



MONROE COUNTY BOARD OF SUPERVISORS

202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656
PHONE: 608-269-8705
FAX: 608-269-8747
www.co.monroe.wi.us

COMMITTEE:

DATE:

TIME:

PLACE:

AMENDED NOTICE OF MEETING

PROPERTY & MAINTENANCE

Wednesday, October 9, 2024

4:30 p.m.

Monroe County

County Board Assembly Room

210 W Oak Street, RM 1200

Sparta, WI 54656

Remote Meeting to Begin at 4:30 p.m.

Meeting link:

<https://monroecountywi.webex.com/>

Meeting Number: 2508 756 0024

Password: Properties

Join by phone

+1-404-397-1516 United States Toll

Access code: 2508 756 0024

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Set Next Meeting Date & Time
3. Public Comment, 3 Minute Limit Rule Applies
4. Minutes Approval – September 11, 2024 (enclosed)
5. Resolution Authorizing Pipeline Construction – Discussion/Action
6. Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – Discussion/Action
 - Future Policy Process
 - 004-00044-5002 Town of Angelo Consideration
7. In-Rem Parcels - Discussion/Action
8. North Complex Building Demo Update
9. Hansen County Park – Discussion/Action
10. Garden Club Presentation – Community Garden/Native Flower Planting – Discussion/Action
11. Use of Parking lot area at North Complex, February 1, 2025 School Event – Discussion/Action
12. Building Managers Report
13. Future Agenda Items
14. Adjournment

Zach Zebell, Committee Chair - Property & Maintenance

Date notices mailed: 10/07/2024

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting.
No business of the County Board or other committees will be conducted at this meeting, only the business noted above.



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13. Adjournment

Zach Zebell, Committee Chair - Property & Maintenance

Date notices mailed: 10/04/2024

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
September 11, 2024

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer

Absent: Remy Gomez

Others: Derek Pierce, Tina Osterberg, Tiffany Giesler, Tracy Thorsen, Kerry Sullivan Flock, Jeremiah Erickson, Members of the Public, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Zach Zebell.
- Set Next Meeting Date/Time – The next meeting will be held on October 9, 2024 at 4:30 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period – One individual addressed the committee.
- Minutes Approval –
 - Motion by Adam Balz second by David Kuderer to approve the August 14, 2024 minutes. Carried 4-0.
 - Motion by David Kuderer second by Mary Cook to approve the August 28, 2024 minutes. Carried 4-0.
- Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – 004-00044-5002 Town of Angelo – Jeremiah Erickson, Land Information Officer/GIS Coordinator explained that he has been contacted in regards to parcel 004-00044-5002. The owner no longer wants the parcel. Would the committee consider this property? Last month the committee voted to no longer access these policies at this time. Discussion. No action was taken on this parcel.
 - Future Policy Process – The committee determined to no longer access these policies during last month's meeting. Jeremiah asked the committee for recommendation of what the future policy process should be. Should he immediately turn people away or bring the requests to the committee for consideration; can the policy be removed from the website? Discussion. This item will be brought back to next month's meeting for further discussion.
- Monroe County Properties Bid Opening –
 - 026-000148-5000 Town of Little Falls – 2 bids received: \$10,856.00 and \$2,799.61. Motion by Adam Balz second by David Kuderer to accept bid in the amount of \$10,856.00 by Daniel Rommelfanger and Melissa Dupont. Carried 4-0.
 - 020-00516-3000 Town of LaGrange – 1 bid received: \$17.50. Motion by David Kuderer second by Mary Cook to accept bid in the amount of \$17.50 by Scott Kyser. Carried 4-0.
 - 030-00842-0000 Town of Oakdale – 1 bid received: \$120.00. Motion by David Kuderer second by Adam Balz to accept bid in the amount of \$120.00 by Levi T. and Fannie S. Kauffman. Carried 4-0.
- Northern Natural Gas Project – Derek Pierce explained that Northern Natural Gas brought forth information on new pipeline construction across and existing easement and payment for the pipeline. Motion by David Kuderer second by Mary Cook to approve resolution. Discussion. David Kuderer and Mary Cook rescinded their motion. It was a recommendation of the committee to hold off until we get more information from Northern Natural Gas. Motion to postpone resolution by Adam Balz second by David Kuderer until next month. Carried 4-0.
- Community Services Office Changes – Derek Pierce provided two floor plan options for the Community Service building. Both options improve security and functionality. Tiffany Giesler, Health Director explained that the Health Department has ARPA funding dollars to use to make

The minutes are not official until approved by the Property & Maintenance Committee at their next regular meeting.

the improvements to the building. Discussion. Motion by Mary Cook second by David Kuderer to approve office remodel changes as proposed not to exceed the ARPA funding. Discussion. Motion to amend the amendment by Chair Zach Zebell to approve pending the vote of the full County Board. The amendment to the amendment failed for lack of a second. Discussion. The original motion carried 3-1.

- North Complex Future Park Space – Derek Pierce provided a plan to members with both grass and prairie grasses to be planted at the north complex. Discussion. Motion by Adam Balz second by David Kuderer to approve native grass and seed as presented. Carried 4-0.
- North Complex Demo – Derek Pierce explained that additional abatement has been completed. Final elevations begin on Monday. Grasses will follow.
- In-Rem Properties – Derek Pierce explained that all in-rem parcels did not sell. Should he relist the vacant land or hold off until the next in-rem batch? Discussion. Motion by Zach Zebell second by David Kuderer to hold off until 2025 until the next in-rem batch. Carried 4-0.

Town of Scott – Kerry Sullivan Flock explained that Corporation Counsel had two parties reach out with interest in the Town of Scott property. Discussion. Motion by Zach Zebell second by David Kuderer to place parcel #036-00128-0000 out for bid for a minimum bid in the amount of \$1,500.00. Carried 4-0.

- 2025 Maintenance Budget – Derek Pierce provided an update on the 2025 budget. The maintenance budget has a higher appropriation than last year.

David Kuderer was excused from the meeting at 5:51 p.m.

- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure, Northern Natural Gas Project, Demo, Park Space.
- Motion by Mary Cook second by Adam Balz to adjourn the meeting at 5:55 p.m. Carried 3-0.

Shelley Bohl, Monroe County Clerk
Recorder

RESOLUTION AUTHORIZING PIPELINE CONSTRUCTION

1 **WHEREAS**, Northern Natural Gas Company wishes to construct a new pipeline on county owned property under
2 an already existing easement executed in 1963; and
3

4 **WHEREAS**, Northern Natural Gas has proposed payment for this new pipeline in the amount of \$526.90; and
5

6 **WHEREAS**, Northern Natural Gas does not anticipate any crop damage to occur during this project. Should any
7 crop damage occur they will make the appropriate compensation consistent with similar projects and past
8 practice; and
9

10 **WHEREAS**, the Property & Maintenance Committee has reviewed the additional pipeline request and the
11 attached RECEIPT OF PAYMENT document and does recommend approval of this.
12

13 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors that they approve the
14 attached agreement and authorize the County Board Chairman, County Clerk and County Administrator to
15 execute the documents and complete the above described transaction.
16

17 **BE IT FURTHER RESOLVED**, by the Monroe County Board of Supervisors that they do hereby require language
18 to be included in the attached agreement to include payment for any incidental crop damage payment.

Dated this 23rd day of October, 2024.

Offered by the Property & Maintenance Committee.

Fiscal Note: Payment pursuant to this agreement will result in revenue to the County.

Statement of purpose: To approve new pipeline construction across an existing easement and payment for said pipeline.

Drafted by Tina Osterberg, County Administrator

<p>Finance Vote (If required): <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent </p> <p>Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel</p>	<p>Committee of Jurisdiction Forwarded on: _____, 20__</p> <p>VOTE: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p> <p>Committee Chair: _____ _____ _____</p>
<p><input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____</p> <p>County Board Vote on: _____ 20__ <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Absent</p>	<p>STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____.</p> <p>_____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i></p>