

**Monroe County Health and Human Services Board
Meeting of September 13, 2024
Monroe County Assembly Room, Sparta, Wisconsin**

Board Members Present: Chairperson Jason Jandt, Dr. Emma Ledbetter, Cyndi Wise, Joey Esterline, David Pierce & David Burnett

Board Members Excused: Mary Cook, Kristy Brown, James Kuhn

Staff Present: Tracy Thorsen, Chelsea Stenulson & Kelly Gronau, Human Services; Tiffany Giesler, Health Department, Diane Erickson, Finance

Call to Order: Jason Jandt called the meeting to order at 8:30 a.m.

Approval of Health & Human Services Board Regular Meeting Minutes for August 6, 2024 – Discussion/Action: A MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY JOEY ESTERLINE AND CARRIED WITH ALL IN FAVOR to approve the Health and Human Services Board regular meeting minutes from August 2024.

Public Comment Period: None

Monroe County Health Department:

2025 Budget – Discussion/Action: Ms. Giesler presented a handout of the Health Department proposed 2025 budget. A MOTION WAS MADE BY DR. EMMA LEDBETTER AND SECONDED BY DAVID PIERCE to accept the draft 2025 budget. MOTION CARRIED 6-0-3.

Staffing Updates – Discussion: Ms. Giesler announced two staff have resigned their positions, Lindsey Goyette, public health nurse and Hannah Schimanek, Environmental Health Coordinator.

2024 Monthly Programs Reports – Discussion: Ms. Giesler presented the July 2024 programs report.

2024 YTD Fiscal Reports – Discussion: Ms. Giesler shared the fiscal report for August 2024.

Monroe County Department of Human Services:

Review Use of Social Media Policy – Discussion/Action: Tracy Thorsen presented a Human Services policy relating to use of social media as well as a current policy within the Personnel Policy manual, indicating duplication of the same information. Ms. Thorsen requested the Human Services specific policy be revoked. MOTION WAS MADE BY DR. EMMA LEDBETTER, SECONDED BY DAVID PIERCE AND CARRIED WITH ALL IN FAVOR to revoke the Human Services social media policy in favor of the County Personnel policy.

Request to Establish New 2024 Purchase of Service Contracts – Discussion/Action: Ms. Thorsen presented a request for new contracts with CLTS providers, Brave Spaces Counseling & Wellness and Living Anew Farm, LLC. A MOTION WAS MADE BY DAVID PIERCE,

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SECONDED BY CYNDI WISE, AND CARRIED WITH ALL IN FAVOR to approve the contracts as presented.

Human Services & ADRC Program and Fiscal Reports/Updates:

Program Area Staff Updates/Reports – Discussion: Tracy Thorsen gave Human Services program and staffing updates related to the ADRC, Behavioral Health, Community Based Services, Economic Support and Children and Families Services.

Financial Report – YTD 2024 - Discussion: Ms. Thorsen presented the YTD budget report through July 2024.

Date/Location of Next Meeting – Discussion/Action: Board members present agreed to keep the next regular monthly meeting of the Health and Human Services Board as previously scheduled on **Tuesday, October 1, 2024 at 8:30 a.m.** This meeting will be held at the Justice Center Assembly Room in Sparta. Agenda items noted for inclusion for the October meeting at this time were the regular reports and program updates.

Recess – Discussion/Action: With no further topics for discussion, the meeting was recessed at 9:31 a.m. The Human Services Annual Public Budget Meeting commenced at 10:00 a.m. following this meeting.

ANNUAL PUBLIC BUDGET MEETING

Call to Order: Following the recess, Chairperson Jason Jandt called the meeting to order at 10:01 a.m. There were no members of the general public present.

Presentation/Public Comment of 2025 Proposed Human Services Budget – Discussion/Action: Tracy Thorsen presented a budget comparison of Human Services revenues and expenditures from 2024, along with a breakdown of the proposed 2025 budget. Ms. Thorsen shared details about the process utilized in determining the projected budget noting a review of current costs and revenue sources that are known or anticipated, observations of past history, trends, and anomalies, and a best projection of expected expenses for the upcoming year. Specific line items in the proposed budget were detailed including amounts under each revenue and expenditure category. The total Human Services budget for 2025, which includes the Aging and Disability Resource Center as it is fully integrated within Human Services, was proposed at \$20,090,643, an overall increase of \$2,147,455 from the 2024 budget, which includes \$292,915 in additional county appropriation.

A MOTION WAS MADE BY DAVID PIERCE & SECONDED BY DAVID BURNETT to approve the proposed 2025 budget as presented. MOTION CARRIED 6-0-3.

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Following discussion and inquiries being addressed, the proposed 2025 budget will be forwarded to the County Administrator, for her consideration and recommendations to the Finance Committee during their budget deliberation process prior to presentation of the full county's budget at the October County Board meeting.

Adjournment (approximately 10:30 a.m.): Upon completion of the presentation of the Human Services' 2025 budget, the annual public budget meeting adjourned at 10:25 a.m. following A MOTION BY DAVID PIERCE, SECONDED BY DR. EMMA LEDBETTER, AND CARRIED WITH ALL IN FAVOR

Respectfully Submitted,

Kelly J. Gronau
Office Manager

/kjg

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