



Monroe County Solid Waste Management

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COMMITTEE MINUTES MARCH 15, 2018

ALL MEMBERS PRESENT: Chair Carol Las and Vice Chair Keith Giraud. Committee members: Paul Steele and Wally Habhegger.

ALL MEMBERS ABSENT: Mark Halverson (excused)

OTHERS PRESENT: Solid Waste Manager-Gail Frie, Solid Waste Assistant Manager-Shelly Schulze, Riverview Construction Employees: Jesse Turner-VP of Sales, Carson Pethan-Project Manager and Terry Taylor-Equipment Operator. Oakridge Engineering-Erik Lietz PE/Owner, and Modern Disposal Systems-Jerry Martell-Owner.

1. **MEETING CALLED TO ORDER:** The meeting was called to order at 4:05 pm by Committee Chair Las at the Solid Waste Office, Norwalk, WI.
2. **PUBLIC COMMENT:** None
3. **DISCUSSION/ACTION: APPROVE MEETING MINUTES JANUARY 2018.** Las asked for a motion to approve the meeting minutes of February 13, 2018. Giraud motioned for approval and was seconded by Steele. All ayes. Motion carried 4-0, Halverson Absent.
4. **DISCUSSION: LANDFILL AND DEPARTMENTAL OPERATIONS TONNAGE/REVENUE/LOAD/LEACHATE REPORT:**
 - a. Frie went over the monthly sales chart and corresponding graph which detailed percentages of increase/decrease in the listed categories through the month of February YTD. Important to note that these numbers are trending 'normal' taking into account the large construction/demolition projects coming into the landfill January and February 2017. We are 22.5% behind last year in revenue, down 11.5% from last year in number of loads and down 19% in tonnage. Leachate hauled for the month was up 6,038 gallons, and at present time, the landfill appears to be getting close to dry.
 - b. Frie went over the February 2018 Financial Report which shows a facility reserve balance of \$514,482.00 and a checkbook balance of \$443,868.00. He reminded the committee they approved in January, a \$650,000.00 down payment to the 1.7 million loan from these funds. Also noted, a \$308,000.00 leachate equipment purchase was made from these funds, which takes away our 'safety net'. Our net Solid Waste fund balance is on the positive side for the year as we no longer have a \$300,000.00+ debt service payment. Chair Las asked Frie if we could also arrange to make future payments on the equipment loan later in the year to correspond to increased revenues, and Frie said yes, we would make the payments around mid-year, when finances were stronger.
5. **DISCUSSION: LEACHATE PROJECT UPDATE:** Frie updated the board on the installation of the three phase electrical, which is near completion. Payment was made to Alliant Energy in the amount of \$45,000.00 (budgeted capital expense) and all new poles and wire have been run. Alliant will be shutting down service to the leachate tank and the maintenance garage Tuesday March 20 to finalize the installation. Our first leachate equipment purchase installment has been made, and a meeting is scheduled between Apex, Frie and Leitz in Chippewa Falls on Friday March 16 to finalize engineering specs. Apex will finalize design specs with individual subcontractors.

6. **DISCUSSION/ACTION: PURCHASE/INSTALLATION OF USED 70 FT LANDFILL SCALE:** The La Crosse County Landfill called to offer us the scale we had been outbid on previously in February. Winning bidders backed out for whatever reason. We would be offered the scale at our bid price, with the stipulation it be removed by the date agreed to on the bid. The committee preapproved the purchase price of \$7,500.00. Immediate additional key cost issues to consider are: Transportation/Removal of scale at La Crosse County Landfill by La Crosse Scale, and sandblasting and painting of the scale before transporting it to Monroe County. Transportation of scale from La Crosse Scale to Monroe County for storage for 2018 until 2019 budget. Budget plans for 2019 would include: all new approaches and scale bed (not optional), additional equipment needs: Electronic card readers and software, and setting of the scale into its new position, and the use of a rental portable scale to use while construction is in progress. The committee discussed all the options, and Frie suggested a repurpose of funds for 2018 of \$22,000.00 for this year, which includes purchase price of \$7,500.00, estimated painting \$8000.00, and estimated transportation costs of \$6,300.00 for 2018. Frie estimated it should be approximately \$65,000.00 out of the 2019 budget to finalize, saving us more than \$40,000.00 over the cost of a brand new scale purchased/installed. Some of the estimated costs for individual work to be done Frie listed \$30-32,000.00 concrete work, \$2,000.00 to rent a temporary scale, \$23,400.00 card reader system, new risers, and reinstalling/setting of the new scale once concrete is done approximately \$13,000.00. Jerry Martell suggested getting a second quote on the painting of the scale, and he'd get back to us with a company he's done business with in the past who's 'done a good job'. Chair Las asked for a motion to approve the repurpose of funds to purchase, paint and transport the 70 ft scale from La Crosse County to Monroe County. Steele motioned and Giraud seconded, all Ayes, 4-0, Halverson excused.
7. **DISCUSSION: SPRING MATTRESS AND WOOD GRINDING:** Frie discussed more detailed plans to hire a temporary grinding operation/loader to shred mattresses and construction. We will be limited to approximately three long days due to time constraints with the business providing the loan of the equipment (Dave Pientok). Frie estimated the grinding operation would have expenses of \$400-450.00 per hour, \$250.00 for the grinder, and approximately \$150.00-\$200.00 per hour for the use of an excavator and its operator. The project is estimated to cost \$12-14,000.00 for the three day period, but the landfill space gained well worth it. This grinding operation will help shred stockpiled mattresses, box springs, and furniture from community spring clean-up events to save landfill space. We have DNR permission to short-term stockpile for this operation. Frie intends to use our large industrial magnet attached to our skid steer to remove metal debris from the loads, to prevent harming the shredder during the operation. Committee asked questions about the grinder, and the various materials it could handle.
8. **DISCUSSION/ACTION: SOLID WASTE OPERATIONS CONTRACT CHANGE ORDER:** On September 1, 2018, the half-way mark of a 10 year contract with Riverview Construction will be reached. At this time, either party has the option of breaking the contract with no penalty. Erik Lietz PE was instrumental in writing this contract with Monroe County/Riverview when he was the Consultant for the landfill with Ayres and Associates. Lietz, along with Frie, Weinkauff and Turner, the four met to discuss the contract and areas that could be addressed to benefit both Monroe County and Riverview Construction (attached Clarification of Responsibilities to the Operation Contract dated March 14, 2018) Points addressed: 1. Site safety and development of Standard Operating Procedures, 2. the recently amended compaction bonus, 3. Compensation for tonnages over and above the original contract caps, 4. frozen load handling and billing, 5. Improper dumping by haulers and resulting fines, 6. hours of operation to possibly incorporate Winter Hours, 7. Operation clarifications: signage, grass and weed control, leachate collection systems, and 9. Salvaging. Each point was discussed and addressed at length. Chair asked for a motion to ratify the change order as written and discussed. Giraud made a motion and Steel motioned to strike items four and five from the language as there is no \$ cap on either of these services. With no second to Giraud's motion, the suggestion came from chair Las to revise both maximum payouts in points four and five to read "NOT TO EXCEED \$1000.00 per

year". With no motion to pass, discussion continued. Riverview's Turner didn't feel expenses would even reach a \$500.00 charge on item four per year, and felt he would not be billing out even \$25.00 on item five. Las motioned to revise item four to read "...not to exceed' \$500.00 per year". Habhegger seconded the motion. Vote 3-1, Halverson Excused, Steele voted no. Las motioned to revise item five to read "...not to exceed \$500.00 per year" to the change order. Habhegger seconded the motion. All votes in favor 4-0. Halverson Excused.

9. **DISCUSSION/ACTION: WRITING OFF DEBT FOR ACCOUNT 138:** Uncollectable debt of \$80.00 for account 138, remaining balance of a citizen tire load received who never paid the balance due. Account to have landfill privileges revoked until such time they would pay the debt in full. Motion made by Chair Las to approve writing off this debt to be submitted to finance department.
10. **DISCUSSION/ACTION: RECYCLING EDUCATION/DINNER:** Frie explained in years past, a recycling educational dinner was held every other year for the Township's site attendants, committee members and their spouses. It was held on a Sunday afternoon at the American Legion in Sparta. It was well received, and gave the townships and villages an opportunity to get questions asked, answered, and to discuss best practices amongst the site attendants. Frie stated it cost around \$2000.00 and would like to bring it back. Habhegger suggested the venue could be changed from year to year to other businesses. Chair Las proposed bringing back the recycling dinner to be held every other year with the option to move the venue around to other businesses within the County. Steele made the motion and Habhegger seconded the motion. All ayes, 4-0, Halverson Excused.
11. **MANAGER'S REPORT:**
 - a. **Three Phase Electrical:** For water filtration system, nearing completion, paid out of this year's operations budget vs. through the design build portion of the project due to timing. Alliant was working in the area and was able to install a.s.a.p.
 - b. **Towns Association Meeting:** Frie attended the recent Town's Association meeting and deer waste disposal at drop off centers was a topic of discussion. Frie shared WDNR code on proper disposal with the committee and this association.
 - c. **Cell I Ridgeville II Clay removal:** Frie showed pictures to the committee of recent work done by Riverview Construction with heavy machinery, in removing clay to depths of near six feet from areas of cell I. This clay was put down by previous contractors and should have been a depth of only one foot not six. Two healthy stockpiles of clay have been removed from the active site, freeing up air space to cell I.
 - d. **Leachate Recirculation System:** While excavation was ongoing of the clay from cell I, a trench was dug down to the leachate recirculation system to do field data. The system is doing its job. Leitz reported this is very valuable data for future use.
12. **SET NEXT MEETING DATE:** Tuesday, April 10, 4:00 pm, at the Solid Waste Dept. 20448 Junco Road, Norwalk, WI 54648
13. **PUBLIC COMMENT:** Jesse Turner of Riverview Construction stated he was pleased that the discussions on the contract went well, and they look forward to continued work in the future with Monroe County.

Jerry Martell of Modern Disposal reported that recycling 'is in the tank' again, and we are lucky to be able to continue sending material through John's recycling via Modern Disposal Systems because of the quality and cleanliness of the product from Monroe County.
14. **ADJOURNMENT:** Chair Las asked for a motion to adjourn at 6:22 pm. Motion made by and Giraud and seconded by Habhegger.