



Monroe County Solid Waste Management

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COMMITTEE MINUTES May 16, 2016

MEMBERS PRESENT: Chair - Carol Las, Vice Chair - Mike Luethe, Paul Steele, and incoming board member Mark Halverson. Absent: Dan Olson

OTHERS PRESENT: Gail Frie - Solid Waste Manager, Shelly Schulze - Assistant Solid Waste Manager, Erik Lietz P.E. – Landfill Consultant, Ayres Associates, Randy Wienkauf – Owner, Riverview Construction and Terry Taylor - Heavy Equipment Operator, Riverview Construction, and Jerry Martell - Owner, Modern Disposal Systems (arrival 8:40 am)

MEETING CALLED TO ORDER: The meeting was called to order at 8:35 am by Committee Chair Las at the Solid Waste Administration Building, 20448 Junco Road, Norwalk.

1. **INTRODUCTIONS:** Board members, staff, and guests went around the table, giving a brief introduction and some background for the benefit of incoming board member Mark Halverson.
2. **ELECTION OF VICE CHAIR:** Chair Las asked for nominations for Vice Chair. Paul Steele nominated Mike Luethe. Upon hearing no other, Mark Halverson seconded Steele's nomination. All ayes. Motion carried. 4-0. Olson absent.
3. **FUTURE MEETINGS:** Suggested day of the week planned for Mondays, third week of the month, with an 8:30 am start time. Chair Las wants the meeting time and day revisited at the July meeting as she will know better than what day of the week will work best for her with the start of her new job. 8:30 am works best for Luethe and Halverson. Steele was open to alternative times of the week.
4. **PERIOD OF PUBLIC COMMENT:** None given.
5. **MINUTES OF 04/12/16 MEETING:** A motion was made by Steele to approve the minutes of the April meeting. The motion was seconded by Luethe. All ayes. Motion carried. 4-0. Olson absent.
6. **BUDGET REPORT**
 - A journal detail provided by the finance department dated 05/05/2016 was reviewed with the Committee members. Due to year-end auditing, our balances have not been updated.
 - The Facility Reserve balance is estimated at \$172,374.00. We have no access to the Facility Reserve fund unless we go to the full board for permission. This was discussed for board member Halverson's insight.
 - Frie reported one payment remaining of approximately \$300,000.00 on our \$2,500,000.00 bond (4% interest) which will be paid in full at the end of February 2017.
 - LTC on site II is at \$2,320,625.00. According to the current spreadsheet, we should making our last long term care payment December of 2016.
 - Chair Las questioned what made up line item Service Agreements. The majority of this line item was the Town of Ridgeville Host Agreement.
7. **DEPARTMENTAL AND LANDFILL OPERATIONS**

General Activities/Tonnage/Revenue/Load/Leachate Report: Went over graphs of totals for this year in comparison to the previous four years January through April time frames.

 - **Loads:** Incoming landfill loads are up 12% over last January.
 - **Revenues:** Revenues are up 13+% over last January.
 - **Tonnage:** Landfill tonnage is up 16%

- We have attributed the increase in waste due to some pre-approved Jackson and Fort Mc Coy business and local construction/demolition activity.
- **Leachate:** There has been continual hauling of leachate this year. 181,882 gallons hauled January through April 2015: 1,356,000 gallons hauled this year.
- **Spring Clean Sweep held April 30, 2016:** Gail reported to the committee that we had 159 customers at the Clean Sweep, and there seemed to be smaller loads off hazardous waste than we have had in the past. We seemed to have larger quantities of bulbs, televisions, oil and filters, and Freon containing appliances which are separate business from the grant dollars used to run the clean sweep, but we include at this time because it makes sense as our County does not have a Hazardous Waste Facility or many alternatives for our citizens. La Crosse charges us accordingly for the bulbs, and we deal with Rock Oil for the waste oil and filters. We have Dynamic Recycling pick up our Freon appliances and electronics. We must man the bulb and appliance and tire collection separate from the paints and chemicals with staff, County highway staff, and volunteers.
 - We currently charge \$10 per TV/Freon appliance/electronic unit. We may need to revisit our pricing structure and make changes, based on our bill from Dynamic Recycling. Gail expressed his desire to keep the price low to cut down on the number of items found in road ditches due to high disposal costs. TV's are no longer free disposal anywhere, including Best Buy or La Crosse County HHM. We have approximately one semi full of TV's after the event and one cube truck full of refrigerators.
 - The VA has had an annual collection of TV's for free and we were told this will be the last year for that due to abuse of the program.
 - La Crosse County is charging all citizens who qualify as a Very Small Quantity Generator (VSQG) customers half the cost of disposal on 220 lb. loads of hazardous paints/chemicals and we only had one load come through, compared with pick up loads full when Gail started in 2008 with the Clean Sweep events at Monroe County. We seem to have cleaned up the County to the point of insignificant sized loads. Grant monies are shrinking and La Crosse HHM is monitoring this cost factor closely.
- **WDNR INSPECTION:** The WDNR Landfill Inspector Marty Herrick paid us a visit the day before the La Crosse County Hazardous Waste team set up for the Clean Sweep event, April 28, to verify we were not accepting hazardous chemicals early. He also inspected the landfill, our asbestos records, and our landfill inspection records. Shelly created a new form for landfill inspections and got approval from Herrick on the 29th of April.
- **DISCUSSION: LTE POSITION:** Gail has a very large amount of vacation time due to being alone at the landfill and unable to take it 2014/2015 and is also planning on a FMLA leave in July. With the increase in business this year and expected large summer long projects, it is advisable to have an LTE position in place to assist the lone person in the office. There have been days with close to 90 vehicles in the landfill which does not allow for much time away from the scale. With one person here it would be near impossible to leave the building to attend to pumps and other activities. Board was in agreement, and suggested Gail go through Personnel. it would be the best situation if we could utilize one or more persons already on the Monroe County staff and not working full time hours that could assist several days during the week. We would be flexible to this person/people's primary department needs.
- **DISCUSSION/ACTION: APEX LEACHATE FILTRATION:** Landfill Consultant Erik Lietz P.E., updated committee on the status of our path forward, regarding the planned Apex Filtration System. It is looking as if we will be monitored under the Waste Water Treatment plant rules as far as discharging water, however not to the same degree as a treatment plant due to the smaller flowage. Meetings with the WDNR to be held at a future date. We are currently allowed to haul four, 6,000 gallon loads per day to the WWTP Sparta, our only option other than landfill broadcasting small loads when time allows. No action taken.
- **FUTURE CAPITAL EXPENSES: ROAD REPAIR/LITTER CATCHERS:**
 - Junco Road is in need of repair. An RFP will be put out when applicable.
 - Litter has become a very big concern this spring with high winds. The landfill's original movable fencing is unusable due to significant damage. Gail has put up approximately 350 ft. of chain link southeast of the active site. We are looking at several options for movable units. Our landfill DNR Inspector, Marty Herrick discussed options we might

use. Erik Lietz filled the committee in on fencing utilized at some northern landfills that may work for us. It is tall chain link as used in prisons, with the angled top portion not barbed wire but an extension of the chain link to a higher height. Marathon County Landfill's is approximately 25 feet high according to Lietz.

Randy Weinkauf suggested at least two portable litter catchers a.s.a.p., due to his responsibility at inspection time to keep litter under control. No RFP is needed for purchases under \$5000. We are looking at various alternative construction designs but one unit cost is currently in the neighborhood of \$4700.00. This conversation will be put on next month's agenda.

- **BYRON/WYEVILLE LANDFILL RELOCATION UPDATE:** The comment we received recently from one of the township personnel is that the relocation has been tabled indefinitely due to the liability of disturbing this old landfill. Discussion ensued with the committee on how much time we put into this (Gail's labor) project and whether the Cranberry grower should be billed for our time surfaced. It was determined if the project went forward, we would do so, but not until.
- **COLOR PRINTER:** The current color printer is one that was in a usable state when surrendered by a citizen, and we have utilized it for certain committee reports and photos as needed. It has been acting up and Mike Luethe stated we should just purchase one as it is not a major expenditure. Committee members were in agreement. We attempted to print some recycling guidelines in-house for Tomah with their new recycling carts going into use next month. Four quotes were requested and Evans came in low at \$414.00 for the first run needed for Tomah. With a new printer we could take care of printing the rest in-house for the remaining municipalities. This information is also online, on our website.

8. **SET NEXT MEETING DATE:** Next meeting date planned for 8:30 am, Monday, JUNE 20, 2016 at the Solid Waste Office, Junco Road, Norwalk, WI.
9. **PERIOD OF PUBLIC COMMENT:** No public comment.
10. **MOTION TO ADJOURN:** Motion by Luethe to adjourn and seconded by Steele at 10:17 am. All Ayes, motion carried 4-0. Olson absent.

Recorded by Shelly Schulze and draft approved by Gail Frie