

Finance Committee
October 16, 2024

Present: Toni Wissestad, Wallace Habhegger, Doug Rogalla, David Pierce

Absent: Cedric Schnitzler

Others: Tina Osterberg, Diane Erickson, Chad Ziegler, Bill Pieper, Tracy Thorsen, Eric Weihe, Lisa Aldinger Hamblin, Adrian Lockington, Jeff Spencer

The meeting was called to order at the Monroe County Board Assembly Room at 9:00 a.m. by Chair Toni Wissestad.

- Next Meeting Date – Wednesday, November 20, 2024 in the Monroe County Assembly Room at 9:00 a.m.
Budget Meeting Dates: October 21, 2024 at 8:30 a.m.
October 22, 2024 at 8:30 a.m.
November 6, 2024 at 5:00 p.m.
- Minutes Approval - Motion by David Pierce second by Wallace Habhegger to approve the September 17 & 18, 2024 minutes. Carried 4-0.
- Public Comment – No individuals spoke to the Finance Committee.
- Highway Re-Purpose of Funds – Motion by David Pierce second by Wallace Habhegger to approve re-purpose of funds. Bill Pieper, Highway Fleet Manager explained the 2024 re-purpose of funds in the amount of \$29,555.00 for the Sparta Corporation Yard roof. Carried 4-0.
- Forestry Budget Adjustment – Motion by Doug Rogalla second by David Pierce to approve budget adjustment. Chad Ziegler, Forest & Parks Administrator explained the 2024 budget adjustment in the amount of \$3,462.49 from increased proceeds from the sale of timber. Discussion. Carried 4-0.
- Fiscal Note of Resolution(s)
 - a. Resolution Approving the Monroe County Forest Annual Work Plan, 2025 – Motion by Doug Rogalla second by David Pierce to approve fiscal note. Chad Ziegler, Forest & Parks Administrator explained approximate \$52,000.00 County Forest Administrator Grant from the WDNR to be incorporated into the annual budget. Carried 4-0.
- Resolutions
 - a. Resolution Updating Public Depositories and Investments for Monroe County – Motion by David Pierce second by Wallace Habhegger to approve resolution. Diane Erickson, Finance Director explained the update to the list of public depositories for Monroe County. Discussion. Carried 4-0.
- Final Approval of Draft Procedure and Form for Opioid Settlement Funding Request – A draft procedure and form for opioid settlement funding was provided to members. Chair Toni Wissestad explained that all Department Heads, the Finance Department and Committee Members have reviewed and provided feedback on the draft policy. Discussion. The policy will be finalized with a few updates as suggested. Motion by Doug Rogalla second by Wallace Habhegger to move forward to finalize the documentation. Carried 4-0.
- Treasurer –
 - a. The monthly Treasurer Report was provided in the packet.
 - b. Pending Tax Appeals – Chair Toni Wissestad explained that a check in the amount of \$14,844.11 was received from the Town of Greenfield for the difference from the chargeback and what the state said for a preliminary chargeback amount.
 - c. In-Rem – Chair Toni Wissestad explained that the Treasurer's Office is looking over in-rem title searches, reaching out to mortgage companies and then will be providing the documentation for Corporation Counsel in order to move forward with the legal process.
 - d. Delinquent Tax Process – This agenda item was discussed last month. No further discussion.

- Finance –
 - a. Diane Erickson, Finance Director provided the Monthly Finance Director Report.
 - b. Human Services 2024 Budget Shortfall – Tracy Thorsen, Human Services Director explained that right now with the downward trend of long term placements, Human Services should be closer to a balanced budget.
 - c. Solid Waste Construction Project Borrowing – Diane Erickson, Finance Director explained that there is not enough in the Solid Waste account for the project. At the Special Board meeting, the Board approved to transfer \$400,000 for the project. Solid waste will be returning the General Funds back at a 4% interest rate.
 - d. Health Insurance Update – Diane Erickson provided a Health Insurance update to members.
 - e. Finance Department Monthly Report Review.

- 2025 Budget Presentation Follow-up – Chair Toni Wissestad asked members to review the 2025 budget. Budget meetings will be held next week on Monday, October 21st and Tuesday, October 22nd beginning at 8:30 a.m. The annual budget meeting is November 6, 2024.

- Document Central for Grant Funding to Include Grant Funded Positions – Grant funded documentation was provided to members. The documentation showed which positions in the county were backed by grant funding.

- Monthly Approvals –
 - a. Notice of Donations/User Fees Received Budget Adjustment - Motion by Wallace Habhegger second by David Pierce to approve the Monthly Notice of Donations/User Fees Received Budget Adjustment. Carried 4-0.
 - b. County Disbursement Journal - Motion by Wallace Habhegger second by Doug Rogalla to approve the monthly disbursement journal. Carried 4-0.
 - c. County Board Monthly Per Diem and Voucher – Motion by Wallace Habhegger second by David Pierce to approve the monthly Per Diems and Vouchers. Carried 4-0.

- Items for next month’s agenda – Opioid Settlement Funding Request

- Motion by Wallace Habhegger second by David Pierce to adjourn meeting at 9:55 a.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder