be placed over the top of the floor to prevent water from seeping to the basement area. Discussion.
- Jail Entrance Awning – Garry Spohn explained that the jail has requested awnings above the sally port south service door and public entrance. It was discussed that there are remaining jail funds that could potentially be used towards the project. It was recommended to place out for bid, a jail entrance awning with a 6" overhang. This item will be revisited next month.
- Justice Center Projects – Garry Spohn explained that he is working on ventilation; looking at purchasing cooling units for master and housing control; development of a long range plan.
- Resolution Authorizing Changes to Monroe County Code of Ordinances, Chapter 14, Article III, Division 3: County Personal Property – The resolution change would allow sale proceeds of equipment to go towards replacement costs. The provision applies to all departments except enterprise funds. Discussion. Motion by Rod Sherwood second by Pete Peterson to approve resolution and forward to the full board for approval. Discussion. Carried 5-0.
- Tax Delinquent Properties – Garry Spohn explained that parcels are scheduled for judgment in March.
- Village of Kendall offer – Garry Spohn explained that the Village of Kendall is interested in parcel #141-00032-0000. It was a consensus to look at selling the property to the Village of Kendall in the amount of \$1.00 plus Administration Fees in the amount of \$150.00 and Deed Cost in the amount of \$30.00 for a total of \$181.00.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Jail Entrance Awning
- Motion by Rod Sherwood second by Mary Cook to adjourn the meeting at 2:08 p.m. Carried 5-0. Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.