

Property & Maintenance Committee
May 8, 2019

Present: Rod Sherwood, Mary Cook, Douglas Path, Pete Peterson; Dean Peterson Absent
Others: Garry Spohn, Tina Osterberg, Alli Karrels, Mary Von Ruden

- The meeting was called to order in the Monroe County Board Assembly Room at 1:00 p.m. by Vice-Chair Douglas Path.
- Public Comment Period – None.
- Set next meeting date/time – Wednesday, June 12, 2019 at 1:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Pete Peterson to approve the April 10, 2019 minutes. Carried 4-0.
- Use of Courthouse Lawn – Alli Karrels provided information to members regarding the Space Day Event, celebrating the Museum's 20th Anniversary. Alli asked for permission for use of the courthouse lawn. Discussion. Motion by Mary Cook second by Rod Sherwood to allow to use of the courthouse lawn; vehicles are not allowed on the lawn. Carried 4-0.
- Tax Delinquent Properties:
Garry Spohn explained that he spoke with the City of Tomah Administrator since the April committee meeting. The city is interested in the purchase of 428 Juneau Street in Tomah. Discussion. Members approved the sale of the parcel in April. A resolution will be forwarded to the full board for approval.

Parcel #185-00041-0000 & 185-00041-5000 – A bid was received in the amount of \$10,000.00 for both parcels from Nathan Delmore. Motion by Rod Sherwood second by Mary Cook to approve bid for both parcels. A resolution will be forwarded to the full board for approval. Carried 4-0.
- Relocation of Departments Housed in Annex B / Building D / Land Conservation Building – Tina Osterberg explained that there is money in the budget for rental of 820 Industrial Drive for the Sanitation/Zoning & Forestry Departments. Sanitation/Zoning would like to hold off moving over the summer months, this is their busy time. Renting in the fall would work best for the department. However, Tina explained that the space to rent could be leased to someone else in the meantime.
- Properties Offered for Purchase – Garry Spohn explained that he has been approached by two building owners around the Justice Center area with the potential of sale. One parcel is located on Jefferson Avenue and the other on Oak Street. Discussion. The committee did not see interest in the Jefferson Avenue property.
- Justice Center – Garry Spohn explained attic lights above jail have been completed. His department is working on moving the fire alarm annunciator panel to dispatch. A new board has been ordered so that alarms can be installed in the Human Services building.
- Rolling Hills – Garry Spohn explained nothing new to report with the current building.
- The Building Managers Report was provided.
- Items for next month's agenda – Tax Delinquent Properties.
- Motion by Rod Sherwood second by Pete Peterson to adjourn at 1:38 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk - Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.