



**MONROE COUNTY HIGHWAY DEPARTMENT**  
**803 WASHINGTON STREET**  
**SPARTA, WISCONSIN 54656**  
**(608) 269 - 8740 / 269 - 8831 (FAX)**  
**highways@co.monroe.wi.us**

**DAVID H. OHNSTAD**  
**HIGHWAY COMMISSIONER**

**WILLIAM PIEPER**  
**FLEET MANAGER**

**BROOKE ADAMS**  
**OFFICE MANAGER**

## ***NOTICE OF MEETING***

**COMMITTEE:** Highway  
**TIME:** 9:00 A.M.  
**PLACE:** Monroe County Highway Administrative Building  
803 Washington Street  
Sparta, WI 54656  
**DATE:** Tuesday, August 20, 2024

- 1) **CALL TO ORDER / ROLL CALL**
- 2) **PERIOD OF PUBLIC COMMENT**
- 3) **LAST MEETING MINUTES (DISCUSSION & DECISION)**
- 4) **VOUCHERS & CREDIT CARD CHARGES (DISCUSSION)**
- 5) **REPURPOSE OF FUNDS (DISCUSSION & DECISION)**
  - A. Repurpose of funds for equipment and facilities will be presented.
- 6) **BUDGET PERFORMANCE REPORT (DISCUSSION)**
  - A. Review Monthly Budget Report
- 7) **HIGHWAY DEPARTMENT ANNUAL REPORT (DISCUSSION)**
  - A. The FY2023 Financial Report will be presented.
- 8) **SCHEDULE OF OBLIGATIONS (DISCUSSION & DECISION)**
  - A. A revised schedule of highway and bridge projects will be presented.
- 9) **EQUIPMENT REPLACEMENT & FACILITIES (DISCUSSION & DECISION)**
  - A. An updated plan for equipment and facilities will be presented.
- 10) **FY 2025 BUDGET DEVELOPMENT (DISCUSSION & DECISION)**
  - A. A draft budget proposal will be presented.
  - B. We have received 10 applications for County Bridge Aid.
- 11) **PURCHASING, RFP, GRANT ADMINISTRATION (DISCUSSION & DECISION)**
  - A. A resolution exempting the Highway Department from the proposed RFP and Grant Administration policy, and any resultant change to the county's Accounting & Purchasing Policy, will be presented.
- 12) **COMMISSIONER'S REPORT (DISCUSSION)**

**Posted August 13, 2024**