

Property & Maintenance Committee
June 10, 2020

Present: Cedric Schnitzler, Adam Balz, Mary Cook, Mark Halverson; Remy Gomez joined the meeting at 3:48 p.m.

Others: Garry Spohn, Eric Weihe, Bob Micheel, Kim Krouse, Tina Osterberg, Adrian Lockington, Wallace Habegger

- The meeting was called to order at the Sparta American Legion at 3:30 p.m. by Chair Cedric Schnitzler.
- Public Comment Period – None.
- Monthly Meeting Date/Time – Wednesday, July 8, 2020 at 4:00 p.m. in the Monroe County Board Assembly Room.
- Minutes Approval – Motion by Mary Cook second by Mark Halverson to approve the 05/13/20 minutes. Carried 4-0.
- Motion by Mark Halverson second by Mary Cook to move into closed session. A roll call was taken with Schnitzler, Balz, Cook and Halverson all voting yes.
- Closed Session per WI Stats 19.85(1)(E) Deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session. Northern Natural Gases Pipeline/Rolling Hills. Remy Gomez joined the meeting at 3:48 p.m.
- Motion by Mary Cook second by Mark Halverson to return into open session. A roll call was taken with Schnitzler, Balz, Cook, Gomez and Halverson all voting yes.
- No decisions were made in closed session.
- Justice Department Remodel – Eric Weihe explained \$9,500.00 budget adjustment for office remodel. Discussion. Motion by Mark Halverson second by Mary Cook to approve remodel. Carried 5-0.
- COVID-19 – Garry Spohn explained that due to COVID-19, operation supplies have increased. Maintenance is continuing to sanitize extra.
- Tax Delinquent Properties – Garry Spohn explained past committee practices when handling road ditch parcels. For municipalities that have been interested in parcels, the committee typically sell's the parcel for \$1.00 and then charge \$150.00 in administrative fees and \$30.00 for recording. An overview of current parcels was provided.
- Electrical Vault – Garry Spohn explained that a representative from Myron was on site. He is currently awaiting a response.
- Storm Damage – Garry Spohn explained damages to the granary, poll shed and Building A. These properties are all located to the north. Discussion. Motion by Mary Cook second by Remy Gomez to not fix Building A and to look into repairs for the granary and poll shed; contact insurance if estimates are over the deductible. Carried 5-0.
- Landscaping – Chairman, Cedric Schnitzler deferred this agenda item until next month.
- The Buildings Manager Report was provided.
- Items for next month's agenda – Justice Center Building Inspection, Landscaping.

- Motion by Mark Halverson second by Mary Cook to adjourn the meeting at 4:36 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder