

Property & Maintenance Committee
August 14, 2024

Present: Zach Zebell, Adam Balz, Mary Cook, David Kuderer; Remy Gomez (joined meeting at 5:03pm)
Others: Derek Pierce, Kerry Sullivan Flock, Adrian Lockington, Jeremiah Erickson, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Zach Zebell.
- Set Next Meeting Date/Time – The next meeting will be held on September 11, 2024 at 4:30 p.m. in the Monroe County Board Assembly Room.
- Public Comment Period –No one addressed the committee.
- Minutes Approval – Motion by David Kuderer second by Adam Balz to approve the July 23, 2024 minutes. Carried 4-0.
- Building Consolidation – Derek Pierce, Facilities & Property Director explained that the resolution authorizing space planning for the consolidated building failed at the July County Board meeting.
- 2025 Budget – Derek Pierce provided a copy of the budget to members. Budget changes were discussed. It was a consensus of the committee to place space planning for the consolidated building into the budget. It was also recommended to keep the final budget allocation the same. Motion by David Kuderer second by Mark Cook to approve the budget. Carried 4-0.
- Monroe County Policy on Accepting Land via Quit Claim Deed in Lieu of Foreclosure – Kerry Sullivan-Flock, Monroe County Assistant Corporation Counsel explained that there are two policies (1) Accepting Land via Quit Claim Deed in Lieu of Foreclosure when the Tax Parcel is Entirely Public Road Right of Way and (2) Accepting Land via Quit Claim Deed in Lieu of Foreclosure for Remnant Parcels. The concern is that no one is completing a parcel search, are these parcels what the county really wants? For example, the parcel could be landlocked, mortgaged or contaminated. Remy Gomez joined the meeting at 5:03 p.m. Jeremiah Erickson, Land Information Officer/GIS Coordinator explained the current procedure and process. Discussion. Motion by David Kuderer second by Remy Gomez to no longer access these policies at this time. Carried 5-0.
- In-Rem Properties – Kerry Sullivan Flock explained that parcel #036-00128-0000 is landlocked in the Town of Scott. The committee has options such as: (1) contact the individual to buy it back for back taxes, (2) deed the parcel back for nothing, or (3) contact the neighbors. Discussion. Motion by Adam Balz second by Remy Gomez for Corporation Counsel to reach out to the neighboring landowners to see if there is any interest in parcel #036-00128-0000. Carried 5-0.

Kerry Sullivan Flock explained that there are four remaining homestead parcels.
281-02083-0000 City of Sparta
022-00789-0000 Town of Leon
048-00097-5000 Town of Wilton
286-02221-0000 City of Tomah
Discussion. Motion by Adam Balz second by Zach Zebell to advertise parcels at fair market value from the 2023 tax bill. Carried 5-0.
- North Complex Water – Derek Pierce explained that Don's Plumbing provided a bid for the farmhouse water. The next agenda item, line item transfer will request the funding in order to complete the project.
- Line Item Transfer – Motion by Remy Gomez second by David Kuderer to approve the 2024 line item transfer in the amount of \$4,000.00 to cover a single point RO system in the farmhouse. Carried 5-0.
- North Complex Demo – Derek Pierce explained that majority of the rubble has been removed. The footers and parking lot are next. The September completion timeframe is still on track.

- The Buildings Manager Report was provided by Derek Pierce.
- Future Agenda Items: Bid Opening, Northern Natural Gas, In-Rem Parcels, CSC Office Changes.
- Motion by Mary Cook second by David Kuderer to adjourn the meeting at 5:40 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder