



Rolling Hills Committee Meeting  
August 19, 2024

**Present:** David Kuderer, Toni Wissestad, Adam Balz, Wallace Habegger  
**Other:** Linda Smith, Chelsea Karacson  
**Absent:** Eric Devine (Excused)

**Meeting was called to order at 5:00 p.m.** in the Lobby at the Executive Center by David Kuderer.

**Public Comment-** no comment.

**Review of Minutes-** Toni Wissestad spoke to changes in absent attendees to be excused if they have called in ahead of time. Minutes will be amended to reflect changes. Motion by Toni Wissestad, second by Adam Balz to approve the July 15, 2024 Amended Minutes. Carried.

#### **Bus Garage**

- **Building Update-** On track for completion, waiting on a few doors on backorder. All the door frames are in. Everything has been running smoothly.
- **Invoice Review-** Pay out #2 was received in the amount of \$181,450.00. Motion to approve pay out #2 in the amount of \$181,450.00 motion by Toni Wissestad second by Adam Balz. Carried.
- **Change Orders-** There is a change order to change from plywood sheathing to a zip system.

#### **Building Project**

- **Building Update/Warranty Issues.**
  - **Roof-** No changes yet. Additional bracing is still needing to be complete. They will be back in the beginning of October to complete the work.
  - **Cooler/Freezer-** Everything is now completed.
  - **Patio Door-** Reached out in regards to another patio door fail and also for some screens that have not been replaced yet.

#### **Business Report**

- **Monthly Financials-** Chelsea Karacson presents financials
- **Retro Claims-** Chelsea Karacson spoke to struggles in regards to getting Retro Claims processed and paid. She is working with Inlusa for Family Care and then Jennifer Watts our Field Rep for Medicaid.
- **Repurpose of Funds-**
  - Auto door opener cost was more than anticipated. The cost to run electrical wiring was not included in the quote. Due to other Capital items purchased being lower than expected there is still money to cover this change. Motion by Toni Wissestad to approve the repurpose of funds for the Auto Door Opener second by Adam Balz. Carried
  - Pergola cost was more than anticipated. There was a change in the type of Pergola that needed ordered that requires electrical wiring to the Pergola. Due to other Capital items purchased being lower than expected there is still money to cover this change. Motion by Adam Balz to approve the repurpose of funds for the Pergola second by Toni Wissestad. Carried

*The minutes are not official until approved by the Rolling Hills Committee at their next regular meeting*



- **2025 Budget Private Pay Rates-**
  - **PP SNF-** Motion for rate to raise to \$335/per day by Toni Wissestad second by Adam Balz. Carried
  - **PP CBRF-** Motion for Level 1 rate to \$165/per day by Adam Balz and second by Toni Wissestad. Carried
  - **RCAC –** Motion for second person fee to \$750/per month by Toni Wissestad and Second by Adam Balz. Carried.
  - **RCAC Care Level-** Will be adding a level on cost of \$300/per month starting October 1, 2024.

**Administrator's Report**

- **Census Update** - Skilled Nursing= 49 1 Admit in process, CBRF=17, RCAC= 19 Apartments 23 Residents. 2 Admissions for September.
- **Staffing Update-** RN FT- Meadows and Prairie Hills RN FT 3<sup>rd</sup> shift supervisor. C.N.A doing pretty good a few day shifts opened. P.C.A also will be having some positions opening soon.
- **Monthly Report-** in COVID outbreak currently. We did get information that the Governor did approve ARPA funds for minimum rate bands for the CBRF for Family Care. Received our Building Appraisal last week. The Pharmacy change is complete. Everything is going well. ECS System has transitioned into being cloud hosted.

**Next Meeting Date and Time-** September 16, 2024 at 5:00 p.m. at Rolling Hills Multipurpose Room.

**Adjournment-** Motion by Toni Wissestad, second by Adam Balz to adjourn at 5.52pm. Carried.

Recorded by Chelsea Karacson, Rolling Hills Accounting Manager