



MONROE COUNTY BOARD OF SUPERVISORS

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COMMITTEE:

DATE:

TIME:

PLACE:

NOTICE OF MEETING

STRATEGIC PLANNING COMMITTEE

Thursday, August 22, 2024

4:30 p.m.

Monroe County Board Assembly Room

210 W Oak Street, Rm #1200

Sparta, WI 54656

SUBJECT MATTER TO BE CONSIDERED

1. Call to Order/Roll Call
2. Approval of November 9, 2023 & July 31, 2024 Minutes
3. Public Comment
4. Strategic Plan Review / Updates
5. Department Head / County Board Event
6. Survey Result Review
7. Assembly Room Mission Statement Plaque
8. Future Agenda Items
9. Set Next Meeting Date and Time
10. Adjournment

Members: Toni Wissestad, Jason Jandt, Todd Sparks

Toni Wissestad, Committee Chair
STRATEGIC PLANNING COMMITTEE
Date notices mailed: 08/16/2024

PLEASE NOTE: A quorum of the Monroe County Board or other committees may be present at this meeting. No business of the County Board or other committees will be conducted at this meeting, only the business noted above.

Present: Toni Wissestad, Adam Balz, Todd Sparks, Jason Jandt, Zach Zebell
Absent: Cedric Schnitzler
Others: Adrian Lockington

- The meeting was called to order in the Monroe County Board Assembly Room at 6:00 p.m. by Chair Toni Wissestad.
- Motion by Jason Jandt second by Adam Balz to approve the October 4 & October 25, 2023 minutes. The minutes on October 4th should reflect that Zach Zebell is absent. Also Todd Sparks asked to have the following added to the customer feedback survey section: We are seeking a way to track the surveys for future reference. The minutes as amended carried 5-0.
- Public Comment – No one from the public addressed the board.
- Strategic Plan Survey/Satisfaction Survey Updates – Adrian Lockington explained that no surveys have been completed to date. The concern from the committee is that the surveys may not have been visible on the website. Discussion. Adrian explained that it may be a possibility to place the surveys in the red banner section located towards the top of the webpage.
- Website Updates – Adrian Lockington explained that several departments have updated their web pages.
- Housing Roundtable Meeting Update – Chair Toni Wissestad explained that the housing roundtable meeting went well. There was a lot of forward thinking. The group discussed housing, development and grant funding opportunities. The next meeting will be held this spring.
- Strategic Plan Final Report – Chair Toni Wissestad explained that she met with Department Heads and provided strategies that have been completed or reviewed in 2023. Mission statement signage is currently being drafted and will be implemented within Monroe County.

Strategies completed/reviewed in 2023 but not limited to:

- *Reviewed self-funded health plan by Administrative and Personnel Committee
- *The Insurance Center presented the self-funded health insurance plan costs and statistic comparisons at the special June County Board meeting
- *Annual review of worker's compensation self-funding rates by Finance Committee in June - set 2024 rates
- *Proposed updates to the Accounting & Financial Policies and Procedures Manual reviewed and approved at the June meeting
- *Regular Safety Committee meetings to review and update safety policies
- *Continue enhancing safety awareness – Ergonomic Assessments – office ergonomics and stretches were provided to staff 8/8/2023
- *Informed supervisors, staff, and public on County revenues and expenses – charts and explanation provided on 2023 budgeted revenues and expenses at department head budget kickoff in April, Towns Association in August, County Board September education hour
- *Current 2024 proposed budget is balanced
- *Several departments reviewed user fees prior to the 2024 compilation

*Provided PFAS well testing to 6 Town of Angelo residents – attended two monthly meetings – education on the front end and wrap up and test results explanation by Health Department

*Space and needs review and presentation to Property & Maintenance Committee

*Website team meetings - round table discussions on enhancements

*Progress – biometrics screenings taking place for those that wish to participate

*Surveyed staff and listened - dual health plan options 2024

*Wellness funds budgeted 2024

*Highway distributed the updated 10 year highway improvement plan this summer

- Plan for Sub-Committee Process – Chair Toni Wissestad explained that three individuals will be placed on the strategic sub-committee. Toni opened the floor for discussion on members that would be interested in continuing to serve. Jason Jandt, Adam Balz and Toni Wissestad showed interest. These members will be forwarded for recommendation at the Administrative/Personnel Committee.
- Future Agenda Items – None.
- Set Next Meeting Date and Time – None.
- Motion by Todd Sparks second by Zack Zebell meeting to adjourn the meeting at 7:05 p.m. Carried 5-0.

Shelley Bohl, Monroe County Clerk
Recorder

Present: Toni Wissestad, Jason Jandt (phone)

Absent: Todd Sparks

Others: Tina Osterberg, Adrian Lockington, Adam Balz, Press

- The meeting was called to order in the Monroe County Board Assembly Room at 4:30 p.m. by Chair Toni Wissestad.
- November 9, 2023 minutes – No action. The minutes will be reviewed at the next meeting.
- Public Comment – No one from the public addressed the board.
- Survey Result Review – Adrian Lockington provided members with a listing of customer satisfaction survey submissions for review. Discussion.
- Department Head/County Board Event – Chair Wissestad explained that an event would be a great opportunity to provide an update on the strategic plan and initiatives that have been completed. The floor was opened for suggestions.
 - County Board hot topics/concerns of the constituents
 - Department Head hot topics
 - Meeting to last 1.5 to 2 hours at the most
 - Topic Ideas: Dams, North Buildings
- Strategic Plan Review/Updates – Tina Osterberg, County Administrator provided members with a plan initiative showing accomplishments and what is being worked on. Discussion.
- Housing Discussion/Economic Development & Tourism Committee – Supervisor Adam Balz explained that the goal of the Economic Development & Tourism Committee is to work on obtaining additional housing in Monroe County. Discussion. It is the recommendation from the Strategic Committee for the Economic Development & Tourism Committee to take on and research the housing challenges that face Monroe County.
- Set Next Meeting Date and Time – August 22, 2024 at 4:30 p.m.
- Toni Wissestad adjourned the meeting at 5:10 p.m.

Shelley Bohl, Monroe County Clerk
Recorder