

PUBLIC SAFETY & JUSTICE COORDINATING COMMITTEE
MEETING MINUTES
MAY 11TH 2020

- Members Present: Wallace Habegger, Adam Balz, Remy Gomez, Rod Sherwood, Toni Wissestad
- Also Present: Sheriff Wes Revels, Chief Deputy Rob Conroy, Eric Weihe, Bob Smith, Jared Tessman
- Call to Order: Wally called the meeting to order: 5:03pm.
- Election of Vice-Chair: nominate Rod Sherwood by Toni Wissestad. Rod Sherwood is vice chair (passed 5-0).
- Establishment of Monthly Meetings Date/Time: 2nd Mon of month 5pm in assembly room, next meeting date June 8th, 2020. All members want to keep this meeting time.
- Approval of Previous Meeting Minutes: April 13th, 2020 – Rod Sherwood motions to approve, and Remy Gomez seconds, passed (5-0).
- Budget Reviews:
 - District Attorney – no questions on the Committee Monthly Report / Stats for DA’s office.
 - Clerk Of Courts – No discussion
 - Justice Department – 30.5% of budget has been used as of May 6th, 2020: 22.6% for collections for inmates due to COVID-19. Should be able to get the revenue back once the “new normal” comes and the participants can come back in for payment.
 - Medical Examiner – No concerns at this time.
 - Circuit Court – No discussion
 - Dispatch – No discussion
 - Sheriff’s Office – Emergency management, and Chief Deputy payable hours went up due to COVID-19, hoping this is reimbursable through FEMA. Increased cost in health, for corrections for screenings. Transport costs are down. Short on revenues, from jail population but once things go back to “normal operations” these numbers should increase, also saving on meals due to lower numbers. Budget costs are up in relationship to COVID19 expenses, costs due to overtime and office manager vacancy are down. Full staff at this time. Committee approved Sheriff’s comments, and progress on 2020 budget.
- Medical Examiner:
 - Monthly Activities/Caseload Reports – running about the same as 2019 at this time, no current issues.

- Justice Department:

- Office Remodel/covid-19 (Discussion Only) – Suspended urine testing because of location of the bathroom in the office, Eric’s proposal is moving current bathroom to the location where the staff support office is, and moving the staff support office to the current storage room. This would cost around \$12,000 which is already in his budget, but would need a budget adjustment to give it to Maintenance for cost of construction. All members would like to look at the blue-print or plan for this project next month.
- Justice Program Report – Currently at 9 inmates on the bracelet (EMP) normally would be around 20.

- Monroe County Sheriff:

- Zuercher/CML Updates – Zuercher: records management system, allowing collaboration with Sparta PD, Cashton PD, Jail, Dispatch, and Patrol, Recent upgrade to Version 15.1, 6 outstanding issues, 3 have been resolved. CML: 2 major parts needing to be repaired, \$1,500 each item to repair plus labor. Should have more information next week, but working closely with IT on this project. Working to make sure all cameras are up and running correctly.
- Monthly Activities/Caseload Report - given by Jared Tessman (Emergency Management Coordinator): COVID-19 dominant, the daily activities are mostly conference calls from 9am-5pm. Virtual EOC at this time, still in a State of Emergency here at Monroe County and will likely continue even after the State of Wisconsin is not at the end of the month. Workload since early March has been 99.9% COVID-19 related. EMPG – grant that funds 50% of Emergency Management position, and some of the Chief Deputy’s position, trying to work a plan to see how the Grant will be fulfilled, as it is on hold for COVID-19. Applied for public assistance through FEMA at this time - Finance is working this grant/funding request. Roxie Anderson is working the isolation facility project, it is a necessity to have set up in case someone in the county will need it, and Monroe County is partnering with Jackson County to do this project. Hazmat training has been cancelled this year, no direction as far as when initial/refresher training will be available again. 3 hazmat calls this month, none of which Monroe County was called out for. PPE remains to be a huge issue, lack of resources, asked for donations throughout the area: received substantial donations from companies in the area, received PPE from the Strategic National Stockpile, FEMA is sending PPE as well. Reaching out to 60 entities throughout the county, to fill a survey of what the county is needing for PPE, EM Coordinator is sending this up to the state to request needed items. Shipment coming in on Wednesday, which will be split throughout the departments/entities that need it within the county.
- Jail – violent offenders are still coming to the jail, types of inmates/cases are being limited due to COVID-19: but inmates coming in are being screened upon arrival. We are not sending any inmates to prison, they will remain in our jail. 2019 squads are still in progress for set up, 2020 squads will be late due to factory shut downs, need

to keep this money in account to complete this appropriated lease and return to purchase in lieu of lease program. Jail Tour is postponed at this time, and will table it for June as well, possible look into the tour taking place in July.

- Agenda items for Next Meeting:
 - Justice Department Office Remodel Project
- Next Meeting Date/Time: Monday June 8th, 2020 at 5pm
- Adjourn: Wally adjourned the meeting at 6:02pm

Recorder
Ally Rudie