



# Monroe County Solid Waste Management

20448 Junco Road • Norwalk, WI 54648 • 608-269-8783 phone • 608-823-7303 fax

## COMMITTEE MINUTES November 13, 2017

**MEMBERS PRESENT:** Chair Carol Las, Vice Chair Keith Giraud (arrived 4:07 pm), Committee members: Paul Steele, Mark Halverson. **MEMBERS ABSENT:** Committee member Dan Olson.

**OTHERS PRESENT:** Solid Waste Manager-Gail Frie, Solid Waste Assistant Manager-Shelly Schulze, Riverview Construction Landfill Operator-Terry Taylor, Ayres Associates-Lori Rosemore, Oak Ridge Engineering-Erik Lietz, and Apex-Seth DeGeest.

1. **MEETING CALLED TO ORDER:** The meeting was called to order at 4:00 pm by Committee Chair Las at the Solid Waste Office, Norwalk, WI.
2. **PUBLIC COMMENT:** None.
3. **DISCUSSION/ACTION: APPROVE MEETING MINUTES OCTOBER 2017.** Las asked for a motion to approve the meeting minutes of October 16, 2017. Steele approved the minutes and was seconded by Halverson. All ayes. Motion carried 3-0. Giraud and Olson absent.
4. **DISCUSSION: LANDFILL AND DEPARTMENTAL OPERATIONS**
  - a. **TONNAGE/REVENUE/LOAD/LEACHATE REPORT:** Frie went over the monthly sales chart and corresponding graph which detailed percentages of increase/decrease in the listed categories for the month of October YTD. We are 4.4% ahead of last year in gross tonnage due to a large Ft. Mc Coy demo last month, 3.4% above last year in number of loads and 4.4% above last year in revenue. Leachate loads are up close to 1% over last year due to heavy rains again this year. We've hauled out 3,825,000 gallons this year vs. 3,586,000 last year at this time.
  - b. Frie went over the October **Financial Report** handout, including cash balance and reserve balances. Cash Balance is \$403,000 and Reserve Balance is \$294,153.
5. **DISCUSSION: APEX FILTRATION SYSTEM**
  - a. **OPEN AND ANNOUNCE SEALED PROPOSALS:** Only one bid received and opened from APEX.
  - b. Bid was acknowledged as qualified provider of the required specifications by Frie.
  - c. Review of proposal with the board took place along with discussion of project contracting: No action taken at this time.
  - d. Rating proposals was unnecessary since we received only one qualified bid.
6. **DISCUSSION/ACTION: BUDGET ADJUSTMENTS AND LINE ITEM TRANSFERS**

Frie discussed necessary line item transfers with the board. \$35,000.00 was transferred from Environmental Repairs to Construction in Progress to cover increase in monitoring expense due to new wells in the future landfill. \$2,000.00 was transferred from Engineering to Monitoring due to increased monitoring for the Sand Creek site, and \$5,000.00 was transferred from Engineering to Leachate Disposal and Monitoring due to increased expense in both leachate hauling and disposal and monitoring. Las asked for a motion to approve the line item and budget transfers as mentioned. Steele approved and was seconded by Halverson. All ayes. Motion carried 4-0. Olson absent.
7. **DISCUSSION/ACTION: EARTH CLUB DONATION FOR CLEAN SWEEP LABOR PROVIDED:**

A Discussion with the SW board was held regarding Sparta Schools Earth Club helping at Clean Sweeps for a donation which was favorable but not voted upon at the time. Frie discussed a rate of \$50 per person/capped at \$500, for supervised labor at the Clean Sweep with the club advisor,

Joe Cook. The stand in advisor and four older teenage school kids all worked very hard and took their posts seriously. This October, first time around, was a smaller group of kids due to short planning time. Steele suggested a \$300 payment, and going forward with the planned method of payment for the group to assist the SW Department. Las made a motion to approve and Steele seconded the motion. Las asked for a voice confirmation. All ayes, Motion carried 4-0. Olson absent.

**8. MANAGER'S REPORT**

- a. **GROUND WATER MONITORING:** Due to several new wells and some difficult methods of retrieving water from deep wells, we are going to go ahead and place dedicated bladder pumps into each of the wells to shorten the amount of time it takes to test wells. Frie stated we can do this out of this year's budget. Lori Rosemore, Geologist for Ayres, was present at the meeting and handed out an expense sheet at this time to board members with the breakdown of expense per site. She expected an additional estimated savings of approximately \$4,000.00 in labor using dedicated pumps. We have approximately 70 sampling points.
- b. **RECYCLING AWARD:** Frie nominated Jerry Martell for a recycling award from the WDNR, and Martell received the Recycling Excellence Award on behalf of Monroe County (responsible unit).
- c. **LEACHATE LINE CLEANING:** Flow Rite out of Galesville, WI, was out last week and jetted Ridge I and II leachate lines per WDNR yearly requirements.

9. **SET NEXT MEETING DATE:** Tuesday, December 12 at **4:00 pm** at the Solid Waste Dept. 20448 Junco Road, Norwalk, WI 54848

10. **PUBLIC COMMENT:** Frie mentioned the landfill expansion letters were sent out certified, and he will be attending Ridgeville Township's Town meeting to answer any questions that arise from the required documents sent to the Town of Ridgeville/new landfill.

11. **ADJOURNMENT:** Chair Las asked for a motion to adjourn, made by Halverson and seconded by Giraud at 5:10 pm. Motion carried 4-0. Olson absent.

Recorded by: Shelly Schulze