



**MONROE COUNTY
BOARD OF SUPERVISORS**

**202 SOUTH K STREET, RM 1
SPARTA, WISCONSIN 54656**

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COMMITTEE:

DATE:

TIME:

PLACE:

NOTICE OF MEETING

PROPERTY & MAINTENANCE

Wednesday, September 11, 2024

4:30 p.m.

Monroe County

County Board Assembly Room

210 W Oak Street, RM 1200

Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Set Next Meeting Date & Time
3. Public Comment, 3 Minute Limit Rule Applies
4. Minutes Approval – August 14 & 28, 2024 (enclosed)
5. Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – Discussion/Action
 - Future Policy Process
 - 004-00044-5002 Town of Angelo Consideration
6. Monroe County Properties Bid Opening - Discussion/Action
7. Northern Natural Gas Project Resolution - Discussion/Action
8. Community Services Office Changes - Discussion/Action
9. North Complex Future Park Space - Discussion/Action
10. North Complex Demo - Discussion/Action
11. In-Rem Parcels - Discussion/Action
12. 2025 Maintenance Budget - Discussion/Action
13. Building Managers Report
14. Future Agenda Items
15. Adjournment

Zach Zebell, Committee Chair - Property & Maintenance

Date notices mailed: 09/09/2024

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Property & Maintenance Committee
August 14, 2024

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer; Remy Gomez (joined meeting at 5:03pm)
Others: Derek Pierce, Kerry Sullivan Flock, Adrian Lockington, Jeremiah Erickson, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Zach Zebell.
- Set Next Meeting Date/Time – The next meeting will be held on September 11, 2024 at 4:30 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period –No one addressed the committee.
- Minutes Approval – Motion by David Kuderer second by Adam Balz to approve the July 23, 2024 minutes. Carried 4-0.
- Building Consolidation – Derek Pierce, Facilities & Property Director explained that the resolution authorizing space planning for the consolidated building failed at the July County Board meeting.
- 2025 Budget – Derek Pierce provided a copy of the budget to members. Budget changes were discussed. It was a consensus of the committee to place space planning for the consolidated building into the budget. It was also recommended to keep the final budget allocation the same. Motion by David Kuderer second by Mark Cook to approve the budget. Carried 4-0.
- Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – Kerry Sullivan-Flock, Monroe County Assistant Corporation Counsel explained that there are two policies (1) Accepting Land via Quit Claim Deed in Lieu of Foreclosure when the Tax Parcel is Entirely Public Road Right of Way and (2) Accepting Land via Quit Claim Deed in Lieu of Foreclosure for Remnant Parcels. The concern is that no one is completing a parcel search, are these parcels what the county really wants? For example, the parcel could be landlocked, mortgaged or contaminated. Remy Gomez joined the meeting at 5:03 p.m. Jeremiah Erickson, Land Information Officer/GIS Coordinator explained the current procedure and process. Discussion. Motion by David Kuderer second by Remy Gomez to no longer access these policies at this time. Carried 5-0.
- In-Rem Properties – Kerry Sullivan Flock explained that parcel #036-00128-0000 is landlocked in the Town of Scott. The committee has options such as: (1) contact the individual to buy it back for back taxes, (2) deed the parcel back for nothing, or (3) contact the neighbors. Discussion. Motion by Adam Balz second by Remy Gomez for Corporation Counsel to reach out to the neighboring landowners to see if there is any interest in parcel #036-00128-0000. Carried 5-0.

Kerry Sullivan Flock explained that there are four remaining homestead parcels.
281-02083-0000 City of Sparta
022-00789-0000 Town of Leon
048-00097-5000 Town of Wilton
286-02221-0000 City of Tomah
Discussion. Motion by Adam Balz second by Zach Zebell to advertise parcels at fair market value from the 2023 tax bill. Carried 5-0.
- North Complex Water – Derek Pierce explained that Don's Plumbing provided a bid for the farmhouse water. The next agenda item, line item transfer will request the funding in order to complete the project.
- Line Item Transfer – Motion by Remy Gomez second by David Kuderer to approve the 2024 line item transfer in the amount of \$4,000.00 to cover a single point RO system in the farmhouse. Carried 5-0.
- North Complex Demo – Derek Pierce explained that majority of the rubble has been removed. The footers and parking lot are next. The September completion timeframe is still on track.

- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: Bid Opening, Northern Natural Gas, In-Rem Parcels, CSC Office Changes.
- Motion by Mary Cook second by David Kuderer to adjourn the meeting at 5:40 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer

Absent: Remy Gomez

Others: Derek Pierce, Tina Osterberg, Wallace Habhegger, Cedric Schnitzler, Rick Folkedahl, Toni Wissestad, David Pierce

- The meeting was called to order in the Monroe County Board Assembly Room at 5:15 p.m. by Chair Zach Zebell.
- Budget Adjustment – Motion by Mary Cook second by David Kuderer to approve budget adjustment. Derek Pierce, Facilities & Property Director explained that 2024 budget adjustment in the amount of \$9,430.00 for north complex demolition costs. Discussion. Carried 4-0.
- Motion by Adam Balz second by David Kuderer to adjourn the meeting at 5:21 p.m. Carried 4-0.

Shelley Bohl, Monroe County Clerk
Recorder

RESOLUTION AUTHORIZING PIPELINE CONSTRUCTION

1 **WHEREAS**, Northern Natural Gas Company wishes to construct a new pipeline on county owned property under
 2 an already existing easement executed in 1963; and
 3
 4 **WHEREAS**, Northern Natural Gas has proposed payment for this new pipeline in the amount of \$526.90; and
 5
 6 **WHEREAS**, the Property & Maintenance Committee has reviewed the additional pipeline request and the
 7 attached RECEIPT OF PAYMENT document and does recommend approval of this.
 8
 9 **NOW, THEREFORE, BE IT RESOLVED**, the Monroe County Board of Supervisors that they approve the
 10 attached agreement and authorize the County Board Chairman, County Clerk and County Administrator to
 11 execute the documents and complete the above described transaction.

Dated this 25th day of September, 2024.

Offered by the Property & Maintenance Committee.

Fiscal Note: Payment pursuant to this agreement will result in revenue to the County.

Statement of purpose: To approve new pipeline construction across an existing easement and payment for said pipeline.

Drafted by Tina Osterberg, County Administrator

Finance Vote (If required): ____ Yes ____ No ____ Absent Approved as to form: _____ Lisa Aldinger Hamblin, Corporation Counsel	Committee of Jurisdiction Forwarded on: _____, 20____ VOTE: ____ Yes ____ No ____ Absent Committee Chair: _____ _____ _____
<input type="checkbox"/> ADOPTED <input type="checkbox"/> FAILED <input type="checkbox"/> AMENDED <input type="checkbox"/> OTHER _____ County Board Vote on: _____ 20__ ____ Yes ____ No ____ Absent	STATE OF WISCONSIN COUNTY OF MONROE I, SHELLEY R. BOHL, Monroe County Clerk, DO HEREBY CERTIFY that the foregoing is a true and correct copy of Resolution # _____ acted on by the Monroe County Board of Supervisors at the meeting held on _____. _____ SHELLEY R. BOHL, MONROE COUNTY CLERK <i>A raised seal certifies an official document.</i>