



MONROE COUNTY BOARD OF SUPERVISORS

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COMMITTEE:

DATE:

TIME:

PLACE:

NOTICE OF MEETING

PROPERTY & MAINTENANCE

Wednesday, November 13, 2024

4:30 p.m.

Monroe County

County Board Assembly Room

210 W Oak Street, RM 1200

Sparta, WI 54656

Remote Meeting to Begin at 4:30 p.m.

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2490 945 4590

Password: Property

Join by phone

+1-404-397-1516 United States Toll

Access code: 2490 945 4590

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Set Next Meeting Date & Time
3. Public Comment, 3 Minute Limit Rule Applies
4. Minutes Approval – October 9, 2024 (enclosed)
5. Bid Opening – Discussion/Action
6. Resolution Authorizing Pipeline Construction – Discussion/Action
7. In-Rem Parcels – Discussion/Action
8. Draft Resolution Review, In-Rem Policy & Procedure Updates– Discussion/Action
9. Community Garden/Native Flower Planting – Discussion/Action
10. Building Managers Report
11. Future Agenda Items
12. Adjournment

Zach Zebell, Committee Chair - Property & Maintenance

Date notices mailed: 11/07/2024

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting.
No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer; Remy Gomez joined the meeting at 5:05 p.m.

Others: Derek Pierce, Tina Osterberg, Kerry Sullivan Flock, Jeremiah Erickson, Chad Ziegler, Abby Czynscon, Jenny Rodriguez Moran, Member of the Public, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Zach Zebell.
- Set Next Meeting Date/Time – The next meeting will be held on November 13, 2024 at 4:30 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – No one from the public addressed the committee.
- Minutes Approval –
Motion by Mary Cook second by David Kuderer to approve the September 11, 2024 minutes. Carried 4-0.
- Northern Natural Gas Project – There was no representation by Northern Natural Gas. Discussion. Motion by David Kuderer second by Adam Balz to table until next month when a Northern Natural Gas Representative is present. Carried 4-0.
- Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – Kerry Sullivan Flock, Assistant Corporation Counsel explained that the committee gave direction to no longer access policies at this time. This leaves questions as to what the future policy process is. When a call comes in, is the parcel brought forward for consideration or is it immediately turned away? Jeremiah Erickson, Land Information Officer/GIS Coordinator suggested that the policy be rescinded and taken off of the books to make it cleaner. Individual parcels that are appealing can be brought to the committee without the policy. Discussion. It was a recommendation from the committee to have Corporation Counsel draft a resolution for November to cease the use of these policies. Carried 4-0.
- In-Rem Properties – Kerry Sullivan Flock explained that with current law updates, the Corporation Counsel office will be looking at an ordinance revision in November in order to coincide with the new laws and procedures.

Kerry Sullivan Flock explained that the county is currently waiting for bids for the homestead parcels. Bids will be presented to the committee in November.
- North Complex Building Demo Update – Derek Pierce, Facilities & Property Director explained that the North Complex demo has been completed.

Remy Gomez joined the meeting at 5:05 p.m.

- Hansen County Park – Chad Ziegler, Forest & Parks Administrator provided two options to members for the outline of the tentative Hansen Park. Kerry Sullivan Flock explained that when you designate a park, you will be defining its boundaries and legal descriptions. This will limit the use of the land in the future. Discussion. It was a recommendation of the committee to draft a resolution to include option two, which includes the hayfield to the north. Members were interested in still leasing out the hayfield until a better option comes forward. Once the legal description is created, a resolution will be drafted for committee review.
- Garden Club Presentation, Community Garden/Native Flower Planting – Jenny Rodriguez Moran, was present from the Sparta Community Garden and Sparta Garden Club. She provided members with suggestions for community gardens.
 - Justice Center rain garden, planting with native wild flowers;
 - Hansen Park, Community garden space;
 - Justice Center, Community garden space;

-Welcome Center at the Hansen Park.

The goal would be for community usage, schools and organizations. Individuals and businesses could sponsor beds. Discussion. It was a recommendation from the committee to allow Derek Pierce to work with the Sparta Garden Club on the rain basin at the Justice Center. Members are interested only in seeing ideas & plans for the Hansen Park at this time.

- Use of Parking lot area at North Complex, February 1, 2025 School Event – Derek Pierce explained that he received a request for parking lot use for a large Sparta School District Event for bus parking. Discussion. It was the recommendation of the committee to approve the use of the parking lot by the Sparta School District on February 1, 2025.
- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: Resolution Authorizing Pipeline Construction; Resolution rescinding the Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure; In-Rem Parcels.
- Motion by Remy Gomez second by Adam Balz to adjourn the meeting at 5:56 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

RESOLUTION AUTHORIZING PIPELINE CONSTRUCTION

1 **WHEREAS**, Northern Natural Gas Company wishes to construct a new pipeline on county owned property under
2 an already existing easement executed in 1963; and
3

4 **WHEREAS**, Northern Natural Gas has proposed payment for this new pipeline in the amount of \$526.90; and
5

6 **WHEREAS**, Northern Natural Gas does not anticipate any crop damage to occur during this project. Should any
7 crop damage occur they will make the appropriate compensation consistent with similar projects and past
8 practice; and
9

10 **WHEREAS**, at this time it is not anticipated that any crop damage will occur with this project. Should crop or
11 planting damage occur, Northern Natural Gas will reimburse either the County or land renter appropriate
12 compensation consistent with other projects and past practice with Monroe County; and
13

14 **WHEREAS**, the Property & Maintenance Committee has reviewed the additional pipeline request and the
15 attached RECEIPT OF PAYMENT document and does recommend approval of this.
16

17 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors that they approve the
18 attached agreement and authorize the County Board Chairman, County Clerk and County Administrator to
19 execute the documents and complete the above described transaction.
20

21 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that they do hereby require language
22 to be included in the attached agreement to include payment for any incidental crop damage payment.

Dated this 26th day of November, 2024.

Offered by the Property & Maintenance Committee.

Fiscal Note: Payment pursuant to this agreement will result in revenue to the County.

Statement of purpose: To approve new pipeline construction across an existing easement and payment for said pipeline.

Drafted by Tina Osterberg, County Administrator

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent </p> <p>Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20__</p> <p>VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>