**COMMITTEE MINUTES**

**May 22, 2017**

**MEMBERS PRESENT:** Chair Carol Las**,** Vice Chair Keith Giraud, and Committee members: Paul Steele, and Mark Halverson. **MEMBERS ABSENT:** Dan Olson.

**OTHERS PRESENT:** Solid Waste Manager, Gail Frie, Solid Waste Assistant Manager, Shelly Schulze, Ayres Associates Consultant, Erik Lietz P.E., Riverview Construction operator, Terry Taylor and Modern Disposal Systems owner, Jerry Martell.

1. **MEETING CALLED TO ORDER:** The meeting was called to order at 4:05 pm by Committee Chair Las at the Solid Waste Office, Norwalk, WI.

1. **PUBLIC COMMENT:** None
2. **DISCUSSION/ACTION: APPROVE MEETING MINUTES APRIL 2017:** Chair Las asked for changes or approval of the March minutes.A motion was made by Steele to approve the minutes. The motion was seconded by Giraud. All ayes. Motion carried 4-0.
3. **DISCUSSION BUDGET REPORT**: Frie covered the budget report, using information through April 30 of this year, comparing it with the Munis-generated report from Finance. The cash balance is approximately $104,000.00, and the Recycling Grant of 144,000.00 should be arriving this month. Facility Reserve is at $230,509 and Long Term Care is $2,425,103.

Frie discussed the audit which went very well. Auditor wants to see Ridge I accounted for as a liability account. Expenses for this account of $40-50,000.00 are paid out of operations each year.

1. **DISCUSSION**: **LANDFILL AND DEPARTMENTAL ACTIVITIES**
	1. **TONNAGE/REVENUE/LOAD/LEACHATE REPORT**: Frie went over this handout which detailed percentages of increase/decrease in categories listed for the month of April YTD. We are running 12.4% ahead of last year in tonnage, 9% above last year in number of loads and about 11% above last year in revenue. Leachate loads are slightly down, but Gerke will be hauling regularly with the amount of rain we’ve seen in the month of May.
	2. **DISCUSSION/~~ACTION~~: CLEAN SWEEP CHANGES (no action at this time)**

Due to large quantities of wastes coming in from businesses and suspected businesses we are looking to enhance our procedures for future clean sweeps. We had one of the largest Clean Sweeps to-date. Steele wondered if we advertised as he didn’t see or hear much on the radio. We spent nearly 1200.00 in advertising, and Shelly stated it was covered on Facebook and the Website. Changes we are entertaining:

* We are looking to put forth a limit on the quantity of filters and gallons of motor oil per household. There are increasingly other sources in Tomah and Sparta and surrounding areas that take five gallons and five filters per person per day. We’ve seen more than household sized quantities showing up with individuals at Clean Sweep, and due to increasing disposal prices and lesser grant money, we are looking to tighten controls over taking these large amounts from suspected businesses in the future.
* We may need to adjust our pricing on refrigerant-containing appliances based on our bill from the recycler. We get a hefty shipping charge added to each load sent out. We spent some time this Clean Sweep educating public about free disposal opportunities at the VA on Facebook this Spring. The VA event takes place the week before our clean sweep and we saw a decrease in the number of units we received.
* Municipality loads of electronics and lightbulbs will be scheduled next fall, the week before the event, wherever possible. These items are technically not part of the Clean Sweep funding, and poses a hardship on our small staff the day before the event.
* Electronics will be charged at a higher rate due to being dismantled or having cords cut, as our recycler charges us more for these items, per pound.
* We would like to investigate having the high school Earth Club kids/parents assist for community service hours at future Clean Sweeps. Gail will check into donating to the club for their services at the Clean Sweep event.
1. **DISCUSSION/ACTION: APEX/CLARK TECHNOLOGIES LEACHATE FILTRATION SYSTEM UPDATE:** Landfill Consultant Erik Leitz P.E. from Ayres Associates has been working with the WDNR Waste Water division in Madison and our regional WDNR staff, who have a very favorable opinion of this filtration system. He expects their plan reviewer to draft a response letter to the Pilot study within the week. We would be adding additional polishing filters to the original number nine filters agreed upon. Gail met on site with several contractors and Apex last week to look over the existing building and to discuss needs so plans can be more accurately costed out. Steps following the response letter will be:
* Prepare plan for Waste Water (plan specification)
* Discharge permit applied for (approx. six months for approval)
* Engineering study and design to the Solid Waste Board for approval
* Full County Board approval-Equipment lease bond
1. **DISCUSSION/~~ACTION~~: LEACHATE MIXING SYSTEM:**  Gail presented a proposal to the committee for a leachate mixing system to assist reducing ammonia in the leachate that is currently transported to the waste water treatment plants in Sparta and Elroy. This device could also be used to benefit the new filtration system. Because three phase power is in the proposed Filtration System plant, Gail suggested we hold off on acting on this until he has more information as he feels it would work better utilizing three phase power.
2. **MANAGERS REPORT:** Gail updated the committee on issues at the landfill and the Byron/Wyeville landfill relocation project.
* Work done on Cell III due to a side slope seep. Four french drains were put in on the advisement of our consultant. A sump pump was added to pump effluent to storage tank. Seepage cause seems to be due to the excessive rains couldn’t drain through impermeable items placed near the side slope causing a blockage to the drainage area.
* Byron/Wyeville landfill relocation discussion: Ayres reported on recent ground penetrating radar and electromagnetic Interface which defined the waste boundaries. They will be performing geo-probing which is a minimally evasive way to determine waste content. Drilling to take place next month.
1. **SET NEXT MEETING DATE**: Monday, June 19, at 8:30 am at the Solid Waste Dept. 20448 Junco Road, Norwalk, WI 54848
2. **PUBLIC COMMENT:** None.
3. **ADJOURNMENT:** Motion by Steele to adjourn with a second by Halverson at 5:00 pm. Motion carried 4-0.

Recorded by: Shelly Schulze